

## College of Arts: Learning and Teaching Plan 2016/17

Theme and Objectives	Owner
<b>Assessment and Feedback</b>	
<ul style="list-style-type: none"> <li>Through implementation of School Action Plans take steps to improve feedback, with a goal of exceeding an 80% approval rating across the four NSS questions addressing this issue.</li> </ul>	Conveners
<ul style="list-style-type: none"> <li>Building on research into student and staff attitudes towards feedback conducted over the past two years, pilot a 'feedback for future learning' in which Honours students audit their own skills and set objectives for improvement.</li> </ul>	Deputy
<ul style="list-style-type: none"> <li>Work with the SRC to enhance feedback, including by supporting development of a policy to create a single repository to which all students submit assessed coursework and where they receive feedback.</li> </ul>	Dean
<ul style="list-style-type: none"> <li>Work with College Learning and Teaching Network and LEAF Project to develop case studies of assessment types which will serve as exemplars of diverse assessment across College.</li> </ul>	Deputy
<ul style="list-style-type: none"> <li>Each School will introduce an assessment and feedback schedule for use in monitoring and encouraging prompt return of assessed work.</li> </ul>	Conveners
<ul style="list-style-type: none"> <li>Each School will take steps to ensure that assessment criteria are published to students in advance of submission of assessed work.</li> </ul>	Conveners
<b>Innovative teaching</b>	
<ul style="list-style-type: none"> <li>Review the Master of Arts (Honours), reporting to CMG in May 2017, in order to enhance aspects which make it more flexible, attractive, efficient, collaborative, diversely assessed, and of high quality. Issues to be considered will include progression requirements, opportunities for interdisciplinary study, and course income data.</li> </ul>	Dean
<ul style="list-style-type: none"> <li>The Dean of Learning and Teaching will take the lead in an LTDF project which will make recommendations informing University policy about how best to support the teaching of staff who wish to deliver teaching through active learning.</li> </ul>	Dean
<ul style="list-style-type: none"> <li>Develop at least two proposals for on-line postgraduate programmes and / or courses, building on training events to develop skills and exchange practice.</li> </ul>	Dean and E-Learning Officer
<ul style="list-style-type: none"> <li>The College will hold three events of the Arts and Learning Teaching Network, most likely on graduate attributes, e-learning, and feedback.</li> </ul>	Dean
<ul style="list-style-type: none"> <li>Encourage staff to contribute to GUSTTO (Glasgow University'S Teaching Tips Online).</li> </ul>	Dean & Conveners

<b>Graduate attributes/employability</b>	
<ul style="list-style-type: none"> <li>The College Creative Placement Officer will finalise arrangements, including course approval, for placement-based independent projects which students may take as an alternative to a research-based dissertation</li> </ul>	CPO
<ul style="list-style-type: none"> <li>The College Graduate Attributes Champion will publish a GA website and publish, promote and evaluate a toolkit with materials for use in courses.</li> </ul>	GAC

<b>Internationalisation</b>	
<ul style="list-style-type: none"> <li>The College will develop and implement an International Recruitment strategy, including liaison with GIC and MaRIO.</li> </ul>	Dean, CIL
<ul style="list-style-type: none"> <li>Introduce at least one new Summer School course, if appropriate income allocation is agreed.</li> </ul>	Dean, Conveners

<b>Quality Assurance</b>	
<ul style="list-style-type: none"> <li>In response to changes to the course approval process, the Schools will each introduce a Board of Studies and the College will introduce procedures for checking a sample of approved courses to ensure that they accord with University QA requirements.</li> </ul>	BoS Convener

<b>Student experience</b>	
<ul style="list-style-type: none"> <li>Roll out full Virtual Peer Assisted Learning Project, involving incoming students from August. This will involve setting up active student-run Facebook sites for at least half of the College's L1 courses.</li> </ul>	Intern
<ul style="list-style-type: none"> <li>Implement enhancements to the Advising system, in line with the review conducted in spring 2016.</li> </ul>	Deputy & Chief Advisor
<ul style="list-style-type: none"> <li>Through improved communications between subjects, CTT and MaRIO, improve planning and processes for control of timetabling.</li> </ul>	Dean & HoSAs

<b>Staff experience</b>	
<ul style="list-style-type: none"> <li>The College will roll out the College Workload Model across College, concentrating in 2016/17 on ensuring that teaching data are accurate, and identify any changes to procedures and the Model ensure that data are accurate in future. The College will also review and finalise Research and Administrative aspects of the Model, for implementation in 2017/18.</li> </ul>	HoSAs
<ul style="list-style-type: none"> <li>Encourage staff engagement with the Learning and Teaching Conference.</li> </ul>	Conveners
<ul style="list-style-type: none"> <li>In cooperation with the Learning and Teaching Centre, help staff to develop their scholarship, e.g. by advising them how to take an evidence-based approach.</li> </ul>	Dean & Conveners

DAS 7.11.16, approved CMG 16.11.16

## College of Arts Learning and Teaching Plan 2015/16: Report

Theme	Objective	Owner	Progress
Feedback and Assessment	A Deputy Dean for Learning and Teaching has been appointed and given responsibility for developing Assessment and Feedback. Building on findings from student focus groups in 2014/15, focus groups will be extended to staff, and a report will be prepared and disseminated. Students and staff will also be consulted through a workshop at the L&T Conference (if accepted). Two School L&T conveners will take the lead as College representatives in contributing to the development of case studies by LEAF LTDF project.	Deputy	Completed
	Feedback and assessment has been identified as the primary focus of ambitious NSS Action Plans, in order to meet the University's KPI of 75%. Activities will include student sessions on feedback in Schools or subjects, and preparation by College of a guidance leaflet for students on 'How to make the most of your feedback', with focus on independent learning and implementing feedback; review by several subjects of feedback forms and/or revision of guidance on essay presentation and referencing.	Conveners + Deputy	Largely completed; leaflet in progress
	Following the lead of the Schools of Humanities and Modern Languages and Cultures, each School will hold a staff event focusing on Feedback and Assessment, to encourage discussion and exchange of practice.	Conveners	Completed
	The standardisation of College Honours courses on 20 credits is proving to be a driver for review of assessment and curricula. New courses incorporating more diverse forms of assessment for four subject areas will be processed by Board of Study in 2015-16 for implementation in 2016/17. Student feedback on new models and forms of assessment will be closely monitored in 2016/17.	Bos Convener	Completed in most subjects, with Music and English Lit to be completed in 2016/17
	Assessment blue-printing will be carried out in at least one further subject.	Music	Ongoing

Student learning experience	The new Advising System will be reviewed in May 2016.	Deputy	Completed
	A network of College innovators will be established, including BOLD/MOOC/LTDF award holders, TEA/STA winners, and those identified by PSRs, with an initial meeting early in 2016, to promote the exchange and dissemination of innovative learning & teaching methods.	Dean	Completed
	The College will contribute to University strategy and implementation of active learning spaces and virtual learning environments.	Dean	Completed
	The College will support and encourage ongoing and new initiatives in e-learning (including ongoing BOLD projects and MOOCs, e.g. in Scottish Literature and TRS).	Conveners	Appointed e-learning off'r
Graduate Attributes and Employability	The Creative Placements Officer will disseminate the Creative Placement Toolkit; hold workshops on how to create placement courses; oversee the creation of an outward-facing website on placements and an internal database of placement providers, to help in liaison with these providers; consult with subjects about alternative forms of independent work, including placements, leading to preparation of a report, with recommendations.	CPO	Completed
	The Graduate Attributes Champion will coordinate delivery of the ENHANCE seminar series skills for employability (in conjunction with the Careers Service); audit, update and improve mechanisms for communicating with students about careers and employability; develop and pilot a short student-focused activity reflecting on graduate attributes, for use in lectures or seminars across subjects; discuss with School L&T Committees current practice and future plans for integrating graduate attributes into curriculum, with a view to developing a graduate attributes toolkit for staff; Work with GA officers in other Colleges, and with Careers contacts, to further develop LinkedIn pilot project, focusing on employer-facing information.	GAC	Completed (except LinkedIn)
	Individual subjects are working on initiatives that may serve as models for other subjects. A new TRS Honours course focusing on graduate attributes, 'Skills for Honours and for Life', will be developed (to be offered in 2016/17. English Literature is creating a pilot project focusing on framing disciplinary skills as graduate attributes, to encourage students to recognise, understand and be able to convey their skills and training; and to be able to critically reflect upon and defend the purpose and value of an Arts degree. They are consulting with Student Partnerships in Quality Scotland.	TRS & English Literature	Completed

Transitions and Retention	A PG intern will create and moderate Facebook groups for Virtual Peer Assisted Learning, with support from LTU.	Dean	Completed
	The College will contribute to the Transitions Working Group, when established, and will consult with MRIO about the admission of students through WP, in view of the preliminary findings of the Widening Access Commission.	Retention Officer	RO not on TWG
Programme and course review	Several subjects are reviewing their Honours curriculum (Archaeology, English Language, HATII, Scottish Literature), often in response to standardisation on 20 credits.	Subjects	Completed
	A working group will review Level 3 (non-Honours) provision and identify an appropriate and sustainable way forward.	Dean	Completed
	The College will establish effective procedures within the four Schools in Arts to handle the newly-devolved course change/withdrawal responsibilities in 2015-16, and in readiness for the powers to approve new courses and changes to programmes in 2016-17. Review of joint boards practice on discretion and collation of practice, with a view to establishing a unified College Board of Studies.	Conveners, BoS Convener	Completed
Internationalisation	The College will circulate temporary conversion tables based on those in Social Sciences; ensure that courses are in place to record overseas results; and agree College policy on assessment of inward students here for semester 1 only.	College Mobility Officer	Completed
	The College will contribute to the planning of strong exchanges and 'open skies' programmes with overseas partners, such as McGill.	Dean, College International Lead	Ongoing
	One subject (English Literature) will continue participating in a 12-month knowledge exchange and teaching enhancement project with the University of Delhi, through which lectures are recorded at each institution and supported by Skype QA sessions.	English Literature	Completed

DAS 7.11.16