UNDERGRADUATE STUDENT HANDBOOK
2021-2022 ENTRY

Joint Educational Partnership between the University of Glasgow and the University of Electronic Science and Technology of China

WORLD CHANGERS WELCOME
CONGRATULATIONS ON YOUR VERY HIGH ACHIEVEMENT SO FAR AND ON YOUR SUCCESSFUL ADMISSION INTO THE GLASGOW COLLEGE UESTC, AN EDUCATIONAL PARTNERSHIP BETWEEN THE UNIVERSITY OF GLASGOW AND THE UNIVERSITY OF ELECTRONIC SCIENCE AND TECHNOLOGY OF CHINA.

Welcome

As a student attending the Glasgow College UESTC, your responsibility is to seize every opportunity for learning that you will find here – whether in lectures, tutorials, laboratories, project work, industry visits, or in discussion with the staff – to strive for the highest classification of degree commensurate with your talents, and to forge for yourself a distinguished engineering career.

The University of Electronic Science and Technology of China (UESTC) and the University of Glasgow (UofG), UK, established the Glasgow College at UESTC in January 2013. Our joint degree programmes, delivered entirely in English, are built on the strengths of the Chinese and British education systems, and prepare you for your career better than either University can do alone.

Taught equally by staff from both universities, the majority of the courses in years 1 and 2 are delivered by staff from UofG, while the majority of the courses in years 3 and 4 are delivered by staff from UESTC. Teaching led by UofG is delivered in ‘blocks’, with staff flying to Chengdu every four weeks from Glasgow for one or two weeks in every four weeks. Support will also be available online between visits, supplemented by local assistants. It is part of the Glasgow approach that a lecturer is present during laboratory classes and you should use this time to ask them him/her any questions that you may have about the course. This is your opportunity for one-to-one tuition from the Glasgow UofG Lecturers and Professors. The joint programmes integrate rigorous foundations in mathematics and electronic engineering with a stream of independent project work that runs throughout all four years, culminating creative thinking skills and developing you into an exceptional engineer with a high sense of social responsibility. All of our programmes are approved by the Ministry of Education of China, and are under the quality control systems of higher education authorities in both the UK and China. You will be taught and assessed strictly in accordance with the quality standards of UofG and UESTC. With advice, support and mentoring provided by both universities, the English language is used exclusively throughout all four years, and you should take every opportunity to practise your language skills and become fluent. At the end of your studies, you will have qualifications that are globally competitive recognising and give you an outstanding international perspective of engineering.

The formal processes of British and Chinese universities are different and you are exposed to both cultures in the Glasgow College, UESTC. For example, the two universities will mark your work in different ways. UofG uses a scale of 0-22 for your assessment scores while UESTC uses 0-100. However, the formal processes and regulations governing academic aspects of the common courses within the joint Programmes follow the University of Glasgow model.

Although you can complete your entire degree in Chengdu, you will have several opportunities to come to Glasgow. During the summer vacations, you will have a choice of summer schools and opportunities to improve English with advice, support and mentoring provided by both universities. The English language is used exclusively throughout all four years, and you should take every opportunity to practise your language skills and become fluent. At the end of your studies, you will have qualifications that are globally competitive recognising and give you an outstanding international perspective of engineering.

We hope that you find your studies on the Joint Programmes challenging, enjoyable and fruitful. We really do expect you, as an engineering graduate from UESTC and the University of Glasgow with the illustrious forebears of both universities, to go out and in some way change the world!

As an exceptional arrangement approved by the Ministry of Education due to the Covid-19 pandemic, for entry in academic session 2020/21 only, the University of Glasgow agreed to provide a 4 + 0 single degree programme in Electronics and Electrical Engineering for a small, single intake, cohort of students within the Glasgow College, UESTC on the UESTC Qingshuihe campus.

Although the single degree programme shares the same curriculum as the dual degree programmes within the Glasgow College, UESTC, successful completion of the 4 + 0 single degree programme leads to a degree qualification from the University of Glasgow alone. This means there are some differences to the policies that apply to you and these differences are summarised on page 4 of this handbook to be read alongside the rest of the information.

*Subject to Senate approval

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As an exceptional arrangement approved by the Ministry of Education due to the Covid-19 pandemic, for entry in academic session 2020/21, only the University of Glasgow agreed to provide a 4 + 0 single degree programme in Electronics and Electrical Engineering for a small, single intake, cohort of students within the Glasgow College, UESTC on the UESTC Qingshuihe campus.

Unlike the traditional 2+2 dual degree programme within the Glasgow College UESTC, the Glasgow College UESTC 4 + 0 single degree programme is unique. Although the programme that you will undertake shares the same curriculum as the dual degree programmes within the Glasgow College UESTC, successful completion of the 4 + 0 single degree programme leads to a degree qualification from the University of Glasgow alone. This means there are some differences to the policies that apply to you and these differences are summarised below for your reference. In all other respects, the information outlined in the body of the student handbook for 2021/22 applies to your programme.

Outcomes arising will be supported by UESTC, even if these differ from the UESTC position for its own degree programme.

• Non-academic misconduct or disciplinary offences by students shall be subject to the respective UESTC or UofG procedure as deemed appropriate by the Joint Executive Group. However, decisions about academic sanctions (e.g. removal from the programme) and subsequent communications will rest with UofG as the degree awarding body.

• Complaints from Single Degree Programme Students about a particular service, facility or component may be directed to the Party responsible for the delivery of the same in the first instance. Complaints about the overall programme may be directed to UofG. You will have a right to refer any complaint which has not been resolved to your satisfaction in the first instance to UofG under the UofG complaints policy. UofG and UESTC will work together through the Joint Executive Group and (where necessary) the Joint Board of Management to reach an agreed position in response to such a complaint within the timescales set down in the relevant UofG policy.

Although the programme that you will undertake shares the same curriculum as the dual degree programmes within the Glasgow College UESTC, successful completion of the 4 + 0 single degree programme leads to a degree qualification from the University of Glasgow alone. This means there are some differences to the policies that apply to you and these differences are summarised below for your reference. In all other respects, the information outlined in the body of the student handbook for 2021/22 applies to your programme.

University of Glasgow
4 + 0 Single Degree Programme Within the Glasgow College, UESTC*

*This information is not relevant to dual degree programme students.
The University of Glasgow is proud of its many distinguished figures who have taught, worked and studied at the University, including seven Nobel laureates. Famous names include:

- Lord Kelvin (above far right), the scientist and engineer, as famous for his inventions as for his academic work, earning himself international acclaim through his discoveries such as the absolute scale of temperature and impact on physics and engineering
- James Watt (above centre right), an outstanding engineer who was considered by Karl Marx to have developed the power for the Industrial Revolution through his significant contributions to the steam engine
- William Rankine, who made significant contributions to many branches of engineering from thermodynamics to metal fatigue
- Adam Smith, often called the ‘father of economics’
- Joseph Lister, who developed his revolutionary system of antiseptic surgery
- John Logie Baird, a pioneer of television

INTRODUCTION

Chinese students have studied at the University of Glasgow since 1886. The University has 81% of its academic staff contributing to subjects where the majority of research is rated world-leading or internationally excellent. This makes Glasgow an attractive choice for the best students from almost 130 different countries, with currently over 1,500 students from China.

The University is structured into four Colleges, which comprise 20 Schools and 11 Research Institutes. The School of Engineering is the largest member of the College of Science and Engineering, which also includes related subjects such as Computing Science, Mathematics, and Physics. We collaborate on research and teaching with the other Colleges as well: Medical, Veterinary and Life Sciences, Social Sciences, and Arts.

Being Scotland’s largest city, Glasgow is truly cosmopolitan and is the third largest city in the United Kingdom. Recently voted the UK’s number one destination in TripAdvisor’s Travellers’ Choice Awards, and featured in Lonely Planet’s top 10 world cities list, Glasgow offers a vibrant city life with a legendary live music scene, hosting countless international festivals, and providing the best shopping in the UK outside London. Chinese culture is very influential in Glasgow, with a wealth of Chinese restaurants, supermarkets and traditional Chinese medicine stores in the city. Glasgow is also one of the world’s leading destinations for sporting events; the city hosted football matches as part of the London 2012 Olympic Games and was delighted to have hosted the 2014 Commonwealth Games. Glasgow celebrated the 200th year of Glasgow Botanic Gardens in 2017. IEEE Sensors2017 was held in Glasgow with several UofG School of Engineering staff and members of Glasgow College UESTC working to organise the conference. After acquiring a 14-acre site in 2015, the University of Glasgow’s world-changing redevelopment is underway with a £1 billion investment to expand their world class campus and facilities.
Scholars, experts from Outstanding Youth Program and national distinguished teachers and several highly cited scientists in the world. More than 10 faculty members were selected for the National Million Talents Project.

UESTC has high standing within the Chinese education sector, providing programmes and carrying out research in the principal discipline of Electronic Information Engineering. During the past five decades, UESTC has evolved from this specialisation to a key multidisciplinary university with electronic science and technology as its nucleus, engineering as its major field and an integrated approach to science, engineering, management and liberal arts. Today, the University enjoys collaboration with more than 200 organizations in 70 countries, including over 50 joint laboratories with multi-national companies.

UESTC was developed into one of China’s Key Universities in 1960. In 1997 it was included as one of the first universities in Project 211, a national project aimed at the development of the nation’s 100 first-class universities for the 21st century with the intention of raising the research standards and cultivating strategies for socio-economic development. In 2001, UESTC was admitted into ‘Project 985’, a national project aimed at the development of world-class research-oriented universities and the Chinese higher education system. In June 2017, UESTC was admitted into the nation’s “Double First-class Initiative”, aiming at developing world-class universities and first-class disciplines.

UESTC has two national key disciplines of first level, Electronic Science & Technology and Information & Communications Engineering, which ranked A+ in the Discipline Quality Assessment of Higher Education conducted by the Ministry of Education (MoE) of the People’s Republic of China in 2017. The number of A+ disciplines has ranked the first in West China. Engineering, material science, physics, computer science, chemistry, neuroscience and behavioral science, biology and biochemistry have entered the top 1% of ESI. Engineering has been in the top 1% of ESI since July 2016, achieving the top 100 in the world. As the premier electronic institute for higher education, the University now is proud of a great number of scientific research platforms, including 4 national key laboratories, 1 national engineering centre and 52 research institutes and laboratories respectively constructed by the MoE and Sichuan Government. There are more than 3800 faculty members, including 640 professors. Up to now, there are hundreds of outstanding talents at the national level, including academicians, IEEE Fellows, scientists from Ten Thousand Scholars, and national distinguished teachers and several highly cited scientists in the world. More than 10 faculty members were selected for the National Million Talents Project.

UESTC has high standing within the Chinese education sector, providing programmes and carrying out research in the principal discipline of Electronic Information Engineering. During the past five decades, UESTC has evolved from this specialisation to a key multidisciplinary university with electronic science and technology as its nucleus, engineering as its major field and an integrated approach to science, engineering, management and liberal arts. Today, the University enjoys collaboration with more than 200 organizations in 70 countries, including over 50 joint laboratories with multi-national companies.
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**Programme Director, Adviser of Studies**
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**Student Affairs Centre (International Cooperation)**
Ms. Yuqing Yu (W/1) Room: A1 311B Tel: 6183 1702

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**Student Affairs Centre (Support)**
Ms Mengna Ma (W/1) Room: A1 302 Tel: 61851700

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**Student Affairs Centre (Practical Teaching)**
Ms Yuan Chen (W/1) Tel: 6183 1702

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**Office of International Affairs**
Ms Shiqian Gao (W/1) Tel: 6183 1501

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**For Emergency Contact Numbers please see back cover.**
The Glasgow College UESTC is home to a joint educational programme (JEP) and a joint educational institute (JEI) approved by the Ministry of Education (MOE) of China.

Three pathways are offered by the Glasgow College UESTC: Electronics and Electrical Engineering with Information Engineering, Electronics and Electrical Engineering with Communications, and Electronics and Electrical Engineering with Microelectronics. These pathways comprise courses approved by the University of Glasgow Senate for the UofG BEng (Honours) degree in Electronics and Electrical Engineering. All assessments and formal teaching in the Glasgow College UESTC will be conducted in English. To graduate with a UESTC degree, students have to take additional courses required by the MoE and UESTC.

This handbook concentrates on aspects of Glasgow College UESTC pathways that concern the content of UofG degrees. Students should also refer to the additional UESTC Student Manual that explains UESTC regulations concerning the content of UESTC degrees.

UofG Terminology – Programmes, Courses and Credits

Common words such as a ‘course’ can be used in different ways so here is a brief list of usage at UofG. Some of these terms have a different meaning for UESTC.

- **A programme** is the complete curriculum that leads to a degree, such as BEng in Electronics and Engineering with Information Engineering, BEng in Electronics and Engineering with Communication, or BEng in Electronics and Engineering with Microelectronics.

- Each programme is divided into courses, each of which is self-contained with its own instruction (such as lectures, tutorials, laboratories, guest lectures, seminars, and company visits) and assessment (such as class tests, lab reports, project reports, and the degree examination).

- Each course has a level, which is roughly the same as its year in the curriculum and is shown by the course code. For example, both UESTC1002 and UESTC1007 are Level-1 courses in a UofG Programme.

This reflects a European attitude to university education, where the emphasis is on learning rather than time spent in the classroom being taught.

**Academic Session Dates**

The Glasgow College UESTC follows the same semesters as UESTC and the session dates of UESTC can be found on their Academic Affairs Office’s website. The School’s session dates for 2021–2022 with the UofG teaching weeks highlighted can be downloaded at glasgow.ac.uk/schools/engineering/ international/partnerships/uestc.

**Enrolment**

In addition to enrolment at UESTC, students are required to enrol at the University of Glasgow using the online student portal called MyCampus at the beginning of their programme of study and to confirm their enrolment at the beginning of each subsequent academic year. You will receive an ‘Account Access Notification’ email from the University of Glasgow with instructions for logging into this portal and completing academic registration. UESTC enrolment procedures require each student to reach a satisfactory settlement for his or her tuition with the school before the deadline for tuition payment. Students who fail to make satisfactory payments of tuition fees will not be allowed to access either university’s facilities (including computer networks and services such as MyCampus that informs you of your examination results). These students may be required to withdraw from their programme of study and will not be allowed to graduate.

**Structure of the Glasgow College UESTC**

This formal document that defines the structure of the programme is called the Programme Specification and is available on the UofG website. An outline of course codes, credits and the courses that you will study in each year of Electronics and Electrical Engineering with Information Engineering, Electronics and Electrical Engineering with Microelectronics are posted at glasgow.ac.uk/undergraduate/degrees/electronicselectrical/uestc, glasgow.ac.uk/undergraduate/degrees/electronicselectrical/uestc, and glasgow.ac.uk/undergraduate/degrees/electronicselectrical/uestc respectively.

The UESTC programme includes further courses, such as Morals and Ethics and Fundamentals of Law. More detailed information can be found in the University of Electronic Science and Technology of China Undergraduate Education Plan (Ver. 2021) (《电子科技大学本科培养方案 》 Undergraduate Education Plan (Ver. 2021)).
You are awarded a UofG grade and a UESTC score at the end of each course, following a meeting of the Board of Examiners of the Glasgow College UESTC to approve the assessment results. Note that coursework grades are unratified until after the Board of Examiners meeting of the Board of Examiners of the Glasgow College UESTC to approve the assessment results. Failure to complete a minimum of 75% of the assessed work in one or more components of a course (graded laboratory, tutorials, projects, class exam, and/or final exam) is considered a failure, and the course is marked “F”. This is conforming with the University of Glasgow Code of Assessment and relation to UESTC points.

**Guide to Grading Schemes**

The Glasgow College UESTC converts the UESTC scores for courses taught by UESTC staff and the UofG points for courses taught by UofG staff to grades of A1-H using an appropriate mapping for each course, shown in Table 2. These scores will be recorded on the UofG and UESTC grade databases.

**Table 1:**

<table>
<thead>
<tr>
<th>UESTC Scores</th>
<th>UofG %</th>
<th>UofG Points</th>
<th>UofG Grade</th>
<th>Gloss</th>
</tr>
</thead>
<tbody>
<tr>
<td>97-100</td>
<td>84-100</td>
<td>A1</td>
<td>A</td>
<td>Excellent</td>
</tr>
<tr>
<td>94-96</td>
<td>80-83</td>
<td>B1</td>
<td>B</td>
<td>Very Good</td>
</tr>
<tr>
<td>91-93</td>
<td>77-79</td>
<td>C1</td>
<td>C</td>
<td>Good</td>
</tr>
<tr>
<td>88-90</td>
<td>74-78</td>
<td>D1</td>
<td>D</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>85-87</td>
<td>70-73</td>
<td>E1</td>
<td>E</td>
<td>Weak</td>
</tr>
<tr>
<td>82-84</td>
<td>67-69</td>
<td>F1</td>
<td>F</td>
<td>Poor</td>
</tr>
<tr>
<td>79-80</td>
<td>64-66</td>
<td>G1</td>
<td>G</td>
<td>Very Poor</td>
</tr>
<tr>
<td>75-77</td>
<td>60-63</td>
<td>H1</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with irrelevant use of materials and incomplete and flawed explanation</td>
</tr>
<tr>
<td>72-74</td>
<td>57-59</td>
<td>H2</td>
<td>H</td>
<td>Failure to complete a minimum of 75% of the assessed work in one or more components of a course (graded laboratory, tutorials, projects, class exam, and/or final exam)</td>
</tr>
<tr>
<td>69-71</td>
<td>54-56</td>
<td>H3</td>
<td>H</td>
<td>No convincing evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>66-68</td>
<td>50-52</td>
<td>H4</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>63-65</td>
<td>47-49</td>
<td>H5</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>60-62</td>
<td>44-46</td>
<td>H6</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>57-59</td>
<td>40-43</td>
<td>H7</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>54-56</td>
<td>37-39</td>
<td>H8</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>51-53</td>
<td>34-36</td>
<td>H9</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>48-50</td>
<td>30-33</td>
<td>H10</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>45-47</td>
<td>27-29</td>
<td>H11</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
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<tr>
<td>42-44</td>
<td>24-26</td>
<td>H12</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
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<tr>
<td>39-41</td>
<td>20-23</td>
<td>H13</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>36-38</td>
<td>15-19</td>
<td>H14</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>33-35</td>
<td>10-14</td>
<td>H15</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>30-32</td>
<td>5-9</td>
<td>H16</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>27-29</td>
<td>0-4</td>
<td>H17</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>24-26</td>
<td>0</td>
<td>H18</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>21-23</td>
<td>0</td>
<td>H19</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>18-20</td>
<td>0</td>
<td>H20</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>15-17</td>
<td>0</td>
<td>H21</td>
<td>H</td>
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</tr>
<tr>
<td>12-14</td>
<td>0</td>
<td>H22</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>9-11</td>
<td>0</td>
<td>H23</td>
<td>H</td>
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<tr>
<td>6-8</td>
<td>0</td>
<td>H24</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>3-5</td>
<td>0</td>
<td>H25</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
</tr>
<tr>
<td>0</td>
<td>0</td>
<td>H26</td>
<td>H</td>
<td>No evidence of attainment of intended learning outcomes, with weak and unpredictable efforts</td>
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</table>

**Table 2:**

<table>
<thead>
<tr>
<th>UofG Points</th>
<th>UESTC Score</th>
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<tr>
<td>22</td>
<td>95</td>
</tr>
<tr>
<td>21</td>
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<td>1</td>
<td>95</td>
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<tr>
<td>0</td>
<td>95</td>
</tr>
</tbody>
</table>

**Note:** There is no official definition of ‘pass’ or ‘fail’, but you can consider grades A-D to be a pass, grade E to be a marginal failure and grades F-H to be failures.

The Glasgow College UESTC also offers an equivalent to UESTC’s scoring system, shown in Table 1. Some courses, notably projects, are assessed using these grades directly, but most examinations in Engineering are marked in percentages first. Beginning in Semester 1 of the 2017-2018 academic year, the courses taught by UofG staff began following the University of Glasgow Code of Assessment when calculating final grades in these courses. As a result, the percentages in UofG-taught courses do not have the same meaning as the 0-100 scale used by UESTC staff for student performance in courses. The calculation used to determine a student’s UofG points and final grades in a course taught by a UofG staff is described in Chapter 2.3 of the Guide to the Code of Assessment glasgow.ac.uk/media/ Media_124262_efmx.pdf and Guide for Students glasgow.ac.uk/media/ Media_106264_smxx.pdf. The Glasgow College UESTC converts the UESTC scores for courses taught by UESTC staff and the UofG points for courses taught by UofG staff to grades of A1-H using an appropriate mapping for each course, shown in Table 2. These scores will be recorded on the UESTC grade database.

The UofG points in the UofG- and UESTC-taught courses that contribute to the BEng degree programmes are used to calculate your average performance, which is needed to check your progress and for graduation with a UofG degree. UofG’s grade point average (GPA) is calculated for each year of the programme, weighted by the number of credits for each course.
measure of quantity.

In other words, credits are a on the degree programme). ‘pass’ the course to progress the credits (but you do have to ‘pass’ the course to be awarded credits and will be explained by the lecturer. You do not have to attend laboratories and attend examinations; the 
tutorials, submit assignments, and must attend laboratories and experience’ elements, such as laboratories, 
 completed all compulsory elements of the course and you can take a repeat assessment without penalty.

CR (Credit Withheld) means that you have not yet fulfilled the minimum requirements for obtaining credit on the course. The precise details of what you need to do are laid out in each course specification on the Senate website: glasgow.ac.uk/ coursecatalogue/browsebyschool. However, it normally means that you need to attend the degree examinations and submit work for each piece of continuous assessment requested.

Penalties for Late Submission of Coursework

UoG has standard penalties for late submission of coursework or parts of coursework:

• 2 UoG points are deducted (e.g., an A4 would be reduced to a B1) for each day late, up to 5 working days (i.e., an A4 can become an E1).
• After 5 working days submissions receive an H grade.

In order to notify UoG of mitigating circumstances, students must submit a report of good cause, along with necessary documentation, within 5 working days of the assessment date (e.g., exam date, coursework submission deadline). Students must also contact the Glasgow College UESTC Academic Affairs Office.

Quality Assurance and Accreditation

The Glasgow College UESTC uses a range of procedures to ensure that your programme meet the high academic standard expected. Examination papers are moderated by a second member of staff to ensure that they are clearly written, free of mistakes and commensurate to the standard expected.

The papers are then sent to an External Examiner who confirms that they are of the expected standard. A Board of Examiners reviews the marks from all courses in each semester to check whether the results for any courses differ significantly from the average and take any appropriate action.

Major project reports are independently marked by two members of staff; a moderator reviews the report as well if the two original marks are significantly different. UoG reviews the complete programme, roughly every five years.

The External Examiner is an experienced, senior member of staff from another university who is familiar with the academic standard that should be expected from an honours degree programme. This ensures that the UoG award in the Glasgow College UESTC is of the same standard as a comparable university in Britain.

UoG and UESTC worked together and obtained accreditation for EEE with Microeconomics programme at the earliest possible time. The Washington Accord is an international agreement in which member countries acknowledge the validity of programme accreditations and the chartering or licensing of professional engineers by organisations in other members’ countries. The BEng degree partially meets the educational requirement for a Chartered Engineer (CEng), which is the British qualification to show that you are a qualified, professional engineer. You will need some further study (typically a Master’s degree) and professional experience, which is assessed by an interview, before you can apply for CEng, an internationally recognised qualification.

Appeals Against Decisions of the Board of Examiners

You may appeal against a grade awarded in an examination, or the class of Honours awarded. In the event of an appeal, the UoG Calendar states clearly that an appeal will not be entertained against marks or decisions of examiners, or other matters of academic judgement, but only on the grounds of unfair procedure or medical evidence.

It takes a lot of work to assemble the evidence needed for a successful appeal it would be wise to discuss your position with somebody before starting. The UoG Programme Directors will be happy to help.

You must complete a course satisfactorily in order to be awarded the credits and to gain one of the grades in Table 1. Typically this means that you need to attend laboratories and tutorials, submit assignments, and attend examinations; the details are given in the specification for each course and will be explained by the lecturer. You do not have to ‘pass’ the course to be awarded the credits (but you do have to ‘pass’ the course to progress on the degree programme). In other words, credits are a measure of quantity.

Other results are used if you have not been awarded the credits for a variety of reasons:

• MV means you had medical or personal circumstances which prevented you from completing the course and you can take a repeat assessment without penalty.
• CW means you have not been awarded the credits (but you do have to ‘pass’ the course to be awarded credits and will be explained by the lecturer. You do not have to attend laboratories and attend examinations; the 
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CR (Credit Refused) means a failure to meet the published requirements of the course or assessment requested.

• CR (Credit Refused) means a failure to complete the course and you can take a repeat assessment without penalty.
• CW (Credit Withheld) means that you have been able to give you a grade at the usual credit for a course.

You are in doubt as to why you were refused credit for a course.

You cannot see your results until the debt is paid.

If you are considering an appeal against the grade you have been awarded for an examined course, you may wish to review your exam script. The viewing of scripts is a special provision for the Glasgow College UESTC only. Typically you will be allowed to read through your script under supervision, which is to prevent the possibility of tampering with the script. If you wish to view your scripts, send an email from your official university account to the Student Affairs Centre (Academic), stating clearly which scripts you wish to see. Do this as soon as possible after the results are published because:

• if you wish to appeal against the result, this must be started within 10 working days of publication of the result.
• the scripts are put into storage after a period of time, which will cause a delay in access. A student who feels that he or she has grounds for an appeal should first seek advice. The Students’ Representative Council (SRC) Advice Centre of the UoG has written a very good leaflet on Appeals, available on the web at glasgowstudent.net/advice/ academic/appeals.

The University of Glasgow also has a Complaints procedure; see the UoG Calendar and take advice as suggested for Appeals. Formal appeal regulations for UESTC can be found in the UESTC student manual.

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Progression in the Glasgow College UESTC Programme

To progress to the next year of your degree programme, your results must satisfy the following rules. These rules apply to both the dual degree programmes at the Glasgow College UESTC.

The minimum requirements to progress to the next year of study are:

(a) grade E3 or better in all courses;
(b) no more than 24 credits of courses below grade D3;
(c) pass in all English-related courses in the curriculum for that year after one reassessment.

Progression from year 2 to year 3 requires a pass in English Communication and Engineering Career Skills (2029) at a minimum of D3 in components of the summative assessments. This minimum level is set at the equivalent of IELTS 6.0 in each language sub-skill.

• The formal, official rules are set out in the UofG calendar glasgow.ac.uk/senateoffice/policies/calendar. The rules in the calendar will take precedence, should there be a difference between the summary above and the calendar.
• The UESTC Programme does not impose any further requirements on progress. However, you must pass all courses in the UESTC-curriculum before you can be awarded a degree by UESTC. All relevant regulations can be found at the website of Academic Affairs Division www.jwc.uestc.edu.cn/Index.action.

Retake fee
• If a student fails a course in which any assessment is not permitted for resit (project, lab, presentation, etc.), the student will have to retake the whole course and the cost will be RMB 125/UofG credit.
• If a student fails a course in which all assessments are permitted for resit (coursework, quiz, class test, midterm, final exam, etc.), the student can choose whether to retake the whole course in order to resit every assessment, or only the final exam. If the student chooses to retake only the final exam, there is no charge against the student.

Progress Committee and Appeals
The progression process will run for MyCampus at the end of August and those students who are qualified to progress will then be allowed to register and enrol onto classes in the new academic year. If you require reassessment of a Spring Semester course, you will be given a temporary enrolment instead, until you have satisfied progression requirements. The Glasgow College UESTC Progress Committee will meet no later than in Week 3 to consider any evidence of personal circumstances and decide on the future action.
• In special cases you may be permitted to progress normally to the next year of study.
• If your results are far below the requirements you will be required to register for a different qualification or may be excluded from further study in the Glasgow College UESTC. In this case you will be considered for one of the early exit awards offered by UofG and also for an early exit award by UESTC. If the only requirement that you have not met is the English language requirement of passing English Communication and Engineering Career Skills at a minimum of D3, you may be allowed to transfer to the single degree programme, which is administered by UESTC. You are also allowed to provide an official IELTS score at a minimum of 6.0 in each sub-skill to meet the English language requirement for progression. However, you are still required to pass English Communication and Engineering Career Skills in order to graduate.

You can formally appeal to the College of Science and Engineering in the University of Glasgow against the decisions of the Joint Programmes Progress Committee but they will not accept any evidence that could reasonably have been submitted to the School earlier.
Graduation and Degree Classification

UofG has general requirements for graduation and the BEng has extra rules that are similar to those for progression. These are very different from the UESTC rules. Scottish universities have a tradition of treating years 3 and 4 as ‘honours years’ with strict conditions. In particular, only your first-attempt result from honours courses is used to calculate the classification of your degree. Here is a summary of the graduation rules for the Joint Programmes. In Year 4 (the final year), your results must satisfy all the following requirements in order to graduate with the degree of BEng (Hons) from UofG:

(a) grade E3 or better in all courses at the first attempt; and
(b) no more than 20 UofG credits of courses at the first attempt; and
(c) grade D3 or better in the major individual project at the first attempt; and
(d) achieved a result (including that of a reassessment) of grade D3 or better in all courses in all years of the curriculum; and
(e) are enrolled in a dual degree programme.

Rules (a) and (b) are set by the UK Engineering Council for accredited degrees, such as the BEng (Hons). You will be considered for the degree of BSc (Honours) in Engineering, which is not accredited, if you meet requirements (c) and (d) but not both (a) and (b). Especially note that you require a minimum grade of D3 in your major individual project for any UofG honours degree.

The calculation of the final classification is based on your GPA from Year 3 and Year 4 weighted 50 : 50 at the first attempt and is explained below. You will not be awarded a degree if your final GPA is too low.

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The classification depends on your UofG GPA according to Table 3. If your GPA lies in a 'discretionary band', the class depends on your distribution of grades. For example, if your GPA lies in the range 17.1–17.9, you will get a First Class degree if 50% or more of your results are at A grade, weighted in the same way as the GPA, or an Upper Second Class degree if you have fewer than 50% A grades.

If your classification is a ‘Fail’, i.e., your results do not meet the requirements for an Honours degree, you will be considered for one of the early exit awards listed under Progression.

As usual, the formal rules for graduation and classification are in the UofG Calendar.

N.B. You must pass all the courses in the UESTC curriculum to be awarded a degree by UESTC. After successfully completing the joint programme and the UESTC programme with both universities’ requirements fulfilled, UofG and UESTC will each award you a degree, independently on separate degree parchments.

Matriculation

All Glasgow College UESTC students are required to complete at least four academic years of study. The successful course of study will progress from one academic year to the next (see the Progression Rules). Students will not normally be allowed to be matriculated beyond the sixth consecutive academic year of study.

Study Abroad

Eligible students are able to complete Years 3 and 4 of their BEng (Hons) degree in Electronics & Electrical Engineering with Information Engineering, Electronics & Electrical Engineering with Communications or Electronics & Electrical Engineering with Microelectronics, after studying Year 1 and 2 at the Glasgow College UESTC.

The University of Glasgow offers a two-week summer school programme, which students at any level in the Glasgow College UESTC may apply for a second summer school programme in which students participate in research projects under the supervision of UofG staff is only available to students who are completing Year 3. Other Study Abroad opportunities may become available in future years.

Prizes and Scholarships

The Glasgow College UESTC offers prizes to top-performing students. You are also eligible for prizes awarded by the School of Engineering in Glasgow. A number of scholarships are awarded to students in the Glasgow College UESTC.
Computers

An important part of your development as an engineer is to learn to use computers as an integral part of your day to day activities. You will take laboratory classes to show you how to use various software packages that are necessary to your degree programmes. This will initially involve investing some time to get familiar with the packages, but the time invested will be valuable as you will quickly gain an advantage in being able to do better work faster. Report writing using a computer is an advantage in being able to do better work faster. Virtual Learning Environment

Students: Blackboard and Moodle

Blackboard (http://portal.uestc.edu.cn/login.portal) is the online virtual learning environment (VLE) used in all UESTC-taught courses and some of the UofG-taught courses. Moodle (moodle2.gla.ac.uk) is the VLE used at the University of Glasgow for taught courses. Your instructors will inform you which VLE will be used during the first lecture. You should be enrolled automatically in all courses that you are taking each semester on Blackboard and Moodle as long as you have completed the enrolment process on MyCampus. Familiarise yourself as soon as possible with the online VLE systems.

Feedback on Your Work

You will receive academic feedback on your work in several ways:

• Some courses have tutorials, where feedback may be provided on your work. You must attempt the questions before the tutorial, as advised in these guidelines, to get the full benefit of feedback in tutorials.
• Feedback is provided by staff during laboratories in a similar way. Again, you can get the full benefit only if you come prepared.
• Some courses require you to submit assignments either physically during class or online, which will be marked and returned with comments as feedback.
• During projects, regular meetings with your supervisor provides a high level of immediate feedback.
• Feedback on presentations (poster or oral) can be obtained from the assessors but it is better to wait a day or two until you are feeling more relaxed.

Note that you may schedule an appointment with the course lecturer to discuss your academic performance in the course and to identify steps that you can follow to improve your performance.

The Glasgow College UESTC aims to return feedback on written assessments within three weeks. You will be notified if a delay is expected.

Study Skills

You do not come to university simply to learn the facts and skills of engineering. It is far more important that you learn to think and behave like a professional engineer. We aim to develop these vital abilities as you progress through the Glasgow College UESTC. In your previous studies you have been told exactly what work to do for most of the time. This will change. The lecturers will explain the foundations of each topic and will provide example problems or tutorial sheets so that you can test your knowledge and understanding, but it will become your responsibility to fill the gap between the general principles covered in the lectures and the specific examples. This means that you must:

• review your notes from the lectures and seek further guidance from textbooks or other material to help you with topics that you find difficult.
• attempt the example and tutorial questions and (again) seek further guidance if you cannot see how the question builds on the material in the lectures.
• seek assistance during the course lectures, staff and graduate student office hours, or laboratory classes if you are unable to solve the problems yourself.

You will find that the teaching staff are delighted to assist students who have already made a serious attempt to solve a problem by themselves, but less cooperative if you have not made the effort yourself first. Many concepts in engineering are difficult – they are not made the effort yourself first. Many concepts in engineering are difficult – they cannot be obtained from textbooks or other material to help you with topics that you find difficult.

Throughout your time at the University of Glasgow, your tutors and lecturers will guide you gently and advise you on possible directions but it is your responsibility to develop a strategy for the project and work out how to achieve the goals. You will not pass the project if you rely on the supervisor to tell you what to do. In fact some of the best projects turn out quite differently from the original idea because the student has taken control and followed his or her own directions.

Projects take independence a step further. The difference between a project and an assignment is that:

• In an assignment you are given some guidance on the method needed to complete the task.
• In a project you are given only the goal of the work and must develop a strategy for reaching the goal yourself.

You will start on simple projects during the first year and tackle more challenging projects in successive years, building up to the individual project in the final year. Your project supervisor will guide you gently and advise you on possible directions but it is your responsibility to develop a strategy for the project and work out how to achieve the goals. You will not pass the project if you rely on the supervisor to tell you what to do. In fact some of the best projects turn out quite differently from the original idea because the student has taken control and followed his or her own directions.
Advice on Your Studies

Where to Get Advice
1. If you have an academic issue with a particular course, whether taught by a member of staff from UESTC or UofG, please make an appointment and speak to the Lecturer concerned in the first instance.
2. If the Lecturer cannot resolve the problem with a course taught by UESTC, then contact the Student Affairs Centre (Academic Affairs).
3. For issues concerning the courses taught by UofG, fill their regulations, or MyCampus, please contact the UofG Administration Manager.
4. If you are still not satisfied, contact the Programme Director.
5. For pastoral issues, such as illness, financial or personal problems, please visit your UofG counselor in the Academic Affairs Centre (Student Support).

What to Do if Studies Are Affected by Illness or Personal Problems
The Joint Programmes are subject to an ‘Absence Policy’, described at glasgow.ac.uk/services/senateoffice/policies/studentsupport/absencepolicy, which explains what you should do if your studies or examinations are affected by illness or personal problems. It does not apply only to absences, despite its name.

Good Cause Claims should be submitted by the students through MyCampus when their assessment performance is affected by illness or personal problems. Please see the UofG ‘Absence Policy’, described at glasgow.ac.uk/services/senateoffice/policies/studentsupport/absencepolicy, which explains what you should do if your studies or examinations are affected by illness or personal problems. Note that all Good Cause Claims must be submitted within five working days of the date of the affected assessments. Attendance in lectures will not be considered as ‘good cause’, as they are considered as ‘must attend’ classes.

To be awarded UofG credit, you must not miss any ‘lecture by experience’ element (such as English classes, required tutorials, guest seminars, laboratories and projects, and industry visits) and must complete at least 75% of the assessed material in a course (this includes 75% of the homework assignments, 75% of the projects and laboratory reports, and 75% of the class and final exams). This means that it is not possible for you to be awarded credit after a prolonged absence, even for a good cause. This is because you would not have met enough of the learning outcomes of the course. Discuss your circumstances with the Academic Affairs Centre if there is any possibility of this happening to you; it may be best to withdraw from your studies until your problems are fully resolved.

It is particularly important to report absences from examinations promptly, preferably before the examination if possible. If you must notify the University later than one week (i.e. within seven days) after the date of the examination or the due date for submission of the assessment affected.

Further Help with Your Studies
Information on student services provided locally by UESTC can be obtained from the Academic Affairs Centre (Support). You also have access to electronic resources of University of Glasgow student services, based at the campus in Glasgow such as:
- UofG Library: glasgow.ac.uk/services/library
- Student learning service: glasgow.ac.uk/services/ls
- English: glasgow.ac.uk/services/languagecentre
- Student life: glasgow.ac.uk/studentlife

Further Help with Your Studies

Illness or Personal Problems

Attendance in Lectures

Different students have different learning strategies to adopt courses assessed by examination. However, attendance from lectures is near always a result of your failure to manage your time effectively. Studies have shown that there will be a strong correlation between your attendance in lectures and your chances of success in the examinations. Lecture courses provide additional support for students. Questions can be answered during lectures. If you are regularly absent from lectures this support will not be available.

It is your responsibility to keep up with the material presented during lectures if you miss a lecture. Attendance will be monitored through random checks using an electronic UoG ID card reader. Therefore, you should bring your UoG ID card to all courses – those taught by UofG and UESTC staff.

Further Help with Your Studies

• You are welcome to raise concerns with UoG lecturers and the UESTC UofG-UESTC Student Body. This may mean raising concerns with UofG lecturers and the UESTC UofG-UESTC Student Body. This may mean raising concerns with UofG lecturers and the UESTC UofG-UESTC Student Body. This may mean raising concerns with UofG lecturers and the UESTC UofG-UESTC Student Body. This may mean raising concerns with UofG lecturers and the UESTC UofG-UESTC Student Body. This may mean raising concerns with UofG lecturers and the UESTC UofG-UESTC Student Body. This may mean raising concerns with UofG lecturers and the UESTC UofG-UESTC Student Body. This may mean raising concerns with UofG lecturers and the UESTC UofG-UESTC Student Body.
Acknowledging the Work of Others

You are expected to read works such as textbooks or research papers written by other people as part of many courses at university, particularly for projects. You must make clear what material or ideas you have taken from other people’s works when you write your report. You will be given instruction in good practice for references before you write reports. It is essential to follow these instructions. If you do not, you may be guilty of a disciplinary offence called plagiarism, which will be explained next.

Plagiarism

In most courses you will be asked to submit work for assessment, sometimes individually and sometimes in prescribed groups. It is expected that this work has been undertaken by those who submitted it. This is no more than straightforward honesty, and you agree to abide by the University’s statement on plagiarism at the start of each year. The submission of any other person’s work is plagiarism, a form of cheating defined by the University below. The Glasgow College UESTC and both Universities take a serious view of such dishonest behaviour and will take action against any student found to have plagiarised. There are good reasons for this. One is that the work is part of your programme of study and you learn nothing if you do not undertake the work yourself. Secondly, the Universities uphold the quality of their academic qualifications and cannot tolerate having them lowered through dishonesty.

There may be occasions, when you work in groups and are required to submit work individually, where the ‘ownership’ of material is questionable. Please discuss this with the staff concerned if you are unsure how to submit joint work. You learn a great deal by discussing problems with fellow students and we do not wish to discourage this valuable activity.

A range of penalties may be applied when plagiarism is detected depending on the severity of the plagiarist. You will almost certainly be awarded Grade H without opportunity to resubmit if you are found guilty of plagiarism in a major submission. This means that you will almost certainly be unable to continue your studies, or to graduate, and may be expelled from the university. A formal record will be kept in all cases.

The introduction to the UoG statement on plagiarism (part of the UoG Calendar) is as follows.

The University’s degrees and other academic awards are given in recognition of a student’s personal achievement. All work submitted by students for assessment is accepted on the understanding that it is the student’s own effort. Plagiarism is defined as the submission or presentation of work, in any form, which is not one’s own, without acknowledgement of the sources. Plagiarism includes inappropriate collaboration with others. Special cases of plagiarism can arise from a student using his or her own previous work (termed auto-plagiarism or self-plagiarism). Auto-plagiarism includes using work that has already been submitted for assessment at this University or for any other academic award.

The incorporation of material without formal and proper acknowledgement (even with no deliberate intent to cheat) can constitute plagiarism. Work may be considered to be plagiarised if it consists of:

• a direct quotation;
• a close paraphrase;
• an unacknowledged summary of a source;
• direct copying or transcription.

With regard to essays, reports and dissertations, the rule is: if information or ideas are obtained from any source, that source must be acknowledged according to the appropriate convention in that discipline, and any direct quotation must be placed in quotation marks and the source cited immediately. Any failure to acknowledge adequately or to cite properly other sources in submitted work is plagiarism. Under examination conditions, material learnt by rote or close paraphrase will be expected to follow the usual rules of reference/citation otherwise it will be considered as plagiarism. Students should provide guidance on other appropriate use of references in examination conditions.

Alleged plagiarism, at whatever stage of a student’s studies, whether before or after graduation, will be investigated and dealt with appropriately by the University.

The University reserves the right to use plagiarism detection systems, which may be externally based, in the interests of improving academic standards when assessing student work.
SafeAssign, Turnitin or Urkund but it is still plagiarism to copy these without acknowledgement. Plagiarism will be treated in the same way, whether it is detected by SafeAssign, Turnitin, Urkund, or other means.

**Conduct in Examinations**

Examinations are the major assessment for most courses and it is essential that they take place under fair conditions for all students. The Glasgow College UESTC has therefore drawn up rules to prevent cheating and will take severe action against any student who breaks these rules. The full UofG regulations on exam conduct are set out in the University Calendar and the following key points have been summarised by the Registry examinations team.

1. You are under examination conditions at all times in the examination and from the moment you enter the examination room.
2. You must follow the instructions given to you by invigilators, which is the British term for the examination monitors or exam proctors.
3. You must not talk to or use any other form of communication with anyone other than an invigilator during the examinations and may not communicate until you have left the examination room at the end of the examination.
4. You must not begin writing before the invigilator announces the start of the examination and must cease writing when the invigilator announces the end of the examination.
5. You must bring two forms of identification at exams where one identification is either your UESTC or UofG ID cards and a second identification is either the national identification card or the examination permission slip. They must be on your desk and in clear view at all times. No other form of ID will be accepted by the invigilators. If you forgot to bring your ID Card, this will be recorded on your Attendance Form and you will be reported to your Head of School after the examination.
6. The use of mobile phones and other electronic devices, such as personal music players is not permitted during examinations. You must switch off and remove all such items, including headphones, prior to the start of the examination and place them in a closed bag or container away from your person.
7. The owners of mobile phones that ring during the examination will be reported.
8. The use of unauthorised materials, such as revision notes and books, is not permitted during examinations – unless your School have specifically stated that they are permissible in the rubric (rules) for the particular examination being undertaken. If you have any prohibited materials on your person prior to the examination, please remove them and place them in a closed bag or container away from your person or once you enter the examination room. Invigilators will make random checks on materials being used in the examination and will confiscate prohibited materials. Candidates found in possession of prohibited materials will be reported to the authorities in both Universities.
9. No part of any question or answer sheet shall be torn out or removed from the examination room.
10. You must leave outdoor coats and any bags containing personal possessions in the designated area of the examination room. Invigilators and/or Janitorial Staff will direct you on where to leave these items. Small valuable personal items, such as purses or mobile phones, may be kept in a closed bag or container under your seat, if allowed by the invigilators.
11. In the event of a fire alarm, you must have all examination materials and personal belongings and proceed quickly but quietly to the nearest designated Fire Exit. You will be instructed at the start of the examination on what to do in the event of a fire alarm. Please make sure you listen to and follow the instructions given to you by the invigilators.

The penalties for misconduct in examinations are severe. The typical penalty for a first offence is to be awarded an H grade for the course without opportunity for reassessment, which means that you cannot continue with your studies or graduate with an honours degree. In serious cases you may be expelled from the University and your academic record will be erased, as if you had never attended, which means that you will get no benefit from your studies at all. In order to avoid consequences such as this, you must be particularly aware of the items in your possession as you enter the examination room. Please ensure you have no notes in pockets or other places where they can easily be forgotten. Do not bring pencil cases into examinations.

The Glasgow College UESTC provides Chinese–English dictionaries for Year 1 exams. No calculators are allowed to be used in Calculus I, Calculus II, and Probability and Statistics. For those course examinations in which you are allowed to use calculators, the calculators must not have graphics and cannot store or display text. You must bring your own calculator to the exams, as there will not be any calculators available to borrow from the Glasgow College UESTC during the exams. Students will not be allowed to share calculators in an examination. Please make sure that you bring the appropriate calculator with you. Use of a calculator that does not meet these guidelines will be considered to be student misconduct.
**HEALTH AND SAFETY POLICY**

**Safety Instructions**
- Students must abide by the School’s Safety Policy, Regulations and Procedures which are available from the Glasgow College UESTC and the laboratory safety rules.
- In the laboratories/workshops, students must comply with safety, environmental and housekeeping rules and regulations.
- Food and drink must not be brought into the laboratories.
- Clothing and footwear worn in laboratories must be appropriate: for example, covered footwear, no trailing scarves etc.
- Laboratory safety attire and relevant personal protective equipment must be worn when required.
- Students should not undertake any experimental work without first having obtained clearance and received guidance from academic and technical staff.
- Students should exercise caution and behave in a calm manner when conducting experimental work.
- Local safety signs must be obeyed.

**Smoking**
Smoking is not permitted in the building of the Glasgow College UESTC.

**HEALTH AND SAFETY POLICY**

**Main Contact Numbers**
- Student Affairs Centre (Academic) 6183 1797
- Student Affairs Centre (Support) 6183 1770
- Glasgow College UESTC Office 6183 0101
- UoG Administration Office 6183 1501

**Emergency Contact Numbers**
- Fire Emergency (火警) 119
- Police Emergency (报警) 110
- Campus Security (校警) 6183 0110
- Ambulance Emergency (急救) 120
- Campus Hospital Emergency (校医急救) 6183 0120

**CONTACT NUMBERS**

Glasgow College UESTC
UESTC Qingshuihe Campus 2006 Xiyuan Avenue West Hi-Tech Zone Chengdu, Sichuan P.R. China 611731
611731 中国四川成都市 高新西区西源大道2006号 电子科技大学清水河校区 主楼A1区3楼

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