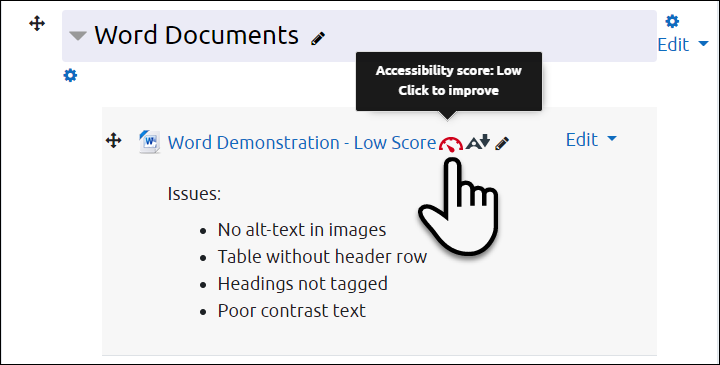
Five Steps to Check Your Content

1. Go to any of your Moodle courses and **Turn Editing On**

2. Look for the Accessibility Score indicator

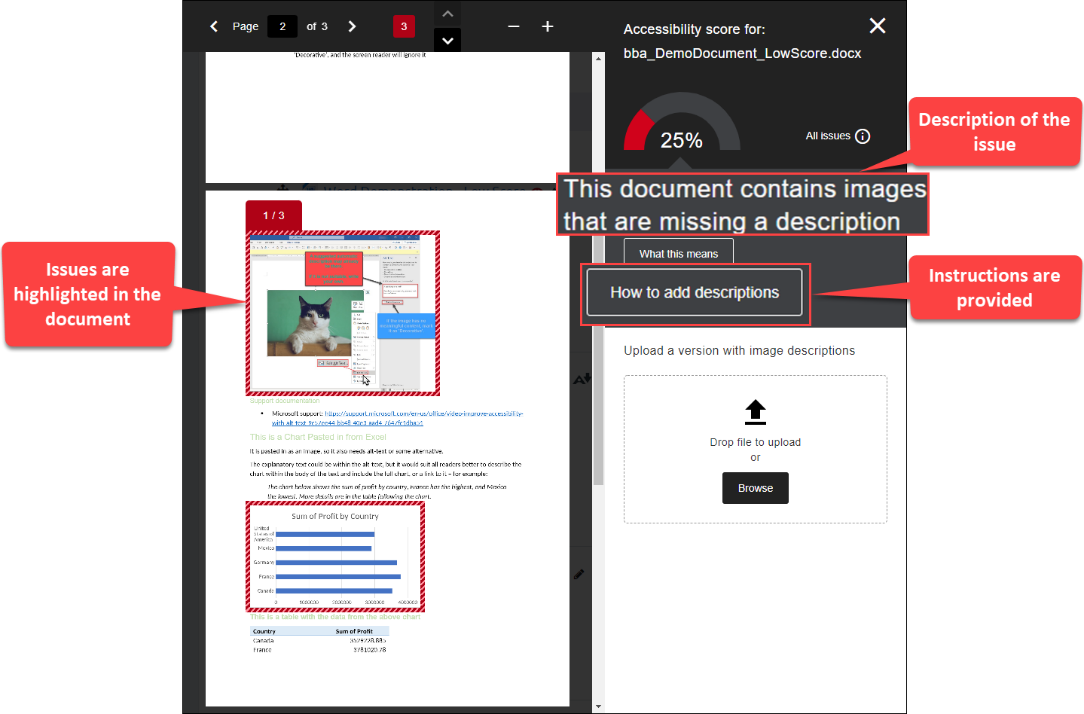
Summary explaining the Accessibility Score Indicators.
Low: File is not accessible and needs immediate attention.
Medium: File is somewhat accessible and could use improvement.
High: File is accessible but could be improved.
Perfect: File is accessible. No improvement needed.

3. Click on one that needs improvement



4. Follow the instructions

* When you open BB Ally, it will highlight the most important issue it has found and give a description and instructions on how to fix it



5. See further resources

* [Blackboard Ally Quick Start](https://help.blackboard.com/Ally/Ally_for_LMS/Instructor/Quick_Start)
* TEL@CoSS: [Blackboard Ally](https://www.gla.ac.uk/colleges/socialsciences/staffinfo/technologyenhancedlearningcoss/moodle/moodleresources/#blackboardally)
* University of Glasgow:
  + [Accessible Moodle Courses](https://www.gla.ac.uk/myglasgow/digitalaccessibility/moodle/)
  + [Accessibility- What is it and How can I Create Accessible Content?](https://sway.office.com/a685kyNBRAAe5cU1)
* Microsoft Support - General
  + [Improve accessibility with the Accessibility Checker](https://support.microsoft.com/en-us/office/improve-accessibility-with-the-accessibility-checker-a16f6de0-2f39-4a2b-8bd8-5ad801426c7f)
  + [Make your Word documents accessible to people with disabilities](https://support.microsoft.com/en-us/office/make-your-word-documents-accessible-to-people-with-disabilities-d9bf3683-87ac-47ea-b91a-78dcacb3c66d)
  + [Make your PowerPoint presentations accessible to people with disabilities](https://support.microsoft.com/en-us/office/make-your-powerpoint-presentations-accessible-to-people-with-disabilities-6f7772b2-2f33-4bd2-8ca7-dae3b2b3ef25)

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