Log into an SSD 10 workstation via Cisco AnyConnect VPN

1. Power on your device and allow Windows to boot.

2. Click the mouse or press any key to remove the welcome screen.

3. Click OK to accept the University of Glasgow workstation usage policy.

4. You will now be presented with the SSD 10 login screen.

5. Click on the Internet/Wi-Fi icon to open the wireless network screen:

6. a) If you are on campus, connect to **flexaccess Wi-Fi**

   Please note: **flexaccess on its own will not give you access to the internet**. 
   The first time you connect to flexaccess, Windows may tell you that it **cannot access the internet: this is normal and you are safe to close this window**.

   b) If you are not on campus, connect to a wireless network in your location following the network provider’s guidance.

7. When you are connected, or if you remain connected from a previous session, click the **Network sign-in icon**:
8. The following screen will appear. Click the **Connect** button on the Cisco AnyConnect Secure Mobility Client window:

![Cisco AnyConnect Secure Mobility Client window](image)

9. From the **Group** drop down list select either **Campus Use** or **Off Campus Use**, depending on your physical location, then enter your **GUID** and **password** and click **OK**.

![Cisco AnyConnect Secure Mobility Client window](image)

At this point the VPN connection will be established.

*Please note: Occasionally upon establishing the VPN connection, Windows will install an updated version of the Cisco AnyConnect client. After installation Windows will reboot and you can then resume use as normal.*
10. When you see the normal SSD 10 log in screen, log in with your GUID and password:

11. Once you are logged in, you will be presented with your normal desktop with Home and Shared network locations available for use.

To check VPN connection status
Click the Cisco AnyConnect icon in the system tray:

The following window will appear showing the VPN connection status:

Instructions updated: March 2019