Transforming Research Management

User Group

09 Dec 2013
Agenda

• Introductions
• Project Update
  – Organisation design
  – System Implementation
• Project plan and timescales
• Usergroup:
  – role of during next phase of project
  – members
  – availability
  – Format
• Update on previous actions
• Questions
Organisation Design

Project Approach

System Implementation

End to end process

Operational Procedures
No University wide restructure

Creating new roles with operational procedures

What are we doing differently?

Actively engaging in supplier management

User testing throughout build

Embed data quality activities into operational procedures

Qualification and the publication of information regarding data sets
Transforming Research Management Project Objectives

• Improved process visibility and clarity over roles, responsibilities and accountabilities for the end to end process
• An organisational structure with the appropriate skills and knowledge to support the end to end process
• Operational processes which are simple, transparent and visible
• Accessible technology to support and enable the processes
• Improved support for research management
• Reduced time to process research applications
• Streamlined approvals
• Reduced administrative burden on academic staff undertaking research management activities with improved support for award management
• Capture and systemise the knowledge of funding opportunities
• Improved ability to compete and pursue research opportunities in line with research /institutional priorities
• Accurate and transparent full economic cost of research projects
Project Objectives versus KPI’s

- Objectives - desired results
- Key Performance Indicators - evaluate the success of a particular activity
Organisation Design - High level design principles

- Support PI’s and free them from administrative tasks
- Provision of cradle to grave support
- Provide a single point of contact for PI’s through a project coordinator role.
- Ensure clear roles, responsibilities and accountabilities.
- Right first time (avoiding duplication, checking & rework).
- Job roles aligned with the new processes.
- Promote collaboration and cross college working.
- Balance minimising hand offs with the breadth of roles.
- Ensure a coordinated approach to funder management.
- Promote career development and succession planning.
Organisation Design - Approach

• Use of design principles to inform design.
• Organisation design informed by the business process and system requirements.
• Bottom up approach based on the outputs of the business process workshops and stakeholder engagement.
• Core roles are dedicated to research management.
• Analysis of current research management support activities
• Analysis of research management volumetrics
Recent Discussion with PI’s

• Automated approval workflow from a PI’s perspective – benefits and challenges

• PI appetite for a costing sandpit

• Fixing what single problem would deliver the greatest benefit from a PI’s perspective?
Future engagement?

- Format
- Role of during next phase of project
- Members
- Availability
- System Demo/Testing
- Validate proposed organisation design
Questions