**Satisfactory Academic Progress Form (SAP)**

U.S. Federal Loans Regulation Requirement

for Undergraduate Study - Session 2022/23

*When completed, this form should be e-mailed directly from the convenor/supervisor to* [*Pamela.mcnair@glasgow.ac.uk*](mailto:Pamela.mcnair@glasgow.ac.uk)

*If you are unsure who your Programme Convenor or Supervisor is, please contact your College, School or Subject Area office.*

Section A to be completed by student

|  |  |
| --- | --- |
| Student Name |  |
| Student ID |  |
| Programme Title |  |
| Year of Study |  |

Section B to be completed by Programme Convenor/Supervisor

*I confirm that the above-named student is attending their programme at the University of Glasgow (there is no need for essay/exam grades to complete this form). I also confirm that (please indicate as appropriate):*

|  |  |
| --- | --- |
| This student has made satisfactory progress according to the programme requirements, including any graded assessments |  |
| This student has not made satisfactory progress |  |
| This student has taken a leave of absence |  |
| This student has withdrawn from their programme |  |

|  |
| --- |
| Any additional comments (if any): |

Supervisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For further information, please visit: Policy on Satisfactory Academic Progress

<https://www.gla.ac.uk/myglasgow/registry/finance/federalloans/usloanssappolicy/>