



Calendar 2007-08

UNIVERSITY  
of  
GLASGOW

## THE UNIVERSITY OF GLASGOW CRICHTON CAMPUS

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### DATES OF SEMESTERS

*Semester 1:* 25th September 2007 - 18th January 2008  
*Christmas Vacation:* 17th December 2007 - 4th January 2008

*Semester 2:* 21st January 2008 - 30th May 2008  
*Spring Vacation:* 17th March 2008 - 4th April 2008

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## I UNDERGRADUATE ENTRY TO THE FACULTY OF ARTS (CRICHTON CAMPUS)

Before applying for admission to the Crichton Campus, part of the Faculty of Arts, all applicants should consult the most recent edition of the *Crichton Prospectus* and the University's *Undergraduate Prospectus*. These publications set out the normal qualifications required for admission, describe the application procedure, summarise the degree regulations and courses offered, and give general information about the Crichton Campus and the University. They are available in most U.K. schools, or they may be obtained from The Student Recruitment and Admissions Service, University of Glasgow, Glasgow, Scotland G12 8QQ. The information may also be found at [www.gla.ac.uk/](http://www.gla.ac.uk/) and [www.cc.gla.ac.uk/](http://www.cc.gla.ac.uk/).

## II APPEALS BY STUDENTS

The Senate is charged by the *Universities (Scotland) Acts* with a duty to superintend the teaching of the University. This is understood to include examining. The Senate has authorised the establishment of Faculty Appeals Committees to hear appeals in the first instance, as specified in the Code of Procedure for Appeals to a Faculty Appeals Committee.

A student may further appeal from the decision of the relevant Faculty Appeals Committee to the Senate.

Any appeal giving all the grounds of that appeal must be despatched in writing to the Clerk of the relevant Faculty, or to the Director of the Senate Office, as appropriate, within 10 working days of the intimation to the student of the decision against which he or she is appealing.

Students are advised to consult the Secretary of the relevant Faculty before lodging an appeal to the Faculty Appeals Committee and the Director of the Senate Office, before lodging an appeal to the Senate Appeals Committee.

The Code of Procedure for Appeals to a Faculty Appeals Committee and the Code of Procedure for Appeals to the Senate are set out in that section of the University *Calendar* entitled 'University Fees and General Information for Students', which is available online at <http://senate.gla.ac.uk/calendar/>. Copies are also available for students to consult in Faculty Offices.

## FACULTY OF ARTS

### III DEGREE OF MASTER OF ARTS (LIBERAL ARTS) OF THE UNIVERSITY OF GLASGOW

The Degree of Master of Arts (Liberal Arts) is governed by Resolution No. 525 of the University Court which came into effect on 1 October 2003 with provision that:

1. The Degree of Master of Arts (Liberal Arts) (MA (Liberal Arts)) may be awarded by the University of Glasgow in the Faculty of Arts (the Faculty) as a Degree with Honours, and as a General Degree in such designations as may be prescribed by Regulation.
2. The Senate may make regulations governing the award of the Degree which are subject to the approval of the University Court. These shall be stated under 'Regulations' below.
3. The early exit awards of Certificate of Higher Education and Diploma of Higher Education are also included in the Regulations.

#### REGULATIONS

##### 1. Duration of Degree Study

###### 1.1 Study in the University of Glasgow

The curriculum for the Degree shall extend over not fewer than three sessions of study, or in the case of the Degree with Honours, not fewer than four sessions of study as set out in regulation 4.1. However, the period of study is subject to the provisions of the following sub-sections.

###### 1.2 Recognition of Study in other Faculties, Universities and Institutions of Tertiary Education and Secondary level qualifications

- a) An undergraduate who has, in the course of study for another degree of the University of Glasgow, satisfactorily completed courses which qualify towards the Master of Arts (Liberal Arts) Degree and who is admitted by transfer to study for the Master of Arts (Liberal Arts), having withdrawn from study for the other degree, may count the courses as qualifying towards the Master of Arts (Liberal Arts) Degree, so long as all other requirements are met.
- b) Credits to a maximum of 60, as deemed appropriate by the Faculty of Arts, may count as part of the overall requirements of a minimum graduating curriculum if they have been obtained from:
  - a course of study for another award of the University of Glasgow;

*or*

a course of study in another institution of Higher Education, provided that the Senate is satisfied that the standard of the courses for which they were awarded is equivalent to that of qualifying courses for the Master of Arts (Liberal Arts);

*or*

a combination of both, whether or not they have contributed to a degree awarded by the University of Glasgow or another institution of Higher Education.

## **2. General Structure and Assessment of Degree**

### **2.1 Structure**

#### **a) Credit-bearing courses**

- i) A standard course shall carry 20 credits. Certain courses may be designated as double courses and shall carry double credit. Nevertheless, approved courses bearing at least 5 credits may, where appropriate, form part of a student's minimum graduating curriculum.
- ii) A normal full-time student work load shall consist of courses totalling 120 credits per academic session. The full-time student work load per academic session shall be no fewer than 80 credits. The maximum part-time student work load per academic session shall be 100 credits.

### **2.2 Recognised Qualifying Courses**

The recognised qualifying courses for the degree, offered by Faculties of this University, shall be as set out in regulation 4.4.

#### **a) Approval of Qualifying Courses**

- i) Subject to the approval of Senate, the Faculty of Arts shall approve and recognise qualifying courses and designated courses relating to each designated degree.
- ii) A standard qualifying course shall normally consist of not fewer than thirty-five scheduled hours of attendance, in the form of either meetings of the full class, or meetings of one or more students for tutorials or other instruction or both, and pro-rata for non-standard qualifying courses.

#### **b) Conditions Governing Qualifying Courses**

Subject to the approval of the Senate, the Faculty of Arts may prescribe:

- i) that two qualifying courses may not both form part of a minimum graduating curriculum;
- ii) prerequisites and corequisites and other conditions for admission to qualifying courses;
- iii) that a qualifying course shall not be available to students in a specific year of study;
- iv) for any session that certain qualifying courses may not be available to students or may be available only to a limited number.

### **2.3 Existence of Pre-requisites and Co-requisites**

- a) Except as provided for in (b) and (c) below, a qualifying course shall not normally form part of a minimum graduating curriculum unless, before admission to it, a student has met such prerequisites, corequisites or any other condition for entry as may be stipulated.
- b) In the case of a language other than English, the Director of the Crichton Campus may, in special circumstances, at his or her discretion, admit to a relevant qualifying course any student lacking the stated prerequisite(s) or corequisite(s) provided the student has satisfied the Director of his or her competence in the language in a written examination.
- c) Exceptionally, and where there is good academic reason, the Director of the Crichton Campus may, at his or her discretion, admit to a qualifying course a student who has not fulfilled the normal prerequisite(s) or corequisite(s) for that qualifying course, if the student has satisfactorily completed qualifying courses at the University in another related subject or other related subjects, or if the student provides other evidence of suitability for admission to the course. The Director shall report all such cases to the Faculty via the Chief Adviser.

### **2.4 Approval of Curricula**

- a) Every student must have his or her curriculum approved each session by an Adviser of Studies in the Faculty of Arts. Any change to a curriculum which has been approved at the start of session must also be approved by an Adviser of Studies. Approved curricula must conform to provisos issued by the Faculty of Arts.
- b) A student shall not normally be permitted to enrol in a course after three weeks of teaching in that course have elapsed.
- c) A student may not be enrolled concurrently for another degree without the permission of the Faculty of Arts.

### **2.5 Minimum requirement for the award of credits**

- a) Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at \$16.21 - 16.25 of the section Fees and General Information for Students in the University Calendar.
- b) Students shall be required to comply with departmental instructions as are prescribed by the Head of Department or equivalent responsible for delivery of the programme. Such instructions may require students: to attend specified lectures, tutorials, meetings with tutors or supervisors, practical sessions, placements, examinations and other events; to provide themselves with such books, equipment and other materials as are necessary for the course; to submit items of work including essays, dissertations and reports by such dates as may be instructed; to undergo assessment in respect of the components of the programme as set out in the Scheme of Assessment. All such instructions shall be given to students in writing at the beginning of the course concerned. Reasonable notice of any alteration to them will also be given in writing.

### **2.6 Assessment**

Regulations for assessment are governed by the Code of Assessment which is contained in the Fees and General Information section of the *Calendar*.

### **2.7 Reassessment in a Course**

Candidates shall normally be required to sit any end-of-course examination for a course at the first available diet after completion of the course. A candidate who does not attend that examination at the first diet, without good cause, shall for the purposes of these regulations have the same reassessment entitlement as a student who attends the examination and is awarded a Grade H. A candidate who is awarded a Grade A, B, C or D after the first diet of the end-of-course examination for a course will not normally be allowed to resit the examination. Any other candidate entitled to sit the end-of-course examination shall be entitled to resit the examination, but normally only once and at the next available diet. The number of grade points awarded as a result of the resit assessment will be no higher than 10 (defined in Schedule C of the Code of Assessment as being equivalent to a Grade D) and no lower than the number corresponding to the Grade achieved in the original assessment.

Notwithstanding the above, any candidate who

- (a) is entitled to submit to end-of-course assessment and
- (b) requires an improved result after the first diet of the examination in order to complete a graduating curriculum in that year of study

may resit the end-of-course examination irrespective of the result obtained as a consequence of the first diet. Entitlement to resit shall normally be limited to the next available diet when the candidate will be awarded the number of Grade Points corresponding to the Grade achieved in the resit assessment or, if higher, that corresponding to the Grade achieved in the original assessment. This provision will extend to courses totalling no more than 60 credit points.

## **3. Progress of Students**

### **3.1 General Progress Requirements**

#### **a) Progress Rules: Full-time Students**

- i) Unless in any one session full-time students obtain grade points from courses totalling at least 40 credits, they will normally be excluded from further attendance.
- ii) The minimum requirements for progress to a succeeding year of study are as follows:
 

After one year:	the student must have obtained at least Grade D in courses totalling at least 40 credits, including the core course 'Text and Communication', or the core course 'Science: History and Culture', and credit in further courses totalling at least 40 credits
After two years:	the student must have qualified for the Certificate of Higher Education (see Regulation 4.5 (a) below)
After three years:	the student must have qualified for the Diploma of Higher Education (see Regulation 4.5 (b) below)
- iii) A full-time student who has failed to complete the above minimum requirements for any one year, and who has not been excluded, shall normally be suspended from full-time attendance but shall be permitted to enrol as a part-time student. Alternatively the Faculty of Arts Progress Committee, in consultation with the Director of the Crichton Campus, may permit a suspended student to be reassessed in a course in a subsequent session without further enrolment or attendance in it. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. A student suspended from full-time attendance shall thereafter be permitted to resume full-time attendance provided that he or she has fulfilled the relevant minimum requirements for progress.

*b) Progress Rules. Part-time Students*

- i) A part-time student who in his or her first two semesters of attendance has not obtained at least Grade D in the course 'Text and Communication' or the course 'Science: History and Culture' shall normally be suspended from further attendance.
- ii) A part-time student who, over the next two sessions of his or her attendance, has not obtained at least grade D in courses totalling at least 40 credits, shall normally be suspended from further attendance.
- iii) Where a part-time student has been suspended from further attendance, the Faculty of Arts Progress Committee may, in consultation with the Director of the Crichton Campus, permit such a student to be reassessed in a course in a subsequent session. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. The student shall thereafter be permitted to resume part-time attendance provided that, as a result of such reassessment, he or she has fulfilled the minimum progress requirements for part-time students.

### **3.2 Administration of Progression**

*a) Annual Review*

The progress of all students is subject to annual review.

*b) Exclusion or Suspension from Study*

The Faculty of Arts may at its discretion exclude or suspend from attendance students whose progress is unsatisfactory, provided that the rules relating to satisfactory progress shall have been approved by Faculty and Senate and published in the University *Calendar*.

### **3.3 Appeals against Decisions relating to the Progress of Students**

- a) The exclusion of a student, or the suspension of a student from full-time or part-time attendance, must be confirmed by the Progress Committee of the Faculty of Arts. Students liable to be excluded or suspended shall be informed of this in writing. Students wishing to appeal against exclusion or suspension shall have the right to make representations to the Faculty of Arts Progress Committee. If, thereafter, the Progress Committee confirms the exclusion or suspension, the student shall have the right to appeal to the Faculty of Arts Appeals Committee in accordance with the Code of Procedure (see Section III above).
- b) In exceptional circumstances, and after consideration of all the relevant evidence, it shall be open to the Faculty of Arts Progress Committee or the Faculty of Arts Appeals Committee to permit a student to repeat a full-time year, in which case he or she shall be subject to the minimum requirements for progress of the particular year of the Degree curriculum which has been repeated (see para 3.1(a) (i) and (ii) above).
- c) Requests to the Faculty of Arts Progress Committee should be addressed, in the first instance, to the Chief Adviser of Studies, and those to the Faculty of Arts Appeals Committee, in the first instance, to the Clerk of the Faculty of Arts, at the Faculty of Arts Office, 6 University Gardens, University of Glasgow, Glasgow G12 8QQ.

## **4. Structure of the Degree and Sub-Degree Awards**

### **4.1 Honours Degree**

*4.1.1 Students registered prior to 2002 - 2003*

The following Regulations apply to students registered prior to session 2002-2003:

**a) Admission to Honours**

- i) Students who have satisfied the conditions for the award of MA (Liberal Arts) and have a GPA of 12 or higher may proceed to a final year of full-time study over two semesters to qualify for the award of MA (Liberal Arts) Honours.
- ii) Students who have satisfied the conditions for the award of MA (Liberal Arts) and have a GPA between 11.5 and 12 may proceed to a final year of full-time study over two semesters to qualify for the award of MA (Liberal Arts) Honours if the GPA of the credit gained at Level 3 is 12.5 or higher.
- iii) In normal circumstances, students who have satisfied the conditions for the award of MA (Liberal Arts) and have a GPA of 11 or more may proceed to a final year of full-time study over two semesters to qualify for the award of MA (Liberal Arts) Honours at the discretion of the Crichton Honours Board.
- iv) In all cases the GPA is calculated by 50% weighting on credit gained at Level 3 and 50% weighting on credit gained at Levels 1 and 2. It shall normally be a requirement to have achieved 120 credits at Level 3.
- v) In exceptional circumstances and after consideration of all the relevant evidence the Crichton Honours Board may admit a student who has not satisfied the conditions for the award of MA (Liberal Arts) to a final year of full-time study over two semesters to qualify for the award of MA (Liberal Arts) Honours.

- vi) Entry to the taught Honours option is normally only available to students progressing through the Humanities designation.

**b) Honours Curriculum**

- i) The Honours Curriculum shall normally comprise 120 credits gained at Level 3 and 120 credits gained at Level 4.
- ii) A candidate for the Degree of MA (Liberal Arts) Honours shall normally present him/herself for assessment in accordance with the prescribed assessment schedule. However, the Crichton Honours Board may at its discretion and on grounds of illness or other good cause shown, permit a candidate to delay the prescribed assessment for not more than one year.

**c) Assessment Regulations**

- i) A scheme of assessment for Level 4 study shall be approved by the Senate and shall be notified to all candidates for Honours. The scheme shall state the relative weighting to be given by the assessors to the various items of assessment.
- ii) A candidate may present the various items of assessment only once, except that he or she may present one or more items of assessment a second time by permission of the Senate on special cause shown.
- iii) There shall be four classes of Honours Degree in which candidates shall be arranged on the merit of the performances in the whole assessment. These classes are called first, upper second, lower second and third class respectively. The whole assessment shall normally comprise 120 credits at Level 3 and 120 credits at Level 4, equally weighted.
- iv) Assessment shall be conducted in accordance with the prevailing Code of Assessment published in the 'Fees and General Information' section of the University *Calendar*.

**d) Subject of Study for Honours**

The subject of study for Honours shall be

*either*

- i) an agreed group project (in addition students shall attend those classes and workshops as identified in the Honours prescription)

*or*

- ii) 120 credits at Level 4 including 60 credits derived from a dissertation.

**4.1.2 Students registered from 2002 - 2003**

Subject to Senate approval, the following Regulations will apply to students registered from session 2002-2003 onwards:

**a) Admission to Honours**

- i) Admission to Honours on the MA (Liberal Arts) programme will normally take place after the completion of 360 credits. In all cases the Honours Entry Average is calculated by 50% weighting on credit gained at Level 3 and 50% weighting on credit gained at Levels 1 and 2. It shall normally be a requirement to have achieved 120 credits at Level 3 and a Honours Entry Average of 11 or higher.
- ii) Students who have gained 240 credits at Levels 2 and 3, of which a minimum of 120 are at Level 3, and have a Honours Entry Average of less than 11 may only proceed to Honours at the discretion of the Crichton Honours Board.
- iii) Entry to the taught Honours option is normally only available to students progressing through the Humanities designation.

**b) Honours Curriculum**

- i) The Honours Curriculum shall normally comprise 120 credits gained at Level 3 and 120 credits gained at Level 4.
- ii) A candidate for the Degree of MA (Liberal Arts) Honours shall normally present him/herself for assessment in accordance with the prescribed assessment schedule. However, the Crichton Honours Board may at its discretion and on grounds of illness or other good cause shown, permit a candidate to delay the prescribed assessment for not more than one year.

**c) Assessment Regulations**

- i) A scheme of assessment for Level 4 study shall be approved by the Senate and shall be notified to all candidates for Honours. The scheme shall state the relative weighting to be given by the assessors to the various items of assessment.
- ii) A candidate may present the various items of assessment only once, except that he or she may present one or more items of assessment a second time by permission of the Senate on special cause shown.

- iii) There shall be four classes of Honours Degree in which candidates shall be arranged on the merit of the performances in the whole assessment. These classes are called first, upper second, lower second and third class respectively. The whole assessment shall normally comprise 120 credits at Level 3 and 120 credits at Level 4, equally weighted.
- iv) Assessment shall be conducted in accordance with the prevailing Code of Assessment published in the 'Fees and General Information' section of the University *Calendar*.

**d) Subject of Study for Honours**

The subject of study for Honours shall be

*either*

- i) agreed group project (in addition students shall attend those classes and workshops as identified in the Honours prescription)

*or*

- ii) 120 credits at Level 4 including 60 credits derived from a dissertation.

## 4.2 Degree of Master of Arts (Liberal Arts)

### 4.2.1 Minimum Requirements for the Award of a Degree

The minimum requirements for the award of a degree, hereafter referred to as a minimum graduating curriculum, are expressed in terms of (a) credit-bearing qualifying courses at various levels (b) grade points and (c) subjects relating to degrees.

**a) Credit-bearing courses**

- i) Credit-bearing courses are defined in section 2.1 (a)
- ii) A minimum graduating curriculum shall consist of courses which carry credits totalling at least 360. At least 200 of these shall be at Level two or above, of which 100 shall be at Level 3.

**b) Grade Points**

- i) A student's assessed performance in each course shall be graded, with grade points awarded as described in the Code of Assessment Schedule C.
- ii) A minimum graduating curriculum shall consist of qualifying courses which carry credits totalling at least 360 of which no less than 260, including at least 140 at Level 2 or above, shall have been obtained at Grade D or above.
- iii) The minimum grade-point average required for the award of a degree shall be 10.

The grade-point average shall be calculated by dividing the total grade points by the number of credits attaching to the qualifying courses in which those grade points are obtained. Qualifying courses for which no credit has been awarded shall not be included in the calculation.

Where a student has accumulated more than 360 credits, the grade point average shall be based on those qualifying courses (totalling at least 360 credits) in which the student has obtained the highest grades, provided that all other requirements for the Degree are satisfied. Only grades from complete qualifying courses shall be counted.

- iv) The Degree shall be awarded with Merit where the minimum graduating curriculum has been completed with a grade point average of at least 12, both overall and in the designated components to the value of at least 140 credits (see 4.2.1(c) below); and with Distinction where the minimum graduating curriculum has been completed with a grade point average of at least 14, both overall and in the designated components to the value of at least 140 credits (see 4.2.1(c) below).

**c) Specific Requirements**

- i) The Degree shall carry a designation reflecting the broad subject area in which at least 140 credits have been gained, in accordance with a number of stated schemes for specifically designated degrees (see 4.3 below).

- ii) A student shall obtain:

- 80 credits from core (compulsory) courses: 40 credits at Level 1 and 40 credits at Level 2;
- at least 80 credits drawn from the group of courses from which the Degree gets its designation (designated courses - see 4.4 below) at least two (40 credits) of which must be at Level 2 or above;

in addition, a student shall obtain credits from either:

- a placement in an organisation appropriate to the degree designation with an extended report on the placement; the placement together with the report shall carry 60 credits at Level 3 and these credits will contribute to the requirement of 140 credits relating to the degree designation;

or

- a dissertation on an agreed topics appropriate to the degree designation; the dissertation shall carry 60 credits at Level 3 and these credits will contribute to the requirement of 140 credits relating to the degree designation.

The remaining credits may come from any other qualifying courses.

#### **d) Other Aspects specific to the Degree Structure**

##### **i) Semester Abroad**

The Director of the Crichton Campus may approve a course of study for the duration of one semester at a recognised institution outside the United Kingdom. Such a course of study shall attract 60 credits. The Director of the Crichton Campus in consultation with the Chief Adviser of Studies shall determine in advance which element(s) of the Specific Requirements this course of study replaces, and the Level of the credits awarded.

### **4.3 Designated Degrees**

From time to time, further designations and combinations of qualifying courses may be added to those listed.

#### *MA (Liberal Arts) in Creative & Cultural Studies*

The MA (Liberal Arts) in Creative & Cultural Studies aims to enable students to develop their understanding and appreciation of the creative arts within a broad cultural context.

The placement shall be in a creative/cultural organisation.

#### *MA (Liberal Arts) in Scottish Studies*

The MA (Liberal Arts) in Scottish Studies aims to enable students to enhance their cultural awareness by studying the history, languages and culture of Scotland, nationally and internationally.

The placement shall be in a company or agency with a particularly Scottish mission.

#### *MA (Liberal Arts) in Environmental Studies*

The MA (Liberal Arts) in Environmental Studies aims to enable students to enhance their appreciation of the complex relationship between humans and their environment, focussing on applied problem solving.

The placement shall be in a company or organisation with an environmental mission.

#### *MA (Liberal Arts) in Health & Social Studies*

The MA (Liberal Arts) in Health & Social Studies aims to give students the opportunity to study the social determinants of health and well-being and the evolution, structure and functioning of relevant services.

The placement shall be in a health or social care agency.

#### *MA (Liberal Arts) in Humanities*

The MA (Liberal Arts) in Humanities aims to give students the opportunity to study a wide array of subjects which concentrate upon the development of critical, analytical, theoretical and communication skills, with particular emphasis on European history, philosophy, language and literature.

The placement shall be in a company or organisation relating to cultural heritage.

### **4.4 List of Qualifying and Designated Courses**

#### *Course Information Sheets*

Course information sheets may be obtained from the Crichton Campus.

#### *Availability of Courses*

A course may not be available each session. It may be necessary to restrict entry to a course or to withdraw a course in the light of staff changes, or if it is under-subscribed, or for other good reason.

Full details relating to individual courses - time of meeting, requirements, assessment, etc. - are available from the Crichton Campus.

#### *Qualifying Courses*

Lists of qualifying courses are available from the Crichton Campus.

#### *Designated Courses*

Lists of designated courses are available from the Crichton Campus. Some courses are included under more than one designation.

Additional designated courses will be added to this list. Further information may be obtained from the Crichton Campus.



#### 4.5 Certificate and Diploma of Higher Education

##### a) Certificate of Higher Education

- i) A candidate who has completed courses totalling at least 120 credits and with a grade point average of at least 8.5 shall be eligible to receive the Certificate of Higher Education.
- ii) The Certificate of Higher Education shall be awarded with Merit where the grade point average over the courses being counted for the award of the Certificate is at least 12, and with Distinction where the grade point average over the courses being counted for the award of the Certificate is at least 14.

##### b) Diploma of Higher Education

- i) A candidate who has completed courses totalling at least 240 credits, where a minimum of 60 credits have been gained from a course or courses at Level two or above, and where the grade point average over the 240 credits is at least 8.5, shall be eligible to receive the Diploma of Higher Education.
- ii) Where at least 80 credits have been gained from courses belonging to a single group of designated courses, the candidate shall be eligible to receive the Diploma of Higher Education bearing that designation.
- iii) The Diploma of Higher Education shall be awarded with Merit where the grade point average over the courses being counted for the award of the Diploma is at least 12. Where the Diploma of Higher Education is being awarded with a designation corresponding to the designation of a particular designated degree, it shall be awarded with Merit where the grade point average is 12 both overall and in at least 80 credits from the qualifying courses governing the particular designation as defined in (ii) above.
- iv) The Diploma of Higher Education shall be awarded with Distinction where the grade point average over the courses being counted for the award of the Diploma is at least 14. Where the Diploma of Higher Education is being awarded with a designation corresponding to the designation of a particular designated degree, it shall be awarded with Distinction where the grade point average is 14 both overall and in at least 80 credits from the qualifying courses governing the particular designation as defined in (ii) above.

## IV DEGREE OF MASTER OF ARTS: ENVIRONMENTAL SUSTAINABILITY

The Degree of Master of Arts: Environmental Sustainability is governed by Resolution of the University Court. The provisions of Resolution No. 556 which, at the time of going to print, is in draft form, are as follows:

1. The Degree of Master of Arts: Environmental Sustainability (MA) may be awarded by the University of Glasgow in the Faculty of Arts either as a General Degree or as a Degree with Honours.
2. The Senate may make Regulations, which are subject to the approval of the University Court, governing the award of the Degree - these are set out in the section entitled 'Regulations' below.
3. The early exit awards of Diploma of Higher Education and Certificate of Higher Education are also included in the Regulations.

### REGULATIONS

#### 1. Duration of Degree Study

##### 1.1 Study in the University of Glasgow

The curriculum for the Degree shall extend over not fewer than three sessions of full-time study. The curriculum for the Degree with Honours shall extend over not fewer than four sessions of full-time study. However, the period of study is subject to the provisions of the following sub-sections.

##### 1.2 Recognition of Study in other Faculties, Universities and Institutions of Tertiary Education

- a) An undergraduate who has, in the course of study for another degree of the University of Glasgow, satisfactorily completed courses which qualify towards the Master of Arts: Environmental Sustainability Degree and who is admitted by transfer to the Faculty of Arts, having withdrawn from study for the other degree, may count the courses as qualifying towards the Master of Arts Degree. He or she may also be awarded credits to a maximum of 100 from other courses completed in the course of study for the other degree, to count towards the overall requirements of a minimum graduating curriculum in the Faculty of Arts.
- b) Credits to a maximum of 100, as deemed appropriate by the Faculty of Arts, may count as part of the overall requirements of a minimum graduating curriculum, if they have been obtained from:  
a course of study for another award of the University of Glasgow;

or

a course of study in another institution of Higher Education, provided that the Senate is satisfied that the standard of the courses for which they were awarded is equivalent to that of qualifying courses for the Master of Arts: Environmental Sustainability;

or

a combination of both, whether or not they have contributed to a degree awarded by the University of Glasgow or another institution of Higher Education.

## 2. General Structure and Assessment of Degree

### 2.1 Structure

#### a) Credit-bearing courses

- i) A standard course shall carry 20 credits. Nevertheless, approved courses bearing at least 5 credits may, where appropriate, form part of a student's minimum graduating curriculum.
- ii) A minimum graduating curriculum shall consist of courses which carry credits totalling at least 360.
- iii) A normal full-time student work load shall consist of courses totalling 120 credits per session. The full-time student work load per academic session shall be no fewer than 80 credits. The maximum part-time student work load per academic session shall be 100 credits.

### 2.2 Recognised Qualifying Courses

#### a) Qualifying Courses

- i) The following courses are designated as compulsory courses:

<i>Qualifying Course Title</i>	<i>Level</i>	<i>Credits</i>
Sustainability and the Environment	1	20
Introduction to Environmental Science	1	20
Environmental Uncertainty	1	20
Text and Communication	1	20
Sustainability of Farming Systems	2	20
Issues in Contemporary Society	2	20
Environmental Assessment	2	20
Energy: options for sustainability	2	20
Research Methods for Social Science	3	20

- ii) Recognised qualifying courses for the Degree of MA: Environmental Sustainability are those available within the Degree of MA: Liberal Arts as listed in this Calendar.

#### b) Approval of Qualifying and Designated Courses

- i) Subject to the approval of Senate, the Faculty of Arts shall approve and recognise qualifying courses and designated courses relating to the Degree.
- ii) A standard qualifying course shall normally consist of not fewer than thirty-five scheduled hours of attendance, in the form of either meetings of the full class, or meetings of one or more students for tutorials or other instruction or both, and pro-rata for non-standard qualifying courses.

#### c) Conditions Governing Qualifying Courses

Subject to the approval of the Senate, the Faculty of Arts may prescribe:

- i) that two qualifying courses may not both form part of a minimum graduating curriculum;
- ii) prerequisites and corequisites and other conditions for admission to qualifying courses;
- iii) that a qualifying course shall not be available to students in a specific year of study;
- iv) for any session that certain qualifying courses may not be available to students or may be available only to a limited number.

### 2.3 Existence of Prerequisites and Co-requisites

- a) Except as provided for in (b) and (c) below, a qualifying course shall not normally form part of a minimum graduating curriculum unless, before admission to it, a student has met such prerequisites, corequisites or any other condition for entry as may be stipulated.
- b) In the case of a language other than English, the Director of the Crichton Campus may, in special circumstances, at his or her discretion, admit to a relevant qualifying course any student lacking the

stated prerequisite(s) or corequisite(s) provided the student has satisfied the Director of his or her competence in the language in a written examination.

- c) Exceptionally, and where there is good academic reason, the Director of the Crichton Campus may, at his or her discretion, admit to a qualifying course a student who has not fulfilled the normal prerequisite(s) or corequisite(s) for that qualifying course, if the student has satisfactorily completed qualifying courses at the University in another related subject or other related subjects, or if the student provides other evidence of suitability for admission to the course. The Director shall report all such cases to the Faculty via the Chief Adviser.

## **2.4 Approval of Curricula**

- a) Every student must have his or her curriculum approved each session by an Adviser of Studies in the Faculty of Arts. Any change to a curriculum which has been approved at the start of session must also be approved by an Adviser of Studies.
- b) A student shall not normally be permitted to enrol in a course after three weeks of teaching in that course have elapsed.
- c) A student in the Faculty of Arts may not be enrolled concurrently in another Faculty without the permission of the Faculty of Arts.

## **2.5 Minimum Requirement for the Award of Credits**

- a) Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at \$16.21 - 16.25 of the section Fees and General Information for Students in the University Calendar.
- b) Students shall be required to comply with departmental instructions as are prescribed by the Head of Department or equivalent responsible for delivery of the programme. Such instructions may require students: to attend specified lectures, tutorials, meetings with tutors or supervisors, practical sessions, placements, examinations and other events; to provide themselves with such books, equipment and other materials as are necessary for the course; to submit items of work including essays, dissertations and reports by such dates as may be instructed; to undergo assessment in respect of the components of the programme as set out in the Scheme of Assessment. All such instructions shall be given to students in writing at the beginning of the course concerned. Reasonable notice of any alteration to them will also be given in writing.

## **2.6 Assessment**

Regulations for assessment are governed by the Code of Assessment which is contained in the General Information and Fees section of this Calendar.

## **2.7 Reassessment in a Course**

Candidates shall normally be required to sit any end-of-course examination for a course at the first available diet after completion of the course. A candidate who does not attend that examination at the first diet, without good cause, shall for the purposes of these regulations have the same reassessment entitlement as a student who attends the examination and is awarded a Grade H. A candidate who is awarded a Grade A, B, C or D after the first diet of the end-of-course examination for a course will not normally be allowed to resit the examination. Any other candidate entitled to sit the end-of-course examination shall be entitled to resit the examination, but normally only once and at the next available diet. The number of grade points awarded as a result of the resit assessment will be no higher than 10 (defined in Schedule C of the Code of Assessment as being equivalent to a Grade D) and no lower than the number corresponding to the Grade achieved in the original assessment.

Notwithstanding the above, any candidate who

- (a) is entitled to submit to end-of-course assessment and
- (b) requires an improved result after the first diet of the examination in order to complete a graduating curriculum in that year of study

may resit the end-of-course examination irrespective of the result obtained as a consequence of the first diet. Entitlement to resit shall normally be limited to the next available diet when the candidate will be awarded the number of Grade Points corresponding to the Grade achieved in the resit assessment or, if higher, that corresponding to the Grade achieved in the original assessment. This provision will extend to courses totalling no more than 60 credit points.

# **3 Progress of Students**

## **3.1 General Progress Requirements**

### *a) Progress Rules: Full-time Students*

- i) Unless in any one session a full-time student obtains grade points from courses totalling at least 40 credits, he or she will normally be excluded from further attendance. The progress of all students is subject to annual review.

- ii) The minimum requirements for progress to a succeeding year of study are as follows:
- |                    |   |
|--------------------|---|
| After one year:    | the student must have obtained at least Grade D in the four Level 1 compulsory courses, and credit in further courses totalling at least 20 credits         |
| After two years:   | the student must have obtained at least Grade D in the four Level 2 compulsory courses and be qualified for the Certificate of Higher Education (see below) |
| After three years: | the student must have obtained at least Grade D in the three Level 3 compulsory courses and be qualified for the Diploma of Higher Education (see below)    |
- iii) A full-time student who has failed to complete the above minimum requirements for any one year, and who has not been excluded, shall normally be suspended from full-time attendance but shall be permitted to enrol as a part-time student. Alternatively the Faculty of Arts Progress Committee, in consultation with the Director of the Crichton Campus, may permit a suspended student to be reassessed in a course in a subsequent session without further enrolment or attendance in it. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. A student suspended from full-time attendance shall thereafter be permitted to resume full-time attendance provided that he or she has fulfilled the relevant minimum requirements for progress.

**b) Progress Rules. Part-time Students**

- i) A part-time student who in his or her first two semesters of attendance has not obtained at least Grade D in the course 'Text and Communication' or the course 'Introduction to Environmental Science' shall normally be suspended from further attendance.
- ii) A part-time student who, over two consecutive sessions of his or her attendance, has not obtained credit in courses totalling at least 40 credits, shall normally be suspended from further attendance.
- iii) Where a part-time student has been suspended from further attendance, the Faculty of Arts Progress Committee may, in consultation with the Director of the Crichton Campus, permit such a student to be reassessed in a course in a subsequent session. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. The student shall thereafter be permitted to resume part-time attendance provided that, as a result of such reassessment, he or she has fulfilled the minimum progress requirements for part-time students.

### **3.2 Administration of Progress**

**a) Annual Review**

The progress of all students is subject to annual review

**b) Exclusion or Suspension from Study**

The Faculty of Arts may at its discretion exclude or suspend from attendance students whose progress is unsatisfactory, provided that the rules relating to satisfactory progress shall have been approved by Faculty and Senate and published in the University *Calendar*.

### **3.3 Appeals against Decisions relating to the Progress of Students**

- a) The exclusion of a student, or the suspension of a student from full-time or part-time attendance, must be confirmed by the Progress Committee of the Faculty of Arts. Students liable to be excluded or suspended shall be informed of this in writing. Students wishing to appeal against exclusion or suspension shall have the right to make representations to the Faculty of Arts Progress Committee. If, thereafter, the Progress Committee confirms the exclusion or suspension, the student shall have the right to appeal to the Faculty of Arts Appeals Committee in accordance with the Code of Procedure.
- b) In exceptional circumstances, and after consideration of all the relevant evidence, it shall be open to the Faculty of Arts Progress Committee or the Faculty of Arts Appeals Committee to permit a student to repeat a full-time year, in which case he or she shall be subject to the minimum requirements for progress of the particular year of the Degree curriculum which has been repeated (see para 3.1 (a) (i) and (ii) above).
- c) Requests to the Faculty of Arts Progress Committee should be addressed, in the first instance, to the Chief Adviser of Studies, and those to the Faculty of Arts Appeals Committee, in the first instance, to the Secretary of the Faculty of Arts, at the Faculty of Arts Office, 6 University Gardens, University of Glasgow, Glasgow G12 8QQ.

## **4 Structure of the Degree and Sub-Degree Awards**

### **4.1 Honours Degree**

**a) Admission to Honours**

- i) Admission to Honours on the MA in Environmental Sustainability programme will normally take place after the completion of 360 credits and fulfilment of the requirements for the award of the Degree of MA

in Environmental Sustainability. In all cases the Honours Entry Grade Point Average is calculated by 50% weighting on credit gained at level 3 and 50% weighting on credit gained at Level 1 and 2. It shall normally be a requirement to have achieved 120 credits at Level 3 and an Honours Entry Grade Point Average of 11 or higher.

- ii) Students who have gained 240 credits at Levels 2 and 3, of which a minimum of 120 are at Level 3, and have an Honours Entry Grade Point Average of less than 11 may only proceed to Honours at the discretion of the Crichton Honours Board.

*b) Honours Curriculum*

- i) The Honours Curriculum shall normally comprise 120 credits gained at Level 3 and 120 credits gained at Level 4.
- ii) A candidate for the Degree of MA Environmental Sustainability shall normally present him/herself for assessment in accordance with the prescribed assessment schedule. However, the Crichton Honours Board may at its discretion and on grounds of illness or other good cause shown, permit a candidate to delay the prescribed assessment for not more than one year.

*c) Assessment Regulations*

- i) A scheme of assessment for Level 4 study shall be approved by Senate and shall be notified to all candidates for Honours. The scheme shall state the relative weighting to be given by the assessors to the various items of assessment.
- ii) A candidate may present the various items of assessment only once, except that he or she may present one or more items of assessment a second time by permission of the Senate on special cause shown.
- iii) The whole assessment shall normally comprise 120 credits at Level 3 and 120 credits at Level 4.
- iv) Assessment shall be conducted in accordance with the prevailing Code of Assessment published in the 'Fees and General Information' section of the University *Calendar*.

*d) Subject of Study for Honours*

- i) The subject of study for Honours shall be an agreed group project appropriate to the Degree of Environmental Sustainability.
- ii) In addition students shall attend those classes and workshops as identified in the Honours prescription.

## **4.2 Degree of MA in Environmental Sustainability**

The minimum requirements for the award of a degree, hereafter referred to as a minimum graduating curriculum, are expressed in terms of (a) credit-bearing qualifying courses at various levels, (b) grade points and (c) subjects relating to degrees.

*a) Credit-bearing courses*

- i) A standard course shall carry 20 credits. Certain courses may be designated as double courses and shall carry double credit. Nevertheless, approved courses bearing at least 5 credits may, where appropriate, form part of a student's minimum graduating curriculum.
- ii) A minimum graduating curriculum shall consist of courses which carry credits totalling at least 360. At least 200 of these shall be at Level two or above, of which 120 shall be at Level 3.

*b) Grade Points*

- i) A student's assessed performance in each course shall be graded, with grade points awarded as described in the Code of Assessment Schedule C.
- ii) The minimum grade point average required for the award of the Degree shall be 10.

The grade-point average shall be calculated by dividing the total grade points by the number of credits attaching to the qualifying courses in which those grade points are obtained. Qualifying courses for which no credit has been awarded shall not be included in the calculation.

Where a student has accumulated more than 360 credits, the grade point average shall be based on those qualifying courses (totalling at least 360 credits) in which the student has obtained the highest grades, provided that all other requirements for the Degree are satisfied. Only grades from complete qualifying courses shall be counted.

- iii) The Degree shall be awarded with Merit where the minimum graduating curriculum has been completed with a grade point average of at least 12 overall and with distinction where the minimum graduating curriculum has been completed with a grade point average of at least 14 overall.

*c) Specific Requirements*

- i) A student shall obtain:
  - 220 credits from compulsory courses: 80 credits at Level 1,
  - 80 credits at Level 2, and 60 credits at Level 3;

in addition, a student shall obtain credits from either:

- a placement in an organisation appropriate to the Degree with an extended report on the placement; the placement together with the report shall carry 60 credits at Level 3

or

- a dissertation on an agreed topics appropriate to the Degree; the dissertation shall carry 60 credits at Level 3.

The remaining credits may come from any other qualifying courses.

#### *d) Other Aspects Specific to the Degree Structure*

##### **i) Semester abroad**

The Director of the Crichton Campus may approve a course of study for the duration of one semester at a recognised institution outside the United Kingdom. Such a course of study shall attract 60 credits. The Director of the Crichton Campus in consultation with the Chief Adviser of Studies shall determine in advance which element(s) of the Specific Requirements this course of study replaces, and the Level of the credits awarded.

### **4.3 Certificate And Diploma Of Higher Education**

#### *a) Certificate of Higher Education*

- i) A candidate who has completed courses totalling at least 120 credits and with a grade point average of at least 8.5 shall be eligible to receive the Certificate of Higher Education.
- ii) The Certificate of Higher Education shall be awarded with Merit where the grade point average over the courses being counted for the award of the Certificate is at least 12, and with Distinction where the grade point average over the courses being counted for the award of the Certificate is at least 14.

#### *b) Diploma of Higher Education*

- i) A candidate who has completed courses totalling at least 240 credits, where a minimum of 60 credits have been gained from a course or courses at Level two or above, and where the grade point average over the 240 credits is at least 8.5, shall be eligible to receive the Diploma of Higher Education.
- ii) The Diploma of Higher Education shall be awarded with Merit where the grade point average over the courses being counted for the award of the Diploma is at least 12.
- iii) The Diploma of Higher Education shall be awarded with Distinction where the grade point average over the courses being counted for the Award of the Diploma is at least 14.

## **V DEGREE OF MASTER OF ARTS: HEALTH AND SOCIAL STUDIES**

The Degree of Master of Arts: Health and Social Studies (MA) is governed by Resolution of the University Court with the provision that:

1. The Degree of Master of Arts: Health and Social Studies (MA) may be conferred by the University of Glasgow in the Faculty of Arts (the Faculty) as a degree with Honours, and as a General Degree.
2. The Senate will make regulations governing the award of the degree, which are subject to the approval of the University Court. These shall be as stated under 'Regulations' below.
3. Candidates for the degree who do not complete the minimum graduating curriculum may be eligible to receive the Certificate of Higher Education or the Diploma of Higher Education.

## **REGULATIONS**

### **1. Duration of Degree Study**

#### **1.1 Study in the University of Glasgow**

The curriculum for the degree shall extend over not fewer than three sessions of full-time study. The curriculum for the degree with Honours shall extend over not fewer than four sessions of full-time study. However, the period of study is subject to the provisions of the following sub-sections.

#### **1.2 Recognition of Study in other Faculties, Universities and Institutions of Tertiary Education**

- a) An undergraduate who has, in the course of study for another degree of the University of Glasgow, satisfactorily completed courses which qualify towards the Master of Arts: Health and Social Studies degree and who is admitted by transfer to the Faculty of Arts, having withdrawn from study for the other degree, may count the courses as qualifying towards the Master of Arts degree. He or she may also be awarded credits to a maximum of 100 from other courses completed in the course of study for the other

degree, to count towards the overall requirements of a minimum graduating curriculum in the Faculty of Arts.

- b) Credits to a maximum of 100, as deemed appropriate by the Faculty of Arts, may count as part of the overall requirements of a minimum graduating curriculum, if they have been obtained from

a course of study for another award of the University of Glasgow

*or*

a course of study in another institution of Higher Education, provided that the Senate is satisfied that the standard of the courses for which they were awarded is equivalent to that of qualifying courses for the Master of Arts: Environmental Sustainability

*or*

a combination of both, whether or not they have contributed to a degree awarded by the University of Glasgow or another institution of Higher Education.

## 2. General Structure and Assessment of Degree

### 2.1 Structure

#### a) Credit-bearing courses

- i) A standard course shall carry 20 credits. Nevertheless, approved courses bearing at least 5 credits may, where appropriate, form part of a student's minimum graduating curriculum.
- ii) A normal full-time student work load shall consist of courses totalling 120 credits per session. The full-time student work load per academic session shall be no less than 80 credits. The maximum part-time student work load per academic session shall be 100 credits.

### 2.2 Recognised Qualifying Courses

#### a) Qualifying Courses

- i) The following courses are designated as compulsory courses:

<i>Qualifying Course Title</i>	<i>Level</i>	<i>Credits</i>
Introduction to Health Studies	1	20
Introduction to Social Studies	1	20
Text and Communication	1	20
Science: History and Culture	1	20
Health Care Policy and Practice	2	20
Social Welfare Policy and Practice	2	20
Media Health and Leisure	3	20
Research Methods for Social Science	3	20

- ii) Recognised qualifying courses for the degree of MA: Health and Social Studies are those available within the degree of MA: Liberal Arts as listed in this Calendar.

#### b) Approval of Qualifying and Designated Courses

- i) Subject to the approval of Senate, the Faculty of Arts shall approve and recognise qualifying courses and designated courses relating to the degree.
- ii) A standard qualifying course shall normally consist of not fewer than thirty-five scheduled hours of attendance, in the form of either meetings of the full class, or meetings of one or more students for tutorials or other instruction or both, and pro-rata for non-standard qualifying courses.

#### c) Conditions Governing Qualifying Courses

Subject to the approval of the Senate, the Faculty of Arts may prescribe:

- i) that two qualifying courses may not both form part of a minimum graduating curriculum;
- ii) prerequisites and corequisites and other conditions for admission to qualifying courses;
- iii) that a qualifying course shall not be available to students in a specific year of study;
- iv) for any session that certain qualifying courses may not be available to students or may be available only to a limited number.

### 2.3 Existence of Prerequisites and Co-requisites

- a) Except as provided for in (b) and (c) below, a qualifying course shall not normally form part of a minimum

graduating curriculum unless, before admission to it, a student has met such prerequisites, corequisites or any other condition for entry as may be stipulated.

- b) In the case of a language other than English, the Director of the Crichton Campus may, in special circumstances, at his or her discretion, admit to a relevant qualifying course any student lacking the stated prerequisite(s) or corequisite(s) provided the student has satisfied the Director of his or her competence in the language in a written examination.
- c) Exceptionally, and where there is good academic reason, the Director of the Crichton Campus may, at his or her discretion, admit to a qualifying course a student who has not fulfilled the normal prerequisite(s) or corequisite(s) for that qualifying course, if the student has satisfactorily completed qualifying courses at the University in another related subject or other related subjects, or if the student provides other evidence of suitability for admission to the course. The Director shall report all such cases to the Faculty via the Chief Adviser.

#### **2.4 Approval of Curricula**

- a) Every student must have his or her curriculum approved each session by an Adviser of Studies in the Faculty of Arts. Any change to a curriculum which has been approved at the start of session must also be approved by an Adviser of Studies.
- b) A student shall not normally be permitted to enrol in a course after three weeks of teaching in that course have elapsed.
- c) A student in the Faculty of Arts may not be enrolled concurrently in another Faculty without the permission of the Faculty of Arts.

#### **2.5 Minimum requirement for the award of credits**

- a) Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at \$16.21 - 16.25 of the section Fees and General Information for Students in the University Calendar.
- b) Students shall be required to comply with departmental instructions as are prescribed by the Head of Department or equivalent responsible for delivery of the programme. Such instructions may require students: to attend specified lectures, tutorials, meetings with tutors or supervisors, practical sessions, placements, examinations and other events; to provide themselves with such books, equipment and other materials as are necessary for the course; to submit items of work including essays, dissertations and reports by such dates as may be instructed; to undergo assessment in respect of the components of the programme as set out in the Scheme of Assessment. All such instructions shall be given to students in writing at the beginning of the course concerned. Reasonable notice of any alteration to them will also be given in writing.

#### **2.6 Assessment**

Regulations for assessment are governed by the Code of Assessment which is contained in the General Information and Fees section of this Calendar.

#### **2.7 Reassessment in a Course**

Candidates shall normally be required to sit any end-of-course examination for a course at the first available diet after completion of the course. A candidate who does not attend that examination at the first diet, without good cause, shall for the purposes of these regulations have the same reassessment entitlement as a student who attends the examination and is awarded a Grade H. A candidate who is awarded a Grade A, B, C or D after the first diet of the end-of-course examination for a course will not normally be allowed to resit the examination. Any other candidate entitled to sit the end-of-course examination shall be entitled to resit the examination, but normally only once and at the next available diet. The grade awarded as the result of the resit examination shall be no higher than a Grade D and no lower than the original result.

Notwithstanding the above, any candidate who is entitled to sit the end-of-course examination and, for the purpose of completing in that year of study a graduating curriculum for a degree, requires an improved result after the first diet of the examination, may resit the end-of-course examination irrespective of the result obtained as a consequence of the first diet, but normally only once and at the next available diet. He or she may be awarded any grade, A to G, or no grade, as a result of the resit examination but the result shall be no lower than the original result; this provision will extend to courses totalling no more than 60 credits.

### **3. Progress of Students**

#### **3.1 General Progress Requirements**

##### *a) Progress Rules: Full-time Students*

- i) Unless in any one session full-time students obtain grade points from courses totalling at least 40 credits, they will normally be excluded from further attendance. The progress of all students is subject to annual review.
- ii) The minimum requirements for progress to a succeeding year of study are as follows:



- After one year: the student must have obtained at least Grade D in the four Level 1 compulsory courses, and credit in further courses totalling at least 20 credits
- After two years: the student must have obtained at least Grade D in the two Level 2 compulsory courses and be qualified for the Certificate of Higher Education (see below)
- After three years: the student must have obtained at least Grade D in the 2 Level 3 compulsory courses and be qualified for the Diploma of Higher Education (see below)
- iii) A full-time student who has failed to complete the above minimum requirements for any one year, and who has not been excluded, shall normally be suspended from full-time attendance but shall be permitted to enrol as a part-time student. Alternatively the Faculty of Arts Progress Committee, in consultation with the Director of the Crichton Campus, may permit a suspended student to be reassessed in a course in a subsequent session without further enrolment or attendance in it. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. A student suspended from full-time attendance shall thereafter be permitted to resume full-time attendance provided that he or she has fulfilled the relevant minimum requirements for progress.

*d) Progress Rules. Part-time Students*

- i) A part-time student who in his or her first two semesters of attendance has not obtained at least Grade D in the course 'Introduction to Health Studies' or the course 'Introduction to Social Studies' shall normally be suspended from further attendance.
- ii) A part-time student who, over the next two sessions of his or her attendance, has not obtained at least grade D in courses totalling at least 40 credits, shall normally be suspended from further attendance.
- iii) Where a part-time student has been suspended from further attendance, the Faculty of Arts Progress Committee may, in consultation with the Director of the Crichton Campus, permit such a student to be reassessed in a course in a subsequent session. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. The student shall thereafter be permitted to resume part-time attendance provided that, as a result of such reassessment, he or she has fulfilled the minimum progress requirements for part-time students.

### **3.2 Administration of Progress**

*a) Annual Review*

The progress of all students is subject to annual review

*b) Exclusion or Suspension from Study*

The Faculty of Arts may at its discretion exclude or suspend from attendance students whose progress is unsatisfactory, provided that the rules relating to satisfactory progress shall have been approved by Faculty and Senate and published in the University *Calendar*.

### **3.3 Appeals against Decisions relating to the Progress of Students**

- a) The exclusion of a student, or the suspension of a student from full-time or part-time attendance, must be confirmed by the Progress Committee of the Faculty of Arts. Students liable to be excluded or suspended shall be informed of this in writing. Students wishing to appeal against exclusion or suspension shall have the right to make representations to the Faculty of Arts Progress Committee. If, thereafter, the Progress Committee confirms the exclusion or suspension, the student shall have the right to appeal to the Faculty of Arts Appeals Committee in accordance with the Code of Procedure.
- b) In exceptional circumstances, and after consideration of all the relevant evidence, it shall be open to the Faculty of Arts Progress Committee or the Faculty of Arts Appeals Committee to permit a student to repeat a full-time year, in which case he or she shall be subject to the minimum requirements for progress of the particular year of the degree curriculum which has been repeated (see para 3.1 (a) (i) and (ii) above).
- c) Requests to the Faculty of Arts Progress Committee should be addressed, in the first instance, to the Chief Adviser of Studies, and those to the Faculty of Arts Appeals Committee, in the first instance, to the Clerk of the Faculty of Arts, at the Faculty of Arts Office, 6 University Gardens, University of Glasgow, Glasgow G12 8QQ.

## **4. Structure of the Degree and Sub-Degree Awards**

### **4.1 Honours degree**

*a) Admission to Honours*

- i) Admission to Honours on the MA in Health and Social Studies programme will normally take place after the completion of 360 credits and fulfillment of the requirements for the award of the degree MA in Health and Social Studies. In all cases the Honours Entry Average is calculated by 50% weighting on credit gained at level 3 and 50% weighting on credit gained at Level 1 and 2. It shall normally be a requirement to have achieved 120 credits at Level 3 and an Honours Entry Average of 11 or higher.

- ii) Students who have gained 240 credits at Levels 2 and 3, of which a minimum of 120 are at Level 3, and have an Honours Entry Average of less than 11 may only proceed to Honours at the discretion of the Crichton Honours Board.

*b) Honours Curriculum*

- i) The Honours Curriculum shall normally comprise 120 credits gained at Level 3 and 120 credits gained at Level 4.
- ii) A candidate for the degree of MA Health and Social Studies shall normally present him/herself for assessment in accordance with the prescribed assessment schedule. However, the Crichton Honours Board may at its discretion and on grounds of illness or other good cause shown, permit a candidate to delay the prescribed assessment for not more than one year.

*c) Assessment Regulations*

- i) A scheme of assessment for Level 4 study shall be approved by Senate and shall be notified to all candidates for Honours. The scheme shall state the relative weighting to be given by the assessors to the various items of assessment.
- ii) A candidate may present the various items of assessment only once, except that he or she may present one or more items of assessment a second time by permission of the Senate on special cause shown.
- iii) The whole assessment shall normally comprise 120 credits at Level 3 and 120 credits at Level 4.
- iv) Assessment shall be conducted in accordance with the prevailing Code of Assessment published in the 'Fees and General Information' section of the University *Calendar*.

*d) Subject of Study for Honours*

- i) The subject of study for Honours shall be an agreed group project appropriate to the degree of Health and Social Studies.
- ii) In addition students shall attend those classes and workshops as identified in the Honours prescription.

#### **4.2 Degree of MA in Health and Social Studies**

The minimum requirements for the award of a degree, hereafter referred to as a minimum graduating curriculum, are expressed in terms of (a) credit-bearing qualifying courses at various levels, (b) grade points and (c) subjects relating to degrees.

*a) Credit-bearing courses*

- i) A standard course shall carry 20 credits. Certain courses may be designated as double courses and shall carry double credit. Nevertheless, approved courses bearing at least 5 credits may, where appropriate, form part of a student's minimum graduating curriculum.
- ii) A minimum graduating curriculum shall consist of courses which carry credits totalling at least 360. At least 200 of these shall be at Level two or above, of which 120 shall be at Level 3.

*b) Grade Points*

- i) A student's assessed performance in each course shall be graded, with grade points awarded as described in the Code of Assessment Schedule C.
- ii) The minimum grade point average required for the award of the degree shall be 10.

The grade-point average shall be calculated by dividing the total grade points by the number of credits attaching to the qualifying courses in which those grade points are obtained. Qualifying courses for which no credit has been awarded shall not be included in the calculation.

Where a student has accumulated more than 360 credits, the grade point average shall be based on those qualifying courses (totalling at least 360 credits) in which the student has obtained the highest grades, provided that all other requirements for the degree are satisfied. Only grades from complete qualifying courses shall be counted.

- iii) The degree shall be awarded with Merit where the minimum graduating curriculum has been completed with a grade point average of at least 12 overall and with distinction where the minimum graduating curriculum has been completed with a grade point average of at least 14 overall.

*c) Specific Requirements*

- i) A student shall obtain:

- 220 credits from compulsory courses: 80 credits at Level 1,
- 80 credits at Level 2, and 60 credits at Level 3;

in addition, a student shall obtain credits from either:

- a placement in an organisation appropriate to the degree with an extended report on the placement; the placement together with the report shall carry 60 credits at Level 3

or

- a dissertation on an agreed topics appropriate to the degree; the dissertation shall carry 60 credits at Level 3.

The remaining credits may come from any other qualifying courses.

*d) Other Aspects Specific to the Degree Structure*

**i) Semester abroad**

The Director of the Crichton Campus may approve a course of study for the duration of one semester at a recognised institution outside the United Kingdom. Such a course of study shall attract 60 credits. The Director of the Crichton Campus in consultation with the Chief Adviser of Studies shall determine in advance which element(s) of the Specific Requirements this course of study replaces, and the Level of the credits awarded.

**4.3 Certificate And Diploma Of Higher Education**

*a) Certificate of Higher Education*

- A candidate who has completed courses totalling at least 120 credits and with a grade point average of at least 8.5 shall be eligible to receive the Certificate of Higher Education.
- The Certificate of Higher Education shall be awarded with Merit where the grade point average over the courses being counted for the award of the Certificate is at least 12, and with Distinction where the grade point average over the courses being counted for the award of the Certificate is at least 14.

*b) Diploma of Higher Education*

- A candidate who has completed courses totalling at least 240 credits, where a minimum of 60 credits have been gained from a course or courses at Level two or above, and where the grade point average over the 240 credits is at least 8.5, shall be eligible to receive the Diploma of Higher Education.
- The Diploma of Higher Education shall be awarded with Merit where the grade point average over the courses being counted for the award of the Diploma is at least 12.
- The Diploma of Higher Education shall be awarded with Distinction where the grade point average over the courses being counted for the Award of the Diploma is at least 14.

**VI DEGREE OF MASTER OF ARTS: TOURISM AND HERITAGE**

The Degree of Master of Arts: Tourism and Heritage (MA) is governed by Resolution of the University Court. The provisions of Resolution No. 513 which, at the time of going to print, is in draft form, are as follows:

- The Degree of Master of Arts (MA) in Tourism and Heritage may be awarded by the University of Glasgow in the Faculty of Arts (the Faculty).
- The Senate may make regulations, which are subject to the approval of the University Court, governing the award of the Degree - these are set out in the section entitled 'Regulations' below.
- The Degree may be awarded as an Ordinary Degree and also as an Honours Degree. The early exit awards of Certificate of Higher Education and Diploma of Higher Education are also included in the Regulations.

**REGULATIONS**

**1. Duration of Degree Study**

**1.1 Study in the University of Glasgow**

The curriculum for the Degree shall extend over not fewer than three sessions of study. However, the period of study is subject to the provisions of the following sub-sections.

**1.2 Recognition of Study in other Faculties, Universities and Institutions of Tertiary Education**

- An undergraduate who has, in the course of study for another degree of the University of Glasgow, satisfactorily completed courses which qualify towards the Master of Arts: Tourism and Heritage Degree and who is admitted by transfer to the Faculty of Arts, having withdrawn from study for the other degree, may count the courses as qualifying towards the Master of Arts Degree. He or she may also be awarded credits to a maximum of 100 from other courses completed in the course of study for the other degree, to count towards the overall requirements of a minimum graduating curriculum in the Faculty of Arts.
- Credits to a maximum of 100, as deemed appropriate by the Faculty of Arts, may count as part of the overall requirements of a minimum graduating curriculum, if they have been obtained from:
  - a course of study for another award of the University of Glasgow;

*or*

a course of study in another institution of Higher Education, provided that the Senate is satisfied that the standard of the courses for which they were awarded is equivalent to that of qualifying courses for the Master of Arts: Tourism and Heritage;

*or*

a combination of both, whether or not they have contributed to a degree awarded by the University of Glasgow or another institution of Higher Education.

## 2. General Structure and Assessment of Degree

### 2.1 Structure

#### a) Credit-bearing courses

- i) A standard course shall carry 20 credits. Nevertheless, approved courses bearing at least 5 credits may, where appropriate, form part of a student's minimum graduating curriculum.
- ii) A minimum graduating curriculum shall consist of courses which carry credits totalling at least 360.
- iii) A normal full-time student work load shall consist of courses totalling 120 credits per session. The full-time student work load per academic session shall be no less than 80 credits. The maximum part-time student work load per academic session shall be 80 credits.

### 2.2 Recognised Qualifying Courses

#### a) Qualifying Courses

- i) The following courses are designated as core (compulsory) courses:

<i>Qualifying Course Title</i>	<i>Level</i>	<i>Credits</i>
Introduction to Heritage and Tourism	1	20
Perspectives on Modern Scotland	1	20
Travel Writing	1	20
Comparative Tourism: The International Context	2	20
Heritage Management	2	20
Narratives of Scottish Identity	2	20
Heritage, the Environment and Tourism: Scotland and Beyond	2	20
Policy, Strategy and Sustainability	3	20

- ii) Recognised qualifying courses for the Degree of MA: Tourism and Heritage are those available within the Degree of MA (Liberal Arts) as listed in the regulations for that degree in the University *Calendar*.

#### b) Approval of Qualifying Courses

- i) Subject to the approval of Senate, the Faculty of Arts shall approve and recognise qualifying courses and designated courses relating to the Degree.
- ii) A standard qualifying course shall normally consist of not fewer than thirty-five scheduled hours of attendance, in the form of either meetings of the full class, or meetings of one or more students for tutorials or other instruction or both, and pro-rata for non-standard qualifying courses.

#### c) Conditions Governing Qualifying Courses

Subject to the approval of the Senate, the Faculty of Arts may prescribe:

- i) that two qualifying courses may not both form part of a minimum graduating curriculum;
- ii) prerequisites and corequisites and other conditions for admission to qualifying courses;
- iii) that a qualifying course shall not be available to students in a specific year of study;
- iv) for any session that certain qualifying courses may not be available to students or may be available only to a limited number.

### 2.3 Existence of Prerequisites and Co-requisites

- a) Except as provided for in (b) and (c) below, a qualifying course shall not normally form part of a minimum graduating curriculum unless, before admission to it, a student has met such prerequisites, corequisites or any other condition for entry as may be stipulated.
- b) In the case of a language other than English, the Director of the Crichton Campus may, in special

circumstances, at his or her discretion, admit to a relevant qualifying course any student lacking the stated prerequisite(s) or co requisite(s) provided the student has satisfied the Director of his or her competence in the language in a written examination.

- c) Exceptionally, and where there is good academic reason, the Director of the Crichton Campus may, at his or her discretion, admit to a qualifying course a student who has not fulfilled the normal prerequisite(s) or co requisite(s) for that qualifying course, if the student has satisfactorily completed qualifying courses at the University in another related subject or other related subjects, or if the student provides other evidence of suitability for admission to the course. The Director shall report all such cases to the Faculty via the Chief Adviser.

#### **2.4 Approval of Curricula**

- a) Every student must have his or her curriculum approved each session by an Adviser of Studies in the Faculty of Arts. Any change to a curriculum which has been approved at the start of session must also be approved by an Adviser of Studies.
- b) A student shall not normally be permitted to enrol in a course after three weeks of teaching in that course have elapsed.
- c) A student in the Faculty of Arts may not be enrolled concurrently in another Faculty without the permission of the Faculty of Arts.

#### **2.5 Minimum requirement for the award of credits**

- a) Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at \$16.21 - 16.25 of the section Fees and General Information for Students in the University Calendar.
- b) Students shall be required to comply with departmental instructions as are prescribed by the Head of Department or equivalent responsible for delivery of the programme. Such instructions may require students: to attend specified lectures, tutorials, meetings with tutors or supervisors, practical sessions, placements, examinations and other events; to provide themselves with such books, equipment and other materials as are necessary for the course; to submit items of work including essays, dissertations and reports by such dates as may be instructed; to undergo assessment in respect of the components of the programme as set out in the Scheme of Assessment. All such instructions shall be given to students in writing at the beginning of the course concerned. Reasonable notice of any alteration to them will also be given in writing.

#### **2.6 Assessment**

Regulations for assessment are governed by the Code of Assessment which is contained in the 'Fees and General Information for Students' section of the University *Calendar*.

#### **2.7 Reassessment in a Course**

Candidates shall normally be required to sit any end-of-course examination for a course at the first available diet after completion of the course. A candidate who does not attend that examination at the first diet, without good cause, shall for the purposes of these regulations have the same reassessment entitlement as a student who attends the examination and is awarded a Grade H. A candidate who is awarded a Grade A, B, C or D after the first diet of the end-of-course examination for a course will not normally be allowed to resit the examination. Any other candidate entitled to sit the end-of-course examination shall be entitled to resit the examination, but normally only once and at the next available diet. The number of grade points awarded as a result of the resit assessment will be no higher than 10 (defined in Schedule C of the Code of Assessment as being equivalent to a Grade D) and no lower than the number corresponding to the Grade achieved in the original assessment.

Notwithstanding the above, any candidate who

- (a) is entitled to submit to end-of-course assessment and
- (b) requires an improved result after the first diet of the examination in order to complete a graduating curriculum in that year of study

may resit the end-of-course examination irrespective of the result obtained as a consequence of the first diet. Entitlement to resit shall normally be limited to the next available diet when the candidate will be awarded the number of Grade Points corresponding to the Grade achieved in the resit assessment or, if higher, that corresponding to the Grade achieved in the original assessment. This provision will extend to courses totalling no more than 60 credit points.

### **3. Progress of Students**

#### **3.1 General Progress Requirements**

##### **a) Progress Rules: Full-time Students**

- i) Unless in any one session full-time students obtain grade points from courses totalling at least 40 credits, they will normally be excluded from further attendance.

- ii) The minimum requirements for progress to a succeeding year of study are as follows:
- |                    |  |
|--------------------|--|
| After one year:    | the student must have obtained at least Grade D in the three Level 1 core (compulsory) courses, and credit in further courses totalling at least 20 credits        |
| After two years:   | the student must have obtained at least Grade D in the four Level 2 core (compulsory) courses and be qualified for the Certificate of Higher Education (see below) |
| After three years: | the student must have obtained at least Grade D in the Level 3 core (compulsory) courses and be qualified for the Diploma of Higher Education (see below)          |
- iii) A full-time student who has failed to complete the above minimum requirements for any one year, and who has not been excluded, shall normally be suspended from full-time attendance but shall be permitted to enrol as a part-time student. Alternatively the Faculty of Arts Progress Committee, in consultation with the Director of the Crichton Campus, may permit a suspended student to be reassessed in a course in a subsequent session without further enrolment or attendance in it. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. A student suspended from full-time attendance shall thereafter be permitted to resume full-time attendance provided that he or she has fulfilled the relevant minimum requirements for progress.

**b) Progress Rule: Part-time Students**

- i) A part-time student who in his or her first two semesters of attendance has not obtained at least Grade D in the course 'Introduction to Heritage and Tourism' shall normally be suspended from further attendance.
- ii) A part-time student who, over two consecutive sessions of his or her attendance, has not obtained credit in courses totalling at least 40 credits, shall normally be suspended from further attendance.
- iii) Where a part-time student has been suspended from further attendance, the Faculty of Arts Progress Committee may, in consultation with the Director of the Crichton Campus, permit such a student to be reassessed in a course in a subsequent session. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. The student shall thereafter be permitted to resume part-time attendance provided that, as a result of such reassessment, he or she has fulfilled the minimum progress requirements for part-time students.

### **3.2 Administration of Progression**

**a) Annual Review**

The progress of all students is subject to annual review.

**b) Exclusion or Suspension from Study**

The Faculty of Arts may at its discretion exclude or suspend from attendance students whose progress is unsatisfactory, provided that the rules relating to satisfactory progress shall have been approved by Faculty and Senate and published in the University *Calendar*.

### **3.3 Appeals against Decisions relating to the Progress of Students**

- a) The exclusion of a student, or the suspension of a student from full-time or part-time attendance, must be confirmed by the Progress Committee of the Faculty of Arts. Students liable to be excluded or suspended shall be informed of this in writing. Students wishing to appeal against exclusion or suspension shall have the right to make representations to the Faculty of Arts Progress Committee. If, thereafter, the Progress Committee confirms the exclusion or suspension, the student shall have the right to appeal to the Faculty of Arts Appeals Committee in accordance with the Code of Procedure.
- b) In exceptional circumstances, and after consideration of all the relevant evidence, it shall be open to the Faculty of Arts Progress Committee or the Faculty of Arts Appeals Committee to permit a student to repeat a full-time year, in which case he or she shall be subject to the minimum requirements for progress of the particular year of the Degree curriculum which has been repeated (see para 3.1(a) (i) and (ii) above).
- c) Requests to the Faculty of Arts Progress Committee should be addressed, in the first instance, to the Chief Adviser of Studies, and those to the Faculty of Arts Appeals Committee, in the first instance, to the Clerk of the Faculty of Arts, at the Faculty of Arts Office, 6 University Gardens, University of Glasgow, Glasgow G12 8QQ.

## **4. Structure of the Degree and Sub-Degree Awards**

### **4.1 Honours Degree**

**a) Admission to Honours**

- i) Admission to Honours on the MA in Tourism and Heritage programme will normally take place after the completion of 360 credits and fulfilment of the requirements for the award of the Degree of MA in Tourism and Heritage. In all cases the Honours Entry Average is calculated by 50% weighting on credit

gained at Level 3 and 50% weighting on credit gained at Levels 1 and 2. It shall normally be a requirement to have achieved 120 credits at Level 3 and an Honours Entry Average of 11 or higher.

- ii) Students who have gained 240 credits at Levels 2 and 3, of which a minimum of 120 are at Level 3, and have an Honours Entry Average of less than 11 may only proceed to Honours at the discretion of the Crichton Honours Board.

*b) Honours Curriculum*

- i) The Honours Curriculum shall normally comprise 120 credits gained at Level 3 and 120 credits gained at Level 4.
- ii) A candidate for the Degree of MA Tourism and Heritage Honours shall normally present him/herself for assessment in accordance with the prescribed assessment schedule. However, the Crichton Honours Board may at its discretion and on grounds of illness or other good cause shown, permit a candidate to delay the prescribed assessment for not more than one year.

*c) Assessment Regulations*

- i) A scheme of assessment for Level 4 study shall be approved by the Senate and shall be notified to all candidates for Honours. The scheme shall state the relative weighting to be given by the assessors to the various items of assessment.
- ii) A candidate may present the various items of assessment only once, except that he or she may present one or more items of assessment a second time by permission of the Senate on special cause shown.
- iii) The whole assessment shall normally comprise 120 credits at Level 3 and 120 credits at Level 4.
- iv) Assessment shall be conducted in accordance with the prevailing Code of Assessment published in the 'Fees and General Information' section of the University *Calendar*.

*d) Subject of Study for Honours*

- i) The subject of study for Honours shall be an agreed group project appropriate to the Degree of Tourism and Heritage.
- ii) In addition students shall attend those classes and workshops as identified in the Honours prescription.

#### **4.2 Degree of MA in Tourism and Heritage**

The minimum requirements for the award of a degree, hereafter referred to as a minimum graduating curriculum, are expressed in terms of (a) credit-bearing qualifying courses at various levels, (b) grade points and (c) subjects relating to degrees.

*a) Credit-bearing courses*

- i) A standard course shall carry 20 credits. Certain courses may be designated as double courses and shall carry double credit. Nevertheless, approved courses bearing at least 5 credits may, where appropriate, form part of a student's minimum graduating curriculum.
- ii) A minimum graduating curriculum shall consist of courses which carry credits totalling at least 360. At least 200 of these shall be at Level two or above, of which 100 shall be at Level 3.

*b) Grade Points*

- i) A student's assessed performance in each course shall be graded, with grade points awarded as described in the Code of Assessment Schedule C.
- ii) The minimum grade point average required for the award of the Degree shall be 10.

The grade-point average shall be calculated by dividing the total grade points by the number of credits attaching to the qualifying courses in which those grade points are obtained. Qualifying courses for which no credit has been awarded shall not be included in the calculation.

Where a student has accumulated more than 360 credits, the grade point average shall be based on those qualifying courses (totalling at least 360 credits) in which the student has obtained the highest grades, provided that all other requirements for the Degree are satisfied. Only grades from complete qualifying courses shall be counted.

- iii) The Degree shall be awarded with Merit where the minimum graduating curriculum has been completed with a grade point average of at least 12 overall and with Distinction where the minimum graduating curriculum has been completed with a grade point average of at least 14 overall.

*c) Specific Requirements*

- i) A student shall obtain:
  - 160 credits from core (compulsory) courses: 60 credits at Level 1,
  - 80 credits at Level 2, and 20 credits at Level 3;
 in addition, a student shall obtain credits from either:

- a placement in an organisation appropriate to the Degree with an extended report on the placement; the placement together with the report shall carry 60 credits at Level 3

*or*

- a dissertation on an agreed topics appropriate to the Degree; the dissertation shall carry 60 credits at Level 3.

The remaining credits may come from any other qualifying courses.

*d) Other Aspects Specific to the Degree Structure*

**i) Semester Abroad**

The Director of the Crichton Campus may approve a course of study for the duration of one semester at a recognised institution outside the United Kingdom. Such a course of study shall attract 60 credits. The Director of the Crichton Campus in consultation with the Chief Adviser of Studies shall determine in advance which element(s) of the Specific Requirements this course of study replaces, and the Level of the credits awarded.

**4.3 Certificate and Diploma of Higher Education**

*a) Certificate of Higher Education*

- A candidate who has completed courses totalling at least 120 credits and with a grade point average of at least 8.5 shall be eligible to receive the Certificate of Higher Education.
- The Certificate of Higher Education shall be awarded with Merit where the grade point average over the courses being counted for the award of the Certificate is at least 12, and with Distinction where the grade point average over the courses being counted for the award of the Certificate is at least 14.

*b) Diploma of Higher Education*

- A candidate who has completed courses totalling at least 240 credits, where a minimum of 60 credits have been gained from a course or courses at Level two or above, and where the grade point average over the 240 credits is at least 8.5, shall be eligible to receive the Diploma of Higher Education.
- The Diploma of Higher Education shall be awarded with Merit where the grade point average over the courses being counted for the award of the Diploma is at least 12.
- The Diploma of Higher Education shall be awarded with Distinction where the grade point average over the courses being counted for the award of the Diploma is at least 14.

**VII DEGREE OF BACHELOR OF ARTS IN COMMUNITY DEVELOPMENT AND LEARNING**

The Degree of Bachelor of Arts in Community Development and Learning is governed by Resolution of the University Court. The provisions of Resolution No. 572 which, at the time of going to print, is in draft form, are as follows:

1. The Degree of Bachelor of Arts (BA) in Community Development and Learning may be awarded by the University of Glasgow in the Faculty of Arts as a General Degree in such designations as may be prescribed by Regulations.
2. The Senate may make Regulations, which are subject to the approval of the University Court, governing the award of the Degree - these are set out in the section entitled 'Regulations' below.
3. The early exit awards of Diploma of Higher Education and Certificate of Higher Education are also included in the Regulations.

**REGULATIONS**

**1. Duration of Degree Study**

**1.1 Study in the University of Glasgow**

The curriculum for the Degree shall normally extend over not less than three years nor more than five years of full-time study.

**1.2 Recognition of Study in Universities and Institutions of Tertiary Education**

A candidate who has attended courses and obtained credits in an institution of higher education approved by the University Court of the University of Glasgow on the recommendation of the Senate, may be allowed to count such attendance given and credits obtained as qualifying towards the Degree of BA in Community Development and Learning provided that the Senate is satisfied that the content and standard of any course, or combination of courses, and associated credits to be recognised are equivalent to a corresponding course or combination of courses, and credits qualifying for the Degree. A candidate who is granted such exemptions by the Senate of the University of Glasgow shall normally spend not less than two academic sessions of full-time study as a registered student for the Degree.



### 1.3 Accreditation of Prior Experiential Learning

A candidate's prior experiential learning may be accredited for the purposes of the Degree of BA in Community Development and Learning provided the learning can be clearly identified and is assessable and is judged to be relevant to the Degree and of an appropriate level. The Senate of the University of Glasgow must be satisfied that the prior experiential learning to be recognised is equivalent in content, level and standard to that of a corresponding course or assessment prescribed for the Degree of BA in Community Development and Learning. A candidate who is granted such accreditation by the Senate of the University of Glasgow shall normally spend not less than two academic sessions of full-time study as a registered student for the Degree of BA in Community Development and Learning.

## 2. General Structure and Assessment of the Degree

2.1 The curriculum for the Degree of BA in Community Development and Learning shall be a three-year programme of work-based learning comprising qualifying work experience and taught modules amounting to 120 credits per annum.

### 2.2 Recognised Qualifying Work Experience

Qualifying work experience shall comprise:

- i) employment (either paid or voluntary) in an appointment in the field of Community Development and Learning.
- ii) participation in two placements each normally in a different area of work to that of the employment and comprising continuous periods of not less than fifty days in each of the second and third years of study.

The levels and credit weights of work experience shall be as follows:

#### *Degree of BA in Community Development and Learning*

<i>Title</i>	<i>Level</i>	<i>Credits</i>
Learning in a Work-based Programme	1	60
Work-based Practice I	2	60
Work-based Practice II	3	60

### 2.3 Recognised Qualifying Taught Courses

The qualifying taught courses and their levels and credit weights shall be as follows.

<i>Title</i>	<i>Level</i>	<i>Credits</i>
Learning in a Work-based Programme	1	60
Engagement with Communities	1	30
Developing Learning Opportunities	1	30
Work-based Practice I	2	60
Organisation and Management of Community Resources	2	30
Empowerment of Communities	2	30
Work-based Practice II	3	60
Functions of Community Learning	3	30
Evaluating Community Development	3	30

### 2.4 Approval of Curricula

Every student must have his or her curriculum approved each session by an Adviser of Studies appointed by the Faculty of Arts, Crichton Campus.

### 2.5 Minimum requirement for the award of credits

- a) Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at \$16.21 - 16.25 of the section Fees and General Information for Students in the University Calendar.
- b) Students shall be required to comply with departmental instructions as are prescribed by the Head of Department or equivalent responsible for delivery of the programme. Such instructions may require students: to attend specified lectures, tutorials, meetings with tutors or supervisors, practical sessions, placements, examinations and other events; to provide themselves with such books, equipment and other materials as are necessary for the course; to submit items of work including essays, dissertations and reports by such dates as may be instructed; to undergo assessment in respect of the components of the

programme as set out in the Scheme of Assessment. All such instructions shall be given to students in writing at the beginning of the course concerned. Reasonable notice of any alteration to them will also be given in writing.

### **2.6 Assessment**

- a) Assessment of work experience and performance in taught courses shall be conducted in accordance with the Code of Assessment of the University of Glasgow.
- b) A candidate who, without good cause shown, does not undergo assessment as required by the departmental instructions shall for the purposes of these regulations have the same entitlement as a student who attends the examination and is awarded Grade H.

### **2.7 Re-assessment**

A candidate who is awarded a Grade D or better at the first attempt will not normally be allowed to be reassessed. A candidate who is initially awarded an E, F, G or H grade may be re-assessed on one further occasion at the next available opportunity. The number of grade points awarded as a result of the resit assessment will be no higher than 10 (defined in Schedule C of the Code of Assessment as being equivalent to a Grade D) and no lower than the number corresponding to the Grade achieved in the original assessment.

## **3. Progress of Students**

### **3.1 General Progress**

In order to progress to a component at level 2 or 3 a student will normally be required to have attained at least Grade D in all components at the preceding level.

### **3.2 Administration of progression**

The academic record of any student who has not attained Grade D or better in the relevant qualifying work experience or taught courses will be considered by a Progress Committee of the Faculty of Arts, Crichton Campus. Students will be invited to make representation to the Progress Committee to assist it reach a decision. The Progress Committee may exclude such a student from further studies towards the Degree of BA in Community Development and Learning or may permit the student to continue studies subject to such conditions as the Progress Committee may determine.

### **3.3 Appeals against Decisions relating to the Progress of Studies**

A student who is excluded from further study by the Progress Committee may appeal to the Appeals Committee of the Faculty of Arts.

## **4. Award of the Degree and Non-Degree Awards**

### **4.1 Award of the Degree**

- a) A minimum graduating curriculum for the Degree of BA in Community Development and Learning requires that a candidate normally attains Grade D or better in all qualifying components of the programme of study prescribed in these regulations.
- b) The Degree of BA in Community Development and Learning may be awarded with distinction or merit. Distinction will be awarded to candidates who achieve, in accordance with Schedule C of the Code of Assessment, a grade point average of at least 14. Merit will be awarded to candidates who achieve a grade point average of at least 12 but less than 14.

### **4.2 Student exchange programmes**

A candidate may be permitted to study elsewhere within the provisions of a Student Exchange Programme or Credit Transfer Scheme approved by the University Court of the University of Glasgow on the recommendation of the Senate and may be allowed to count courses attended and credits obtained in accordance with such provisions as qualifying towards Degree of BA in Community Development and Learning provided that the Senate has first confirmed that the content and standard of any credit-bearing course be recognised as equivalent to or an approved substitute for a corresponding course and credits qualifying for the Degree.

### **4.3 Non-Degree Awards**

Students who do not complete the Degree of BA in Community Development and Learning may be awarded a Certificate of Higher Education or a Diploma of Higher Education.

### **4.4 Certificate of Higher Education**

- a) A candidate who has completed components totalling at least 120 credits and has attained a grade point average of at least 8.5 shall be eligible to receive the Certificate of Higher Education. Students who proceed to a diploma or Degree will not receive a certificate.
- b) The Certificate of Higher Education shall be awarded with Merit where the grade point average over the relevant components is at least 12 but less than 14, and with Distinction where the grade point average is at least 14.

#### 4.5 Diploma of Higher Education

- a) A candidate who has completed courses totalling at least 240 credits including at least 90 credits at Level 2 and has attained a grade point average of at least 8.5 shall be eligible to receive the Diploma of Higher Education. Students who proceed to a Degree will not receive a diploma.
- b) The Diploma of Higher Education shall be awarded with Merit where the grade point average over the relevant components is at least 12 but less than 14, and with Distinction where the grade point average is at least 14.

### VIII DEGREE OF BACHELOR OF COMMUNITY LEARNING AND DEVELOPMENT (SOCIAL SCIENCES)

The Degree of Bachelor of Community Learning and Development (Social Sciences) is governed by a Resolution of the University Court. The provisions of the Resolution can be found within the Faculty of Law, Business & Social Sciences section of this *Calendar*.

### IX DEGREE OF MASTER OF ARTS IN SOCIAL WORK

In August 2004 the Department of Social Work, University of Glasgow and the Department of Social Work, University of Strathclyde, merged to form the Glasgow School of Social Work. Undergraduate teaching of students in the joint School takes place at the Jordanhill Campus of the University of Strathclyde. Students undertaking the Degree of Master of Arts in Social Work therefore attend courses at the University of Strathclyde. The Regulations for this Degree Programme are detailed in the Calendar of the University of Strathclyde.

### X CERTIFICATE OF HIGHER EDUCATION (INTEGRATED WORKING WITH CHILDREN AND FAMILIES)

#### REGULATIONS

##### 1. Duration of Study

###### 1.1 Study in the University of Glasgow

The curriculum for the certificate shall extend over not fewer than two semesters of study for full-time students or four semesters for part-time students.

##### 2. General Structure and Assessment of Certificate

###### 2.1 Structure

###### a) Credit-bearing courses

- i) A standard course shall carry 20 credits. Certain courses may be designated as double courses and shall carry double credit. Nevertheless, approved courses bearing at least 5 credits may, where appropriate, form part of a student's minimum graduating curriculum.
- ii) A normal fulltime student workload shall consist of courses totalling 120 credits over two semesters of study, the programme commencing in Semester 2. A normal part-time student workload shall consist of courses totalling 60 credits over two semesters of study, the programme commencing in semester 2. The maximum part-time student workload per academic session shall be 100 credits.

###### 2.2 Recognised Qualifying Courses

###### a) Qualifying Courses

- i) The following courses are designated as compulsory courses:

<i>Qualifying Course Title</i>	<i>Level</i>	<i>Credits</i>
Learning Processes	1	20
Practice Values and Practice Principals	1	20
Application to Practice – Work-based Learning 1	1	20
Perspectives on Child Development and Well-being	1	20
Social Policy in a Practice Context	2	20
Application to Practice – Work-based Learning 2	2	20

b) *Approval of Qualifying Courses*

- i) Subject to the approval of Senate, the Faculty of Arts shall approve and recognise qualifying courses and designated courses relating to the certificate.

c) *Conditions Governing Qualifying Courses*

Subject to the approval of the Senate, the Faculty of Arts may prescribe:

- i) that two qualifying courses may not both form part of a minimum graduating curriculum;
- ii) prerequisites and corequisites and other conditions for admission to qualifying courses;
- iii) that a qualifying course shall not be available to students in a specific year of study;
- iv) for any session that certain qualifying courses may not be available to students or may be available only to a limited number.

**2.3 Existence of Pre-requisites and Co-requisites**

- a) Except as provided for in (b) and (c) below, a qualifying course shall not normally form part of a minimum graduating curriculum unless, before admission to it, a student has met such prerequisites, corequisites or any other condition for entry as may be stipulated.
- b) In the case of a language other than English, the Director of the Crichton Campus may, in special circumstances, at his or her discretion, admit to a relevant qualifying course any student lacking the stated prerequisite(s) or corequisite(s) provided the student has satisfied the Director of his or her competence in the language in a written examination.
- c) Exceptionally, and where there is good academic reason, the Director of the Crichton Campus may, at his or her discretion, admit to a qualifying course a student who has not fulfilled the normal prerequisite(s) or corequisite(s) for that qualifying course, if the student has satisfactorily completed qualifying courses at the University in another related subject or other related subjects, or if the student provides other evidence of suitability for admission to the course. The Director shall report all such cases to the Faculty via the Chief Adviser.

**2.4 Approval of Curricula**

- a) Every student must have his or her curriculum approved each session by an Adviser of Studies in the Faculty of Arts. Any change to a curriculum which has been approved at the start of session must also be approved by an Adviser of Studies. Approved curricula must conform to provisos issued by the Faculty of Arts.
- b) A student shall not normally be permitted to enrol in a course after three weeks of teaching in that course have elapsed.
- c) A student may not be enrolled concurrently for another degree without the permission of the Faculty of Arts.

**2.5 Minimum requirement for the award of credits**

- a) Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at \$16.21 - 16.25 of the section Fees and General Information for Students in the University Calendar.
- b) Students shall be required to comply with departmental instructions as are prescribed by the Head of Department or equivalent responsible for delivery of the programme. Such instructions may require students: to attend specified lectures, tutorials, meetings with tutors or supervisors, practical sessions, placements, examinations and other events; to provide themselves with such books, equipment and other materials as are necessary for the course; to submit items of work including essays, dissertations and reports by such dates as may be instructed; to undergo assessment in respect of the components of the programme as set out in the Scheme of Assessment. All such instructions shall be given to students in writing at the beginning of the course concerned. Reasonable notice of any alteration to them will also be given in writing.

**2.6 Assessment**

Regulations for assessment are governed by the Code of Assessment which is contained in the Fees and General Information section of the *Calendar*.

**2.7 Reassessment in a Course**

Candidates shall normally be required to sit any end-of-course examination for a course at the first available diet after completion of the course. A candidate who does not attend that examination at the first diet, without good cause, shall for the purposes of these regulations have the same reassessment entitlement as a student who attends the examination and is awarded a Grade H. A candidate who is awarded a Grade A, B, C or D after the first diet of the end-of-course examination for a course will not normally be allowed to resit the examination. Any other candidate entitled to sit the end-of-course examination shall be entitled to resit the examination, but normally only once and at the next available diet. The grade awarded as the result of the resit examination shall be no higher than a Grade D and no lower than the original result.

Notwithstanding the above, any candidate who is entitled to sit the end-of-course examination and, for the purpose of completing in that year of study a graduating curriculum for a degree, requires an improved result after the first diet of the examination, may resit the end-of-course examination irrespective of the result obtained as a consequence of the first diet, but normally only once and at the next available diet. He or she may be awarded any grade, A to G, or no grade, as a result of the resit examination but the result shall be no lower than the original result; this provision will extend to courses totalling no more than 60 credits.

### 3. Progress of Students

#### 3.1 General Progress Requirements

##### a) Progress Rules: Full-time Students

i) Unless in any two consecutive semesters full-time students obtain grade points from courses totalling at least 40 credits, they will normally be excluded from further attendance.

ii) The minimum requirements for progress to a succeeding year of study are as follows:

After two semesters: the student must have obtained at least Grade D in core courses totalling at least 80 credits.

iii) A full-time student who has failed to complete the above minimum requirements for any two consecutive semesters, and who has not been excluded, shall normally be suspended from full-time attendance but shall be permitted to enrol as a part-time student. Alternatively the Faculty of Arts Progress Committee, in consultation with the Director of the Crichton Campus, may permit a suspended student to be reassessed in a course in a subsequent session without further enrolment or attendance in it. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. A student suspended from full-time attendance shall thereafter be permitted to resume full-time attendance provided that he or she has fulfilled the relevant minimum requirements for progress.

##### b) Progress Rules. Part-time Students

i) A part-time student who in his or her first two semesters of attendance has not obtained at least Grade D in the core courses shall normally be suspended from further attendance.

ii) A part-time student who, over four consecutive semesters of his or her attendance, has not obtained credit in courses totalling at least 40 credits, shall normally be suspended from further attendance.

iii) Where a part-time student has been suspended from further attendance, the Faculty of Arts Progress Committee may, in consultation with the Director of the Crichton Campus, permit such a student to be reassessed in a course in a subsequent session. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. The student shall thereafter be permitted to resume part-time attendance provided that, as a result of such reassessment, he or she has fulfilled the minimum progress requirements for part-time students.

#### 3.2 Administration of Progression

##### a) Annual Review

The progress of all students is subject to annual review.

##### b) Exclusion or Suspension from Study

The Faculty of Arts may at its discretion exclude or suspend from attendance students whose progress is unsatisfactory, provided that the rules relating to satisfactory progress shall have been approved by Faculty and Senate and published in the University *Calendar*.

#### 3.3 Appeals against Decisions relating to the Progress of Students

a) The exclusion of a student, or the suspension of a student from full-time or part-time attendance, must be confirmed by the Progress Committee of the Faculty of Arts. Students liable to be excluded or suspended shall be informed of this in writing. Students wishing to appeal against exclusion or suspension shall have the right to make representations to the Faculty of Arts Progress Committee. If, thereafter, the Progress Committee confirms the exclusion or suspension, the student shall have the right to appeal to the Faculty of Arts Appeals Committee in accordance with the Code of Procedure (see Section III above).

b) In exceptional circumstances, and after consideration of all the relevant evidence, it shall be open to the Faculty of Arts Progress Committee or the Faculty of Arts Appeals Committee to permit a student to repeat a full year, in which case he or she shall be subject to the minimum requirements for progress of the particular year of the degree curriculum which has been repeated (see para 3.1(a) (i) and (ii) above).

c) Requests to the Faculty of Arts Progress Committee should be addressed, in the first instance, to the Chief Adviser of Studies, and those to the Faculty of Arts Appeals Committee, in the first instance, to the Clerk of the Faculty of Arts, at the Faculty of Arts Office, 6 University Gardens, University of Glasgow, Glasgow G12 8QQ.

#### 4. Structure of the Degree and Sub-Degree Awards

##### 4.2 Certificate of Higher Education (Integrated Working with Children and Families)

###### 4.2.1 Minimum Requirements for the Award of a Certificate

The minimum requirements for the award of a certificate, hereafter referred to as a minimum graduating curriculum, are expressed in terms of (a) credit-bearing qualifying courses at various levels (b) grade points and (c) subjects relating to the certificate.

###### a) Credit-bearing courses

- i) Credit-bearing courses are defined in section 2.1 (a).
- ii) A minimum graduating curriculum shall consist of courses which carry credits totalling at least 120 at Level 1.

###### b) Grade Points

- i) A student's assessed performance in each course shall be graded, with grade points awarded as described in the Code of Assessment Schedule C.
- ii) The minimum grade-point average required for the award of a certificate shall be 8.5.

The grade-point average shall be calculated by dividing the total grade points by the number of credits attaching to the qualifying courses in which those grade points are obtained. Qualifying courses for which no credit has been awarded shall not be included in the calculation.

Where a student has accumulated more than 120 credits, the grade point average shall be based on those qualifying courses (totalling at least 120 credits) in which the student has obtained the highest grades, provided that all other requirements for the degree are satisfied. Only grades from complete qualifying courses shall be counted.

- iii) The certificate shall be awarded with Merit where the minimum graduating curriculum has been completed with a grade point average of at least 12 in the designated components to the value of at least 120 credits (see c) below); and with Distinction where the minimum graduating curriculum has been completed with a grade point average of at least 14, in the designated components to the value of at least 120 credits (see c) below).

###### c) Specific Requirements

- i) A student shall obtain:
  - 120 credits from core (compulsory) courses