

ANTI-VeC Training and Collaboration Awards

APPLICATION GUIDANCE

This document provides information to applicants for the revised **Training and Collaboration Awards** scheme.

FULL TIMESCALES ARE LISTED BELOW:

30th June 2020	Application deadline
31st July 2020	Application outcome
30th November 2020	Completion date for awards

1. About ANTI-VeC

ANTI-VeC is a Vector-borne Disease Network awarded to the University of Glasgow, in partnership with Imperial College London. It is funded by the UK government Global Challenges Research Fund (GCRF) which supports research on global issues affecting developing countries, through BBSRC, MRC and NERC.

The ANTI-VeC Network focuses on the development of genetic / symbiont vector control strategies and related fields. This includes:

- suppression and replacement / transmission blocking approaches
- vector-pathogen/symbiont interactions and line creation
- symbiont discovery
- underlying vector biology relevant to genetic intervention
- relevant aspects of vector ecology and behaviour
- social science of community acceptance
- mathematical / economic modelling

The Network provides an opportunity to stimulate new lines of research and new collaborations, increase interactions in these emerging fields, and share experiences / expertise - from lab techniques to best practise in running field trials and to expand the links between leading UK scientists and excellent researchers based in disease-endemic countries.

ANTI-VeC funds several initiatives, including:

- Pump-Priming grants
- Training and Collaboration awards
- International conference bursaries
- Travel bursaries to attend ANTI-VeC meetings

2. Scheme Background

Due to COVID-19 restrictions, ANTI-VeC have revised the training scheme to support online training and collaboration in genetic and symbiont vector control strategies and related fields.

The ANTI-VeC Network announce a call for applications for Training and Collaboration Awards, up to the maximum value of **£10,000 each**, for training and short projects ranging from 2 weeks to 3 months duration. The budget requested should reflect the duration and scope of the training.

All projects must be within the scope of the ANTI-VeC network and its remit. Further information on this can be found on our website www.anti-vec.net

The Network aims to encourage Continuous Professional Development (CPD) and career progression amongst its members. These awards will help increase research capacity by giving researchers a broader outlook and range of skills and experience.

You can apply for an award to:

- Undertake online training and transfer of knowledge, skills, and techniques;
- Undertake online collaboration between members' groups in UK and OECD DAC-list countries;
- Participate in online courses or workshops.

3. Eligibility

ANTI-VeC network membership: Applicants must apply to become a network member if not already one. Membership is open to all those with an interest in the field and the network is free-of-charge to join via the ANTI-VeC website:
<https://www.gla.ac.uk/research/az/antivec/join/>

Applications are welcome from:

- Registered PhD students based for work in **DAC-list countries**.
- Early career researchers including post-docs and lecturer level staff based for work in the **UK or DAC-list countries**.

These grants are only available to researchers based for work in UK or DAC-list countries.

Please refer to the DAC list of ODA recipient countries for information:
<https://www.oecd.org/dac/stats/daclist.htm>

Please note that countries from all 4 columns (LDC, OLIC, LMIC and UMIC) on the DAC list are eligible to receive ODA funds. Please be aware of the notes section at the bottom of the table.

Please note: As funds will be reimbursed to your employing organisation, up to date due diligence on your organisation must have been previously completed by the University of Glasgow (on behalf of the ANTI-VeC Network). Due to the short timescales, we are unable to consider applications where organisational due diligence has not been completed.

If you are employed by an organisation in a DAC-list country:

- Please contact the ANTI-VeC Network Manager at: anti-vec-network@glasgow.ac.uk to check your organisation's Due Diligence completion status.

For all UK and DAC-list applicants:

- Please identify named contacts within your organisation on your application form to assist with:
 - Contract review and award acceptance
 - Financial claim for cost reimbursement

Funding: Up to **£10,000** is available to fund each award, within the scope of the ANTI-VeC Network and its remit.

100% of the directly incurred costs will be provided. Indirect costs are **not** eligible under this scheme.

ANTI-VeC funding can be used in conjunction with other funding to cover training that is more expensive than this (details of any funding leveraged should be included in the application form).

Eligible Costs	Ineligible Costs
<p>The following costs can be requested:</p> <ul style="list-style-type: none"> • Online course or workshop fees; • Small equipment items*; • Consumables; • Essential local travel (where permitted according to country specific rules during COVID-19), • Subsistence. <p>*This scheme is not designed to fund small equipment only requests. Small equipment items can be requested as part of the budget for your proposed training and collaboration award.</p>	<p>The following costs cannot be requested:</p> <ul style="list-style-type: none"> • Staff salary costs; • Overseas travel costs; • PhD fees; • Publisher costs associated with Open Access; • Indirect costs, • Conference attendance.

Any questions for clarification about eligibility should be directed to the Network Manager, Michelle Connolly, at: Michelle.Connolly@glasgow.ac.uk

4. Application Process

This is a call for applications for Training and Collaboration Awards. Information will be advertised on the ANTI-VeC website, by emails to network members, and through other relevant channels to ensure wide dissemination of these opportunities.

Applicants should complete the **Training and Collaboration Awards Application Form**, available on the ANTI-VeC Network website.

The following information will be required to complete the application form:

- 1. Applicant Details**
- 2. Career:** please outline your career to date (**maximum 400 words**)
- 3. Overview:** please describe the training / short project you would like this grant to fund, including details of the provider / collaborator. Please also give a brief overview of the training, including the structure, content and method of delivery. Include details of technology/knowledge benefit, 'added-value' to ongoing project(s), and potential for to lead to further collaboration and/or new projects (**maximum 500 words**)
- 4. Objectives and Outcomes:** please list the objectives and the learning outcomes associated with the proposed opportunity. Please outline any challenges you expect to encounter during the opportunity (**maximum 300 words**)
- 5. Continued Professional Development:** please detail how this opportunity will contribute to your professional development in ANTI-VeC associated relevant research (**maximum 400 words**)
- 6. ANTI-VeC Funding:** please detail any funding you have received to date from the ANTI-VeC Network (**maximum 300 words**)
- 7. Budget Requested:** please itemise the total costs requested (e.g. online course or workshop fees, small equipment, consumables, essential local travel, subsistence). Please also include details of funding leveraged (if any) or in kind contributions from other sources to support this
- 8. Justification of Resources:** please provide a detailed justification of the costs you are requesting and why the Network should fund you in this opportunity (**maximum 500 words**)
- 9. Ethical Concerns**
- 10. Applicants should submit the following attachments with the application form:**
 - ✓ CV including recent publications (no more than 2 sides of A4)
 - ✓ Letter of Support from your PhD Supervisor or Research Group Leader at your employing organisation
 - ✓ Letter of Support from the Research Group Leader of the lab you will collaborate with.
- 11. Applicants employed by an organisation in a DAC-list country should confirm the following on the application form:**
 - ✓ ANTI-VeC confirmation received that up to date due diligence on the applicant's employing organisation is complete
- 12. Applicants should identify the following named contacts within your organisation on the application form to assist with:**
 - ✓ Contract review and award acceptance
 - ✓ Finance claim for cost reimbursement
- 13. Reviewers**
- 14. Signature**

The budget requested must be fully justified. Please note that there may be a challenge process on value for money, which may result in the actual funding offered being less than the full amount requested.

Your application must be formatted as follows:

- ✓ 11 point font or larger
- ✓ Minimum of 0.5" margins all round
- ✓ Single line spacing
- ✓ Standard character spacing

The closing date for Training and Collaboration Award applications is:

30th June 2020

The application form and associated documents must be submitted **by email in PDF format** to:

Michelle Connolly, Network Manager, at: anti-vec-network@glasgow.ac.uk

All applications will be acknowledged within 2 working days

5. Review Process

All applications received in the funding round will be initially assessed on the fit to aims and scope before evaluation by the ANTI-VeC Network Executive Committee (NEC) and wider Network Management Committee (NMC), as required. Applications which meet the fit to aims and scope will be taken forward for competitive assessment. External reviewers may also be approached for additional expertise. Where there is a conflict of interest with any applicants submitting applications, committee members will not review that particular proposal.

Examples of a conflict of interest include:

- Employed by the same institution as the applicant(s)
- Actively involved in research collaborations with the applicants(s)
- Working closely with the applicant(s), for example as a co-author or PhD Supervisor, or has worked closely in the last 4 years
- Holding a current position on the governing body of or an honorary position within the institution(s) of the applicant(s)
- In receipt of personal remuneration in excess of £5000 per annum from the applicant's organisation
- Personal/family relationship with the applicant(s)

6. Assessment Criteria

The criteria for assessment will be:

- Track record of the applicant
- Applicant fit and their training / short project fit with the ANTI-VEC remit
- Value of the training opportunity / short project to the applicant's career
- Value for money.

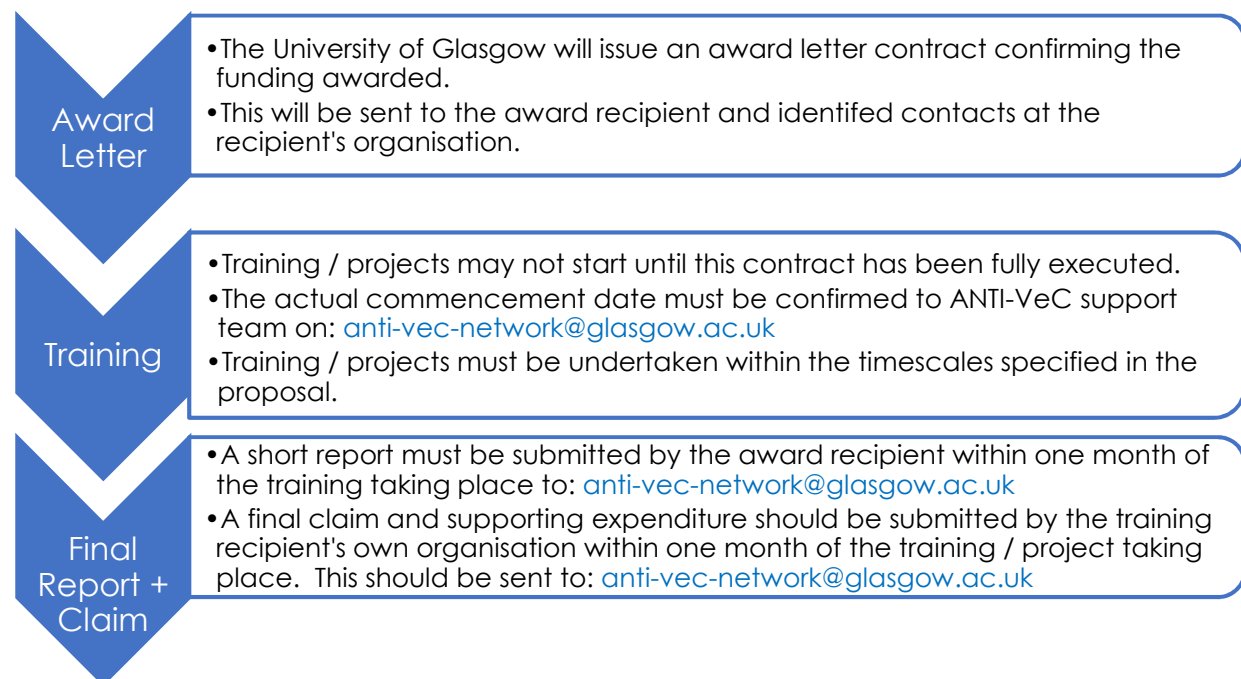
7. Notification of Review Results

Successful applicants will be sent award letters confirming the funds available within 2 weeks of the Committee decision. We aim to notify successful applicants within 4-5 weeks of application.

Funding awarded must be used to support activities detailed within the original application. Any changes post-award must be submitted to the Network Manager for prior approval.

Unsuccessful applicants will be informed promptly, and the Network Manager may pass on specific feedback if available.

8. Post Award Administration and Reimbursement Guidance



- ✓ Up to **maximum £10,000** is available to fund each Training Award and will be for actual costs incurred.
- ✓ Any underspend will be retained by ANTI-VeC.
- ✓ On completion of training / short project, recipients of awards are required to provide a **short report** about the benefits and impact this has/will have on their future career development. A template will be provided. This report must be submitted within one month of the training / project taking place.
- ✓ Reimbursement of costs will only be processed after the training / project has been completed. All expenses must relate exclusively to the award granted. The payment claim should be sent to the ANTI-VeC support team once the cost is incurred. Payment will be for actual expenditure up to the awarded value.

8.1 Reimbursement Guidance

- Please keep receipts for all your expenses. All claims must be supported by **original receipts** (credit card or bank statements will not be accepted);
- Payment of per diems will not be accepted. All expenditure to be claimed must be receipted;
- Payments will be made in GBP;
- Please note there are bank charges associated with international money transfers;
- Any expense deemed excessive or unreasonable by the ANTI-VeC Team will not be paid.

Costs will be reimbursed to your own organisation

- ✓ A detailed invoice, listing costs incurred (providing currency exchange rates where required) and your organisation's bank details should be submitted.
- ✓ The organisation must have an account which accepts GBP payments.
- ✓ If the bank account does not accept GBP payment, details of a "passthrough bank" known as: **Intermediary Bank***, must be provided.
- ✓ Your organisation should email: anti-vec-network@glasgow.ac.uk for advice.

*Explanation of Intermediary Bank Details:

A beneficiary bank is the receiving bank where you have your account, the Intermediary/correspondent bank is a third-party bank used by the beneficiary bank to facilitate international transfer and settlement of funds.

9. Publicity and Data Protection

A brief summary of successful applicants will be listed on the ANTI-VeC website and in other publicity.

Any publications, outputs or downstream funding must acknowledge funding awarded through ANTI-VeC as follows:

This work was supported by the Application of Novel Transgenic technology & Inherited symbionts to Vector Control (ANTI-VeC), funded by the GCRF Networks in Vector Borne Disease Research, which was co-funded by the BBSRC, MRC and NERC.

All funding comes from the BBSRC, so to meet the UK Research Councils' obligations for public accountability and the dissemination of information, non-confidential details of awards may also be made available on the Research Councils' websites and other publicly available databases, and in reports, documents and mailing lists. The BBSRC will use this information for research related activities, including but not limited to, statistical analysis in relation to the evaluation of BBSRC funding, study of trends and policy and strategy studies.

10. Useful Resources

- ✓ UK Government information on ODA strategic objectives:
<https://www.gov.uk/government/collections/official-development-assistance-oda--2>
- ✓ List of LMIC countries: <http://www.oecd.org/dac/stats/daclist.htm>

11. Our Funders

ANTI-VeC (BB/R005338/1) is one of four Global Challenges Research Fund (GCRF) Networks in vector-borne disease research that are co-funded by the Biotechnology and Biological Sciences Research Council (BBSRC), Medical Research Council (MRC) and Natural Environment Research Council (NERC). Three other vector-borne disease research networks have been funded.

1. The **Building out Vector-Borne Diseases in sub-Saharan Africa (BOVA)** network. BOVA aims to stimulate research in the area of vector-borne diseases and the built environment.
<https://www.bovanetwork.org/>
2. The **Community Network for African Vector-Borne Plant Viruses (CONNECTED)** network, which aims to build a sustainable network of international scientists and researchers to address the challenges of vector-borne plant viruses in Africa.
<https://www.connectedvirus.net>
3. The **Gnatwork** brings together workers on blackflies (*Simuliidae*), sandflies (*Psychodidae*) and biting midges (*Ceratopogonidae*) from around the world to address technical issues that arise when working on small biting flies. We aim to support and develop early career researchers working on these insects in countries receiving official development assistance (ODA) and also carry out high quality studies that will underpin future research efforts on these vectors.
<https://www.gnatwork.ac.uk>

12. Contact

If you have any questions regarding the application process, please contact:

Michelle Connolly

ANTI-VeC Network Manager

E: Michelle.Connolly@glasgow.ac.uk

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