**Procedure followed by the School / Research Institute / College for Investigating Allegations of Research Misconduct**

1. **Concern is communicated to Integrity Adviser**

2. Adviser takes advice from College level Integrity Champion before formal meeting with Complainant(s)

3. Adviser meets with Complainant(s): refers Complainant(s) to Code of Policy and Procedures for Investigating Allegations of Misconduct in Research and attempts to resolve through discussion

4. **Has complaint been resolved?**

   - **YES**
     - Log the complaint for regular report to Named Person
   - **NO**
     - Refer the case to the Named Person via the Integrity Champion

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Contact details of Research Integrity Advisers and Research Integrity Champions are available at: [http://www.gla.ac.uk/services/ris/researchstrategypolicies/researchintegrity/advisors/](http://www.gla.ac.uk/services/ris/researchstrategypolicies/researchintegrity/advisors/)

UoG Policies relating to Good Practice in Research, Misconduct investigation, and Research Data Management: [https://www.gla.ac.uk/research/strategy/ourpolicies/](https://www.gla.ac.uk/research/strategy/ourpolicies/)

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Misconduct Policy v1.6, Research and Innovation Services, University of Glasgow (12 December 2018)