

Covid Outbreak Response and Management beyond Level 0

Notified potential outbreaks. (Unless notified by Public Health Scotland, multiple cases will be considered to be unrelated, refer to business continuity operational response below)

Potential outbreaks, i.e., circumstances where multiple cases of Covid appear to be linked through work/ study interactions, will be identified by Test & Protect who will notify Public Health Scotland (PHS). PHS will liaise with the University to manage any outbreak.

On being contacted by PHS an Incident Management Team (IMT) will be set up, constituting as a core membership

1. In the case of Residences:
 - PHS
 - Environment Health (EH)
 - the Residences Task Group

2. In the case of other areas:
 - PHS
 - EH
 - Relevant College Director of Professional Services and relevant Dean of Learning Teaching/ Research or Director of University Professional Service
 - Director of HSW or Head of SEPS
 - Communications Manager (or deputy)
 - Executive Director of Estates (or deputy)

The IMT will inform on the measures to be taken to respond to the outbreak.

Clusters of unrelated cases.

Where multiple cases occur, even if they are not thought to be related to the workplace, the usual measures will continue to be taken to minimise onward transmission. PHS will be involved as appropriate (under advisement from the Director of HSW) and PHS may require that an IMT be set up to oversee large clusters.

Positive tests / close contact isolations

Close contact tracing will be conducted by the Test & Protect processes and service as normal, with support from the University *only if requested by Public Health Scotland*.

Positive cases / close-contact isolations within a localised area will be treated as unrelated unless notified by PHS that they are believed to be linked.

Staff or students with a positive test must isolate according to Scottish Government guidelines.

Close contacts must isolate and follow the appropriate testing regime as required by NHS inform/ Test and Protect guidance. Any test should be requested as soon as possible after notification by Test & Protect to minimise time away from work/ study where possible.

Business Continuity - Operational impact due to Covid

Staff absences due to positive tests/ close contact isolations/ quarantine after travel may impact on operational capacity to deliver University activities. Student absences may require students to study online. Schools will advise on the specific provisions.

Multiple cases may indicate that it would be appropriate to implement checks on ventilation measures or enhanced cleaning for reassurance purposes and to minimise any onward transmission. College Director of Professional Services / Directors of University Professional Services will take advice from relevant parties to advise local management regarding appropriate steps when required.

College Directors of Professional Services/ Directors of University Professional Services will monitor absence and, with reference to local Business Continuity plans and Aurora plans, will work with relevant partners to manage staff shortages. Relevant business partners could include, but are not limited to:

- Director of Professional Services of parent college (college whose staff/ students are absent)
- Aurora project lead officer (if impact relates to blended learning issues)
- Director of Professional Service of host college (if staff/ students from the parent college have been working/ studying in buildings under the control of their college.)
- Executive Director of Estates (or deputy)
- Communications Manager (or deputy)