Postgraduate Open Day
February 2018

Robin Gordon,
Head of Admissions
Applying to the University of Glasgow for a Postgraduate Taught or Research Degree

- Before You Start
- Online Application System and Applicant Self-Service
- Application Deadlines
- Entry Requirements
- Preparing Your Application
- What Happens After Your Application Has Been Submitted
- What to do if You Receive an Offer from the University
- From Offer Acceptance to Registration

- English Language Requirements and Visa Applications
Applying to the University
Postgraduate Degrees

The charts that follow explain the current application process

Please monitor our website which will explain in detail our new application process
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Postgraduate Degrees

Before Starting Online Application:

- Postgraduate Taught Degrees A-Z
- Frequently Asked Questions
- Information for prospective Postgraduate Taught Students on Graduate School Web Pages

Entry Requirements for each specific Programme:
Academic English Language Requirements
Applying to the University Postgraduate Degrees

Applicants to Postgraduate Diploma in Education
PGDE

APPLY THROUGH UCAS

All other applicants (Taught and Research) follow the process outlined in the following charts
Applying to the University
Postgraduate Degrees

The Online Application System and Applicant Self-Service

Step 1
Register and complete application

Step 2
Access Applicant Self-Service to:
- Check the Status of Your Application
- Upload Additional Documents
- Update Personal Details
- Accept / Reject Offers

‘Apply Now’ on website

‘Applicant Self Service’ page on website
Applying to the University
Postgraduate Degrees

The Online Application System and Applicant Self-Service

**Step 1**
Register and complete application

**Step 2**
Access Applicant Self-Service to:
- Check the Status of Your Application
- Upload Additional Documents
- Update Personal Details
- Accept / Reject Offers

‘Apply Now’ on website
Use email address and password when you registered to log-in to complete your online application

‘Applicant Self Service’ page on website
After you have completed your online application you will be supplied a USERNAME within an acknowledgement email within 1-3 days of submitting your application.

Use the USERNAME and password created when you submitted the online application to log-in to the Applicant Self-service
Applying to the University
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The Online Application System and Applicant Self-Service

**Step 1**
Register and complete application

**Step 2**
Access Applicant Self-Service to:
Check the Status of Your Application
Upload Additional Documents
Update Personal Details
Accept / Reject Offers

‘Apply Now’ on website

Use email address and password when you registered to log-in to complete your online application

‘Applicant Self Service’ page on website

APPLICANTS TO THE ADAM SMITH BUSINESS SCHOOL ARE REQUIRED TO PAY A £25 APPLICATION FEE
Applying to the University
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Standard Application Deadlines

- International Applications (Non-EU): 21 July 2018
- UK and EU Applications: 25 August 2018
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Entrance Requirements

Entry Requirements vary by postgraduate taught programme and you should look at the A-Z for the requirements specific to your area of interest. The following is generic guidance only:

Most programmes require a **2.1 Honours degree** or equivalent qualification (for example, GPA 3.0 or above) in **a relevant subject** unless otherwise specified.

**English Language requirements** (where English is not your first language.

Different requirements for number of **references** (2, 1 or 0)

Some programmes require **Personal Statements**

**No Interviews**

**Postgraduate Taught (PGT)**

First or Upper Second Class Honours Degree or equivalent qualification (2:1 in the case of UK Research Council supported students).

In some cases a **Masters qualification** or equivalent is required

Two **References**

Full **CV**

**Research Proposal**

**Meeting/Interview** with potential supervisor

**Postgraduate Research (PGR)**
What You Need for Your Application

- Final or Current (if you have not yet graduated) undergraduate degree transcript (and official translation)
- Degree Certificate (and official translation) if you have already completed your degree
- References on headed paper – academic and/or professional
- Any additional documents specifically listed under ‘Entry Requirements’ on the A-Z
- Scanned copy of your passport (photo page) – non-EU applicants only
- English Language Test – if English is not your first language

MORE INFORMATION IN THE PG ONLINE APPLICATION GUIDE
What You Need for Your Application

- Final or Current (if you have not yet graduated) undergraduate degree transcript (and official translation)
- Degree Certificate (and official translation) if you have already completed your degree
- References on headed paper – academic and/or professional
- Any additional documents specifically listed under ‘Entry Requirements’ on the A-Z
- Scanned copy of your passport (photo page) – non-EU applicants only
- English Language Test – if English is not your first language

DO NOT DELAY SUBMITTING YOUR APPLICATION JUST BECAUSE YOU ARE SHORT OF SOME OF THE ABOVE!!!!!!
Applying to the University Postgraduate Degrees

After You Have Submitted Your Application

- **Holding for Documentation**
  - We require additional documentation from you in order to assess your application. We cannot make a decision until we receive this.

- **Unconditional Offer**
  - You have met all of the conditions required to attend the degree programme and we are making you an firm offer.

- **Conditional Offer**
  - You have not met all of the conditions required to attend the degree programme but have the ability to meet the conditions this year. We are making you an offer conditional on you meeting these conditions.

- **Rejection**
  - Our assessment of your application is that you have not or cannot meet the conditions for admission to the degree programme and as such we are rejecting your application.
Applying to the University Postgraduate Degrees

After You Have Submitted Your Application

- **Holding for Documentation**
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- **Rejection**
  - Our assessment of your application is that you have not or cannot meet the conditions for admission to the degree programme and as such we are rejecting your application.

We aim to respond to all PGT applications within 10-14 days of submission with one of the above decisions.

PGR applications take longer as they require to be reviewed by PGR convenors.
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What to do Once You Have Received an Offer

Applicants in receipt of Conditional or Unconditional Offers are required to ACCEPT or REJECT their offers within 30 days of the offer being issued.

- **Unconditional Offer**: You have met all of the conditions required to attend the degree programme and we are making you an firm offer.

- **Conditional Offer**: You have not met all of the conditions required to attend the degree programme but have the ability to meet the conditions this year. We are making you an offer conditional on you meeting these conditions.
Applying to the University Postgraduate Degrees

What to do Once You Have Received an Offer

International PGT Applicants in receipt of Conditional or Unconditional Offers to some degree programmes are required or requested to pay deposits to either secure their place on a degree programme or in some cases demonstrate their intent / commitment to attend the course.

Offer Letters Will Indicate whether:

- No Deposit Required
  - Mainly PGT Degrees in Arts and Social Sciences

- Deposit Required to Indicate Intent to Attend Degree
  - Mainly PGT Degrees in Science and MVLS £1000 Deposit

- Deposit Required in Order to Secure Place on Degree
  - Mainly PGT Degrees in Science and MVLS £1000 Deposit
  - All PGT Degrees in Adam Smith Business School (other than MBA) £2000 Deposit

(PGR Applicants DO NOT pay deposits under any circumstance)
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Applicants in Receipt of a Conditional Offer

If you are in receipt of a CONDITIONAL OFFER please UPLOAD ‘missing’ or incomplete information using Applicant Self-Service AS SOON AS IT IS AVAILABLE

Admissions Team Review Uploaded Documentation and issue:

- Unconditional Offer
- Conditional Offer
- Rejection

These offers must be accepted or rejected
Applying to the University Postgraduate Degrees

Applicants Who Have Accepted Unconditional Offers – What Happens Next?

- HOME / EU APPLICANTS
  - Welcome Pack Registration Details
  - Register
  - Start Course

- INTERNATIONAL APPLICANTS
  - Welcome Pack Registration Details
  - Certificate of Acceptance to Study (CAS) Letter
  - Apply for Visa
  - Register
  - Start Course
Applying to the University Postgraduate Degrees

Applicants Who Have Accepted Unconditional Offers – What Happens Next?

HOME / EU APPLICANTS

Welcome Pack Registration Details

Register

Start Course

INTERNATIONAL APPLICANTS

Welcome Pack Registration Details

Certificate of Acceptance to Study (CAS) Letter

Apply for Visa

Register

Start Course
Applying to the University
Postgraduate Degrees

International Applicants – CAS and Visa’s

‘Typical Scenario’:

APPLICATION

MARCH | APRIL | MAY | JUNE | JULY | AUG | SEPT

START COURSE
Applying to the University Postgraduate Degrees

International Applicants – CAS and Visa’s

‘Typical Scenario’:

- **APPLICATION**
- **MARCH**
- **APRIL**
- **MAY**
- **JUNE**
- **JULY**
- **AUG**
- **SEPT**
- **CONDITIONAL OFFER**

10-14 Days
Applying to the University
Postgraduate Degrees

International Applicants – CAS and Visa’s

‘Typical Scenario’:

APPLICATION

UNDERGRAD FINAL EXAMS

MARCH | APRIL | MAY | JUNE | JULY | AUG | SEPT

CONDITIONAL OFFER

START COURSE
International Applicants – CAS and Visa’s

‘Typical Scenario’:

- **APPLICATION**
- **UNDERGRAD FINAL EXAMS**
- **CONDITIONAL OFFER**
- **GRADUATION**
- **START COURSE**
Applying to the University
Postgraduate Degrees

International Applicants – CAS and Visa’s

‘Typical Scenario’:

- **APPLICATION**
- **MARCH**
- **APRIL**
- **MAY**
- **JUNE**
- **JULY**
- **AUG**
- **SEPT**

- **FINAL PAPERWORK UPLOADED**
- **CONDITIONAL OFFER**
- **GRADUATION**
- **START COURSE**
Applying to the University
Postgraduate Degrees

International Applicants – CAS and Visa’s

‘Typical Scenario’:

APPLICATION

MARCH

APRIL

MAY

JUNE

JULY

AUG

SEPT

UNDERGRAD FINAL EXAMS

FINAL PAPERWORK UPLOADED

CONDITIONAL OFFER

GRADUATION

CAS LETTER ISSUED

START COURSE

24-48 Hours
Applying to the University
Postgraduate Degrees

International Applicants – CAS and Visa’s

‘Typical Scenario’:

- **APPLICATION**
- **UNDERGRAD FINAL EXAMS**
- **FINAL PAPERWORK UPLOADED**
- **APPLY FOR VISA**
- **CAS LETTER ISSUED**
- **GRADUATION**
- **CONDITIONAL OFFER**
- **START COURSE**

MARCH | APRIL | MAY | JUNE | JULY | AUG | SEPT

Average time for Visa Application 4-6 Weeks

Cannot Apply for Visa until 3 Months Prior to Start Date of Course
Applying to the University
Postgraduate Degrees

International Applicants – CAS and Visa’s

‘Typical Scenario’:

APPLICATION

MARCH

UNDERGRAD
FINAL EXAMS

APRIL

APPLY FOR
VISA

MAY

FINAL
PAPERWORK
UPLOADED

JUNE

GRADUATION

JULY

CAS LETTER
ISSUED

AUG

REGISTER

SEPT

START
COURSE

Very Compressed Time Period
Essential That You Upload Documentation on a Timely Basis
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English Language Requirements

Applicants from the following countries do NOT require to provide English Language Tests:

- Antigua and Barbuda
- Australia
- Bahamas
- Barbados
- Belize
- Canada
- Dominica
- Grenada
- Guyana
- Jamaica
- New Zealand
- St Kitts & Nevis
- St Lucia
- St Vincent & Grenadines
- Trinidad & Tobago
- USA

Students who have a degree from the UK or Ireland or one of the above listed countries also DO NOT require an ELT – except Canada – international students who have studied in Canada are still required to provide evidence of their English language ability.
English Language Requirements - PGT

### English Language Requirements for ‘Most’ Programmes

<table>
<thead>
<tr>
<th>Accepted Tests</th>
<th>Required Overall Score</th>
<th>Required Sub-Test Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>IELTS</td>
<td>6.5</td>
<td>None &lt; 6.0</td>
</tr>
<tr>
<td>ibTOEFL</td>
<td>92</td>
<td>20</td>
</tr>
<tr>
<td>CAE (Cambridge Certificate of Advanced English)</td>
<td>176</td>
<td>169</td>
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<tr>
<td>CPE (Cambridge Certificate of Proficiency in English)</td>
<td>176</td>
<td>169</td>
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<tr>
<td>PTE Academic (Pearson Test of English – Academic Test)</td>
<td>60</td>
<td>59</td>
</tr>
<tr>
<td>Trinity College London Integrated Skills in English</td>
<td>Distinction</td>
<td>Distinction</td>
</tr>
</tbody>
</table>

**PLEASE NOTE:**
ELT Requirements for the following programmes are all higher than above:

- Adam Smith Business School, Law, Arts and Dentistry
## English Language Requirements – PGR (MRes and PhD)

These are indicative requirements – it is essential that you refer to A-Z for programme specific requirements.

<table>
<thead>
<tr>
<th>Accepted Tests</th>
<th>ARTS</th>
<th>MVLS</th>
<th>SCIENCE &amp; ENG</th>
<th>SOCIAL SCIENCES</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Required Overall Score</td>
<td>Required Sub-Test Score</td>
<td>Required Overall Score</td>
<td>Required Sub-Test Score</td>
</tr>
<tr>
<td>IELTS</td>
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<td>7.0</td>
<td>6.5</td>
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<tr>
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<td>59</td>
<td>68</td>
<td>60</td>
</tr>
</tbody>
</table>

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Any Questions?