

College of Social Sciences Undergraduate Transfer Policy

- 1 Any students applying to transfer to or from a degree in the College of Social Sciences or transfer between degrees within the College must:
 - (i) EITHER
 - a) meet the initial entry requirements for the degree being transferred into
 - OR
 - b) have an excellent academic record at the University ie All A grades or similar
- AND
 - (ii) have substantial personal or other reasons justifying a transfer of degree (these could include requiring to change in order to be able to graduate with a specific combination of subjects).
- 2 No transfers into the first year of study of another degree within the College will be permitted.¹
- 3 A student who wishes to transfer out of a degree must obtain the agreement of the Chief Adviser for that degree.
- 4 In taking a decision on whether to permit transfer the Chief Adviser may take into account the funding arrangements for the student concerned.
- 5 Transfers dictated by the student's choice of honours subject should be processed during the vacation between second and third year.

Revised 3 December 2012

¹ In line with long-standing policy.