

Role Description for College Good Research Practice Champion

Contact:	Research-integrity@glasgow.ac.uk
Grade	At least G9
Duration	Appointed for a period of 3 years in the first instance. Indicative workload 1-2 hours/week
Reporting to	The Academic Lead for Good Research Practice and Dean of Research/Head of College (as appropriate)
Appointment Process	The appointment will be made by the Academic Lead for Good Research Practice with input from the Head of College.
Role Summary	<ul style="list-style-type: none">• Promoting good research practice within the context of the relevant discipline.• Ensuring that the principles and relevant standards are embedded in cross- University and local guidance, in training and procedures, and integrated into mentorship programmes.• Ensuring that local advice is available to researchers (staff and students) who are unsure about a research conduct issue and may be considering whether to make an allegation of misconduct.• Supporting the network of local Good Research Practice Advisers who are delivering the activities above.

Responsibilities

The School Good Research Practice Champion will:

1. Promote good research practice within the context of the relevant disciplines, ensuring that the principles and relevant standards are embedded in cross- University and local guidance, training, and procedures, and that they are integrated into mentorship programmes. This responsibility will include delivering presentations on the subject at Supervisor training and away days, or similar.
2. Support local Advisers in their role in providing informed advice to individuals on issues relating to good research practice and research integrity.
3. Liaise with local Advisers in relation to individuals making or considering allegations of misconduct (see also [research integrity support webpages](#) for advice on what

good research practice champions and advisers should do when dealing with misconduct).

In these circumstances, Champions should:

- Undertake a preliminary assessment of the concern or allegation.
- Before embarking on resolution or detailed fact-finding, communicate the details of the case, confidentially, to the Named Person (research-integrity@glasgow.ac.uk), in order to discuss subsequent steps and, where relevant, receive advice and administrative support.

The Champion might subsequently be required to provide informed advice to individuals on the most appropriate options, including whether to:

- Refer the matter directly to the person against whom the allegation is being made.
 - Not proceed with, or withdraw, the allegation if discussion resolves the concerns.
 - Refer the allegation to the Head of School (HoS) for resolution at the local level, working with the HoS/DoR to agree appropriate remedial action if required.
4. Where appropriate, demonstrate willingness to participate in misconduct investigation panels.
 5. Maintain a logbook record of concerns raised and the outcomes to facilitate cross-University reporting to RPSC, including the identification of any emerging patterns and/or future training needs.
 6. Where required, attend relevant external integrity/ethics/good research practice workshops or meetings, e.g. the annual UKRIO conference or training provided by the UK Reproducibility Network.
 7. Report to College R&KT or equivalent advising on integrity policies, practices, and implementation of strategies to promote good research practice.

What Research & Innovation Services (R&IS) can do to support you!

- Provide bi-annual reports which will provide sector updates, in-house developments, and locally sourced examples of good research practice within your School and the wider university.
- Organise annual Champion and Adviser meetings to share practice and provide opportunity to input policy and strategy development in this area.
- Work with you to develop bespoke training to meet the needs of your School/College
- Provide confidential advice by teams or email to support any queries relating to research misconduct (research-integrity@glasgow.ac.uk) .

- Offer training and support for attendance at external meetings or training as appropriate.
- We are open to other suggestions as to how we can assist you in your role as Good Research Practice Advisor. Please email comments or suggestions to research-integrity@glasgow.ac.uk