

# Undergraduate Essay Writing Classes

These classes are designed to: help you familiarise yourself with the key principles of essay writing at the University of Glasgow; help you build on existing knowledge; and help you improve on the content and style of your written submissions. The sessions will cover the core elements of essay writing and align with the University marking criteria for written work.

The classes are split into three class types: live Core Classes, pre-recorded Spotlight Sessions, and live Q&A Panel Sessions. The live classes will take place via Zoom and the pre-recorded classes are available via Moodle.

Undergraduate students in the Colleges of Arts and Social Sciences should attend or view the recordings.

Week	Core Class Details	Core Class Time and Date	Spotlight Session Details	Q&A Panel Session Time and Date
Beginning	<p>Each class will be made available as a recording after the session, with slides and additional resources also available via Moodle.</p> <p>Moodle course link: <a href="https://moodle.gla.ac.uk/course/view.php?id=10314">https://moodle.gla.ac.uk/course/view.php?id=10314</a></p>	<p>These classes will run live via Zoom at the below times.</p> <p>Zoom Link: <a href="https://uofglasgow.zoom.us/j/95635527694">https://uofglasgow.zoom.us/j/95635527694</a></p> <p>Zoom ID: 956 3552 7694</p>	<p>These classes are pre-recorded and available via Moodle. You should view these after attending/viewing the Core Classes.</p> <p>Moodle course link: <a href="https://moodle.gla.ac.uk/course/view.php?id=10314">https://moodle.gla.ac.uk/course/view.php?id=10314</a></p>	<p>These classes will run live via Zoom. You can ask questions about the Core Classes and Spotlight Sessions or post them on the Moodle Q&amp;A forum.</p> <p>Zoom Link: <a href="https://uofglasgow.zoom.us/j/95635527694">https://uofglasgow.zoom.us/j/95635527694</a></p> <p>Zoom ID: 956 3552 7694</p>
4th Oct	<p><b>Approaching a written assignment</b> <i>What is the purpose of essays as assessment? What does my essay question mean and how do I answer it?</i></p>	Tues 5th Oct 14:00-15:00	<p>Understanding Intended Learning Outcomes (ILOs)</p> <p>Planning your written assignment</p>	Thurs 7th Oct 14:00-15:00
11th Oct	<p><b>Using sources, information, and data</b> <i>I have information, facts and figures - now what? How do I incorporate that into my writing?</i></p>	Tues 12th Oct 14:00-15:00	<p>Critically engaging with literature</p> <p>Synthesising arguments</p>	Thurs 14th Oct 14:00-15:00
18th Oct	<p><b>Creating an argument</b> <i>What is an argument, and how do I develop one throughout my writing?</i></p>	Tues 19th Oct 14:00-15:00	Testing the strength of your arguments	Thurs 21st Oct 14:00-15:00
25th Oct	<p><b>Essay structuring</b> <i>How do I put all my information together into something structured?</i></p>	Tues 26th Oct 14:00-15:00	Structuring for argument	Thurs 28th Oct 14:00-15:00
1st Nov	<p><b>Referencing and avoiding plagiarism</b> <i>How do I reference correctly, and when should I provide a reference? What is plagiarism, and how do I avoid it?</i></p>	Tues 2nd Nov 14:00-15:00		Thurs 4th Nov 14:00-15:00
8th Nov	<p><b>Editing academic work</b> <i>How can I identify and correct mistakes in my academic writing?</i></p>	Tues 9th Nov 11:00-12:30	Avoiding common grammatical mistakes	Thurs 11th Nov 14:00-15:00
15th Nov	<p><b>Using feedback</b> <i>What does my feedback mean, and how do I use it to improve?</i></p>	Tues 16th Nov 14:00-15:00		Thurs 18th Nov 14:00-15:00

Moodle course link: <https://moodle.gla.ac.uk/course/view.php?id=10314>

Recording link: <https://moodle.gla.ac.uk/mod/page/view.php?id=1915922>

# Postgraduate Essay Writing Classes

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4th Oct	<p><b>Approaching a written assignment</b></p> <p><i>What is the purpose of essays as assessment? What does my essay question mean and how do I answer it?</i></p>	Tues 5th Oct 12:00-13:00	<p>Understanding Intended Learning Outcomes (ILOs)</p> <p>Planning your written assignment</p>	Thurs 7th Oct 12:00-13:00
11th Oct	<p><b>Using sources, information, and data</b></p> <p><i>I have information, facts and figures - now what? How do I incorporate that into my writing?</i></p>	Tues 12th Oct 12:00-13:00	<p>Critically engaging with literature</p> <p>Synthesising arguments</p>	Thurs 14th Oct 12:00-13:00
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1st Nov	<p><b>Referencing and avoiding plagiarism</b></p> <p><i>How do I reference correctly, and when should I provide a reference? What is plagiarism, and how do I avoid it?</i></p>	Tues 2nd Nov 12:00-13:00		Thurs 4th Nov 12:00-13:00
8th Nov	<p><b>Editing academic work</b></p> <p><i>How can I identify and correct mistakes in my academic writing?</i></p>	Tues 9th Nov 12:00-13:00	Avoiding common grammatical mistakes	Thurs 11th Nov 12:00-13:00
15th Nov	<p><b>Using feedback</b></p> <p><i>What does my feedback mean, and how do I use it to improve?</i></p>	Tues 16th Nov 12:00-13:00		Thurs 18th Nov 12:00-13:00

Moodle course link: <https://moodle.gla.ac.uk/course/view.php?id=10314>

Recording link: <https://moodle.gla.ac.uk/mod/page/view.php?id=1915876>

# Undergraduate Dissertation Writing Classes

These classes are designed to: guide you through the process of creating and investigating a research question; clarify approaches to the dissertation's components and structure; and create a dissertation that will showcase your strengths as a researcher.

The classes are split into three class types: live Core Classes, pre-recorded Spotlight Sessions, and live Q&A Panel Sessions. The live classes will take place via Zoom and the pre-recorded classes are available via Moodle.

Undergraduate students in the Colleges of Arts and Social Sciences should attend or view the recordings.

Week	Core Class Details	Core Class Time and Date	Spotlight Session Details	Q&A Panel Session Time and Date
Beginning	<p>Each class will be made available as a recording after the session, with slides and additional resources also available via Moodle.</p> <p>Moodle course link: <a href="https://moodle.gla.ac.uk/course/view.php?id=2464">https://moodle.gla.ac.uk/course/view.php?id=2464</a></p>	<p>These classes will run live via Zoom at the below times.</p> <p>Zoom Link: <a href="https://uofglasgow.zoom.us/j/98802000219">https://uofglasgow.zoom.us/j/98802000219</a></p> <p>Zoom ID: 988 0200 0219</p>	<p>These classes are pre-recorded and available via Moodle. You should view these after attending/viewing the Core Classes.</p> <p>Moodle course link: <a href="https://moodle.gla.ac.uk/course/view.php?id=2464">https://moodle.gla.ac.uk/course/view.php?id=2464</a></p>	<p>These classes will run live via Zoom. You can ask questions about the Core Classes and Spotlight Sessions or post them on the Moodle Q&amp;A forum.</p> <p>Zoom Link: <a href="https://uofglasgow.zoom.us/j/98802000219">https://uofglasgow.zoom.us/j/98802000219</a></p> <p>Zoom ID: 988 0200 0219</p>
11th Oct	<p><b>Your dissertation's research topic and question</b></p> <p><i>How do I find a topic that is worthy of a dissertation? What is a research question, why is it important, and how do I formulate one?</i></p>	Tues 12th Oct 15:00-16:00	<p>Where to begin: creating a research space</p> <p>How to start: organising your research</p>	Thurs 14th Oct 15:00-16:00
18th Oct	<p><b>Your dissertation's literature review</b></p> <p><i>How do I conduct and write my literature review? What should it add to my dissertation?</i></p>	Tues 19th Oct 15:00-16:00	<p>Finding relevant literature: critical research as a process</p> <p>Engaging with relevant literature: critical reading</p>	Thurs 21st Oct 15:00-16:00
25th Oct	<p><b>Your dissertation's methodology</b></p> <p><i>What is my methodology, why is it important, and how do I write about my research process?</i></p>	Tues 26th Oct 15:00-16:00	Linking the literature review and methodology: key considerations and approaches	Thurs 28th Oct 15:00-16:00
1st Nov	<p><b>Your dissertation's argument</b></p> <p><i>How do I develop an argument for my dissertation?</i></p>	Tues 2nd Nov 15:00-16:00	Identifying your reader: who are you trying to convince and how do you convince them?	Thurs 4th Nov 15:00-16:00
8th Nov	<p><b>Your dissertation's structure</b></p> <p><i>How do I organise, structure and divide my dissertation? What goes in each section?</i></p>	Tues 9th Nov 15:00-16:00	Structuring for argument: building an outline	Thurs 11th Nov 15:00-16:00

Moodle course link: <https://moodle.gla.ac.uk/course/view.php?id=2464>

Recording link: <https://moodle.gla.ac.uk/mod/page/view.php?id=1904314>

# Postgraduate Dissertation Development Classes

These classes are designed to: guide you through the process of creating and investigating a research question and the early stages of dissertation development and management.

The classes are split into three class types: live Core Classes, pre-recorded Spotlight Sessions, and live Q&A Panel Sessions. The live classes will take place via Zoom and the pre-recorded classes are available via Moodle.

Postgraduate students in the Colleges of Arts and Social Sciences should attend or view the recordings.

Please note that a more in-depth series of Postgraduate Dissertation Writing Classes will also run in Summer 2022.

Week Beginning	Core Class Details	Core Class Time and Date	Spotlight Session Details	Q&A Panel Session Time and Date
	<p>Each class will be made available as a recording after the session, with slides and additional resources also available via Moodle.</p> <p>Moodle course link: <a href="https://moodle.gla.ac.uk/course/view.php?id=10313">https://moodle.gla.ac.uk/course/view.php?id=10313</a></p>	<p>These classes will run live via Zoom at the below times.</p> <p>Zoom Link: <a href="https://uofglasgow.zoom.us/j/91722159597">https://uofglasgow.zoom.us/j/91722159597</a></p> <p>Zoom ID: 917 2215 9597</p>	<p>These classes are pre-recorded and available via Moodle. You should view these after attending/viewing the Core Classes.</p> <p>Moodle course link: <a href="https://moodle.gla.ac.uk/course/view.php?id=10313">https://moodle.gla.ac.uk/course/view.php?id=10313</a></p>	<p>These classes will run live via Zoom. You can ask questions about the Core Classes and Spotlight Sessions or post them on the Moodle Q&amp;A forum.</p> <p>Zoom Link: <a href="https://uofglasgow.zoom.us/j/91722159597">https://uofglasgow.zoom.us/j/91722159597</a></p> <p>Zoom ID: 917 2215 9597</p>
15th Nov	<p><b>Your dissertation's research topic and question</b></p> <p><i>How do I find a topic that is worthy of a dissertation? What is a research question, why is it important, and how do I formulate one?</i></p>	<p>Tues 16th Nov 15:00-16:00</p>	<p>Where to begin: creating a research space</p>	<p>Thurs 18th Nov 15:00-16:00</p>
22nd Nov	<p><b>Your dissertation's research process</b></p> <p><i>How do I begin the process of conducting research into my dissertation? How do I begin to critically analyse literature?</i></p>	<p>Tues 23rd Nov 15:00-16:00</p>	<p>How to start: organising your research</p>	<p>Thurs 25th Nov 15:00-16:00</p>
29th Nov	<p><b>Your dissertation as a project</b></p> <p><i>How do I manage my dissertation as a project independently? What should I be doing as I work towards my deadline?</i></p>	<p>Tues 30th Nov 15:00-16:00</p>	<p>What to use: tools, tips, and methods</p>	<p>Thurs 2nd Dec 15:00-16:00</p>

Moodle course link: <https://moodle.gla.ac.uk/course/view.php?id=10313>

Recording link: <https://moodle.gla.ac.uk/mod/page/view.php?id=2650747>

# Academic Development Classes

These classes develop your skills as a student and allow you to work on enhancing your graduate attributes.

Please note that the Core Classes will be self-directed via Moodle and the Q&A Panel Sessions will take place live via Zoom.

Undergraduate and Postgraduate Taught students in the Colleges of Arts and Social Sciences should view the materials or attend the Q&A sessions.

	<b>Core Class Details</b> Each class is made up of video recordings and a range of additional resources available for self-directed study via Moodle. We recommend completing one class per week.  Moodle course link: <a href="https://moodle.gla.ac.uk/course/view.php?id=10312">https://moodle.gla.ac.uk/course/view.php?id=10312</a>	<b>Q&amp;A Panel Session Time and Date</b> These classes will run live via Zoom. You can ask questions about the Core Classes and Spotlight Sessions or post them on the Moodle Q&A forum.  Zoom Link: <a href="https://uofglasgow.zoom.us/j/96511494831">https://uofglasgow.zoom.us/j/96511494831</a> Zoom ID: 965 1149 4831
Week Beginning  4th Oct	<b>Studying at the University of Glasgow</b> <i>Whether straight from school or returning to education: how can I make the most of my time at the University of Glasgow? How do I get the most out of lectures and tutorials? How do I make the most of my online and in-person contact hours?</i>	Wed 6th Oct 13:00-14:00
11th Oct	<b>Learning independently</b> <i>How do I organise my time and resources? How should I take, review, and develop notes? How can I develop my understanding of my subject?</i>	Wed 13th Oct 13:00-14:00
18th Oct	<b>Working in groups</b> <i>What makes an effective group, and why is this important? How can I best function in a group? How can we overcome common challenges that occur in group work?</i>	Wed 20th Oct 13:00-14:00
25th Oct	<b>Presenting effectively</b> <i>How can I best present to an academic audience? What are the most effective techniques for strong academic presentations, both on-line and in-person?</i>	Wed 27th Oct 13:00-14:00
1st Nov	<b>Reflecting and revising for assessment</b> <i>How can I best structure my studies and revision? How can I use feedback to perform to the best of my ability in exams?</i>	Wed 3rd Nov 13:00-14:00

Moodle course link: <https://moodle.gla.ac.uk/course/view.php?id=10312>

## Who are we?

We are the [Learning Enhancement and Academic Development Service](#), and we are here to help you develop and improve all aspects of your academic work. We work with Undergraduate and Postgraduate students across all four Colleges (Arts, Social Sciences, MVLS, and Science & Engineering).

For Undergraduate and Postgraduate Taught (PGT) students, we have Effective Learning Advisers (ELAs) for each of the four Colleges, and two Effective Learning Advisers (ELAs) for International students.

For Postgraduate Research (PGR) students, we have an [Effective Writing Adviser](#) who works with PGR students across all four Colleges.

For students whose work involves Mathematics or Statistics, we have dedicated [Maths](#) and [Stats](#) advisers.



Stuart Purcell  
Effective Learning Adviser  
(College of Arts)



Dr Elina Koristashevskaya  
Effective Learning Adviser  
(College of Social Sciences)

## What do we offer?

We offer suites of classes to help you develop and improve all aspects of your academic work, including (but not limited to):

- Academic writing (essays, dissertations, or other assignments)
- Argumentation
- Critically evaluating literature
- Using sources and referencing
- Time and project management
- Study and revision methods

Suites of classes are available for students in the Colleges of [Arts](#) and [Social Sciences](#), the Colleges of [MVLS](#) and [Science & Engineering](#), and also for [International](#) students from any College.

### **How can I attend classes?**

By simply joining via the relevant [Zoom](#) link for each session—you do not have to enrol or register interest in attending our classes in advance. All of our Semester 1 classes will be delivered online via [Zoom](#) and using [Moodle](#), as per the links provided in the class timetables.

For more advice regarding how to use Zoom or Moodle, please see [Glasgow Anywhere](#).

### **What if I cannot attend a class – is there somewhere I can access the class materials?**

Yes. The lecture component of each class will be recorded and made available via [Moodle](#) shortly after each session. You can also access the slides and materials for all of our classes on our [Moodle](#), as well as additional resources such as handouts and useful links.

To access the class materials and resources, you can enrol yourself onto the relevant class [Moodle](#) (there is no password).

### **Do I need to attend all of the classes in a series?**

No. You can attend whichever classes are most convenient for, or most useful to you.

Our classes currently take two complementary forms: a Core Class and a Spotlight Session. The Core Class introduces all the key aspects of the week's topic, while the Spotlight Session provides space for a more in-depth focus on a specific aspect of the week's topic. We have designed these sessions to provide you with more autonomy in your academic development so you can be selective in which sessions you choose to attend.

### **Can I make a one-to-one appointment to see an Effective Learning Adviser (ELA)?**

Yes. You can make an appointment with an Effective Learning Adviser (ELA) through our central booking system. You can check Adviser availability via MyGlasgow or via the LEADS web page for your College.

If there are no appointments available, please check again later. New appointment times are added regularly; however, we recommend attending our classes or viewing available resources via [Moodle](#) in the first instance to familiarise yourself with key principles of academic practice.

### **Are these classes part of the Academic Writing Skills Programme (AWSP)?**

No. The [Academic Writing Skills Programme \(AWSP\)](#) is a compulsory writing diagnostic, which gives new students the opportunity to receive feedback on their writing before their first assignment. You may be required to attend classes as an outcome of your AWSP diagnostic, but these are separate to the LEADS for Students classes, which are open to all students. You can attend these classes regardless of your AWSP outcome.