

1. Manager/proprietor of childcare provider only to complete pro forma (one per provider/per child).
2. Awards paid direct to student, in arrears. Student is responsible for paying childcare provider and meeting any remaining costs.
3. Any changes to childcare must be reported to the Financial Aid Team immediately.
4. Costs will be verified in liaison with childcare providers and fraudulent claims reported.
5. Childcare Fund is only to be used to cover childcare during study time i.e. not during employment.
6. The Financial Aid Team will correspond with childcare providers by email, therefore it is important this information is included on the pro forma.

Student Name: <b>HOMER SIMPSON</b>	GUID: <b>2012345</b>
Name of Child: <b>MAGGIE SIMPSON</b>	
Name of Childcare Provider: <b>SESAME STREET NURSERY</b>	
Address: <b>123 SESAME STREET</b>	
Email: <b>MANAGER@SESAMESTREET.CO.UK</b>	
Childcare Registration Number: <b>CS1234567891</b>	

Please list amount payable by the student *after* any subsidies or local authority funding.  
Please list £0 total cost for weeks with no childcare or when provider is closed.

SEMESTER 1							
Week Beginning	Cost Per Session	Sessions Per Week	Total Weekly Cost	Week Beginning	Cost Per Session	Sessions Per Week	Total Weekly Cost
24 August				26 October	<b>£50</b>	<b>4</b>	<b>£200</b>
31 August				2 November	<b>£50</b>	<b>4</b>	<b>£200</b>
7 September				9 November	<b>£50</b>	<b>4</b>	<b>£200</b>
14 September	<b>£50</b>	<b>4</b>	<b>£200</b>	16 November	<b>£50</b>	<b>4</b>	<b>£200</b>
21 September	<b>£50</b>	<b>4</b>	<b>£200</b>	23 November	<b>£50</b>	<b>4</b>	<b>£200</b>
28 September	<b>£50</b>	<b>4</b>	<b>£200</b>	30 November	<b>£50</b>	<b>4</b>	<b>£200</b>
5 October	<b>£50</b>	<b>4</b>	<b>£200</b>	7 December	<b>£50</b>	<b>4</b>	<b>£200</b>
12 October	<b>£50</b>	<b>4</b>	<b>£200</b>	14 December	<b>£50</b>	<b>4</b>	<b>£200</b>
19 October	<b>£50</b>	<b>4</b>	<b>£200</b>	21 December			

SEMESTER 2							
Week Beginning	Cost Per Session	Sessions Per Week	Total Weekly Cost	Week Beginning	Cost Per Session	Sessions Per Week	Total Weekly Cost
28 December				15 March	£50	4	£200
4 January	£50	4	£200	22 March	£50	4	£200
11 January	£50	4	£200	29 March	£50	4	£200
18 January	£50	4	£200	5 April	£50	4	£200
25 January	£50	4	£200	12 April	£50	4	£200
1 February	£50	4	£200	19 April	£50	4	£200
8 February	£50	4	£200	26 April	£50	4	£200
15 February	£50	4	£200	3 May	£50	4	£200
22 February	£50	4	£200	10 May	£50	4	£200
1 March	£50	4	£200	17 May	£50	4	£200
8 March	£50	4	£200	24 May	£50	4	£200

**LONGER TERM AND POSTGRADUATE COURSES ONLY**

31 May				19 July			
7 Jun				26 July			
14 June				2 August			
21 June				9 August			
28 June				16 August			
5 July				23 August			
12 July				30 August			

*I confirm that I am the manager/proprietor and all information provided is accurate.*

Name: **BIG BIRD**

Position: **MANAGER**

Signed: **Big Bird**

Date: **1<sup>ST</sup> OCTOBER 2020**

*Please provide an official stamp or Letter on headed paper confirming provider name, address, registration number and details of child(ren) in your care:*

*Financial Aid Team, Registry  
University of Glasgow, G12 8QQ  
[childcarefund@glasgow.ac.uk](mailto:childcarefund@glasgow.ac.uk)*

Official Stamp:





## Discretionary and Childcare Fund 2020/21

This section to be completed and signed by all students applying for assistance with registered childcare costs. If incomplete, your application will be returned.

**STUDENT NAME:** HOMER SIMPSON

**GUID:** 2012345

Please indicate below if you are asking the Childcare/Discretionary fund to consider the full weekly amounts entered on the Registered Childcare Pro Forma, or if you are seeking partial support e.g. childcare fees are £170 per week; you can pay £100 so are asking the fund for support with £70 per week.

If you are asking for consideration for a partial award, please indicate the amount required below.

**FULL AMOUNT:** YES/NO

**PARTIAL AMOUNT:** £

**SIGNED:** Homer Simpson

**DATE:** 1st OCTOBER 2020

For office use only: -

Confirmation of childcare from provider:

TERM 1: DATE

TERM 2: DATE

TERM 3: DATE

### AWARD CALCULATION:

August/September	Amount £	March	Amount £
October	Amount £	April	Amount £
November	Amount £	May	Amount £
December	Amount £	June	Amount £
January	Amount £	July	Amount £
February	Amount £	August	Amount £

Comments: