



University of Glasgow

Office Use Only	
Home/EU	
Rest of UK (RUK)	
International	
Date/signature	

Fee Status Enquiry Form

In accordance with The Education (Fees) (Scotland) Regulations, issued by the Scottish Government, there are different levels of fees payable by students whose status is Home/EU, Rest of UK (RUK) and International.

In order to establish whether you have the necessary “relevant connection” to Scotland or the EU, please complete Sections 1 to 8 as applicable. If your circumstances are not covered by these areas, you may wish to include a letter indicating why you think you are eligible for Home/EU fee status. The information supplied will be treated in confidence, subject to verification of such details as the University may consider necessary.

Please read the guidance and definitions on the UKCISA website at the following link before completing this form: <http://www.ukcisa.org.uk/Information--Advice/Fees-and-Money/Scotland-fee-status>.

Please indicate that you have read and understood the definitions above. Yes No

SECTION 1 – PERSONAL DETAILS

1.1 Family Name _____

1.2 First Name(s) _____

1.3 Title (Mr, Mrs, Miss etc) _____

1.4 Date of Birth _____

1.5 Email Address _____

1.6 Telephone Number _____

1.7 Present Address _____

1.8 Permanent Home Address
 (Ordinary Residence)
 (If different from present address) _____

1.9 Country of Birth _____

1.10 Nationality (if dual, give both) _____

SECTION 2 – COURSE DETAILS

2.1 University of Glasgow course applied for	College	Degree	Proposed Date of Entry	UCAS Personal ID, Student ID or Postgraduate Application Reference Number (if applicable)

SECTION 3 – NATIONALITY/ CITIZENSHIP

- 3.1 What nationality are/ is:
- You? (if dual, give both) _____
- Your spouse / civil partner? _____
- Your father? _____
- Your mother? _____

Please provide a copy of the relevant pages of your passport and provide copies of your family members’ passports (if applicable).

SECTION 4 – UK IMMIGRATION STATUS

What is your immigration status in the UK?
 E.g. UK national, EU national, Indefinite Leave to Remain (ILR), etc. _____

Please provide evidence of this status e.g. copies of the relevant pages of your passport, Home Office letter, travel document or visa.

SECTION 5 – RESIDENCY

- 5.1 Are you/will you be *ordinarily* resident in Scotland on 1st August in the year of the start of studies? (e.g. not for the sole purpose of education, etc) Yes No
- 5.2 Have you/will you have been ordinarily resident in the UK/EEA or Switzerland for the full three years prior to the start of study? Yes No
- 5.3 If no*, and your absence was due to temporary employment overseas, please indicate whether the employee was:
 Yourself Your parent(s) Your spouse/ civil partner
- 5.4 If you have dual nationality with an EU member state, have you exercised your right of residence in that member state or elsewhere in the EEA or Switzerland? Yes No
 Country _____
 Date From _____
 Date To _____

*You must provide copies of official documentary evidence of a retained relevant connection to the UK/EEA/Switzerland since departure, e.g. mortgage statements, bills paid in the UK or EU, Council Tax payments, bank statements, letting agreements. Copies of employment contract(s) will be required in the event of a temporary absence due to overseas employment.

5.5 Give details of country/countries in which you have been resident since birth.

Country and Town	Dates of residence	Main reason for residence (e.g. living with family, study, employment etc)

5.6 Do you intend to live and work permanently in the UK/EU when you have completed your course?

Yes

No

SECTION 6 – EDUCATION

6.1 Please give details of your previous education.

School/College/University	Country	Dates

6.2 Have you applied to a UK Local Education Authority (LEA) or the Student Award Agency for Scotland (SAAS) for payment of Tuition Fees?

Yes

No

6.3 If Yes, please give name of authority, reference number and outcome of application if known.

If No, do you intend to apply for assessment for support?

SECTION 7 – EEA/ SWISS MIGRANT WORKERS

The European Economic Area (EEA) consists of the countries of the EU plus Iceland, Liechtenstein and Norway.

7.1 Are you, your parent(s), or your spouse/civil partner EEA migrant workers? Yes No

7.2 If yes, please indicate the relevant person:

Yourself Your father Your mother Your spouse/civil partner

7.3 Name and address of employer _____

Start date _____

Please provide evidence of the employment.

SECTION 8 – DECLARATION

I declare that, to the best of my knowledge, all the information given on this form is complete and accurate, and I have attached documentary evidence to support the answers given.

Signed _____

Date _____

Please return the completed form with copies of documentary evidence to:

Fee Status Enquiries
External Relations
71 Southpark Avenue
University of Glasgow
Glasgow G12 8QQ
UK

Undergraduate Admissions: heike.wilson@glasgow.ac.uk tel: +44 (0) 141 330 7449
Postgraduate Taught Admissions: pgadmissions@glasgow.ac.uk tel: +44 (0) 141 330 4515
Postgraduate Research Admissions: rio-researchadmissions@glasgow.ac.uk tel: +44 (0) 141 330 6159