

## GUIDANCE NOTES FOR APPLICANTS

These guidance notes should be read alongside the [SGSAH Guidance document \(pdf\)](#)

**In particular, please refer to the Marking Criteria found on page 39 of the SGSAH guidance which will be the criteria used in assessing all applications (see Criteria for Assessment below).**

To apply for a scholarship for doctoral study at the University of Glasgow, applicants must submit TWO applications as follows:

1. **Apply for a place on the relevant doctoral programme** using the online admissions system, submitting the application by the Scholarship deadline of **Monday 6 December 2021, 12 noon (UK time)**:  
[www.gla.ac.uk/research/opportunities/howtoapplyforaresearchdegree/](http://www.gla.ac.uk/research/opportunities/howtoapplyforaresearchdegree/)

This will generate an Admissions Application Number (see point 2 below).

**Remember to upload all supporting documentation to your application:** degree certificates and transcripts; references; IELTS certificate (if required)

2. **Complete the Scholarship Application Form** and return this by email (with any supporting documents as required) to the relevant School contact (see below) by the deadline of **Monday 6 December 2021, 12 noon (UK time)**.

**Please use the following standard naming convention:**

SurnameForename.SubjectArea.AdmissionsApplicationNumber.AttachmentType

For example: BloggsJoe.Classics.44332123.ApplicationForm

### Applicants should note:

- You **must** make contact with a potential supervisor in the first instance, to discuss your application and research proposal. You can search for a supervisor here: [www.gla.ac.uk/postgraduate/research/supervisors/](http://www.gla.ac.uk/postgraduate/research/supervisors/)
- Incomplete applications will not be considered. It is imperative, therefore, that all attachments are submitted with the online application for a place on the doctoral programme.
- Applications must adhere to prescribed word limits and will be rejected if word limits are exceeded.
- Applicants making multiple admissions applications and who wish to be considered for a Scholarship in more than one discipline must submit a separate Scholarship application to each discipline.
- All electronic documents **must** be submitted using a **standard naming convention** as outlined above.
- Applications received after the deadline will not be considered.
- References should be submitted or requested through your online admissions application, you do not need to submit these with the scholarship application.

## APPLICATION & COMPETITION PROCESS

1. Applicant makes contact with a potential Supervisor to discuss their proposed research project and admission to the doctoral programme.
2. Applicant submits Scholarship Application Form **and** applies online for a place on the doctoral programme, as outlined above, by 6 December 2021.
3. Academic staff in Subject Areas assess applications in that area and select those to go forward to the College Scholarship Committee.
4. The College Scholarship Committee meets to assess and rank applications from all Subject Areas and will select those to be nominated to the SGSAH AHRC DTP competition.
5. Applicants will be contacted by the College of Arts Graduate School by the end of January to inform them if they have been selected to go forward to the SGSAH AHRC DTP competition.
6. Nominated applicants then complete their application on the SGSAH portal (1 – 14 February 2022).

## ELIGIBILITY

UK students	EU/International students	Open to continuing students (with at least 50% of supervised study period remaining)	Full Time and Part Time Study
√	√	√	√

### Notes:

- Scholarship applicants do **not** need to hold the admissions offer prior to the Scholarship application deadline of Monday, 6 December 2021, but must have applied via the online admissions system. Offers will be issued by the Admissions team during January 2022.
- Scholarships are **not** available to students at the “writing up” or “thesis pending” stage.
- Applicants must not be holding another full Scholarship for the 2022-23 academic session.

## ELIGIBLE SUBJECT AREAS

The AHRC Doctoral Training Partnership Scotland supports doctoral research and training in a range of Arts and Humanities disciplines and subject areas (listed on p9-13 of the [SGSAH Guidance document](#))

Disciplines align with Schools for the purpose of application as follows (NB: some disciplines may sit in more than one School):

### In the School of Culture & Creative Arts:

Cultural Policy; Film & TV Studies; History of Art; Music; Theatre Studies

### In the School of Critical Studies:

Creative Writing; English Language and Linguistics; English Literature; Scottish Literature; Theology

### In the School of Humanities:

Archaeology; Celtic & Gaelic Studies; Classics; History; Information Studies; Philosophy

### In the School of Modern Languages & Cultures:

Comparative Literature; Translation Studies; Modern Languages

**In the School of Geographical & Earth Sciences:**

Human (Cultural) Geography

**In the School of Law:**

Law and Legal Studies

**In the School of Interdisciplinary Studies:**

Interdisciplinary Studies

## CRITERIA FOR ASSESSMENT

Applicants should note that the College Scholarship Committee will use the SGSAH criteria when assessing applications. This can be found on p39 of the [SGSAH Guidance document](#).

The criteria consider:

- The project proposal (in terms of originality, rigour, significance, impact and feasibility).
- Previous qualifications and/or professional experience (including prizes and distinctions) and preparedness in terms of the project.
- The project's fit in terms of supervisory expertise, resources and environment.
- Plans for training

Applicants are strongly advised to consider the criteria carefully, and to work with their prospective supervisor or other subject staff to ensure their application addresses these criteria as fully as possible.

## CONTACTS

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FOR SUBMISSION OF SCHOLARSHIP APPLICATION DOCUMENTS & SCHOLARSHIP APPLICATION QUERIES:

**School of Culture and Creative Arts:** Anna Pabisz - [cca-pgcomm@glasgow.ac.uk](mailto:cca-pgcomm@glasgow.ac.uk)

**School of Critical Studies:** [critstudies-PGScholarships@glasgow.ac.uk](mailto:critstudies-PGScholarships@glasgow.ac.uk)

**School of Humanities:** Ioulia Kolovou - [humanities-scholarships@glasgow.ac.uk](mailto:humanities-scholarships@glasgow.ac.uk)

**School of Modern Languages and Cultures:** [Arts-SMLC-PGScholarships@glasgow.ac.uk](mailto:Arts-SMLC-PGScholarships@glasgow.ac.uk)

**School of Geography and Earth Sciences:** Leenah Khan – [Leenah.Khan@glasgow.ac.uk](mailto:Leenah.Khan@glasgow.ac.uk)

**School of Law:** Susan Holmes – [Susan.Holmes@glasgow.ac.uk](mailto:Susan.Holmes@glasgow.ac.uk)

**School of Interdisciplinary Studies:** Naomi Richards – [Naomi.Richards@glasgow.ac.uk](mailto:Naomi.Richards@glasgow.ac.uk)

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FOR ONLINE ADMISSIONS QUERIES: [PG-ADMISSIONS@GLASGOW.AC.UK](mailto:PG-ADMISSIONS@GLASGOW.AC.UK)