If you’re a yes man, then our answer is no.

Morgan Stanley

What Will You Create?
morganstanley.com/campus

Lyndal Analyst, Global Capital Markets

Morgan Stanley is an equal opportunity employer committed to diversifying its workforce. © 2015 Morgan Stanley
Figuring out your career path can be daunting. Your Careers Service is here to help you with professional careers advice, coaching, resources and support, both in person and online. We can help you find experience and give advice on getting that job. We look forward to working with you.

YOUR CAREERS SERVICE

We offer appointments and coaching sessions with our Careers Managers, comprehensive online resources, an Internships Hub, events where you can meet with employers, opportunities to connect with alumni and support for entrepreneurial students.

Careers Service
We’re centrally located in the Fraser Building, which is opposite the University Library. The building has full wheelchair access.

Find us at:
Level 2, The Fraser Building
65 Hillhead Street
Glasgow G12 8QQ

Opening hours
Monday to Friday, 0900 to 1700
We are closed on public holidays and between Christmas and New Year.

Get in touch
Telephone: +44 (0)141 330 5647
Email: careers@glasgow.ac.uk
glasgow.ac.uk/careers

Dumfries Campus
The Careers Service in Dumfries is part of Student Services and based in the Crichton Library in the Dumfries & Galloway College building. There is disabled access via a lift by the main entrance.

Find us at:
University Student Services
Dumfries & Galloway College Building
Bankend Road
Dumfries DG1 4FD

Opening hours
Monday to Friday, 0845 to 1645

Get in touch
Telephone: +44 (0)1387 734279
Email: studentservices-dumfries@uws.ac.uk
glasgow.ac.uk/interdisciplinary

Students at our campus in Dumfries are also welcome to attend the events held in Glasgow.
TAILORED SUPPORT

No matter what stage you are at in your studies or in planning your career, we can give you expert careers support and advice.

Undergraduate students
We see undergraduate students from across the University, and not just final-year students. In fact, we would prefer to work with you from much earlier than final year, so that we can help you plan how to make the most of your time at university. We can help you find summer work and internships, as well as help you figure out your career aims or discuss postgraduate study.

Postgraduate taught students
Most taught postgraduate programmes last for one year, so it’s important to start career planning almost as soon as you begin your course.

We have specialist Careers Managers who concentrate on meeting the high demand from the College of Social Sciences, particularly the Adam Smith Business School.

Postgraduate research students
Most postgraduate research programmes last for three years, and it’s important to start career planning before your final year. We have a specialist Careers Manager for research students and staff, whatever your area of study.

Entrepreneurial students
We provide support for enterprising and entrepreneurial students to help turn your dreams into reality. We can help you test out your ideas through one-to-one mentoring and competitions, or assist during the actual business start-up process and beyond. See page 27.

Recent graduates
Your first job after graduation is only the starting point on your career journey. We’re here to support you whenever you’re looking to take the next step. Within two years of graduation, you can still book an appointment for one-to-one careers advice.

CAREERS APPOINTMENTS

We offer many different types of appointments to help you with planning your career and thinking about your CV, applications and interviews. The conversation will be impartial, confidential and focused on your individual needs.

Careers consultations
These appointments are great for an initial discussion about your career plans. If you feel a bit lost and don’t have a clue where to begin, we’re happy to help get you started. You could also book an appointment to have your applications checked, or have a discussion about interview techniques.

CV checking
These appointments are ideal for a fast-check of your CV and thinking about your CV, applications and interviews. If you don’t have a clue where to begin, we’re happy to help get you started. You could also book an appointment to have your applications checked, or have a discussion about interview techniques.

Careers interviews for postgraduate researchers
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Mock interviews
These appointments are great for a realistic interview scenario and provide feedback on your answers to help you perform when it matters most. To make your mock interview as realistic and useful as possible, it’s vital that you submit a relevant job description and your CV and application form at least three working days in advance of your appointment. You can email these directly to the relevant Careers Manager, or hand in paper copies to the Student Services Enquiry Team.

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Use Our Online Resources

You’ll find resources to help you with all aspects of your career planning through every stage of your degree.

Information and advice
Our website can help you to make career decisions, even if you have no idea where to start. You can
• book a meeting with a Careers Manager
• find out about our events and their dates
• hear the career stories of graduates from a range of sectors
• learn from the experiences of graduates from your degree
• make contact with some alumni through LinkedIn
• find internships and other opportunities
• get advice on how to apply for jobs and what to do about interviews
• find advice on postgraduate study and where to look for funding
• browse jobs and opportunities targeted at Glasgow students and graduates.

Online vacancies and events
From day one of your studies, you can search through careers events and vacancies on our website. You can sign up for events and access hundreds of opportunities, from local part-time jobs to internships and graduate jobs with global organisations. Search for employers in our extensive employer database and use the system to book an appointment to see a Careers Manager. See glasgow.ac.uk/careers/login.

Glasgow Careers lets you log in with your GUID to book appointments with our Careers Managers, view and book into our upcoming events, and also search vacancies – including the Internship Hub opportunities. You can customise vacancy alerts so you never miss out on an opportunity.

Connect with us on social media
Keep up to date with careers news and events by connecting with us on social media.

GUCareers
@GUCareers
/gu-careers
/gucareers.wordpress.com
/theglasgownetwork.co.uk

Name: Chloe Anderson
Degree: MA (hons) Hispanic Studies 2015
Employer: CGP (Coordination Group Publications)

When I began to look for a job during my final year, I found the Careers Service really useful. To get started, I used the resources on their website to help with my CV. I read the advice they gave and looked at the CV examples to get some ideas.

However, I wanted a second opinion on my CV, so I booked a careers consultation and got some feedback on how I could improve it. I also used other sites like Prospects that have lots of help and advice.

The Careers Service website also has helpful sections about interviews. I read the example questions to get an idea of the sorts of things that I might be asked and used the ‘STAR’ approach when considering my answers (see page 31). I booked a mock interview to help with my preparations and the Careers Manager gave me pointers on what I could do to make my answers stronger.

Since I’ve started working for CGP as an editor, many of the skills I developed during my time at university have come in very useful. While working on essays and presentations, I became used to managing my time, meeting deadlines and working with other people on tasks.

My tips
• It’s important to be well prepared for an interview, but try not to over-prepare. Employers want to see the real you.
• Expect the recruitment process to be rigorous. It’s worth the effort if you really want the job.

Name: Allegro Adams
Degree: Bsc (Hons) Management 2015
Employer: Social Investment Manager Consultant

When I first came to the Careers Service, I was unsure about what to do next. I booked a meeting with a Careers Manager and got some advice on what to do. I also used the resources on the website to help with my CV.

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Name: Sophie McCloy
Degree: Bsc (Hons) Management 2015
Employer: HR Analyst

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TeachFirst

Wherever you’re heading, become a leader and inspire young people.

Apply now for our Leadership Development Programme and help end educational inequality.
teachfirst.org.uk/recruitment
ATTEND AN EVENT

We run a series of events and fairs with graduate employers, ranging from major global organisations to small local companies. During semester time, we also host Q&A sessions with leading international figures on the first Tuesday of every month. See the calendar below for the main events for 2016–17. You can see our full calendar of events, including presentations by employers, at glasgow.ac.uk/careers.

SEPTEMBER 2016

- An Introduction to the Internship Hub
  DATE: Tuesday 27 September
  TIME: 1200 to 1245; 1300 to 1345
  LOCATION: Fraser Building, Level 4
  Meet over 25 employers with vacancies in banking, finance and consultancy. Research employers and hear first-hand about their internship and graduate opportunities.

- First Tuesday Club
  DATE: Tuesday 4 October
  Q&A with Gordon Buchanan, Scottish wildlife film maker and contributor to Big Cat Diary, Springwatch and Snow Wolf Family and Me.

OCTOBER 2016

- Banking, Finance & Consultancy Fair
  DATE: Thursday 29 September
  TIME: 1100 to 1400
  LOCATION: Glasgow University Union
  Meet over 25 employers with vacancies in banking, finance and consultancy. Research employers and hear first-hand about their internship and graduate opportunities.

- Internship Fair
  DATE: Wednesday 5 October
  TIME: 1100 to 1400
  LOCATION: Glasgow University Union
  Find out about internships, paid work experience and volunteering opportunities. Over 40 exhibitors will attend with information on work experience in the UK and abroad.

- Science Fair
  DATE: Wednesday 9 November
  TIME: 1100 to 1400
  LOCATION: Wolfson Medical Building, Atrium
  Up to 20 organisations from the science industry will be showcasing their organisation, promoting their job vacancies and highlighting possible career paths.

NOVEMBER 2016

- First Tuesday Club
  DATE: Tuesday 1 November

- Postgraduate Open Day
  DATE: Friday 18 November
  LOCATION: Bute Hall

- Q&A with entrepreneur and star of the BBC’s online Dragons’ Den, Shaf Rasul.

DECEMBER 2016

- First Tuesday Club
  DATE: Tuesday 6 December
  Q&A with entrepreneur and star of the BBC's online Dragons' Den, Shaf Rasul.

- Engineering & Technology Fair
  DATE: Wednesday 26 October
  TIME: 1100 to 1400
  LOCATION: Glasgow University Union
  Nearly 60 recruiters will attend with internship and graduate job opportunities in the engineering and technology sector. Meet employers face-to-face and research companies.

- Science Fair
  DATE: Wednesday 9 November
  TIME: 1100 to 1400
  LOCATION: Wolfson Medical Building, Atrium
  Up to 20 organisations from the science industry will be showcasing their organisation, promoting their job vacancies and highlighting possible career paths.

FEBRUARY 2017

- First Tuesday Club
  DATE: Tuesday 7 February

- The Careers Fair
  DATE: Wednesday 8 February
  TIME: 1100 to 1600
  LOCATION: Glasgow University Union
  Meet up to 60 employers offering graduate roles, internships, volunteering roles and further study. Visit the MY Style Hub and get interview-style advice from key fashion retailers.

- MY Career Week 2017
  DATE: Monday 6 to Friday 10 February
  LOCATION: Various campus venues
  A week of activities to help you find that dream job. You can get your CV checked and find careers advice. Learn interview dos and don’ts and learn how to dress to impress for interviews. Get your LinkedIn profile picture updated, meet employers face-to-face and more.

MARCH 2017

- First Tuesday Club
  DATE: Tuesday 7 March

- Charity & Volunteering Fair 2017
  DATE: Tuesday 7 March
  TIME: 1100 to 1400
  LOCATION: Various campus venues
  Around 20 charity and volunteering organisations will be on campus discussing their job opportunities and volunteering roles and offering advice.

MAY/JUNE 2017

- The Global Skills Conference
  DATE: To be confirmed
  Learn how to sell your experience of studying abroad to recruiters. Understand why recruiters value international skills. The practical elements of this event let you practise your interview skills, build your confidence and walk through the recruitment process. Get your career off to a flying start. For details nearer the time, see glasgow.ac.uk/careers.
The options are endless, so it can be hard to know where to start or what the right path is. Luckily we have lots of advice to help you figure out what could work for you and guidance on developing yourself for your career.

IT’S MORE THAN A DEGREE

At Glasgow, we recognise that developing a core set of essential and transferable skills, knowledge, personal qualities and abilities is one of the key aims of our degrees. We refer to these benefits of a graduate education as our graduate attributes.

1. Subject specialists
2. Investigative
3. Independent and critical thinkers
4. Resourceful and responsible
5. Effective communicators
6. Confident
7. Adaptable
8. Experienced collaborators
9. Ethically and socially aware
10. Reflective learners

These are the ten core attributes which you will have the opportunity to develop, both within the curriculum and in wider student life.

Reflect on your achievements

Regular reflection and recording of where and how you’ve added to your development of graduate attributes can be a huge help when writing your CV and interviewing for jobs in the future.

Find out more at glasgow.ac.uk/students/attributes.

FIND YOUR PASSION

Inspiring graduate Matt Fountain is improving the employability of people in custody through his artisan bakery.

When History of Art graduate Matt realised he wanted to do something to help people, he began by trying things out, including setting up a campaign for the homeless and raising funds for local charities. Matt was determined to set up his own enterprise to help people, and was drawn to working with people in custody to help improve their chances of finding work out of prison; ultimately, keeping them away from a life in crime.

So Matt read around the subject, got in touch with academics, read government White Papers and examined the economics of social enterprises. The idea of a working bakery in a prison was formed – a place for learning new skills and building confidence, while producing a product that people will buy. The Freedom Bakery is now based in HMP Low Moss outside Glasgow and has plans to grow further.

“Our apprentices gain qualifications through working with us. But that’s not the only thing that changes in their lives,” says Matt. “We give them time, responsibility and encouragement in a realistic working environment. That’s what makes the difference.”

FIND THE RIGHT CAREER

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FIND THE RIGHT CAREER

The options are endless, so it can be hard to know where to start or what the right path is. Luckily we have lots of advice to help you figure out what could work for you and guidance on developing yourself for your career.
Connect with alumni
Find out the options open to you from the people in whose footsteps you will follow. You’ll be surprised where your degree could take you. Find out how you can connect with, and learn from, our alumni through our Glasgow Careers Alumni Network; see page 16.

Networking
Get a feel for a company and meet their representatives face-to-face. Employers want to meet you and are on campus throughout the year participating in mock interviews, running one-to-one employability sessions or hosting networking sessions with their staff. We host over 100 employer presentations and skills sessions on campus every year. Over 200 companies attend our recruitment fairs. There are opportunities to join workshops and open days at employers’ offices, giving you insight into the company and a chance to network with members of staff. Regularly check our events listings at glasgow.ac.uk/careers.

Put yourself out there
Ask friends and family about their jobs and use any other contacts you have to source meetings with people working in career areas or job roles of interest. Even asking a contact a few questions over a cup of coffee can give you great insight into an area of work you’re interested in. Ask questions such as: What do you most enjoy about your job/company? What do you find most challenging about your role?

3. Decision making
It’s about finding the right match for you. Once you’ve explored your options, weigh up the pros and cons and make a decision. You can change your mind, and may repeat this process again in your career, but this is a good place to start. For help with your decision-making process, meet with a Careers Manager. See page 5 for more information.

4. Transition
You’ve now got an idea of what you’d like to do and the path you’d like to follow. The following chapters will help you figure out how to make it happen, with practical advice on getting work experience and finding a job in your chosen area.
Interested in a career in commercial law? Linklaters will do everything to make sure you succeed – giving you the tailored, supportive and long-term training that helps you craft the career you want.

Live your ambition with Linklaters.

www.linklaters.com/ukgrads

THE UK’S BEST PLACE TO WORK IS RECRUITING IN GLASGOW!

Our new office has now opened and we are looking for talented, confident and fun graduates to join our team.

What are you waiting for?

Visit softcat.com/join-us to find out about our exciting sales roles!

“Join the clubs you want to join. Find a job you would like to do. You are learning lots without realising it. My advice would be – just go for it.”

MAX HANNAN IS STUDYING VETERINARY MEDICINE AND WORKS PART-TIME IN THE UBQUITOUS CHIP RESTAURANT ON ASHTON LANE.
LEARN FROM OUR ALUMNI
You’ll be surprised where your degree could take you. Connect with alumni through our Glasgow Careers Alumni Network and be inspired!

WE HAVE 120,000 ALUMNI IN 180 COUNTRIES AND EVERY CAREER SECTOR.

Through the Glasgow Careers Alumni Network you can:

Connect with the University’s extensive alumni community before you graduate to get tips and advice from those who have been in your position before.

Join our exclusive online community. As part of The Network you can search for alumni by skills, expertise, company and location; send graduates messages directly; receive monthly alerts of new members; and find useful resources to make the most of your alumni connections.

Network with alumni at events. We have a number of events throughout the year so you can hear from alumni who have the jobs you want. From networking sessions and inspiring talks, to practical industry workshops, there are options for every stage of your career planning.

glasgow.ac.uk/gcan

WHERE OUR GRADUATES ARE NOW
You can learn from Glasgow graduates. In 2015, 83.5% of our graduates entering work succeeded in finding professional and managerial jobs within six months of graduating, a slight rise over 2014.

WHERE THEY’RE WORKING

WHERE THEY’RE WORKING

A degree from Glasgow can lead to all sorts of careers. The University tracks the progress of its graduates six months on from graduation through the Destinations of Leavers from Higher Education (DLHE) survey.

Not surprisingly, most graduates from some of our vocational degrees progress to full-time employment directly related to their studies. In 2015 this accounted for 65% of those studying Veterinary Medicine, 83% for Dentistry and 97% for Medicine. For others, entering full-time further study is common, accounting for 40% of Geography graduates and 35% of graduates in Chemistry.

Arts and social sciences graduates enter a very wide range of jobs and many progress on to further study. The range occurs partly because over 60% of advertised vacancies in the UK are actually open to graduates from any discipline.

WEST END TO WESTMINSTER

Our Young Alumnus of the Year 2015, Mhairi Black, is Member of Parliament for Paisley & Renfrewshire South.

Mhairi came close to dropping out of University after her first year. Working hard and sticking with it really paid off and in 2015 she graduated with a First-class Honours degree in Politics & Public Policy. In the same year, she became the youngest MP in the House of Commons since 1832, elected at the age of only 20.

Music and politics were always important parts of Mhairi’s life. As well as studying, she found time for a part-time job in the Oxfam music shop, gaining useful work experience. Her passion for politics grew during her studies and after stepping in at the last minute to a political debate at the University, she found her flair for public speaking. As a final-year student, Mhairi combined studying for her finals with political campaigning. Eventually she was elected to Parliament and graduated within the space of a few months.

Talking about her graduation day, Mhairi says: “I had achieved a degree which no one can ever take away from me. That was an incredible feeling.”
FIRST DEGREE GRADUATE DESTINATIONS’ 2015

- Full-time work: 50%
- Part-time work: 7%
- Full-time study: 5%
- Part-time study: 5%
- Due to start a job next month: 9%
- In employment and further study: 9%
- Unemployed: 1%
- Other (eg taking time out to travel): 1%

POSTGRADUATE TAUGHT DESTINATIONS’ 2015

- Full-time work: 53%
- Part-time work: 7%
- Full-time study: 6%
- Part-time study: 11%
- Due to start a job next month: 8%
- In employment and further study: 8%
- Unemployed: 2%
- Other (eg taking time out to travel): 2%

POSTGRADUATE RESEARCH DESTINATIONS’ 2015

- Full-time work: 61%
- Part-time work: 9%
- Full-time study: 12%
- Part-time study: 9%
- Due to start a job next month: 3%
- In employment and further study: 3%
- Unemployed: 4%
- Other (eg taking time out to travel): 4%

*Figures are rounded up or down so may not total 100%.

The destination figures show that the most common outcome for our graduates is full-time employment and that, for first degree graduates, postgraduate study is also a very common next stage in their progression with, for instance, 23% of the class of 2015 from the College of Science & Engineering progressing on to postgraduate study. One reason for this is that Glasgow is a leading research-led university.

www.glasgow.ac.uk/internships
MAKE THE MOST OF YOUR TIME AS A STUDENT
Take advantage of the fantastic job, internship, volunteering and social experiences on offer, as well as our expert careers advice and support.

Graduate recruiters aren’t only interested in what goes on inside lectures and tutorials. They also want to hear about the other experiences you’ve gained from university life, including any sport, student media, clubs, societies, volunteering, internships or part-time work you’ve been involved in. They want to know about other skills you can bring to a role – this often helps you stand out to know about other skills you can bring to a role – this often helps you stand out to a role.

Think beyond your studies. Get involved. Find out what you like and don’t like. There’s so much on offer, you’ve a great chance to build your CV and get to know what you’re good at.

YEARS 1 & 2

EXPERIENCE

- Join clubs and societies and try taking on a position of responsibility: glasgowstudent.net/clubs
- Volunteer. Give something and get something back. The Students’ Representative Council (SRC) has numerous local opportunities: glasgowstudent.net/volunteer. For more opportunities, see glasgow.ac.uk/careers/experience.
- Get involved in staff or student liaison committees or become a class representative.
- Get a part-time job. At this stage any job is an advantage. You’ll develop valuable customer service skills working in a shop or cafe. For student-friendly part-time jobs see glasgow.ac.uk/careers/searchvacancies.
- Use your summer wisely. Check out the Internship Hub at glasgow.ac.uk/internships and see page 22 for more details.

PLANNING

- Research and evaluate ideas about what you’ll do after graduation. Use the career planning tool at prospects.ac.uk to help you find options to suit you.
- Use glasgow.ac.uk/careers to research jobs and postgraduate study options.
- Make an appointment with a Careers Manager to discuss your options.
- Plan ahead to next year. Many employers and postgraduate courses have closing dates in semester 1 of your final year. Research possibilities now so you are ready to make applications early.

YOUR CV

- Develop your CV. Reflect on your subject of study, volunteering, clubs and jobs, and identify the skills you are developing. Use our website resources to help you put your CV together, and come to a CV session or get feedback on your CV from a Careers Manager.

“...“The SRC-run Student Volunteer Support Service offers a wide range of interesting volunteering roles, both on campus and in the wider community. Flexible and longer-term roles are available to help build your graduate attributes and enhance your experience of being a student in Glasgow. Find out more at glasgowstudent.net/volunteer.”

ROSE MARSHALL
STUDENT VOLUNTEER SUPPORT SERVICE COORDINATOR
SRC
Delivered by the Careers Service exclusively for University of Glasgow students, the Internship Hub is here to help you at all stages of the internship process. We facilitate two types of opportunities:

**Exclusive internships**
Opportunities exclusively for UofG students. Applications for these roles are made via our online application form.

**Endorsed internships**
Verified and worthwhile non-exclusive opportunities. Applications for these roles are made directly to the organisation.

Internships expand your network and enhance your career prospects, and the skills you learn will also help you to give practical examples when applying for jobs.

As well as a diverse range of summer internships, we facilitate over 100 on-campus internships and part-time opportunities with local organisations during term time. We also promote some (part-time) voluntary internships with registered charities.

### How the Internship Hub can help
We recruit year-round, as and when organisations have opportunities available. Roles are typically open for a minimum of two weeks to give you sufficient time to apply.

Once you’ve successfully secured an internship we’ll keep in touch throughout the process, setting you know about exclusive events and opportunities. We’ll also help you to prepare for and make the most of the experience, providing you with opportunities to give feedback, reflect and inspire other UofG students to apply!

**Support and events**
Our programme of support and events is continuously evolving and is open to students applying to both exclusive and endorsed opportunities. Currently we provide video demos, advice via social media, interview skills sessions, on- and offline networking opportunities and on-boarding preparation.

To find out more and view current opportunities, see [glasgow.ac.uk/internships](glasgow.ac.uk/internships).

### RECRUITMENT PROCESS FOR EXCLUSIVE INTERNSHIPS

1. Find a role that you are eligible to apply for
2. Complete our online application form
3. An Internship Hub Manager will carry out a first-stage shortlist following the deadline
4. You are notified of the shortlisting outcome via email
5. Personal feedback is given to all unsuccessful applicants
6. Interview decisions are made by the employer
   - If not invited, you can request feedback
   - If invited, we will send you all the information and support needed
7. Interviews tend to last 30 minutes and may involve a practical task
8. There is no second stage to the interview process in most cases
9. You will be notified of the outcome of the interview ASAP

### 85% OF OUR INTERNSHIPS THIS YEAR WERE EXCLUSIVE

Arts student Lauren Ashley (pictured right) gained new skills during her internship with the University’s Archive Services.
### 2015–16 Internship Hub: Analysis of Opportunities

#### Type of Internship

- **On-campus:** 32%
- **Summer:** 35%
- **Term-time:** 10%
- **Voluntary:** 23%

#### Area of Work

- **Research:** 27%
- **Marketing, media & PR:** 14%
- **Engineering:** 12%
- **Legal:** 9%
- **Events:** 8%
- **Student support:** 7%
- **Consultancy & financial services:** 6%
- **Hunterian Museum:** 6%
- **Community support:** 4%
- **Ambassador:** 3%
- **Web development & IT:** 2%
- **Sales and business development:** 1%
- **Recruitment:** 1%
- **IT & telecommunications:** 9%
- **Charity & non-profit:** 24%
- **Consultancy & financial services:** 9%
- **Public sector and professional bodies:** 5%
- **Arts, media & publishing:** 4%
- **Engineering:** 3%
- **Legal:** 2%
- **Retail & sales:** 2%
- **Manufacturing:** 2%
- **Environment & tourism:** 2%
- **Recruitment:** 1%
- **Industrial & commercial:** 1%
- **Marketing & PR:** 1%

#### Industries

- **Education:** 35%
- **Charity & non-profit:** 24%
- **IT & telecommunications:** 9%
- **Consultancy & financial services:** 9%
- **Public sector and professional bodies:** 5%
- **Arts, media & publishing:** 4%
- **Engineering:** 3%
- **Legal:** 2%
- **Retail & sales:** 2%
- **Manufacturing:** 2%
- **Environment & tourism:** 2%
- **Recruitment:** 1%
- **Industrial & commercial:** 1%
- **Marketing & PR:** 1%
“The internship has offered us the opportunity to add further value to our clients which we would have been challenged to do otherwise. The intern brought a new perspective and thought process which has certainly questioned our thinking.”
McCRRACH

“Our intern was courteous and professional in all interactions with colleagues. She quickly integrated into the department, and was a valued addition to the team. Although she was not offered a specific ongoing job within the organisation, we have communicated that we would be very interested in taking her on if she wishes to return after finishing her studies.”
BIORELIANCE

GOT A BUSINESS IDEA? If you have an idea for your own enterprise we can support you to start up and run your own business.

Self-employment is an option that more and more of you are considering, whether that is starting your own business, working freelance or becoming a sole trader. At the University, we provide support for enterprising and entrepreneurial students to help turn your dreams into reality. For instance, we can help you test out your ideas through one-to-one mentoring and competitions, or assist during the business start-up process and beyond.

The support available includes:
• practical business start-up workshops
• assistance with legal structures and set-up
• one-to-one business advice clinics
• mentoring
• help with business and financial planning
• support in perfecting your business plan
• advice on pitching
• advice on how to secure funding
• connections to professional advisers including external business support agencies, solicitors, accountants and IP specialists
• guidance through the process of launching your business
• ongoing support when your venture is up and running

We also:
• run internal competitions
• support students entering external competitions
• run regular networking events and workshops
• provide opportunities to meet alumni who have successfully established their own business and hear from those students undertaking that challenge at our monthly Business Club meetings.

Santander Summer Company Programme
Each year this programme enables four student businesses to develop their businesses over the summer break. The process is competitive and students apply by submitting a basic business plan and covering letter stating why they want to take part. They then have to pitch their idea to a selection panel. Successful applicants win 12 weeks of incubation space, £2,500 funding for each business, a workshop programme and access to mentors.

Many of our students, both undergraduate and postgraduate, have started up and run their own ventures while studying here. They have come from a variety of disciplines from across the University and often we see students who have only a vague idea for a business that they may want to pursue in future. With the right help and guidance, Student Enterprise could bring out the entrepreneur in you. Find out more at glasgow.ac.uk/studententerprise.

Book an appointment
To make an appointment with Marion Anderson, our Enterprise Manager, go to glasgow.ac.uk/careers/login.
SEE THE WORLD
Travelling abroad and gaining experience of new cultures is appealing to many graduates and the Careers Service can help you to make sense of all the options.

More students and graduates than ever are taking the opportunity to travel in different ways. To explore gap year and work abroad options see glasgow.ac.uk/careers. For country-specific information see prospects.ac.uk.

EMPLOYER TIP
“More and more employers want graduates to have a global mindset, which means understanding different cultures and how industries work across borders. Students should make the most of their time at university to meet people from around the world and consider study abroad schemes like Erasmus. Also, speaking another language shows that a graduate has a better cultural understanding.”

STEPHEN ISHERWOOD, CHIEF EXECUTIVE OF THE ASSOCIATION OF GRADUATE RECRUITERS

Name: Victoria Powell
Degree: MA (SocSci) History/Politics 2017
Overseas Experience: Thailand, USA

Before I started university, I completed a structured gap year, volunteering for 12 months in Thailand with the charity Project Trust. I found immersing myself in a new culture was utterly exhilarating and I couldn’t wait to go overseas again. Within weeks of starting first year, I found myself looking into study abroad opportunities.

For third year, I decided to veer west and study at the University of Miami in Florida. Over nine months I lived the typical American college experience, while taking in the Latin American influences in Miami. I made friends with many Americans, Central and South Americans, and with fellow exchange students from across the globe. By this point, meeting people of different nationalities and with other customs had become natural and I really thrived, learning about different ways of life.

Not only did I have a lot of fun in Miami, but I also felt inspired by the hard work ethic and ambitions of the students there, which motivated me to search for summer internships. Through the University’s Internship Hub, I applied for, and was accepted to do, an internship at MJ Boyd Consulting – a recruitment firm in Manhattan, New York. I emphasised in my interview that my previous experience abroad had given me a high level of confidence and the ability to settle into foreign environments quickly.

My tip
• Living abroad can be daunting, but it’s a great opportunity when you’re younger and don’t have so many commitments. It’s important to research your plans well and to completely throw yourself into new experiences – from this you’ll gain countless new skills and be rewarded with the best memories!

“I WANT TO BECOME THE ENGINEER OF THE FUTURE. I FEEL READY FOR THAT.”
IGNACIO J BENÍTEZ CRUZ FROM SPAIN IS WORKING TOWARDS A MASTERS IN AEROSPACE ENGINEERING & MANAGEMENT.

It doesn’t matter what year you’re in, the Careers Service can help you think about your options and how to make the most of your time at university. glasgow.ac.uk/careers
WHERE TO LOOK

Hunt for jobs online, search graduate job sites, use social media and ask around.

glasgow.ac.uk/careers/login
Glasgow Careers is our online vacancies system and is a good place to start. Here you’ll find the best graduate jobs, internships, volunteering and other opportunities from all over the UK and abroad. Vacancies are updated on a daily basis and you can receive email alerts of new opportunities which may interest you.

prospects.ac.uk and targetjobs.co.uk
These are two very useful job sites, particularly for new graduates.

linkedin.com/jobs
You can search by employer, industry, location and more at LinkedIn jobs.

Social media
Try and tweet your way to a job or search on Twitter using hashtags related to your field of interest such as #Techjobs. To find out how to use social media to find a job, see page 40.

The hidden jobs market
You don’t need to see a vacancy before making an application. It’s hard to believe, but up to 70% of jobs are never advertised, with employers relying on speculative applications and networking to fill posts. Many jobs are not advertised, particularly in competitive industries such as publishing and media. Proactively applying with a CV and covering letter can get you noticed.

Speculative applications
You need to be focused, with an emphasis on what you have to offer rather than what you want from the employer. Target the right employers, be very clear about the type of work you are seeking, and show specific evidence of your ability to do the job well. Find out:
• what the company does
• who the best person to contact is
• how they prefer to be contacted
• when the most appropriate time to get in touch is.

For more job-hunting ideas, see glasgow.ac.uk/careers/work/look.

APPLY FOR JOBS

You’ve decided on a career path or have an idea about what you’d like to go on to do. It’s time to start applying for jobs. Here’s our ultimate guide to getting hired.

WINNING APPLICATIONS

Great preparation is the key to successful applications. The main question recruiters will be asking is whether you are the right person for the job. You should find clues to what the employer is looking for in the job advert, job description or person specification.

Matching your skills to the job
This part is crucial. After analysing the job advert and person specification you need to decide why you are suitable for the position. List the key skills or competencies being asked for and give evidence you have them.

Employers like to see a wide variety of examples taken from academic studies, work, sports, hobbies and other areas of your life. Try to think of positions of responsibility, times when you’ve worked with others to produce an event or a project, or met a deadline. You need to demonstrate the skills the employer is looking for.

The Careers Service blog is packed with helpful tips on how to show you have the right graduate attributes.
gucareers.wordpress.com

Competency-based questions
Once you’ve analysed the skills required and gathered your evidence, you’re ready to tackle the questions. Competency-based questions are popular with employers; these are questions that focus on your skills by asking you to give a specific example of a time when you’ve demonstrated the skill in question. Some simple techniques ensure that you are answering these questions effectively and successfully. See the STAR technique below, and turn to page 33 for more application tips.

THE STAR TECHNIQUE

“SITUATION, TASK, ACTION, RESULT” (STAR) IS AN EFFECTIVE WAY OF STRUCTURING YOUR ANSWERS TO COMPETENCY-BASED QUESTIONS.

1. Begin by describing the Situation such as which team you were in, its purpose and the number of people.
2. Explain what your Task or Target was.
3. Think about the Action and explain what your role in the team was. This part should be the main focus of your answer, so break down what you did and your reasons for doing it.
4. Explain the outcome, Result, of the task. For example, your team won a prize for the final presentation of the design project.

TIP Structure your answers exactly as the question asks and take each part in turn. For example, in answer to “Tell us about a time when you overcame a difficulty”, begin with: “A time when I overcame a difficulty was…”. It’s best to use the first person singular at all times. Employers don’t want to hear “we” or “us” because they are trying to work out your role in the situation and what you achieved.
Other types of questions
Application forms will often ask questions about your motivation for applying for the job and why you’d like to work for the company. They sometimes ask you to explain why you would be suitable for the post. To answer successfully, you need to look at the person specification with the job advert and demonstrate how you fit all of the essential criteria and as many desirable criteria as you can. Giving examples of how you’ve developed the skills the employer is looking for is an effective way to do this.

Online forms
First of all, take your time. Online forms require thought and checking. Read all the questions first. If an application form doesn’t allow you to proceed without answering the question, answer as you think but don’t submit it without taking a note of the questions and going back over your answers.

If possible, download the application form or print it out. Most online application forms allow you to save the form so you can work on it for a while before sending it. Once you’re happy with the result, submit the form.

Show your attributes
Our blog is packed with helpful tips on how to show you have what employers are looking for. See gucareers.wordpress.com.

APPLICATIONS TIPS
1. Do a rough draft first to eliminate errors and to get your chronology right.
2. Pay attention to grammar and spelling.
3. If your application is handwritten, avoid corrections and deletions.
4. Don’t leave blanks. Answer each question, even if it’s to say “none” or “not applicable”.
5. Try to fill the allocated word count or space provided on the form for each question. Fill the space constructively, and avoid repetition.
6. Keep a copy for reference before you’re interviewed.
7. Make sure your form is submitted before the closing date.
8. Avoid being too modest and selling yourself short.
9. Tailor what you say in each application to make sure the employer knows you’re interested in them specifically.
10. Work out what the employer wants and why they are asking each question. Use the job advert and other information provided by the employer to help with this.

Not many employers would ask you to run a multi-million pound business after 14 weeks. But that’s the beauty of Aldi. You’re helping to drive the UK’s fastest-growing supermarket, and it feels utterly amazing.

aldirecruitment.co.uk/graduates
BECAUSE I’M ALDI. AND I’M LIKE NO OTHER.
Having recently gone through the selection process and secured a legal traineeship, in my experience the best way to approach job applications is to decide exactly what you want to do and where. Applying for a select number of jobs that you are particularly interested in, rather than sending out 60 different applications, not only saves time, it allows you to focus your efforts to ensure each application conveys your experience, personality and skills in the best possible light.

I cannot stress enough how important experience of any kind is when it comes to completing applications. Whether it’s a summer placement at your dream firm or a part-time job during your studies, each will allow you to answer application questions about important skills you have gained and tough experiences you’ve managed to overcome. It will also show employers that you are reliable, proactive and can work well in a team.

**My tips**

• Include any extracurricular activities you’re involved in or interests you have outside of academia. This gives employers an insight into the kind of person you are and shows that you are able to balance your coursework and social life!

• Always proofread your applications before you send them – an eloquent answer is ruined by a spelling error or grammatical mistake. You don’t want to give employers an excuse to set your application aside.

**EMPLOYER TIP**

“Tailor your application, do your research on the firm and its competitors, demonstrate commercial awareness and attention to detail. I would also highlight any relevant work experience, positions of responsibility and key achievements. If you prepare accordingly and show enthusiasm, you will stand out from the crowd.”

CLAUDINE VEGA
GLOBAL EMPLOYER BRANDING ADVISER, LINKLATERS LLP

**YOUR CV AND COVERING LETTER**

Use your CV and covering letter to show you have the right experience and skills for the job.

**Your CV**

Tailoring and targeting your CV is essential. Your CV is a marketing tool that will show you have the correct experience, skills and ability to undertake the job.

Underneath the various section headings, such as “Education” or “Work Experience”, use the space effectively and demonstrate that you meet the requirements and skills of the post.

Highlight any positions of responsibility, awards or achievements, and things that make you stand out from others. Try to create the impression that you work well in a team, can meet deadlines, are organised and can be left to get on with little supervision.

For example CVs see glasgow.ac.uk/careers/work/cv.

**Your covering letter**

You should always send a covering letter along with your CV. This should be in the same style of font as your CV. In the letter, make sure you highlight the following:

• why you are applying for the post and to this particular organisation
• why you are suitable in terms of your abilities and personal qualities
• any other important points that need to be clarified.

Your covering letter should sound positive and friendly. If you are sending CVs by email, it’s important to realise that the email itself will be your covering letter – and remember to attach your CV before pressing send!

**EMPLOYER TIP**

“Your CV is the document that sells you. It should be concise, in a legible font and include your profile, education and qualifications, work experience/history and interests.”

DAVE ADKINS, PLANT QUALITY MANAGER / SCOTLAND UNIVERSITIES – CAMPUS TEAM LEADER, JAGUAR LAND ROVER
INTERVIEWS AND ASSESSMENT CENTRES

This is your chance to shine. It will be easy to do this if you’ve researched what the employer is looking for and are prepared to demonstrate how you fit with this.

Do your research

Firstly you must be clear what the employer is looking for and are prepared to demonstrate how you fit with this.

Many sources of information can help you with the first question. These include:

- the job advert
- job description and person specification
- the employer’s website.

Try looking in the business sections of newspapers, online journals and relevant magazines. It can be helpful to speak to any contacts you have who are either doing a similar job or working for the same organisation – they can provide valuable insight.

Prepare your answers

The interviewer is trying to predict how you would behave if you were doing the job. This is difficult, but looking at your past behaviour gives evidence.

Give examples of things you’ve done that demonstrate the qualities required. For example, if the job requires you to manage your time effectively, then think of times when you’ve done that. You might have had to juggle part-time work and study priorities to be able to hand in coursework on time while fulfilling commitments to your employer.

Don’t worry too much about what example you use – it can be from any area of your life: work experience, paid or voluntary, your course, or spare-time activities and family life. These specific events in your life are what you need to talk about in the interview.

The interview

It’s your chance to sell yourself to the employer. Use the questions and discussion to your advantage, giving evidence of your competencies to convince the employer you’re the right person for the job.

Remember, it’s also a chance for you to assess the employer and decide for yourself whether you’d like to work for them. Above all else you need to demonstrate your motivation and enthusiasm for the job.

The questions

While you can’t predict the questions exactly, take a look at the many examples on the Careers Service website. Common interview questions include:

- What are your strengths?
- What is your greatest weakness?
- Why have you applied for a job with us?
- We’ve seen five others today. Why should we hire you?

Try to illustrate your answers to these questions using your prepared examples to back up your claims of skills and qualities. Some questions will address the required competencies directly such as:

- Give me an example of when you’ve been part of a team. What did you do and what was the result?

Practice interviews

A practice interview with a Careers Manager gives you experience of answering interview questions and the opportunity to receive feedback. A Careers Manager can book a mock interview for you once you have had a careers consultation. See page 5.

Telephone interviews

The basic principles of interviewing in person apply to interviews by telephone, but there are important differences that have advantages and disadvantages. You have to show your enthusiasm by tone of voice only; however, you can have key points written down as a prompt. Make sure you’re around when the call is due and find a quiet place where you won’t be interrupted.

For more tips on how to handle a telephone interview, see targetjobs.co.uk.

Assessment centres

Employers design their assessment days to test the particular skills and competencies required for the job you have applied for. Typically the range of exercises might include presentations, group exercises, psychometric tests, in-tray or e-tray exercises and case studies relating to the function of the job.

The Careers Service arranges sessions delivered by employers to advise you on what to expect at, and how to prepare for, assessment centres. For details of these events and further advice, see our website.

ESSENTIAL TIPS

First impressions

- Know where you’re going and arrive in plenty of time.
- Dress appropriately.
- Realise that any members of staff may be asked for their impressions of you.
- Shake hands confidently but not too firmly.
- Smile.
- Use “open” body language.
- Expect to be nervous – this will give you the adrenalin to perform well.

The interview

- Be positive and accentuate the positive aspects of your life.
- Be enthusiastic and try to sound genuinely enthusiastic about working for the organisation.
- Be yourself because, if you put on an act, the interviewer will probably see through it.
- Stick to the point of the question and ask the interviewer if he or she wants you to go on.
- Explain complicated material. This ability gives great evidence of good communication skills.

EMPLOYER TIP

“Have lots of examples ranging from different experiences: work experience, hobbies and interests, and travelling. Companies look for your transferable skills so try and have a variety of different examples.”

CLAIRE BURHOUSE, STUDENT RECRUITMENT MANAGER, PwC
EMPLOYER TIP

“During your interviews, please do not make assumptions on how to solve problems. We want to know how you deal with ambiguity and for you to show us that you can break complex problems into manageable parts. We are looking for candidates to show the natural ability and initiative to ask clarifying questions before they begin to solve the problem, something which is vital when working on intricate, large-scale projects. Thinking out loud during your interview is not required, but it will help the interviewers understand your thoughts, which will allow them to help you along the way.”

OLIVIA HOPPÉ,
RECRUITMENT COORDINATOR, AMAZON DEVELOPMENT CENTRE (SCOTLAND)

STUDENTS WITH A DISABILITY

If you have a disability, should you make reference to it in a job application? Here are some resources to help students with disabilities when applying for jobs.

Disabled Students’ Allowance (DSA)
For information call SAAS on +44 (0)300 555 0505 (option 2) Monday to Friday, 0800 to 1700, or email them through their enquiry form. It’s available for postgraduate study.

Remploy’s Employability Programme
Remploy in Glasgow offers job search and interview help to recent graduates and final-year students with disabilities and health conditions. Call 0845 6015878 or email graduates@remploy.co.uk. See remploy.co.uk.

EmployAbility
EmployAbility offers free services to students and graduates with disabilities or health conditions. These include internships and graduate programmes with graduate employers, insight days and help with writing effective applications. Call +44 (0)785 276 4684 or email info@employ-ability.org.uk.

Access to Work (AtW)
An assessment of your work-related needs by AtW can release financial assistance to cover some costs such as a communicator at a job interview, transport, adaptations to office technology or a support worker. For more information call AtW for Scotland on +44 (0)141 950 5218. See gov.uk/access-to-work for an explanation of the programme.

GCIL Equality Academy
GCIL’s employment services offer benefits for both disabled graduates and employers: salaried graduate placements supported by a comprehensive and in-depth training plan. For further information call +44 (0)141 375 0464 or email equalityacademy@gcil.org.uk. The Careers Service also offers advice and assistance, see glasgow.ac.uk/careers.

My tips
• Try to be open and honest with potential employers about your disabilities – this will help to ensure that your situation is as comfortable as possible.
• Apply for as many positions as you think suit you and your skills (and maybe a few that are a bit out of your comfort zone).
• Be sure to reach out to outside organisations, family and friends for any added support you need.

I decided to apply for as many opportunities as possible, but was sure that I would not be able to find anything and was nervous that I would be denied employment due to my disabilities. In my second year, I was offered a job working as part of the public relations team in a large student union – a step that helped me build my confidence and figure out how to navigate my professional environment with disabilities. I disclosed my disabilities to my employer as well as my co-workers and was pleasantly surprised to find that everyone was very supportive and helpful.

Since then, I have found jobs and have worked throughout the summers and during each semester. My disabilities haven’t held me back from finding employment, but have encouraged dialogue with employers and inspired me to gain valuable experience.

I have both epilepsy and narcolepsy. Being a full-time student as well as having a part-time job seemed like an almost impossible feat for me. When I entered university, I was not at all sure how I should approach finding a job, and how much I should disclose to potential employers about my disabilities.

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KEEP IN TOUCH
Your relationship with the Careers Service doesn’t end when you’re invited to an interview or assessment centre. You may also need guidance on negotiating a starting salary or benefits package, or help handling several job offers.

If you’re unsuccessful at your interview or assessment centre, take a look at glasgow.ac.uk/careers for interview guidance or request a mock interview. You can continue to use the Careers Service for two years after you graduate.

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We’re on a journey. A journey to redefine the benchmark for excellence. From our Manufacturing and Engineering disciplines to our Commercial and Business functions, this is a place where you’ll continually push the boundaries of your own potential.

Discover careers that move at jaguarlandrovercareers.com

YOUR PUBLIC PROFILE

Employers will assume that whatever they learn about you from your social media profiles represents the real you. Make sure the image they build up of you is one that you’re happy for them to see.

It’s unsurprising that the vast majority of graduate recruiters have their own profiles on all of the popular sites. As many as 76% of recruiters have made a hire through social media. Although social networking is a powerful tool for learning more about prospective employers, be aware – it’s a two-way street. It’s time to get yourself on these networks, present a good picture of yourself, connect professionally and start to promote “brand me”.

Promote “brand me”

- Google yourself and do “the Grandma test”. If the results aren’t what your gran should see, then you probably won’t want an employer to see them either.
- Clean up the digital dirt. Remove photos, links and comments that might work against you.
- Don’t go on rants!
- Don’t forget employers can also see friends’ pages and content relating to you that you haven’t even uploaded.
- Tighten up your privacy settings and keep your reputation intact.
- Keep it up to date and relevant.
- Adopt a professional username and photo.
- Use good communication skills including good spelling and grammar.
- Make quality connections.

LinkedIn, Twitter and Facebook are the most popular social media networks. All of these offer you something a little bit different in your job search and how you represent yourself online. Turn to page 42 for specific advice on these networks.

My tips

- Ensure that you have a strong, up-to-date and professional presence online. Use LinkedIn, Twitter and Facebook sensibly and professionally to craft your own brand.
- Share your ideas. This is not only for people wanting to go into policy or research, but a very useful tool to showcase communication skills and social media awareness, and helps you create your own brand, which can ultimately enhance your career.

I then use social media to promote them. For most policy-based jobs, it’s essential to have this kind of presence, as you showcase not only your ability to formulate ideas, but also to promote them.

Having a presence on LinkedIn can sometimes result in situations you hadn’t envisioned. During my time at university, I was made two job offers to join FTSE100 firms as a Parliamentary Liaison Officer. The importance of a strong, digital CV should not be underestimated, especially as you never know who might be looking at it.

In the past I’ve been sceptical of Twitter and its usefulness, and therefore rarely used it for anything apart from catching up on emerging stories. It has now become a potentially very important tool for me to build my presence online and promote my research. It takes some time to get your head around it, but once you’ve taken the time, the potential is virtually limitless.

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FACEBOOK
Primarily an informal and personal social network, Facebook can be useful when researching employers, promoting your job hunt and for finding out about jobs.

Facebook tips
- Make sure you let your personal network (friends, family and other contacts) know that you’re looking for work. As more than 40% of workers found their current position through word of mouth, keeping an ear to the ground on social networks like Facebook can lead you hearing about great jobs through your friends – often before the jobs have been formally advertised, giving you a crucial head start.
- You can also research employers using Facebook. All major employers have a Facebook page, and by following them you may pick up insider tips on everything from the company culture to the application process.
- Be aware, however – recruiters often check out candidates on Facebook. Make sure your own profile is locked up tight and is a profile you’re happy for them to see before you start connecting with companies or applying for jobs. If they notice you interacting with their posts, they may click through to take a look at your timeline, and it’s highly likely they will run a search on your name at some point in the recruitment process.

TWITTER
Twitter is an excellent tool for getting in contact with recruiters, and for keeping you up to date with their vacancies and news.

Twitter tips
- Create a professional profile; choose a professional-looking photo and include a job pitch in your profile’s bio. As Twitter profiles are very brief, you may wish to include a link to your LinkedIn profile.
- Follow job feeds and use search tools. Use the Twitter search box to find job adverts or Twitter accounts that deliver job feeds. Many employers have dedicated accounts for job adverts, and third-party agencies such as newspapers and recruitment sites, also maintain their own job feeds.
- Use #hashtags to increase industry knowledge. Take notice of hashtags that people in your industry are using to find discussions on the sector’s hot topics.
- Follow @GUCareers for updates on events, recruiter deadlines and careers news.
- Check #CareersJoboftheDay for our daily featured vacancies.

LINKEDIN
A massive 94% of recruiters who use social media in their recruitment practices use LinkedIn.

LinkedIn is not only used by recruiters, it’s a valuable way to access the “hidden jobs market”. A large number of jobs are never posted online or advertised; they’re filled through referrals, networking or some other means. Having a strong online presence through professional social networking will help you to unlock these opportunities.

Use the search facility
Make sure you’re using LinkedIn’s advanced search to find people, groups and organisations of interest. You could try a global search for jobs and internships or view an employer’s profile ahead of an application or interview. You might also identify what other Glasgow graduates from your subject area have gone on to do.

Join groups
LinkedIn groups enable members to discuss topical issues, share news, ask questions, post and view jobs and much more. Our Glasgow Careers Alumni Network group is for students and graduates to keep up to date with careers news, opportunities and events. Go to linkedin.com and search for University of Glasgow Careers Network.

LinkedIn checklist
Make sure your profile is complete using our profile checklist:
- Photo: No need for an expensive headshot, but make sure it looks professional. Wear something appropriate, stand in front of a plain background and smile.
- Headline: Don’t simply enter your current job title; use key words to optimise your chances of appearing in recruiters’ searches.
- Summary: This is your opportunity to let recruiters know your strengths, skills and aspirations. Don’t under sell yourself by leaving this section blank.
- Experience: All work experience is good experience. Include part-time roles, showing transferrable skills acquired. Also include photos, videos and publications to ensure you stand out.
- Skills and endorsements: 60% of all graduate vacancies are open to any degree discipline, so for many employers your transferrable skills are key to making yourself employable.
- Education: Having our prestigious university on your profile is a great starting point.
- Honours and awards: Many people find it difficult to show off their achievements, but in this section you should let recruiters know about them.
- Volunteer experience: Volunteering is often deemed as valuable as paid work by employers.
- Recommendations: Ask managers, academics or classmates to provide recommendations to reinforce what you’ve said about your strengths and skills.

BLOGGING
Showcase your work and skills through your own blog.

Blogs are a great platform to demonstrate your motivation for, and knowledge of, your chosen industry. Blogs could be particularly useful if you want to pursue a career in areas such as writing, performing arts, design or IT.
Further study can give you in-depth knowledge of your subject and improve your employability. Before undertaking further study, think about your reasons for doing so and check that your expectations of the course will match up with the reality of where the qualification will lead.

**Postgraduate Study**

POSTGRADUATE STUDY

The likelihood of a postgraduate qualification boosting your employability varies by career. If you have an unrelated first degree, certain careers require a postgraduate qualification before you can work in them, such as in law, teaching and social work. For other areas, a postgraduate qualification can be extremely advantageous, although in several industries, work experience can be just as valuable.

Often it’s the combination of postgraduate study and work experience that provides a real advantage. Whatever your subject, a PhD is normally a prerequisite for jobs in academia.

For help choosing a postgraduate course take a look at university postgraduate prospectuses online, or at prospects.ac.uk or targetcourses.co.uk.

If studying abroad interests you, there are longer application timescales and specific deadlines to consider.

glasgow.ac.uk/careers/furtherstudy

FUNDING FOR ACADEMIC COURSES

The source of funding is dependent on the type of course, the institution you are applying to and where you live.

Most postgraduate studentships are awarded by the UK’s seven research councils. Graduates from Scotland, England, Wales and Northern Ireland are eligible for these fixed-amount, non-means-tested studentships. The number on offer is limited – you need a good degree to compete for those available. It is essential that you apply by the stated closing date.

Information on fees and funding for non-EU international students is available at glasgow.ac.uk/postgraduate/feesandfunding/intfees.

The University offers postgraduate scholarships and you can find more details from the Senate Office (closing dates are during spring each year), see glasgow.ac.uk/senate.

Funding for vocational courses

Funding for vocational courses is generally the responsibility of one of the following:
- Student Awards Agency for Scotland (SAAS) – if your home is in Scotland
- Local Education Authorities (LEAs) – if your home is in England or Wales
- Department for Employment and Learning (DEAL) – if your home is in Northern Ireland

In most circumstances, if you want to study a vocational postgraduate course immediately after completing your first degree, you should apply to the organisation that funded you for the first course. If you are an EU student, you may continue to be entitled to payment of tuition fees only, unless you meet UK residence conditions that permit additional living cost support.

In general, we advise you to clarify possible sources of funding for the course you are interested in with the course organisers, who can advise you. In addition to SAAS and LEAs, there could be a number of alternative organisations you can apply to, such as trusts and charities.

Alternative sources of funding in general it’s difficult, but not impossible, to obtain funding from other sources. Many students borrow money to support their studies. However, Professional & Career Development Loans are provided in a partnership between the government and either Barclays or the Co-operative Bank, see direct.gov.uk/cdl.

Many students also supplement their grant income with family support and part-time work such as tutoring. It’s advisable to speak to the admissions contacts for the course you are interested in about any sources of funding. You can ask for a copy of the Alternative Guide to Postgraduate Funding by emailing alternativeguide@glasgow.ac.uk.
EMPLOYER: Arts & Heritage Freelancer

NAME: Carolyn Alexander
DEGREE: MSc Museum Studies: Artefact & Material Culture

After investigating tactile art and sensory crossovers during my undergraduate degree at The Glasgow School of Art, I returned to Glasgow to do the MSc Museum Studies, specialising in artefact and material culture. Following graduation, it became apparent that the jobs market in the arts sector was particularly competitive, with many entry-level jobs being snapped up by those with much more experience. To combat this, I began taking on a series of short-term, project-based freelance posts to hone my skills and build valuable experience.

Roles such as Virtual Exhibition Designer for The Hunterian, Artist in Residence at House for an Art Lover and Public Outreach Consultant for WASPa/ Northlight Heritage, alongside my part-time position on a research project at the University, gave me the freedom to work on diverse projects while continuing to develop skills and contacts in the sector. Although freelance work can be daunting in terms of job security, it can also be an exhilarating way to build experience and confidence in your chosen field.

My tips
• Volunteer. Make contacts and prove your ability to make a significant contribution and you won’t be forgotten. Tirelessly volunteering while studying was invaluable and helped me find freelance work after graduation.
• Be flexible. Look for untraditional routes into your ideal job. With entry-level curator positions scarce and extremely competitive, an arts residency gave me the opportunity to plan and curate two exhibitions and develop a full programme of public engagement and outreach.
• Use your previous skills. Find out what makes you stand out. Combining creative skills honed through my artistic practice and education with those from my Masters allowed me to bring a relatively atypical skillset to projects.
• Persevere. It’s easy to lose heart in a competitive jobs market, but getting feedback from any rejections will help you improve your chances for future opportunities.

MSc Museum Studies: Artefact & Material Culture

NAME: Mengxi Pang
DEGREE: PhD Sociology

Knowing that I wanted to go on to PhD study, I completed a research-focused Masters before coming to Glasgow. One thing I learned during my Masters was the importance of the quality of supervision, including both academic and wellbeing support. With this in mind, I started my research midway through my first semester of the Masters programme.

My PhD mainly looks at identity, ethnicity and family issues among mixed-race people growing up in Scotland. Three universities had a high reputation in these areas but Glasgow stood out for the level of support I received from my potential supervisor and the positive experience of speaking to other staff. They made me realise how welcoming Glasgow is for postgraduate research students. Moreover, my supervisor was very supportive in terms of my research proposal revision and scholarship application. With his support I managed to secure the funding. The PhD experience so far has been very positive.

My tips
• Doing a PhD is a long, and sometimes draining, process that demands a great deal of perseverance and self-reassurance. At one point (or several points!) in your journey you will question the point of doing a PhD, but never let this thought beat you! Always remember that you are doing a wonderful thing.

The University offers an excellent range of student services, especially to support career development. Make sure you check glasgow.ac.uk/careers for information and speak to staff members about your issues and concerns when necessary. They are very helpful and professional.

• Reach out and use your initiative. Working on a topic over a long period of time on your own can be pretty lonely. Don’t forget to polish your social skills by stepping out of your comfort zone. Use opportunities such as internships, conferences and workshops to meet other people.

THE SUPPORT WE OFFER

We can give you information and guidance to help you understand the labour market and make the most of your international experience.

Our support
• An online jobs database with vacancies from around the world
• An annual Global Skills conference to help students identify and promote the key skills being sought in job markets across the globe.
• A LinkedIn networking group where students can connect with Glasgow graduates around the world.
• Our Adam Smith Business School’s MBA Careers Manager David Levinson helps MBA students develop their career management skills and the strategies to compete effectively within the global job market. MBA alumni can also contact David to discuss career planning, to identify opportunities and for interview coaching.

Will the Careers Service find me a job in the UK?

The Careers Service is not a placement agency. We actively source and promote career opportunities and offer job-seeking and careers advice and guidance, but we cannot place people into employment. Graduate employers in the UK generally do their own shortlisting and interview on their own premises.

INTERNATIONAL STUDENTS

If you’re an international student wishing to develop your career in the UK, back home or even in another location, we can help.
Finding graduate jobs in the UK
Most large employers in the UK recruit graduates through graduate training programmes. These schemes are employer-based and typically last between one and three years with trainees receiving a full salary throughout. The training period usually includes some of the following components:

• off-the-job training, in some cases working towards a professional qualification
• rotations around various job functions and departments
• mentoring opportunities with senior staff in the organisation.

International students should be aware that most employers will direct both undergraduate and postgraduate candidates towards their graduate training scheme. Candidates are normally considered for experienced hire positions only where they possess two to three years of relevant professional experience.

Not all employers have the infrastructure to offer structured and intensive support to new graduates. Small to medium-sized employers, for instance, often recruit students into specific roles as the need arises.

Application dates for graduate jobs in the UK

Many employers will set early application deadlines in an attempt to have first pick of available graduates. A large number of deadlines therefore fall between October and January. This means that students joining one-year Masters degrees need to be ready to make applications almost as soon as they arrive in the UK!

A growing number of employers now recruit on a rolling basis, which ensures that there are vacancies available throughout the year. However, even where employers do recruit around the year, many will impose an early application deadline for international students to allow time for visa applications.

UK employer selection process

Written applications are almost always sent directly to employers and not through intermediaries such as university placement centres or careers services.

Application forms

Online application forms are the most common method of application for graduate training programmes with large organisations. Typically these include questions on career motivation and prompts for evidence of key skills.

Part-time work

Working part-time is not only a great way to earn some money on the side, it can also enhance long-term employment prospects. Full-time degree students from outside the EEA can work for a maximum of 20 hours per week during semester and full-time during vacation time (please check visa conditions on passport or biometric residence permit).

Glasgow is full of shops, bars, restaurants, call centres and other employers of part-time staff. However, competition can be tough – there are around 65,000 students in the city and part-time work that fits in with a degree is highly desirable.

The Careers Service advertises part-time work for students and graduates on its website. Jobs vary from on-campus work, such as student brand ambassadors, open day guides and library support staff, to city-based retail, hospitality, call centre and interpreting work and much more.

The Students’ Representative Council runs a Job Shop, which advertises part-time jobs that are suitable alongside a degree programme at src.glasgow.ac.uk/services/jobshop.

Students can also try a speculative approach by handing in a CV and covering letter directly to a potential employer who is not currently advertising vacancies.

“KPMG China has a strong relationship with the University. Each year we are thrilled to receive a very high number of applications from their students. Chinese students studying in the UK are very important to us and we will continue to recruit them every year.”

MARIA FORREST, OVERSEAS GRADUATE RECRUITMENT, KPMG CHINA AND HONG KONG

CVs

Small to medium-sized enterprises are more likely to ask for a CV and a cover letter. CVs are also useful when applying speculatively for jobs that may not have been advertised. There are well-established guidelines for CV production in the UK and students should seek advice on this before submitting any applications.

UK internships

Our Internship Hub facilitates over 400 internships each year, 85% of which are exclusive to University of Glasgow students.

Adding work experience to an international education is a great way to build skills, enhance your CV and really stand out to employers when you graduate. The Careers Service is working to create internships with smaller businesses keen to recruit international students to help them to expand their business around the world. Make sure you use our vacancy database.

For more information see page 22 and glasgow.ac.uk/internships.

Finding graduate jobs in the UK

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IMMIGRATION AND VISAS

Here is an overview of immigration routes to employment for international students who would like to work in the UK after their studies.

Tier 2 (General) Visas

This visa allows individuals to work for UK employers who can give them a job offer on the basis of their qualifications. Applicants must meet the English language requirements, maintain salary requirements for the job and possession of a Certificate of Sponsorship (COS) from an employer who is registered with UKVI.

gov.uk/tier-2-general

Tier 1 (Graduate Entrepreneur) Visas

This visa category allows non-EEA graduates to stay in the UK for 12 months before they leave the UK. Applicants must have a genuine and credible business idea and should work closely with our student enterprise programme to develop the proposal and formulate a business plan. This will then be considered by an experienced panel to assess whether the student can be issued an endorsement by the University, which is one of the documents required for the visa application.

Students applying for a Tier 1 (Graduate Entrepreneur) visa can ask for advice about their business plans from our Enterprise Manager, Marion Anderson. Contact marion.anderson@glasgow.ac.uk.

gov.uk/tier-1-graduate-entrepreneur-visa

Tier 4 (Doctorate Extension Schemes)

The Doctorate Extension Scheme, under the Tier 4 immigration category, allows students who are completing their PhD course to apply to stay in the UK for a further 12 months beyond the end of their course to find skilled work or to gain further experience in their chosen field. International Student Support offers information sessions about the Glasgow Internship Scheme.

glasgow.ac.uk/international/support/internshipworking/workingintheafterstudy

Tier 5 Temporary Worker (Government Authorized Exchange)

Through this visa route students can gain course-related work experience (for up to 12 months) before they leave the UK.

There are a number of organisations who can act as sponsors, such as: NIESEC Access, Tier 5 scheme; BNUAS in Vietnam; and GTI Tier 5 Intern Programme.

There is also an International Student Internship Scheme specifically for Chinese and Chinese-speaking graduates from UK universities to work with UK firms looking to expand their business in China.

gov.uk/tier-5-government-authorized-exchange

UK employment permissions

For advice on whether your immigration status in the UK permits you to undertake an internship or part-time employment, please contact the International Student Support team for a one-to-one appointment before accepting the role, bringing your passport with you.

You can book an appointment with an International Student Adviser via MyGlasgow or at the Student Services Enquiry Desk on level 2 of the Fraser Building or telephone +44 (0)141 330 7000.

Increase your employability in the UK

While there are never any guarantees in the graduate labour market, there’s a lot you can do to maximise your chances of finding employment in the UK.

• Work experience gained during your studies will boost your CV and allow you to develop a network of strategic contacts. You can work for up to 20 hours during semester and full-time outside of semester time.

• English proficiency will be a factor for employers. If English is not your first language you should take every opportunity to develop your fluency. Joining student clubs and societies is an excellent opportunity to interact with native speakers. Practise your language skills at one of the Students’ Representative Council’s regular language cafes.

• Adopting a smart job-seeking strategy involves sourcing job vacancies not only from conventional channels such as websites and newspapers, but also from people within target sectors who can assist with access to the hidden jobs market. Social networking platforms like LinkedIn are an excellent channel for finding strategic contacts. Find out more on page 43.

• Assistance from the Careers Service will help you to produce high-quality CVs and application forms and improve your performance in face-to-face selection procedures such as interviews and assessment centres.

You can still search for jobs at home while you’re here in the UK. Here are a few ideas.

Networking

While in the UK, you can increase your visibility among employers with proactive use of online networks. Create a high-quality profile on professional networking sites such as LinkedIn and Weibo.

Glasgow is a member of the International Research Universities Network (IRUN). For careers advice and jobs in member countries, see irun.eu. For country-specific information see the products section. Glasgow’s Careers Service also links to the worldwide careers resource Going Global at online.gonglobal.com. You can connect through glasgow.ac.uk/careers/work.

Network with Glasgow’s LinkedIn group for students and alumni, see linkedin.com and search for University of Glasgow Careers Network.

Selling your UK experience tips

• Emphasise the UK’s strong tradition of higher education, with many of the universities here being among the oldest in the world. You can also point to university world rankings. In the 2015 QS World University Rankings, the University of Glasgow was ranked 67th.

• Highlight the UK’s research output. According to a report commissioned by the Department for Business, Innovation & Skills, the UK with just 0.9% of the global population accounts for 3.2% of research expenditure and 15.9% of the world’s most highly cited articles. This enables the UK’s institutions to offer students the chance to gain cutting-edge knowledge and make use of state-of-the-art facilities.

The teaching and learning culture in the UK requires students to critically assess, evaluate, question, create solutions, present and debate. The skills developed by this approach are similar to the list of skills that many employers claim to be elusive on local campuses, such as analytical ability, and problem-solving, interpersonal and communication skills.

HELPFUL LINKS

• A UK education also guarantees exposure to cosmopolitan learning communities, leading to a more global outlook and greater cultural awareness.

I discovered that many young graduates in Pakistan were unable to find work and that there was a need in my country to motivate young people to become the job creators, rather than the job seekers, after they graduate.

GDAE Foundation has established a number of projects which address social problems worldwide. These projects are coordinated and championed on a regional basis. The model of GDAE Foundation has generated social support from inside communities to address their problems through entrepreneurial solutions.

My work through the Foundation is recognised through international awards, including the Queen’s Young Leaders Award, which I received from Her Majesty The Queen in June 2015. I plan to continue my work through research and campaigning for international entrepreneurship as a source of sustainable development in poor countries.

My tips

• The job market is highly competitive, so think like an entrepreneur! Look for opportunities and leverage on the resources provided by the University.

• Build your networks and use your time to develop competitive skills. This is the formula for success in your future career.

I am an international student completing a PhD at the University’s Adam Smith Business School, focusing on networks and international entrepreneurship. I believe that we cannot change the destiny of poor communities through donations unless we teach them the ways of wealth creation. I am an entrepreneur by passion, a researcher by profession and a social worker through persistence.

After suffering from childhood polio, I refused to let mobility problems hold me back and I co-founded the GDAE Foundation, which aims to encourage and support entrepreneurship among young people and alleviate poverty.

NAME: Salman Ahmad
FACULTY: PhD Management

I enjoy working closely with a diverse team of students and professors. I have a genuine passion for teaching, research and mentoring. I am a multi-disciplinary professional with a background in management, economics, and communication studies.

My research interests include social entrepreneurship, cross-cultural management, and global leadership.

I have a strong interest in global business, start-ups, and emerging markets. I am currently conducting research on the role of social entrepreneurship in global poverty reduction and sustainable development.

I am an expert in cross-cultural management, and have successfully led projects in several countries. My research has been published in reputable international journals and conferences.

I have a strong track record of business success, with over 10 years of experience in the corporate world. I have held senior positions in various industries, and have been responsible for the development and implementation of successful business strategies.

My experience includes:

• Business development and strategy development
• Leadership and team management
• Project management and execution

I am a skilled communicator and leader, with excellent problem-solving and decision-making abilities. I am passionate about empowering others and fostering a culture of innovation and growth.

I have successfully managed teams of up to 50 people, and have a proven track record of delivering results. I am a dynamic and innovative leader, with a strong focus on achieving business objectives.

I am a strategic thinker who can analyse complex situations and develop creative solutions. I have a strong ability to anticipate future trends and adapt to changing circumstances.

I am a highly motivated individual, with a proven ability to deliver results under pressure.

I am committed to continuous learning and personal growth, and have a strong passion for teaching and mentoring others.

I believe in creating a positive work environment, where everyone feels valued and supported.

I am excited to work as a member of the GDAE team, and to contribute to the success of the organization.

NAME: Adam Smith
FACULTY: PhD in Global Management

I am a multi-disciplinary professional with a background in international business, finance, and management. My research interests include social entrepreneurship, cross-cultural management, and global leadership. I have a strong interest in global business, start-ups, and emerging markets.

My research has been published in reputable international journals and conferences. I have a strong track record of business success, with over 10 years of experience in the corporate world. I have held senior positions in various industries, and have been responsible for the development and implementation of successful business strategies.

I am an expert in cross-cultural management, and have successfully led projects in several countries. I have a strong passion for empowering others and fostering a culture of innovation and growth.

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I believe in creating a positive work environment, where everyone feels valued and supported.

I am excited to work as a member of the GDAE team, and to contribute to the success of the organization.
Aldi Stores Ltd
McCann Manchester, Boris Hall, Boris Hall Lane, Prestbury, Cheshire, SK9 1GE
W: aldirecruitment.co.uk
E: mainrecruitment@aldirecruitment.co.uk
Main location or region: UK
Sector: Retailing
Area of business and summary of opportunity: Aldi has 150 graduate vacancies throughout the UK for Area Managers who provide clear direction and leadership to a retail management team. Area Managers are expected to deliver excellence, provide consistent motivation to achieve objectives with their store teams, and oversee a portfolio of sites to five stores.
Type of vacancies or opportunities: Aldi Area Manager programme – graduate training scheme
Disciplines sought: Aldi recruits from all degree disciplines including business and management courses
Pattern of recruitment: Ongoing graduate recruitment
How to apply: Visit aldi-recruitment.co.uk/graduate
Starting salary: £42,000
What is interesting about working for your organisation? Aldi offers a fast-paced graduate scheme with unrivalled progression opportunities.

Amazon Development Centre Scotland
Waverley Gate, 2-4 Waterloo Place, Edinburgh, EH1 2EG
E: adcs-recruit@amazon.com
W: amazon.co.uk/graduate
Main location or region: Worldwide
Sector: Computer sciences, software engineering
Area of business and summary of opportunity: Our developers, designers and testers work in small teams, tuning major parts of Amazon’s worldwide business from end to end. Our broad, ambitious goals offer endless opportunities for talented, innovative engineers. From interactive UI design to large-scale distributed systems and machine learning, we do whatever it takes to deliver great experiences for our customers.
Type of vacancies or opportunities: Graduates software developers, SDE interns
Disciplines sought: Computer science or a related discipline with a computer science background
Pattern of recruitment: Ongoing graduate recruitment
How to apply: Please select the Graduate Software Development Engineer role on amazon.co.uk/graduate and submit your CV online.
Starting salary: Highly competitive
What is interesting about working for your organisation? We hire the best minds in technology to innovate, build and break things for the benefit of our customers.

Engage Education
13 St. Stephen’s Green, DUBLIN 2
E: ireland.office@engagepartners.co.uk
W: engageeducation.co.uk
Main location or region: Ireland
Sector: Education
Area of business and summary of opportunity: Engage Education is an award-winning teacher recruitment company that specialises in permanent, long-term and day-to-day supply in England. We have offices in Dublin, Tyrone and Sutton that hire teachers looking for a change in school or career path.
Type of vacancies or opportunities: Teacher, learning support workers, special education needs
Disciplines sought: Qualified teachers or degree specialists
Pattern of recruitment: Applications open in September with various closing dates
How to apply: Send CV to Kate Mills@engageeducation.co.uk
Starting salary: £24,000
What is interesting about working for your organisation? Our office is made up of qualified teachers. We support and advise teachers on the best opportunities for them.

Bank of China UK Limited
490 Sauchiehall Street, Glasgow, G2 1JD
T: 0845 519 5566
E: hrisdepartment@mail notes bank of-china.com
W: www.bankotchea.co.uk
Main location or region: UK
Sector: International financial services provider
Area of business and summary of opportunity: The Bank recruits in the following areas: the financial services sector, accounts, banking operations, corporate banking, facilities, global financial markets, human resources, legal and compliance, risk management and retail banking. We welcome applications from all disciplines.
Type of vacancies or opportunities: Graduate opportunities, summer internships
Disciplines sought: Business-related
Pattern of recruitment: Ongoing
How to apply: If you feel you have the skills and motivation to develop in our team, please send your CV including a covering letter to HRdepartment@mail notes bank of-china.com. We look forward to hearing from you.
Starting salary: Competitive with benefits
What is interesting about working for your organisation? Bank of China is glad to recruit and develop skilled people, supporting them in their professional growth.

CMS Cameron McKenna
191 West George Street, Glasgow, G2 2LD
T: 0141 222 2200
E: grad.rec@cmsg-ckmck.com
W: cmsg-ckmck.com/graduates
Main location or region: Glasgow, Edinburgh, Aberdeen, Bristol, London
Sector: Legal
Area of business and summary of opportunity: CMS Cameron McKenna forms part of a leading network of firms known as CMS. We’re Europe’s leading law firm and a top 25 global law firm, with more offices in Europe than any of our direct competitors. Our lawyers provide services across all types of commercial law, including banking, finance, corporate, dispute resolution, employment & pensions, energy, IP and real estate.
Type of vacancies or opportunities: Second-year programme, summer vacation scheme, traineeships
Disciplines sought: Law
Pattern of recruitment: Applications open in September with various closing dates
How to apply: cmsg-ckmck.com/graduates
Starting salary: Vacation scheme £230 per week, traineeships from £22,900
What is interesting about working for your organisation? We provide training and development during your traineeship to a client or international office.

Hymans Robertson
25 WaterloO Street, Glasgow, G2 6DB
E: recruitment@hymans.co.uk
W: hymanscareers.co.uk
Main location or region: Glasgow, Edinburgh, London and Birmingham
Sector: Finance
Area of business and summary of opportunity: We operate as an independent partnership, an important distinction in a market where many of our competitors have been merging or are part of larger organisations. We pride ourselves on the quality and independence of the advice we give to our clients, while our ownership structure and lack of shareholders ensures that there is no compulsion to put profit ahead of integrity.
Type of vacancies or opportunities: Graduate, summer interns and insight days
Disciplines sought: Open to all disciplines – must have a keen interest in maths
Pattern of recruitment: Ongoing recruitment
How to apply: hymanscareers.co.uk
Starting salary: Highly competitive
What is interesting about working for your organisation? Hymans Robertson offer a refreshing environment where you can grow your career at a pace to suit you.

Jaguar Land Rover
Jaguar Land Rover Limited, Abbey Road, Whitley, Coventry, CV3 4LF
E: jaguarlandrovercareers.com
W: jaguarlandrovercareers.com
Main location or region: Midlands region, UK
Sector: Automotive
Area of business and summary of opportunity: Our graduate programmes have been designed to be just as inspiring as the cars you’ll help produce. Throughout the programmes, you’ll use your creativity to bring ideas to life, develop specialist and commercial management skills, and push the boundaries of your potential. Areas include engineering, manufacturing, HR, finance, marketing and sales, logistics, purchasing etc.
Type of vacancies or opportunities: Graduate training and undergraduate placements
Disciplines sought: All degree disciplines sought
Pattern of recruitment: Recruitment commences 6 September 2016 and closes 31 December 2016
How to apply: jaguarlandrovercareers.com
Starting salary: £29,000
What is interesting about working for your organisation? A unique opportunity to join a high-performance team designing and building class-leading vehicles.
**Linklaters**

**Morgan Stanley**

**Softcat**

**TeachFirst**

**Skyscanner**
JOIN THE NETWORK
WHO WILL YOU BE? CONNECT WITH ALUMNI ONLINE BEFORE YOU GRADUATE

• Explore where your degree can take you
• Gain invaluable expert advice
• Get help with your job search

glasgow.ac.uk/thenetwork
#UofGTheNetwork

From the world’s travel search engine

Ambitious, creative graduates and interns wanted.

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