# New Regulations Data Input Form

# This form is provided for the collection of information that will be required to enable drafting of regulations for new programmes or changes to existing programmes. Please use the appropriate section as follows:

# 1. Undergraduate Degree Programmes

**2. Postgraduate Degree Programmes (Generic Regulations)**

**3. Postgraduate Degree Programmes (New Regulations)**

**4. Postgraduate Diploma / Certificate Programmes (New Regulations)**

**5. ‘Taught’ Doctorate Programmes (New Regulations)**

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| **Name of Programme** |  |
| **Contact Names** (for responding to any Academic Policy & Governance [APG] queries arising from this form) |  |

# *If you are unsure how to complete any of the sections of this form please contact APG (**apg-committees@glasgow.ac.uk**).*

# 1. Undergraduate Degree Programmes

Programmes will be governed by the [Generic Undergraduate Regulations](https://www.gla.ac.uk/myglasgow/apg/policies/uniregs/regulations2024-25/gur/) unless special conditions apply and approval is sought and obtained. The structure of the Generic Regulations includes a Supplementary Regulation for each degree, or group of degrees. If the proposed programme will not be included within an existing Supplementary Regulation please answer the following questions as fully as possible, in natural language. APG will use this information to draft a Supplementary Regulation for the proposed award.

1.1 What prior learning, if any, may be counted for credit on this degree? Include details of any non-university examination passes or qualifications, if any, which might permit entry with advanced standing

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1.2 What is the maximum permitted period of study, full-time and part-time? [Sometimes a specific time span may not be specified, but progress regulations effectively place a maximum duration of study.]

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1.3. What conditions, other than those set out in the generic regulations, will govern progress through the degree programme?

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1.4 Other than those set out in the generic regulations, are there any further requirements for awards under this programme?

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1.5 Any other information relevant to qualification for awards such as fitness to practise, or attendance requirements?

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**2. Postgraduate Degree Programmes (Generic Regulations)**

Masters programmes will normally be governed by the [Generic Regulations for Taught Postgraduate programmes](https://www.gla.ac.uk/myglasgow/apg/policies/regulationsandguidelines/genericpgt/) unless special conditions apply and approval is sought and obtained. Provision is made within the Generic Regulations for variations in respect of ‘duration of study’ and ‘progress’. Please indicate below where approval for such variation is sought.

**2.1 Duration of study: Is application made to depart from standard regulation?**

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| --- | --- |
| **Yes** |[ ]  **No** |[ ]

If ‘yes’ please answer the following:

Is the programme available:

|  |  |  |
| --- | --- | --- |
| **Part-Time** |[ ]  **Full-Time** |[ ]  **Both** |[ ]

For each, if appropriate, what will be the normal duration?

|  |  |
| --- | --- |
| **Part-Time** |  |
| **Full-Time** |  |

For each, if appropriate, what will be the minimum duration? [This will usually be the same as the normal duration.]

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| **Part-Time** |  |
| **Full-Time** |  |

For each, if appropriate, what will be the maximum duration? [Personal circumstances may cause students to interrupt their studies but what they have already learned may become out of date.]

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| **Part-Time** |  |
| **Full-Time** |  |

**2.2 Progress requirements: Is application made to depart from standard regulation?**

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| **Yes** |[ ]  **No** |[ ]

If ‘yes’ please describe. [Such requirements might be prescribed by a validating professional body.]

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**3. Postgraduate Degree Programmes (Non-Generic Regulations)**

If, exceptionally, it is proposed that the programme should be governed by new regulations please answer the following questions as fully as possible, in natural language. APG will use this information to draft regulations as appropriate.

3.1 Are there educational awards which the successful applicant must possess, or practical or professional experience which he or she must have gained, that are so important that they require reinforcement in regulations? If so, what are they?

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3.2 Is the programme available:

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| **Part-Time** |[ ]  **Full-Time** |[ ]  **Both** |[ ]

3.2.1 For each, if appropriate, what will be the normal duration?

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| **Part-Time** |  |
| **Full-Time** |  |

3.2.2 For each, if appropriate, what will be the minimum duration? (This will usually be the same as the normal duration.)

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| **Part-Time** |  |
| **Full-Time** |  |

3.2.3 For each, if appropriate, what will be the maximum duration? [Personal circumstances may cause students to interrupt their studies but what they have already learned may become out of date.]

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| **Part-Time** |  |
| **Full-Time** |  |

3.3 What is the total credit rating of the programme and how many of these credits will be at Masters level?

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3.3.1 How many of these credits are associated with the dissertation or other substantial independent work?

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3.3.2 What, if anything, makes this programme unusual?

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3.3.3 Is an early exit diploma available on attainment of 120 credits (with at least 90 at Masters level)?

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3.3.4 Is an early exit certificate available on attainment of 60 credits (with at least 40 at Masters level)?

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3.4 What progress requirements apply? [Such requirements might be prescribed by a validating professional body.]

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3.5 Are special provisions made for the assessment and reassessment (where appropriate) of students’ dissertations or other independent work? [Such provision may include the selection of examiners and the eligibility of persons to act as examiners.]

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3.6 Please describe the conditions that students are required to satisfy in order to qualify for the award of the degree. [Including any conditions that might be prescribed by a validating professional body.]

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**4. Postgraduate Diploma / Certificate Programmes (Non-Generic Regulations)**

There are [Generic Regulations for taught postgraduate diplomas and certificates](https://www.gla.ac.uk/myglasgow/apg/policies/regulationsandguidelines/pgcertdipreg/) but, if these regulations will not serve, please answer the following questions as fully as possible, in natural language. APG will use this information to draft regulations as appropriate.

4.1 Are there educational awards which the successful applicant must possess, or practical or professional experience which he or she must have gained, that are so important that they require reinforcement in regulations? If so, what are they?

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4.2 Is the programme available:

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| **Part-Time** |[ ]  **Full-Time** |[ ]  **Both** |[ ]

4.2.1 For each, if appropriate, what will be the normal duration?

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| **Part-Time** |  |
| **Full-Time** |  |

4.2.2 For each, if appropriate, what will be the minimum duration? (This will usually be the same as the normal duration.)

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| **Part-Time** |  |
| **Full-Time** |  |

4.2.3 For each, if appropriate, what will be the maximum duration? [Personal circumstances may cause students to interrupt their studies but what they have already learned may become out of date.]

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| **Part-Time** |  |
| **Full-Time** |  |

4.3 What is the total credit rating of the programme and how many of these credits will be at Masters level?

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4.3.1 What, if anything, makes this programme unusual?

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4.3.2 Is an early exit certificate available on attainment of 60 credits (with at least 40 at Masters level)?

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4.4 Are there special progress requirements? [Such requirements might be prescribed by a validating professional body.]

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| **Yes** |[ ]  **No** |[ ]

If ‘yes’ please describe.

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4.5 Please describe any other conditions that students are required to satisfy, other than those already described, in order to qualify for this award. [Such conditions might be prescribed by a validating professional body.]

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**5. ‘Taught’ Doctorate Programmes (new regulations)**

5.1 Are there educational awards which the successful applicant must possess, or practical or professional experience which he or she must have gained, that are so important that they require reinforcement in regulations?

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| **Yes** |[ ]  **No** |[ ]

If so, what are they?

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5.2 Is the programme available:

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| **Part-Time** |[ ]  **Full-Time** |[ ]  **Both** |[ ]

5.2.1 For each, if appropriate, what will be the normal duration?

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| **Part-Time** |  |
| **Full-Time** |  |

5.2.2 For each, if appropriate, what will be the minimum duration? (This will usually be the same as the normal duration.)

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| **Part-Time** |  |
| **Full-Time** |  |

5.2.3 For each, if appropriate, what will be the maximum duration? [Personal circumstances may cause students to interrupt their studies but what they have already learned may become out of date.]

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| **Part-Time** |  |
| **Full-Time** |  |

5.3 Structure of programme

5.3.1 How many credit rated ‘taught’ courses will there be on the programme, and how many credits are associated with each course?

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5.3.2 Prior to the main thesis will there be a dissertation or other substantial independent work, and if so, how many credits will be associated with it?

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5.3.3 Is an early exit diploma available on attainment of 120 credits (with at least 90 at Masters level)?

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5.3.4 Is an early exit certificate available on attainment of 60 credits (with at least 40 at Masters level)?

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5.3.5 Are there any other exit awards?

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5.4 What progress requirements are there? E.g. Annual progress, and progress to thesis stage. [Such requirements might be prescribed by a validating professional body.]

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5.5 Are special provisions made for the assessment and reassessment (where appropriate) of students’ dissertations or other independent work? [Such provision may include the selection of examiners and the eligibility of persons to act as examiners.]

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5.6 What approximate length will the thesis be, and is there anything unusual about the form that the thesis might take?

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5.7 The following statement is included with the PhD regulations. Would it be useful to include it with the new regulations?

‘The following regulations are supplemented by a series of Guidance Notes for students which are available with the on-line University Regulations which can be found at <https://www.gla.ac.uk/myglasgow/apg/policies/uniregs/>’.

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5.8 Please describe any other conditions that students are required to satisfy, other than those already described, in order to qualify for the award of the degree. [Such conditions might be prescribed by a validating professional body.]

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