

EXAMPLE BANK STATEMENT

Mandatory for all applicants. Applications missing this document will be rejected.

Students must also provide spouse/partner's bank statements where applicable.

Document must show the last 30 days transactions from the date of application for **all** accounts held in your name (and your partner/spouse's name where applicable).

Online statements and transaction lists are acceptable. Excel spreadsheets and word documents are not.

Bank statements **must** be highlighted clearly and annotated showing the income and expenditure as per your application form.

Food and social costs do not require to be highlighted on bank statements however all other expenditure must be highlighted clearly on your bank statement.

Transfers between accounts must be labelled and clearly explained.

Out of date bank statements and statements that are not highlighted/annotated appropriately will be rejected.

Below is a good example of how a student (single, no dependents) bank statement may look.

The example clearly highlights income and expenditure for the member of staff processing the application.

BANK OF UoG

Mr Homer Simpson

123 Any Street

Glasgow

G12 34A

Your Account Summary:

1st October 2020 - 31st

October 2020

DATE	PAYMENT TYPE	DETAILS	DEBIT	CREDIT	BALANCE
		STATEMENT OPENING BALANCE			-£87.55
01 October 2020	CASHPOINT	ATM BYRES RD	£40.00		-£127.55
01 October 2020	CARD PAYMENT	PETROL STATION	£50.00		-£177.55 MONTHLY TOTAL PETROL £93 - THIS IS ABOUT NORMAL MONTHLY COST
01 October 2020	CARD PAYMENT	ALDI	£12.30		-£189.85
01 October 2020	DIRECT DEBIT	NETFLIX	£10.00		-£199.85
02 October 2020	BANK TRANSFER	FRANK REYNOLDS	£6.00		-£205.85 PAYING FLATMATE FOR SHARE OF TV LICENCE
03 October 2020	CARD PAYMENT	SCOTTISH GAS & ELEC	£140.00		-£345.85
03 October 2020	DIRECT DEBIT	GLASGOW GYM	£15.00		-£360.85
03 October 2020	BANK CREDIT	FRANK REYNOLDS		£70.00	-£290.85 PAYMENT FROM FLATMATE FOR SHARE OF GAS/ELEC BILL
07 October 2020	CARD PAYMENT	WAITROSE	£41.60		-£332.45
07 October 2020	CARD PAYMENT	TRAIN STATION	£7.20		-£339.65
07 October 2020	CARD PAYMENT	JUST EAT	£12.00		-£351.65
07 October 2020	CARD PAYMENT	QMU BAR	£18.60		-£370.25
07 October 2020	BANK CREDIT	SAAS		£175.00	-£195.25 SAAS PAYMENT - LETTER ATTACHED TO APPLICATION
07 October 2020	BANK CREDIT	SLC		£550.00	£354.75 STUDENT LOAN - LETTER ATTACHED TO APPLICATION
08 October 2020	BANK CREDIT	FRANK REYNOLDS		£330.00	£684.75 FLATMATE SHARE OF RENT
10 October 2020	CASHPOINT	ATM BYRES RD	£30.00		£654.75
10 October 2020	STANDING ORDER	GLASGOW PROPERTY LTD	£660.00		-£5.25 RENT - TENANCY AGREEMENT ATTACHED TO APPLICATION
14 October 2020	CARD PAYMENT	MARKS & SPENCER	£51.23		-£56.48
14 October 2020	CARD PAYMENT	TRAIN STATION	£14.20		-£70.68
14 October 2020	DIRECT DEBIT	INSURANCE LTD	£63.20		-£133.88 CAR INSURANCE
15 October 2020	CASHPOINT	ATM SAUCHIEHALL STREET	£20.00		-£153.88
15 October 2020	DIRECT DEBIT	EE	£38.00		-£191.88 MOBILE BILL
15 October 2020	BANK CREDIT	BAR 123		£222.63	£30.75 PART TIME WAGES, NORMALLY 200-250 A MONTH (WAGE SLIP ATTACHED TO APPLICATION)
17 October 2020	DIRECT DEBIT	INSURANCE LTD	£14.68		£16.07 PHONE INSURANCE
18 October 2020	CARD PAYMENT	LIDL	£18.90		-£2.83
22 October 2020	CARD PAYMENT	UOG LIBRARY	£19.99		-£22.82
25 October 2020	CASHPOINT	ATM SAUCHIEHALL STREET	£40.00		-£62.82
28 October 2020	CARD PAYMENT	PETROL STATION	£43.00		-£105.82 MONTHLY TOTAL PETROL £93 - THIS IS ABOUT NORMAL MONTHLY COST
28 October 2020	CARD PAYMENT	ASDA	£31.20		-£137.02
29 October 2020	CASHPOINT	ATM BYRES RD	£20.00		-£157.02
30 October 2020	CARD PAYMENT	CREDIT CARD	£38.00		-£195.02 CREDIT CARD MINIMUM PAYMENT (DEBT PRO FORMA ATTACHED TO APPLICATION)
31 October 2020	CASHPOINT	ATM BYRES RD	£20.00		-£215.02
31 October 2020	BANK CREDIT	09-09-99, 01234567		£220.00	£4.98 TRANSFER FROM SAVINGS ACCOUNT TO CLEAR OVERDRAFT. SAVINGS STATEMENT ATTACHED TO APPLICATION
		STATEMENT CLOSING BALANCE			£4.98