

## No Detriment Policy

### Appendix 3 - Covid-19 Special Arrangements: Overall course results by level and by award

[Summary of course grades for 2019-20](#)

Detailed tables by Level, including examples

<a href="#">TABLE 1. Level 1 and Level 2 courses where no assessment was scheduled to have taken place after 15 March 2020</a>
<a href="#">TABLE 2. Level 1 and Level 2 courses where some assessment was scheduled to have taken place after 15 March</a>
<a href="#">TABLE 3. Level 3 non-honours courses where no assessment scheduled to take place after 15 March 2020</a>
<a href="#">TABLE 4. Level 3 non-honours courses where some or all assessment scheduled to take place after 15 March</a>
<a href="#">TABLE 5. Courses contributing to an Honours/Integrated Masters curriculum where no assessment scheduled to take place after 15 March 2020</a>
<a href="#">TABLE 6. Courses contributing to an Honours/Integrated Masters curriculum where some or all assessment scheduled to take place after 15 March</a>
<a href="#">TABLE 7. Postgraduate taught programmes: masters degrees, postgraduate diplomas and certificates: no first diet assessment scheduled to take place after 15 March 2020</a>
<a href="#">TABLE 8: Postgraduate taught programmes: masters degrees, postgraduate diplomas and certificates: courses where some first diet assessment scheduled to take place after 15 March</a>

[Course Grade return following reassessment](#)

### **Covid-19 Special Arrangements: Overall course results by level and by award**

The tables below set out the arrangements for determining course grades at the June 2020 exam boards. They distinguish between courses where all first diet assessment was complete by 15 March and courses where at least some of the first diet assessment took place after 15 March. This is because the course grades to be reported reflect the way that assessment has been affected by the Covid-19 pandemic. (So far as possible, the usual rules for determining course grades are followed.) Information in relation to the boards to be held in the autumn is included at the end of the Appendix.

The impacts of the pandemic include the following:

- Some scheduled assessments are not taking place. E.g. spring exams are not taking place for Level 1 and Level 2 courses. The grade CA will be used where cancelled assessments result in students not having completed enough assessment to justify an overall result being reported. Completion of 65% of the course assessment is being used as the relevant benchmark.
- Due to the disruption associated with Covid-19 it is anticipated that more students than usual will be unable to complete assessments scheduled after 15 March. Again, CA will be used where less than 65% of the course assessment has been completed.
- Some of the normal reassessment opportunities will not be available. This means that in some cases 'incomplete' grades (MV and CW relating to assessments due by 15 March) need to be treated differently from usual.
- Reassessment opportunities will be made available to a wider than normal population of students over the summer (summarised in [Appendix 4](#)). This is to reflect the fact that for a range of reasons students may not be able to complete assessment in the period impacted by Covid-19 or their performance in such assessment may be impacted.

Course grades and reassessment opportunities on professional/accredited programmes may differ from the arrangements set out here.

The tables cover course results for 1<sup>st</sup> diet assessments and for final returns where no reassessment opportunities are offered in 2019-20. Information on course grades for subsequent assessment diets will follow.

**Please note:** The no detriment principle does not apply to the calculation of course grades. Results achieved in assessments completed after 15 March should be aggregated with results achieved in assessments completed by 15 March in the normal way. E.g. a senior honours student achieves a B1 in an essay submitted on 1 March weighted at 70% of course assessment; the student also achieves a D3 in a test on 1 April weighted at 30%. The course grade to be reported is B3, reflecting all completed assessment. Under the No Detriment policy, the D3 component will, however, be set aside from calculation of the final GPA if it falls below the level of performance reflected in the baseline GPA (as long as sufficient other assessment has been completed).

## Summary of course grades for 2019-20

Full listings together with examples are given below but in summary the position is as follows:

1. Courses where all 1<sup>st</sup> diet assessment is complete by 15 March

### L1 and L2

A provisional or ratified 1<sup>st</sup> diet grade will already be available. This will stand as the 1<sup>st</sup> diet grade. A second diet grade should only be returned in the following circumstances:

1 <sup>st</sup> diet grade	Return 2 <sup>nd</sup> diet grade
<ul style="list-style-type: none"> <li>• E1 or below</li> <li>• CW</li> <li>• MV where missed component weighted <math>\leq 35\%</math> and aggregated grade D3 or above.</li> <li>• MV where missed component weighted <math>&lt; 35\%</math> and aggregated grade E1 or below</li> <li>• MV where missed component weighted <math>&gt; 35\%</math></li> </ul>	<ul style="list-style-type: none"> <li>• CA</li> <li>• CA</li> <li>• D3 or above</li> <li>• CA</li> <li>• CA</li> </ul>

### L3 non-honours, honours/integrated masters, PGT

A provisional or ratified 1<sup>st</sup> diet grade will already be available. This will stand as the 1<sup>st</sup> diet grade except in the following circumstances where a revision to the 1<sup>st</sup> diet grade should be made as indicated:

	1 <sup>st</sup> diet grade	Revised 1 <sup>st</sup> diet grade
Ordinary/designated degree – if student eligible to graduate	<ul style="list-style-type: none"> <li>• CW</li> <li>• MV</li> </ul>	<ul style="list-style-type: none"> <li>• CA</li> <li>• Actual grade if <math>\geq 65\%</math> assessment completed and D3 or above. Otherwise CA</li> </ul>
Final year honours/integrated masters – if student eligible to graduate	<ul style="list-style-type: none"> <li>• CW</li> </ul>	<ul style="list-style-type: none"> <li>• Actual grade aggregating all assessment components including 0 for missed component(s)</li> </ul>

	<ul style="list-style-type: none"> <li>• MV</li> </ul>	<ul style="list-style-type: none"> <li>• Actual grade if <math>\geq 75\%</math> of course assessment completed. Otherwise MV</li> </ul>
PGT where award usually made at June board – if student eligible to graduate*  *Where award usually not made until autumn board leave CW and MV unchanged	<ul style="list-style-type: none"> <li>• CW</li> <li>• MV</li> </ul>	<ul style="list-style-type: none"> <li>• CA</li> <li>• Actual grade if <math>\geq 65\%</math> assessment completed and D3 or above. Otherwise CA</li> </ul>

2. Courses where some or all 1<sup>st</sup> diet assessment is completed after 15 March

**L1 and L2, L3 non-honours, honours/integrated masters, PGT<sup>16</sup>**

	Grade to be returned
$\geq 65\%$ of course assessment complete, aggregated components give D3 or above*	<ul style="list-style-type: none"> <li>• D3 or above</li> </ul>
$\geq 65\%$ of course assessment complete, aggregated components give E1 or below*	<ul style="list-style-type: none"> <li>• CA</li> </ul>
$< 65\%$ of course assessment complete	<ul style="list-style-type: none"> <li>• CA</li> </ul>
*Where any component due by 15 March is missing without good cause, include 0 grade points in aggregation; where any component due by 15 March is missed with good cause accepted, set aside missing component in aggregation.	

<sup>16</sup> The threshold grade for the purposes of eligibility for course reassessment on a postgraduate taught masters programme is C3. However, CA should only be awarded for grades of E1 and below, not D1 and below. This reflects the fact that some taught masters programmes require the achievement of at least D3 in specified courses, and also the fact that some students who are initially registered on postgraduate masters programmes will exit with a postgraduate certificate or diploma, where the threshold grade is D3.

<p><u>Exceptions:</u></p> <p><b>&gt;35% of course assessment missed by 15 March without good cause</b>  Final year ordinary/designated degree – if student not yet eligible for award  PGT students award made in June – if student not yet eligible for award  PGT students award made in autumn</p> <p><b>Any component of assessment missed by 15 March without good cause</b>  Continuing honours/integrated masters  Final year honours/integrated masters – if student not yet eligible for award</p> <p><b>Any component of course assessment missed by 15 March with good cause accepted</b>  Final year ordinary/designated degree – if student not yet eligible for award  Continuing honours/integrated masters  Final year honours/integrated masters – if student not yet eligible for award  PGT students award made in June – if student not yet eligible for award  PGT students award made in autumn</p>	<ul style="list-style-type: none"> <li>• CW</li>   <li>• CW</li>   <li>• MV</li> </ul>
---	--

## Detailed tables by Level, including examples

### Level 1 and Level 2 courses

As there will be no reassessment opportunities, final course grades can be calculated and reported as soon as an exam board has confirmed the first diet result.

<b>TABLE 1. Level 1 and Level 2 courses where no assessment was scheduled to have taken place after 15 March 2020</b> (Almost all will be Semester 1 courses) <b>Impact of Covid-19 on available assessment: no reassessment diet available.</b>		
<b>1<sup>st</sup> diet course result<sup>17</sup></b>	<b>2<sup>nd</sup> diet course result<sup>18</sup></b>	<b>Action/reason</b>
D3 or above	(no return)	All assessment components aggregated as usual. There would not have been a second diet as the threshold grade was met.
E1 or below	CA	No opportunity exists for students to improve their performance through reassessment so second diet result is given as CA.
CW	CA	No opportunity exists for students to complete missed assessment so second diet result is given as CA.
CR	(no return)	A requirement for the award of credit has not been met (e.g. attendance). The absence of reassessment is irrelevant.
MV (where affected assessment is weighted at >35%)	CA	Some assessment missed or discounted through good cause (all before Covid affected period). CA will replace MV because no further assessment opportunity available so can't reach the 65% completion of assessment required for a grade.
MV (where affected assessment is weighted at <=35%)	D3 or above or CA	Aggregate complete assessment components, setting aside any missed through good cause. Report grade if D3 or above. Report CA if E1 or below because no further assessment opportunity available.

<sup>17</sup> This result may already have been communicated to the student either as a ratified result (if an exam board has taken place) or as a provisional result.

<sup>18</sup> Advice will follow on the extent to which these returns can be automated.

**TABLE 2. Level 1 and Level 2 courses where some assessment was scheduled to have taken place after 15 March**

(Semester 2 courses and session-long courses)

**Impact of Covid-19 on available assessment:**

- Level 1: no coursework after 15 March
- Level 1 and Level 2: No exams at April/May assessment diet
- No reassessment diet

As there are no reassessment opportunities, exam boards can be arranged as soon as convenient and grades returned.

Situation at June 2020 board	Course result	Action/reason with Examples
All components of assessment complete and achieved D3 or above	D3 or above	Aggregate on basis of performance in completed assessments. <ul style="list-style-type: none"> <li>- Completed 2 essays each weighted 50%, one at B1, one at C2. Report grade B3.</li> </ul>
All components of assessment complete and achieved E1 or below	CA	Aggregate on basis of performance in completed assessments. There is no opportunity to improve the performance through reassessment so report CA in place of aggregated grade. <ul style="list-style-type: none"> <li>- Completed 2 essays each weighted 50%, one at D2, one at F2. Report grade CA (not E2 which would be the aggregated result from the two essays).</li> </ul>
Completed $\geq 65\%$ of course assessment and achieved D3 or above	D3 or above	Aggregate on basis of performance in completed assessments, disregarding any assessments that did not take place. <ul style="list-style-type: none"> <li>- Completed essay weighted at 70%, graded at C1; test pre-15 March missed by student with <b>no</b> good cause, weighted at 10% graded H; presentation weighted at 20% did not take place. Report grade C3: aggregation includes a zero in relation to the test, presentation discounted as it did not take place.</li> <li>- Completed essay weighted at 70%, graded at C1; test missed by student <b>with</b> good cause, weighted at 10%; presentation weighted at 20% did not take place. Report grade C1, test is discounted from the aggregation because missed with good cause and presentation discounted as it did not take place.</li> <li>- Completed essay weighted 70% by 15 March, graded B3; did not submit report weighted 30% after 15 March (Covid-19 rules apply – good cause not in operation). Report grade B3, disregarding missed report.</li> </ul>
Completed $\geq 65\%$ of course assessment and achieved E1 or below	CA	Aggregate on basis of performance in completed assessments, disregarding any assessments that did not take place. There is no opportunity to improve the performance through reassessment so report CA in place of aggregated grade.

		<ul style="list-style-type: none"> <li>- Completed essay weighted at 70% at E2; exam weighted at 30% did not take place. Report CA</li> </ul>
Completed <65% of course assessment, due to missed assessment (with or without good cause) and/or assessment did not happen	CA	<p>There is no further opportunity to increase the proportion of completed assessment. No aggregation required.</p> <ul style="list-style-type: none"> <li>- Completed coursework weighted 50%; exam weighted 50% did not happen.</li> <li>- Did not submit coursework weighted 50% due by 15 March (no good cause); 50% exam did not happen.</li> <li>- Completed essay weighted 30%; did not submit essay weighted 30% due by 15 March (no good cause); exam weighted 40% did not happen.</li> <li>- Completed essay weighted 30%; did not submit essay weighted 30% (with good cause); 40% exam did not happen.</li> </ul>
By 15 March 2020 student was already unable to satisfy the minimum requirements for award of credit	CR	<ul style="list-style-type: none"> <li>- Failed to achieve a minimum attendance requirement (adjusted to take account of any sessions that were not delivered)</li> <li>- [An unusual scenario] By 15 March did not submit an assessment component weighted &gt;25% (not 35%, because this relates to the pre-Covid-19 period, so is covered by the usual rules) and did not submit at the reassessment opportunity if, exceptionally, the reassessment opportunity was also delivered before 15 March.</li> </ul>

<b>TABLE 3. Level 3 non-honours courses where no assessment scheduled to take place after 15 March 2020</b>		
(Almost all will be Semester 1 courses)		
<b>1<sup>st</sup> diet course result<sup>19</sup></b>	<b>Change to 1<sup>st</sup> diet course result required at June board</b>	<b>Action/reason</b>
D3 or above	(no change)	All assessment components aggregated as usual.
E1 or below	(no change)	All assessment components aggregated as usual. Usual rules on reassessment apply. Eligible for reassessment in August (2 <sup>nd</sup> diet) if not graduated by then.
CW	CA	<i>If student eligible to graduate:</i> Change to CA because credit is awarded despite the incomplete assessment.

<sup>19</sup> This result may already have been communicated to the student either as a ratified result (if an exam board has taken place) or as a provisional result.



	(no change – retain CW)	<i>If student not eligible to graduate:</i> Eligible for second assessment opportunity (2 <sup>nd</sup> diet). CW indicates that assessment is missing without good cause and that reassessment will be treated as a second diet.
CR	(no change)	A requirement for the award of credit has not been met. No further opportunity available. <ul style="list-style-type: none"> <li>- Not met an attendance requirement.</li> <li>- [Unusual scenario] By 15 March student did not submit an assessment component weighted &gt;25% (not 35%, because this relates to the pre-Covid-19 period, so is covered by the usual rules) and did not submit at the reassessment opportunity (if, exceptionally, the reassessment opportunity was delivered early).</li> </ul>
MV	D3 or above  CA  (no change – retain MV)	<i>If student eligible to graduate:</i> Aggregate completed components of assessment, discounting assessment missed through good cause. Credit is awarded despite the incomplete assessment. Use course grade if >=65% of course assessment complete and gives D3 or above, otherwise use CA. <ul style="list-style-type: none"> <li>- Completed essay weighted 70% at C1, missed December class test weighted 30% with good cause accepted. Return C1.</li> <li>- Completed December test weighted 30% at B2, missed essay weighted 70% with good cause accepted. Return CA.</li> </ul> <i>If student not eligible to graduate:</i> Student is required to complete further assessment in order to qualify for the award. Eligible for second assessment opportunity (1st diet) on components missed with good cause.

<b>TABLE 4. Level 3 non-honours courses where some or all assessment scheduled to take place after 15 March</b> (Will include some semester 1 courses, all semester 2 courses and all session-long courses)		
<b>Situation at June board</b>	<b>Course result</b>	<b>Examples</b>
All course assessment complete and achieved D3 or above	D3 or above	Aggregate all assessment components as usual - Completed 2 essays each weighted 50%, one at B1 (by 15 March), one at C2 (after 15 March). Report grade B3.
All course assessment complete and achieved E1 or below	CA	Aggregate all assessment components as usual - Completed an essay weighted 50% (by 15 March) at D2, and April exam weighted 50% at F2. Report grade CA (not E2 which would be the aggregated result).
Completed $\geq$ 65% of course assessment and achieved D3 or above. All missing assessment relates to the period affected by Covid-19, i.e. after 15 March	D3 or above	Aggregate all assessment components as usual - Completed essay weighted at 70%, graded B1 (by 15 March); missed test weighted at 30% (after 15 March, Covid-19 rules apply – good cause not in operation). Report grade B1, disregarding the missed test.
Completed $\geq$ 65% of course assessment and achieved E1 or below. All missing assessment relates to the period affected by Covid-19, i.e. after 15 March	CA	Aggregate all assessment components as usual. - Completed project weighted 70% by 15 March at E3; missed April exam weighted 30% after 15 March, Covid-19 rules apply – good cause not in operation). Report CA (not E3 which would otherwise have been the result.)
Completed $<$ 65% of course assessment. All missing assessment relates to the period affected by Covid-19, i.e. after 15 March	CA	Insufficient assessment completed, no aggregation required. - Achieved A5 in 50% coursework submitted by 15 March; did not take 50% April exam (after 15 March, Covid-19 rules apply – good cause not in operation). - Achieved E2 in 50% coursework submitted after 15 March; did not take 50% April exam (after 15 March, Covid-19 rules apply – good cause not in operation).



	CA	<p>the result for the completed component, with the test set aside for good cause).</p> <p>Completed &lt;65% of course assessment. Insufficient assessment completed to award a grade. No aggregation required.</p> <ul style="list-style-type: none"> <li>- Missed test weighted at 20% by 15 March with good cause; completed essay weighted at 30% after 15 March; did not take April exam weighted at 50% (after 15 March, Covid-19 rules apply – good cause not in operation).</li> </ul>
	MV	<p><u>Student not yet eligible to graduate</u></p> <p>As student is not eligible to graduate, further assessment requires to be completed. MV indicates assessment missed before the period affected by Covid-19.</p> <ul style="list-style-type: none"> <li>- Missed a test in February weighted at 30% with good cause; completed exam weighted at 70% in April at E2.</li> <li>- Missed test weighted at 60% by 15 March with good cause; did not take April exam weighted at 40% (after 15 March, Covid-19 rules apply – good cause not in operation).</li> </ul>
By 15 March 2020 student was already unable to satisfy the minimum requirements for award of credit	CR	<p>No further assessment opportunities can be offered on this course.</p> <ul style="list-style-type: none"> <li>- Failed to achieve a minimum attendance requirement (adjusted to take account of any sessions that were not delivered).</li> <li>- [An unusual scenario] By 15 March did not submit an assessment component weighted &gt;25% (not 35%, because this relates to the pre-Covid-19 period so is covered by the usual rules) and did not submit at the reassessment opportunity if, exceptionally, the reassessment opportunity was also delivered before 15 March.</li> </ul>

**TABLE 5. Courses contributing to an Honours/Integrated Masters curriculum where no assessment scheduled to take place after 15 March 2020**

(Almost all will be Semester 1 courses.)

1 <sup>st</sup> diet course result <sup>20</sup>	Change to 1 <sup>st</sup> diet course result required at June board	Action/reason with Examples
D3 or above	(no change)	All assessment components aggregated as usual.
E1 or below	(no change)	All assessment components aggregated as usual. (Not eligible for reassessment: normal position for honours. No Covid-19 impact.)
CW	<p>(no change – retain CW)</p> <p>Actual grade</p>	<p>Component(s) of assessment missed without good cause (before 15 March).</p> <p><i>Continuing students</i> CW indicates that review is needed at future final exam board of the amount of assessment that has been missed across the programme without good cause. Rules for the amount of assessment required overall are yet to be confirmed but will take account of Covid-19 disruption.</p> <p><i>Final year students</i> <u>Student eligible to graduate</u></p> <ul style="list-style-type: none"> <li>Course grade should be calculated including in the aggregation 0 for the component missed by 15 March without good cause. Actual grade will be reported including where this is below D3 as this assessment has not been affected by Covid-19.<sup>21</sup></li> </ul> <p><u>Student not yet eligible to graduate</u></p>

<sup>20</sup> This result may already have been communicated to the student either as a ratified result (if an exam board has taken place) or as a provisional result.

<sup>21</sup> **NOTE on CW/CR on honours/integrated masters programme.** The usual rule in the Code of Assessment is that credit will be refused if more than 25% of the assessment across the whole programme is missed without good cause. In the current circumstances this has been amended slightly: by 15 March no more than 25% of the programme assessment should have been missed without good cause. Such cases are likely to be identified before the final exam board and students are most likely then to be considered in terms of eligibility for the award of an ordinary/designated degree.

	CW	- Indicates that further assessment is required and review is needed at final exam board of the amount of assessment that has been missed across the programme without good cause.
CR	(no change)	Student failed to satisfy a mandatory requirement for award of credit (e.g. attendance).
MV	<p>(No change – retain MV)</p> <p>Actual grade</p> <p>(No change – retain MV)</p> <p>(No change – retain MV)</p>	<p>Good cause claim accepted in relation to a component of course assessment by 15 March 2020.</p> <p><i>Continuing students</i> Opportunity to make up missed component(s) as a 1<sup>st</sup> diet in line with usual local practice in August or the following spring (though this may not be <u>required</u> as threshold for progression is completion of <math>\geq 65\%</math> of assessment for the year).</p> <p><i>Final year students</i> <u>If eligible for award:</u></p> <ul style="list-style-type: none"> <li>• If completed <math>\geq 75\%</math><sup>22</sup> of course assessment, aggregate component results, setting aside component missed with good cause, report actual grade (even if below D3).</li> <li>• If completed <math>&lt; 75\%</math> of course assessment report MV.</li> </ul> <p><u>If not eligible for award:</u></p> <ul style="list-style-type: none"> <li>- Opportunity to make up missed component(s) as a 1<sup>st</sup> diet.</li> </ul>

---

<sup>22</sup> 75% not 65% because this relates to the pre-Covid period.

**TABLE 6. Courses contributing to an Honours/Integrated Masters curriculum where some or all assessment scheduled to take place after 15 March.**

(Some semester 1 courses, all semester 2 courses and session-long courses)

Situation at June board	Course result to be reported	Examples
All components of assessment for the course completed and achieved D3 or above	D3 or above	Aggregate all assessment components as usual - Completed 2 essays each weighted 50%, one at B1 (by 15 March), one at C2 (after 15 March). Report grade B3.
All components of assessment for the course completed and achieved E1 or below	CA	Aggregate all assessment components as usual - Completed 2 essays each weighted 50%, one at D2 (by 15 March), one at E3 (after 15 March). Report grade CA (not E1 which would be the actual aggregated result).
Completed $\geq 65\%$ of course assessment and achieved D3 or above Missing assessment relates only to the post-15 March period (see below for other missed assessment: CW, MV).	D3 or above	Aggregate component results from all completed assessments: - Completed essay weighted 70%, graded B1 (by 15 March); missed test weighted at 30% (after 15 March, Covid-19 rules apply – good cause not in operation). Report B1, disregarding the missed test.
Completed $\geq 65\%$ of course assessment and achieved E1 or below. Missing assessment relates only to post-15 March period (see below for other missed assessment: CW, MV).	CA	Aggregate component results from all completed assessments: - Completed an essay weighted 50% (by 15 March) at D2, and April exam weighted 50% at F2. Report grade CA (not E2, which would be the aggregated result).
Completed $< 65\%$ of course assessment Missing assessment relates only to post-15 March period (see below for other missed assessment: CW, MV).	CA	No aggregation necessary: insufficient assessment completed to award a grade - Completed 50% coursework (by 15 March); did not take 50% April exam (after 15 March, Covid-19 rules apply – good cause not in operation). - Completed 50% coursework submitted after 15 March; did not take 50% April exam (after 15 March, Covid-19 rules apply – good cause not in operation).

By 15 March some component(s) of assessment missed <b>without good cause.</b>	<p>CW</p>     <p>Actual grade D3 or above</p> <p>CA</p> <p>CA</p>   <p>CW</p>	<p><i>Continuing students</i></p> <ul style="list-style-type: none"> <li>• CW indicates that review is needed at future final exam board of the amount of assessment that has been missed across the programme without good cause. Rules for the amount of assessment required across the programme are yet to be confirmed but will take account of Covid-19 disruption.</li> </ul> <p><i>Final year students</i></p> <p><u>Student eligible to graduate</u>  Course grade should be calculated including in the aggregation 0 for the component missed by 15 March without good cause<sup>23</sup></p> <ul style="list-style-type: none"> <li>- Test weighted 30% missed by 15 March without good cause; exam weighted 70% completed in April at B2. Aggregate including a 0 for the missed test. Report grade D1.</li> <li>- Test weighted 30% missed by 15 March without good cause; exam weighted 70% completed in April at D2. Aggregate including a 0 for the missed test. Report CA (not E2 which would be aggregated grade.)</li> <li>- Test weighted 50% missed by 15 March without good cause; exam weighted 50% completed in April. Insufficient assessment completed to award a grade.</li> </ul> <p><u>Student not yet eligible to graduate</u>  Indicates that further assessment is required and review is needed at final exam board of the amount of assessment that has been missed across the programme without good cause.</p>
By 15 March some component(s) of assessment missed <b>with good cause accepted.</b>	MV	<p><i>Continuing students</i></p> <p>MV indicates that an outstanding opportunity exists to complete component missed with good cause as a 1<sup>st</sup> diet.</p>

<sup>23</sup> **NOTE on CW/CR on honours/integrated masters programme.** The usual rule in the Code of Assessment is that credit will be refused if more than 25% of the assessment across the whole programme is missed without good cause. In the current circumstances this has been amended slightly; by 15 March no more than 25% of the programme assessment should have been missed without good cause. Such cases are likely to be identified before the final exam board and students are most likely then to be considered in terms of eligibility for the award of an ordinary/designated degree.



		<ul style="list-style-type: none"> <li>- Did not submit 50% coursework due by 15 March (with good cause); achieved C3 in 50% exam.</li> </ul> <p><i>Final year students</i></p> <p><u>If eligible to graduate:</u></p> <p>Return appropriate grade aggregating all completed components, disregarding any not completed where good cause has been accepted.</p> <ul style="list-style-type: none"> <li>- Test weighted 25% missed by 15 March with good cause; exam weighted 75% completed in April, graded B3. Return grade B3 as &gt;=65% of course assessment complete, missed test disregarded.</li> <li>- Test weighted 25% missed by 15 March with good cause, exam weighted 75% completed in April, graded E1. Return grade CA as aggregated result is below D3.</li> <li>- Coursework weighted 50% missed by 15 March with good cause; completed exam weighted 50% in April. Return CA as &lt;65% of course assessment complete. No aggregation required.</li> </ul> <p><u>If not eligible to graduate:</u></p> <p>Return MV to indicate that an outstanding opportunity exists to complete component missed with good cause as a 1<sup>st</sup> diet.</p> <ul style="list-style-type: none"> <li>- Did not submit 50% coursework by 15 March with good cause; achieved C3 in 50% exam.</li> <li>- Did not complete 20% test by 15 March with good cause, achieved E2 in 80% weighted exam in April.</li> <li>- Did not complete 50% essay by 15 March with good cause, did not take exam weighted 50% in April.</li> </ul>
Actual grade	CA	
	CA	
	MV	
By 15 March student was already unable to satisfy the minimum requirements for the award of credit	CR	Failed to achieve a minimum attendance requirement (adjusted to take account of any sessions that were not delivered)

**TABLE 7. Postgraduate taught programmes: masters degrees, postgraduate diplomas and certificates: no first diet assessment scheduled to take place after 15 March 2020**

(Almost all will be Semester 1 courses.)

1 <sup>st</sup> diet course result <sup>24</sup>	Change to 1 <sup>st</sup> diet course result required at June board	Action/reason with Examples
D3 <sup>25</sup> or above	(no change)	All assessment components aggregated as usual. Usual rules on reassessment apply.
E1 or below	(no change)	All assessment components as usual. Usual rules on reassessment apply.
CW	<p>CA</p> <p>(no change – retain CW)</p> <p>(no change – retain CW)</p>	<p><i>Where the award is normally made at the June board (e.g. PG Diploma)</i></p> <p><u>Student eligible for award</u> Change to CA because credit is awarded despite the incomplete assessment.</p> <p><u>Student not yet eligible for award</u> Eligible for second assessment opportunity (2<sup>nd</sup> diet). CW indicates that assessment is missing without good cause and that reassessment will be treated as a second diet.</p> <p><i>Where the award is not usually made until the autumn board</i></p> <p>Retain CW because further assessment may be undertaken and CW is an indicator that assessment is missing without good cause reassessment will be a second diet. (This applies even where the progress requirement on a masters degree has been satisfied, as the student may elect to complete additional assessment in August.)</p>
CR	(no change)	<p>A requirement for the award of credit has not been met. No further opportunity available.</p> <ul style="list-style-type: none"> <li>- Not met an attendance requirement.</li> <li>- [Unusual scenario] By 15 March student did not submit an assessment component weighted &gt;25% (not 35% because this is pre-Covid and so is</li> </ul>

<sup>24</sup> This result may already have been communicated to the student either as a ratified result (if an exam board has taken place) or as a provisional result.

<sup>25</sup> The threshold grade for the purposes of eligibility for course reassessment on a postgraduate taught masters programme is C3. However, CA should only be awarded for grades of E1 and below, not D1 and below. This reflects the fact that some taught masters programmes require the achievement of at least D3 in specified courses, and also the fact that some students who are initially registered on postgraduate masters programmes will exit with a postgraduate certificate or diploma, where the threshold grade is D3.

		covered by the usual rules) and did not submit at the reassessment opportunity (if, exceptionally, the reassessment opportunity was delivered early).
MV	<p>D3 or above</p> <p>CA</p> <p>(no change – retain MV)</p> <p>(no change – retain MV)</p>	<p><i>Where the award is normally made at the June board (e.g. PG Diploma)</i></p> <p><u>Student eligible for award</u> Aggregate completed components of assessment, discounting assessment missed through good cause. Credit is awarded despite the incomplete assessment. Use course grade if <math>\geq 65\%</math> of course assessment complete and gives D3<sup>26</sup> or above, otherwise use CA.</p> <ul style="list-style-type: none"> <li>- Completed essay weighted 70% at C1, missed December class test weighted 30% with good cause accepted. Return C1.</li> <li>- Completed December test weighted 30% at B2, missed essay weighted 70% with good cause accepted. Return CA, insufficient assessment completed to return a grade.</li> </ul> <p><u>If student not yet eligible for award</u> Student is required to complete further assessment in order to qualify for the award. Eligible for second assessment opportunity (1st diet) on components missed with good cause.</p> <p><i>Where the award is not usually made until the autumn board</i> Retain MV because further assessment may be undertaken and MV is an indicator that assessment is missing without good cause and reassessment will be a first diet. (This applies even where the progress requirement on a masters degree has been satisfied, as the student may elect to complete additional assessment.)</p>

---

<sup>26</sup> The threshold grade for the purposes of eligibility for course reassessment on a postgraduate taught masters programme is C3. However, CA should only be awarded for grades of E1 and below, not D1 and below. This reflects the fact that some taught masters programmes require the achievement of at least D3 in specified courses, and also the fact that some students who are initially registered on postgraduate masters programmes will exit with a postgraduate certificate or diploma, where the threshold grade is D3.

**TABLE 8: Postgraduate taught programmes: masters degrees, postgraduate diplomas and certificates: courses where some first diet assessment scheduled to take place after 15 March**

(Some Semester 1 courses, all Semester 2 and session-long courses)

Situation at June board	Course result	Action/reason with Examples
All course assessment complete and achieved D3 <sup>27</sup> or above	D3 or above	Aggregate all assessment components as usual - Completed 2 essays each weighted 50%, one at B1 (by 15 March), one at C2 (after 15 March). Report grade B3.
All course assessment complete and achieved E1 or below	CA	Aggregate all assessment components as usual - Completed an essay weighted 50% (by 15 March) at D2, and April exam weighted 50% at F2. Report grade CA (not E2 which would be the aggregated result).
Completed $\geq 65\%$ of course assessment and achieved D3 or above All missing assessment relates to the period affected by Covid-19, i.e. after 15 March	D3 or above	Aggregate on the basis of performance in completed assessments. - Completed 70% essay B1 (by 15 March); missed test weighted at 30% (after 15 March, Covid-19 rules apply – good cause not in operation). Report B1, disregarding missed test.
Completed $\geq 65\%$ of course assessment and achieved E1 or below. All missing assessment relates to the period affected by Covid-19, i.e. after 15 March	CA	Aggregate on the basis of performance in completed assessments. - Completed an essay weighted 50% (by 15 March) at D2, and April exam weighted 50% at F2. Report grade CA (rather than E2 which would be the aggregated result).
Completed $< 65\%$ of course assessment All missing assessment relates to the period affected by Covid-19, i.e. after 15 March	CA	No aggregation necessary: insufficient assessment completed to award a grade. - Completed coursework weighted 50% by 15 March; did not take April exam weighted 50%. - Completed coursework weighted 50% submitted after 15 March; did not take 50% April exam.

<sup>27</sup> The threshold grade for the purposes of eligibility for course reassessment on a postgraduate taught masters programme is C3. However, CA should only be awarded for grades of E1 and below, not D1 and below. This reflects the fact that some taught masters programmes require the achievement of at least D3 in specified courses, and also the fact that some students who are initially registered on postgraduate masters programmes will exit with a postgraduate certificate or diploma, where the threshold grade is D3.

<p>Course includes some assessment due by 15 March that was missed <b>without good cause</b></p>	<p>CA</p> <p>CW</p> <p>CW</p>	<p><i>Where the award is normally made at the June board (e.g. PG Diploma)</i>  <u>Student eligible for award</u>  Change to CA because credit is awarded despite the incomplete assessment</p> <p><u>Student not yet eligible for award</u>  Eligible for second assessment opportunity (2<sup>nd</sup> diet). CW indicates that assessment is missing without good cause and that reassessment will be treated as a second diet.</p> <p><i>Where the award is not usually made until the autumn board</i>  Further assessment may be undertaken and CW is an indicator that as assessment is missing without good cause reassessment will be a second diet. (This applies even where the progress requirement on a masters degree has been satisfied, as the student may elect to complete additional assessment in August.)</p>
<p>By 15 March assessment missed <b>with good cause accepted</b></p>	<p>D3 or above</p> <p>CA</p> <p>CA</p>	<p><i>Where the award is normally made at the June board (e.g. PG Diploma)</i>  <u>Student eligible for award</u>  Completed <math>\geq 65\%</math> of course assessment and achieved D3 or above</p> <ul style="list-style-type: none"> <li>- Missed a test in February weighted 30% with good cause; completed exam weighted at 70% in April at B1. Report B1 (with the test set aside for good cause).</li> </ul> <p>Completed <math>\geq 65\%</math> of course assessment and achieved E1 or below</p> <ul style="list-style-type: none"> <li>- Missed a test in February weighted at 30% with good cause; completed exam weighted at 70% in April at E2. Report CA (not E2 which would be the aggregated result with the test set aside for good cause).</li> </ul> <p>Completed <math>&lt; 65\%</math> of course assessment. Insufficient assessment completed to award a grade. No aggregation required.</p> <ul style="list-style-type: none"> <li>- Missed test weighted at 20% by 15 March with good cause; completed essay weighted at 30% after 15 March; did not take April exam weighted at 50% (after 15 March, Covid-19 rules apply – good cause not in operation).</li> </ul>

	MV	<u>Student not yet eligible for award</u> Eligible for second assessment opportunity (1st diet). MV indicates that assessment is missing with good cause.
	MV	<i>Where the award is not usually made until the autumn board</i> Further assessment may be undertaken and MV is an indicator that as assessment is missing with good cause reassessment will be a first diet. (This applies even where the progress requirement on a masters degree has been satisfied, as the student may elect to complete additional assessment in August.)
By 15 March 2020 student was already unable to satisfy the minimum requirements for award of credit	CR	<ul style="list-style-type: none"> <li>- Failed to achieve a minimum attendance requirement (adjusted to take account of any sessions that were not delivered)</li> <li>- [Unusual scenario] By 15 March did not submit an assessment component weighted &gt;25% (not 35% because this is pre-Covid so is covered by the usual rules) and did not submit at the reassessment opportunity (if, exceptionally, the reassessment opportunity was delivered early).</li> </ul>

## Course Grade return following reassessment

Grades returned from the summer reassessment period should follow the principles outlined in the tables above.

In relation to assessment initially taken after 15 March:

- any improved performance at reassessment should be returned as a revised 1<sup>st</sup> diet course grade. If the performance is worse, the first grade should be retained. This includes where the grade is CA.
- Where two components from one course are retaken and one is an improved performance and the other is not, the revised course grade should reflect the best performances on each component.

For course results following reassessment, special attention should be paid to whether the grade is reported as a first diet or a second diet result.

<b>1<sup>st</sup> diet assessment: all undertaken by 15 March</b>			
E.g. on a PGT programme, semester 1 course: Essay submitted November E2 (50%), Exam taken in December D3 (50%); <b>1st diet</b> course result E1			
<i>Reassessment undertaken</i>	<i>Reassessment results</i>	<i>Course result to be returned</i>	<i>Note</i>
All completed by 15 March (This is unusual as reassessment for full-time students is usually undertaken over the summer.)	Essay D1 Exam C2	C3 - <b>2<sup>nd</sup> diet</b>	No further reassessment opportunity as 2 <sup>nd</sup> diet completed prior to period covered by No Detriment policy
Some or all after 15 March E.g. Essay re-submitted 1 March, exam retaken in August	Essay D1 Exam C2	C3 - <b>2<sup>nd</sup> diet</b>	For the exam there may be a further opportunity as reassessment took place within the period covered by the ND policy*

<b>1<sup>st</sup> diet assessment: some undertaken by 15 March, some after 15 March</b>			
E.g. on a PGT programme, semester 1 course, Essay submitted November E2 (50%), exam taken in April D3 (50%); <b>1<sup>st</sup> diet</b> course result CA (as aggregated grade E1 is below D3)			
<i>Reassessment undertaken</i>	<i>Reassessment results</i>	<i>Course result to be returned</i>	<i>Note</i>
Some by 15 March, some after 15 March E.g. Essay re-submitted 1 March, exam retaken in August. (Although the resubmitted essay result is available at the June board, it must not be included in the 1 <sup>st</sup> diet grade returned at that time.)	Essay D1 Exam C2	D2 – (Essay E2 + Exam C2) at autumn board replace <b>1<sup>st</sup> diet</b> result because the resat exam replaces the first attempt taken within the period covered by the ND policy. C3 – (Essay D1 + Exam C2) <b>2<sup>nd</sup> diet</b>	No further reassessment opportunity exists for the essay as the resubmission took place prior to the period covered by the ND policy. In some circumstances, there may be a further opportunity on the exam as it was resat within the period covered by the ND policy*
<b>1<sup>st</sup> diet assessment all undertaken after 15 March</b>			
E.g. on a PGT programme, semester 2 course, Essay submitted 1 April E2 (50%), exam taken in April D3 (50%); <b>1<sup>st</sup> diet</b> result CA (as aggregated grade E1 is below D3)			
<i>Reassessment undertaken</i>	<i>Reassessment results</i>	<i>Course result to be returned</i>	<i>Note</i>
All reassessment completed after 15 March Essay submitted over the summer Exam resat in August	Essay D1 Exam C2	C3 – replace <b>1<sup>st</sup> diet</b> result	This is still a 1 <sup>st</sup> diet result because both components were originally taken during the period covered by the ND policy. In some circumstances, a further opportunity may be available on both components as they were retaken with that period too.*

\*Further opportunities will be limited. These are set out in [Appendix 4](#).