GUIDANCE NOTES FOR APPLICANTS

These guidance notes should be read alongside the SGSAH Guidance document.

To apply for a scholarship for doctoral study at the University of Glasgow through either the AHRC or College of Arts Scholarship schemes, applicants must:

1. **Apply for a place on the relevant doctoral programme** using the online admissions system, submitting the application by the Scholarship deadline of Friday, 14 December 2018:
   www.gla.ac.uk/research/opportunities/howtoapplyforaresearchdegree/

2. **Complete the Scholarship Application Form** and return this electronically with all required attachments within a single email to the relevant School contact (see below) by the deadline of Friday, 14 December 2018.
   
   **Attachments required:** 2 academic references. Continuing PhD students should obtain up-to-date references from their supervisor(s).

Applicants should note:

- Incomplete applications will not be considered. It is imperative, therefore, that all attachments are submitted with the application. Where referees wish to send references themselves, these MUST be received by the deadline.
- Applications received after the deadline will not be considered.
- Applications should adhere to prescribed word limits.
- Applicants making multiple admissions applications and who wish to be considered for a Scholarship in more than one discipline must submit a separate Scholarship application to each discipline.
- All electronic documents **must** be submitted using a **standard naming convention** as outlined at the end of this document.

APPLICATION & COMPETITION PROCESS

1. Applicant submits Scholarship Application Form and applies online for a place on the doctoral programme, as outlined above, by 14 December 2018.
2. Academic staff in Subject Areas assess applications in that area and select those to go forward to the College Scholarship Committee.
3. The College Scholarship Committee meets to assess and rank applications from all Subject Areas and will select those to be nominated to the SGSAH AHRC DTP competition.
4. Applicants will be contacted by the College of Arts Graduate School by the end of January to inform them if they have been selected to go forward to the SGSAH AHRC DTP competition.
5. Nominated applicants then complete their application on the SGSAH portal (1 – 13 February 2019).
6. Once the results of the SGSAH AHRC DTP competition are announced, the College will then award the College of Arts Scholarships using the ranking agreed by the Scholarship Committee under step 3 above.
**ELIGIBILITY**

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<th>Home/EU students</th>
<th>International students</th>
<th>Open to continuing students (with at least 50% of supervised study period remaining)</th>
<th>Full Time and Part Time Study</th>
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Notes:

- In the case of EU and international applicants, any award may be limited to tuition fees only.
- In order to be nominated for a Scholarship, applicants must hold an unconditional or conditional offer of a place on a College of Arts PhD degree programme. Scholarship applicants do not need to hold the admissions offer prior to the Scholarship application deadline of Friday, 14 December 2018. These will be issued by the Admissions team during January 2019.
- Scholarships are not available to students at the “writing up” or “thesis pending” stage.
- Applicants must not be holding another full Scholarship for the 2019-20 academic session. Applicants holding a part scholarship (e.g. fees only or stipend only) may still be considered.

**ELIGIBLE SUBJECT AREAS**

The AHRC Doctoral Training Partnership Scotland supports doctoral research and training in a range of Arts and Humanities disciplines.

Disciplines align with Schools for the purpose of application as follows (NB: some disciplines may sit in more than one School):

- **In the School of Culture & Creative Arts (SCCA):**
  - Art History; Cultural Policy & Arts Management; Cultural Studies and Pop Culture; Drama, Theatre Studies & Performance; Film History, Theory and Criticism; Journalism; Publishing; Media and Communication Studies; Music; New Media/Web-Based Studies; Television History, Theory and Criticism; Visual Arts

- **In the School of Critical Studies (SCS):**
  - Creative Writing; English Language; English Literature; Linguistics; Literatures; Scottish Literature; Theology, Divinity and Religions

- **In the School of Humanities (SOH):**
  - Archaeology; Celtic Studies; Classics; Museum Studies; History; Library and Information Studies; Philosophy

- **In the School of Modern Languages & Cultures (SMLC):**
  - Comparative Literature; Interpreting and Translation; Modern Languages

- **In the School of Geographical & Earth Sciences (SGES):**
  - Cultural Geography; Cultural Studies and Pop Culture; History of Science/Medicine/Technology

- **In the School of Law (SOL):**
  - Law and Legal Studies
College awards may be applied for in all College of Arts Schools/Subject Areas:
www.gla.ac.uk/colleges/arts/

Please note that applicants in the Schools of Geographical and Earth Sciences and Law are NOT eligible to be considered for a College of Arts Scholarship.

CRITERIA FOR ASSESSMENT

Applicants should note that the Scholarship Committee will use the SGSAH criteria when assessing applications. This can be found on p39 of the SGSAH guidance.

The criteria consider:

- The project proposal (in terms of originality, rigour, significance, impact and feasibility).
- Previous qualifications and/or professional experience (including prizes and distinctions) and preparedness in terms of the project.
- The project’s fit in terms of supervisory expertise, resources and environment.
- Plans for training

Applicants are strongly advised to consider the criteria carefully, and to work with their prospective supervisor or other subject staff to ensure their application addresses these criteria as fully as possible.

SCHOOL CONTACTS

SCCA: Anna Pabisz - cca-pgcomm@glasgow.ac.uk

SCS: critstudies-PGScholarships@glasgow.ac.uk

SOH: Christelle Le Riguer - humanities-scholarships@glasgow.ac.uk

SMLC: Carolyn Donaldson - Arts-SMLC-PGScholarships@glasgow.ac.uk

SGES: Hayden Lorimer – Hayden.Lorimer@glasgow.ac.uk

SOL: Susan Holmes – Susan.Holmes@glasgow.ac.uk

STANDARD NAMING CONVENTION

SurnameForename.SubjectArea.AdmissionsApplicationNumber.AttachmentType

For example: SmithJohn.History.12345678.Reference1 or BloggsJoe.Classics.44332123.ApplicationForm