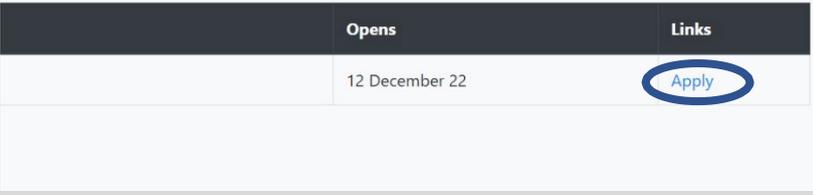
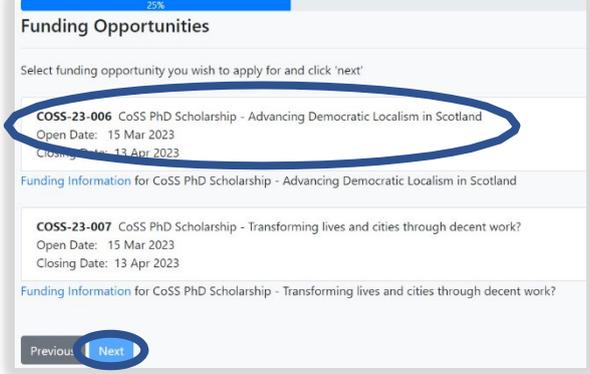
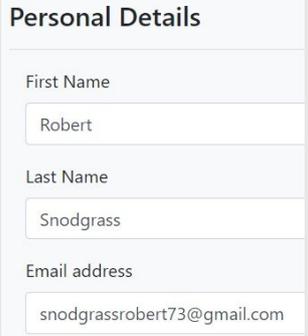


Guidance for Applying for a College of Social Sciences PGR Funding Opportunity

This guidance is for applicants who wish to apply for a PGR Funding Opportunity within the College of Social Sciences through the University of Glasgow Scholarships Application Portal.

<p>Once you have landed on the Scholarships Application Portal Home Page, find the 'College of Social Sciences Postgraduate Research Funding' application and click on apply to begin a new application.</p>	
<p>Read the Privacy Notice and, if you consent to the University of Glasgow processing your personal data for the reasons given, check the box and click 'Next'.</p>	
<p>From the list, select the funding opportunity you wish to apply for.</p> <p>When you are happy that you have chosen the correct funding opportunity, click 'Next'.</p>	
<p>Insert your personal details and click 'Next'.</p>	

Select 'Yes' or 'No' depending on whether you have previously been a student or are currently a student at the University of Glasgow.

If you selected 'Yes', enter your Student ID. If you entered 'No', leave it blank.

Fill out the next sections as appropriate and click 'Next'.

Questions

Are you currently or have you ever been a student at University of Glasgow?

No

If Yes, please enter your student ID if known

How did you hear about this opportunity?

University of Glasgow website

How could we improve the application process?

Upload your documents, starting with the Application form. This can normally be downloaded from the Student Funding Opportunities web page [University of Glasgow - Colleges - College of Social Sciences - Student funding opportunities - Postgraduate Research](#)

'Num Required' section of the table indicates the number of documents you should submit for each document type.

Document

Application form (doc, docx, pdf)

Application process

Applicants must apply via the [Scholarships Application Portal](#), uploading the following documentation:

- **Scholarship - Transforming lives and cities through decent work application form** (in Word format)
- **Academic transcripts** (All relevant Undergraduate and Master's level degree transcripts (and translations, if not originally in English) – provisional transcripts are sufficient if you are yet to complete your degree).
- **Academic Prizes**
- **2 written references** (where possible your references should include an academic familiar with your work. Both references can be from academics but you may include a work reference, especially if you have been out of academia for more than 5 years).
- **Curriculum Vitae (CV)** (academic where applicable).

Now upload any other documents as necessary for your funding opportunity.

Where a document has 'Optional' next to it, you can choose whether or not to upload a document for that document type.

Once you have finished uploading your documents, click 'Next'.

Document

Application form (doc,docx,pdf)

Academic transcript/s - pdf, jpg, doc, docx

Curriculum Vitae (CV) - pdf, doc, docx

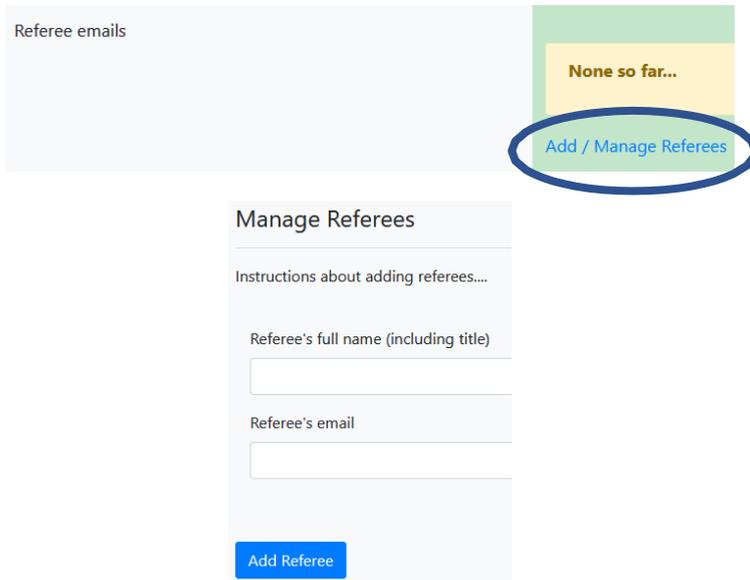
Supervisor Support Letter - doc,docx,pdf

The next page shows a summary of your application, including any sections that are incomplete.

Where an application requires references*, a 'Referee emails' section will appear on this page. Click Add/Manage Referees'

The next page will allow you to enter the full name (including title) and the email of each of your referees.

*Note that not all Funding Opportunities will require references, especially if the opportunity is using documents submitted as part of another application (e.g. AHRC, ESRC, PhD application etc)



Referee emails

None so far...

[Add / Manage Referees](#)

Manage Referees

Instructions about adding referees...

Referee's full name (including title)

Referee's email

[Add Referee](#)

When you have entered the details of both your referees, click the 'Back to Summary' button.

Check that the referee details (especially the email address) are correct. If you need to amend any details, click the 'Add/Manage Referees'

If you are happy that the details are correct, **click the 'Send Email to Referee(s)' button.** This sends a reference request to your referees.

Please note that it is expected that referees submit their references by the closing date of the funding opportunity. It is your responsibility to ensure your referees upload their references on time.

You can track when your referees were emailed and when they have uploaded their references from this page.



Referee emails

Referee	Ref Email	Date Ref Emailed	Date Ref submitted
1. David Attenborough	David@attenborough.com		
2. Adam Smith	asmith@glasgow.ac.uk		

For help with referee emails already sent please contact gradschoo1.socsci@glasgow.ac.uk

[Send Email to Referee\(s\)](#)

[Add / Manage referees](#)

Confirm your email address by clicking 'Confirm Email' and navigating to your email inbox to verify your email address.

Once you have completed all sections of your application, click 'Submit Application'.

Application Details Ref: SCHOL23COSS12983

Please check your email inbox to confirm your email address.

Section	Status
Project	COSS 23 006: CoSS PhD Scholarship - Advancing Democratic Localism in Scotland
Personal Details	Personal Details Supplied
Email verified	Email Not Verified
Questions	All Questions Answered Review/Edit
Documents	Incomplete. Minimum documents required: 5 Uploaded: 0 Manage Documents Not Submitted

Application Ref: SCHOL23COSS12983

[Submit Application](#)

[Confirm Email](#)