Contractor Parking

The University recognises the importance of providing for vehicle use by contractors where this is essential for undertaking their work.

Contractors are permitted up to **30 minutes** on campus without charge to drop off/pick up materials.

**Those who exceed the 30 minute time restriction will be subject to a Parking Charge Notice (PCN).**

Definition of a Contractor

- The definition of contractor, for the purpose of these arrangements is anyone brought in by the University to carry out work on our behalf that is not directly employed by us.
- The definition does not extend to agency workers employed directly by the University, nor does it apply to contractor management attending site meetings, or persons delivering supplies or goods for use by the University.

We understand that due to the nature of works being carried out by contractors on campus it is not always possible for Contractors to carry out their duties within the 30 minute time restriction. In these cases where you will be over 30 minutes, we ask that ALL contractors book a contractor space.

For those contractors who require to remain on campus longer than 30 minutes they **MUST** contact carparking@glagow.ac.uk with their request, stating date/time/contact details and vehicle registration details.

Contractor parking is limited and subject to availability.

We also understand that there are occasions when contractors are called onto campus at very short notice to deal with emergencies. If the person who called out the contractor could inform us we will ensure access is permitted for these emergencies.

Deliveries will be allowed access to the site under the 30 minute restriction, but are to depart immediately after any unloading has been completed.

No vehicle, plant or materials shall block any access / egress route at any time or will be subject to a parking Charge Notice (PCN).

The University operates a zero tolerance policy towards abuse and aggression. Any instances of abusive or threatening behaviour towards the security team will result in refusal of entry on campus and an official report to the Contractor's Head Office.

All contractors must make themselves aware of the new car parking scheme and new parking arrangements on campus at [https://www.gla.ac.uk/parking](https://www.gla.ac.uk/parking)
Permits can be booked on a half day or full day basis.

**Full day – 8.30am to 5.00pm**

**Half day – 8.30am to 1.00pm / 1.00pm to 5.00pm**

**Delivery Vehicles, Couriers and Taxis**
Delivery vehicles, couriers and taxis making deliveries, or pick ups/drop offs are permitted up to **30 minutes** on campus without charge.

If you have any questions or require further information, please contact the parking team at [carparking@glasgow.ac.uk](mailto:carparking@glasgow.ac.uk) who will be happy to assist.