

Glasgow KE Flexible Fund End-of-project Report

Round 2020-21

* Required

* This form will record your name, please fill your name.

Project Information

1. Project title *

2. Lead applicant *

3. Lead applicant Staff ID number *

4. Co-applicant (s)

5. Co-applicant (s) Staff ID number(s)

6. Please provide a summary overview of your project and its outcomes. *(Maximum 300 words)* *7. Did the project budget change compared to your **original project forecast** (including changes in in-kind contributions)? * Yes No8. If you answered 'yes' to Q5, what were the change(s) in budget and the reason(s) for any change? *(Maximum 200 words)*

Project Objectives, Outputs and Outcomes

9. Were the objectives outlined in your project application achieved? *

- Exceeded
- Achieved
- Partially Achieved
- Not achieved

10. If you were unable to deliver your planned objectives, what were the reasons for this? What did you learn that might help you to address or avoid similar challenges in future projects? (*Maximum 300 words*)

11. If you successfully achieved your project objectives, what do you feel were the key factors in this? (*Maximum 200 words*)

12. Select any and all relevant categories for the activities undertaken as part of this project. *

- Commission work
- Participation in committee/working group (includes advisory board)
- Participation in consultation e.g. with policymakers, third sector
- Commercialization activities e.g. production of prototype, patent filing, licensing
- Engagement with schools e.g. educational materials production, engagement with teachers
- Engagement with practitioners e.g. focus group meetings, CPD materials production or CPD provision, feedback surveys, practitioner toolkit or other
- Production of exhibition e.g. gallery, museum or other
- Participation in festival e.g. pop science event, literary event or other
- Industry engagement e.g. secondment, strategic meetings, co-production or other
- Media engagement e.g. interview, press release, press conference, media inquiry, etc
- Media engagement outside formal press e.g. film, podcast, newsletter, magazine etc
- Online engagement such as website, blog or social media channels
- Museum or gallery education programme
- Performance arts e.g. music, performance or drama
- Public lecture or talk
- Secondment with government or third sector organisation
- Other

13. If you have selected 'Other' in the above question, please provide a brief description.

14. Select all groups you feel are potential stakeholders to your work, whether or not you have made contact as part of this specific project. *

- General public
- Industry/Business
- Media
- Patients, carers and/or patient groups
- Policymakers/politicians
- Practitioners
- Schools
- Special interest groups
- Study participants or study members
- Supporters/charitable donors
- Teachers
- Third sector organisations
- University students
- Voluntary organisations
- Other audiences

15. If you have selected 'Other' in the above question please provide a brief description.

16. Detail outputs and outcomes achieved, and any impacts realized in the course of this project. How did you define and measure success in your project? Please provide metrics and specifics, where appropriate, for example, relating to events or other activities or outputs produced. *(Maximum 800 words)* *

17. Detail any qualitative or quantitative information/documentation you have gathered that evidences successful outcomes of your project. *(Maximum 200 words)* *

18. If you worked with an external partner organisation, has your relationship changed with them as a result of this project? Describe briefly the nature of the changes. *(Maximum 200 words)*

19. Has the external partner(s) provided or would they provide a testimonial statement, if required (e.g. in the event of this activity being part of a future impact case study)?

- Yes
- No
- Maybe

Next Steps and Equality, Diversity, and Inclusion

20. Are there plans to develop the specific work/outcomes of this project or have you planned any additional activities as result of this project? *(Maximum 300 words)* *

21. Comment on how measures to address/ensure equality, diversity and inclusion (EDI) worked in your project. Provide example(s) of anything that worked particularly well. *(Maximum 200 words)*

22. Will the project be added to the University's Enlighten KE and Impact Repository? *

- Yes
- No
- Not sure

23. If the answer to Q22 is 'No' or 'Not Sure', do you approve the creation of a repository record for this project on your behalf? *

- Yes
- No

24. Do you agree that the overview provided at Q6 may be used for GKEF reporting purposes e.g. as an example provided to Senior Management Group, or for other information or promotion purposes, including on University web pages? *

Yes

No

End of reporting

You are now about to submit the report. If you want to make any changes, please do so by clicking on the 'Back' button.

You can return to your unfinished report by clicking on the report link sent to you.

Pressing 'Submit' will submit your report and no further changes will be possible.

You can receive a copy of your report by either selecting the below box 'Send me an email receipt of my responses' or downloading it after you have submitted the report on the next page.

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