How to Add Your Bank Account Details

1. Login to your student center and locate the Finances section. Click on the ‘Banking Details’ link. 

2. This will take you to a screen which explains the various types of bank accounts we use. Click on the ‘Add an Account’ link on this screen. It is important to make sure that you use a Current account and not a Savings account.

*Account Reference
*Account Name
*Bank Name
*Sort Code
*Account Number
IBAN

In order to set up a Direct Debit you must confirm that you are the account holder for this account and that you are the only person required to authorise debits from this account.

Save Account