1. **How do I access the visa application form?:** You can find the Student visa application form on the UKVI Student webpages. Answer the questions about nationality and select “English” for language.

2. **What option should I choose from the “Confirm your visa type” question?:** Choose “Student” from the list:
   - Student

3. **How do I answer the “Scholarships” question?:** This will depend on whether you receive any of the scholarships below (if you are not receiving one of the stated scholarships on the application form select “No”).

4. **Which option should I select when answering the “Place of Study” question?:** Please select the option shown here:
   - Higher Education Provider with a track record of compliance

5. **What should I enter for my “Date you plan to arrive in the UK” in the “Your planned travel information” section if I do not know this yet?:** You must select a date that will allow you to arrive in the UK in enough time to collect your BRP with full visa on it and complete Registration before the course start date on your CAS. See the Student guidance as below:

   ST 25.3. The period of permission granted to an applicant before the start of the course who is applying for entry clearance will be either:
   
   (a) the relevant period before the course date which is set out in the table below, if entry clearance is granted 1 month or more before the start date of the course; or
   
   (b) 7 days before the intended date of travel, if entry clearance is granted less than 1 month before the start date of the course; or
   
   (c) with immediate effect, if entry clearance is granted less than 7 days before the intended date of travel and less than 1 month before the start date of the course.

6. **What do I write for the “Accommodation in the UK?” question if I do not know what my UK address will be at the time I submit the visa application form?:** This will depend on whether you are arranging accommodation via the University of Glasgow’s Accommodation service, or if you are arranging private accommodation (e.g. through a lettings agency or private landlord).
If you are arranging accommodation via the University’s Accommodation Service, but this has not yet been finalised, you can use the Accommodation Service’s address and contact details here:

Accommodation Services
University of Glasgow
Glasgow
G12 8QQ.

Tel: +44 (0)141 330 4743
Email: accom@glasgow.ac.uk

If you are arranging private accommodation and your UK address is not finalised at the time you submit the visa application form online, you can use the address and contact details of the lettings agency you are arranging this through.

If you have not started to arrange accommodation in the UK at the time you submit your visa application form, you should select “No” and enter the address and contact details of the temporary accommodation (e.g. hotel or bed and breakfast) you will stay in when you first arrive.

7. Which language should I put to answer “If we need to interview you what language would you like to use in the interview?”: Select “English” - this is the language you will study in.

8. “How do I meet the maintenance requirement and what is acceptable financial evidence to demonstrate this?”: The requirements for the documents you need to prepare are stated in the Student Guidance in pages 47-51 and in Appendix Finance.

Maintenance can be held in an account belonging to the applicant, their partner (who is applying for permission at the same time or has been granted permission), a parent or legal guardian.

9. How do I answer the questions relating to my maintenance and course fees?:

“Accommodation payments”: Check your CAS. If you have paid any accommodation fees to the University of Glasgow the amount you have paid will be shown on your CAS.

If you have made a payment toward your accommodation fees to the University of Glasgow please select “Yes”.

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Copy the amount of accommodation fees paid from your CAS and select “My sponsor has confirmed this information on my CAS” when asked “How can you prove this amount has been paid?”.

**Accommodation deposits**

If the applicant has paid a deposit to the student sponsor for accommodation they are providing, this deposit (up to a maximum of £1,265) can be offset against the required funds they need to demonstrate. The amount paid will be taken as that stated on the CAS.

“**Course Fees**”: Copy from your CAS. If you or your parents have already paid a deposit or any amount of your tuition fees, this will be stated on your CAS. If your CAS shows you have made a payment toward your tuition fees to the University of Glasgow select “Yes”, and “My sponsor has confirmed this information on my CAS”.

“**Students who are not officially financially sponsored**”: Acceptable financial documents can be held in an account belonging to the applicant, their partner (who is applying for permission at the same time or has been granted permission), a parent or legal guardian (except for dependant partners) when applying for a Student visa.

“**Future or current official financial sponsor**”: See pages 50-51 of the Student Guidance explain who is considered an official financial sponsor, what is considered as official financial sponsorship and the official financial sponsor letter requirements.

Your sponsor may pay towards both your tuition fees and living costs, or only towards the tuition fees, or only towards the living costs. However, you must check that the amount your sponsor letter states you will receive meets the UKVI maintenance requirements.

If the sponsor letter does not demonstrate your sponsorship meets the UKVI maintenance requirements, you will need to prepare and include an additional financial document with your sponsor letter (e.g. bank statement) to show you have held the remaining amount of money needed.

**Money held in a bank account in your name/parent’s name’s / partner applying as your dependant at the same time…** e.g. a bank statement or bank letter. You must show your maintenance money has been held for a minimum of 28 consecutive days before submitting the online visa application form.

**US Federal Loans**… Student loans must meet the requirements in Appendix Finance, FIN 8.3 and FIN 9.1. Submit the student aid confirmation letter issued from the Registry department as evidence of the US Federal Loan funds that you will receive.

If your US Federal Loans do not cover the amount of money required for your maintenance, you need to provide extra financial evidence proving you have the additional funds required. Loan money does not need to be held for 28 days.
Other student loans... Student loans must meet the requirements at FIN 8.3 and FIN 9.1 for the loan evidence requirements. You will need to provide extra financial evidence to prove you have the additional funds required if your educational loans do not cover the amount of maintenance UKVI say you need to have. Loan money does not need to be held for 28 days.

10. What should I enter for my course start date and course end date in the “Course Information” section of the application form?: This will depend on whether you have a “joint CAS” or a “single CAS”:

If you have a single CAS (for one course only)... enter the course start date and course end date as stated on your CAS in the “Course Details” section.

If you have a joint CAS (e.g. for a pre-sessional course + a Masters)... enter the course start date of the pre-sessional course and the course end date of the Masters degree as stated on the CAS.

11. Do I still need to prepare all documents if I am eligible to apply under the Differentiation Arrangements?: Certain nationals who are applying for a Student visa do not initially need to submit the following documents prepared for their Student visa application, however must still prepare these as UKVI may request these from you at any time whilst processing your visa application:

- evidence of finances (maintenance)
- academic documents & qualifications stated on CAS (these are the documents listed in the Evidence Used to Obtain Offer section)