



**Institute of Cardiovascular
and Medical Sciences**



BHF Glasgow Cardiovascular Research Centre 126 University Place, Glasgow, G12 8TA

Staff , Student and Visitor Access Form

This form must be completed in full, for your card to be activated, incomplete forms may result in delays

Door Access is granted for Monday to Friday: 9am to 5pm. Unless otherwise stated

Please submit the completed form to the janitor at the BHF GCRC reception

Name			
Staff / Student Number			
Status (Please tick as appropriate)	Staff		
	Student	Please specify e.g. UG, MSc, PhD, etc.	
	Visitor		
	Other (Specify)		
Start Date			
End Date (If applicable)			
Name of PI or Line Manager			
Signature (PI or Line Manager)			
Approved By: Head of Admin / Chief Technician			
Date:		Safety Induction completed Y / N	

The section below to be completed, ONLY if out of hours is required

I certify the above person should be granted out of hours access	
Reason / Justification for requirement to work out of hours	
Authorisation (PI or LM must Sign)	
Date:	