**IMPACT CASE STUDY TEMPLATE**

If you have an Impact Case Study formally written up as part of a previous or present REF submission, please answer questions 1–6 below, and include the Impact Case Study (as submitted, or currently drafted) with your promotion application form along with this template.

If you have impact that has not been written up as part of a previous or present REF submission, please answer questions 1–9.

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| --- | --- |
| 1. **Title of case study/impact:**
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| 1. **Details of staff who contributed to the case study/impact:**
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| 1. **Indicate your role in the case study/impact (tick as appropriate):**
 | 1. Leading Role
 | 1. Key Contributor
 |
| 1. **Brief description of your contribution to this case study/impact** (maximum 50 words)**:**
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| 1. **REF submission status:**
	1. Did the impact lead to a case study submitted to REF2014?
	2. Will the impact lead to a case study being submitted to REF2021? Please provide details.
	3. Was the impact considered as a potential case study to be submitted to REF2014/ REF2021? Please provide details.
	4. My impact has never been considered as part of a REF submission.
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| 1. **Provide evidence for the likely grading of the case study that was, or could have been, derived from the impact, at 3\* or 4\* quality****[[1]](#footnote-1),[[2]](#footnote-2) (e.g. based on actual REF results, outcome of internal calibration exercises, validation from a recognised external body):**
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| 1. **Summary of the impact (**maximum 50 words):

 This section should briefly state what specific impact is being described in the case study. |
| 1. **References to the research (**maximum of six references):

 This section should provide references to key outputs from the research underpinning the impact. Underpinning research outputs may include the full range of types listed in the output glossary (see Annex K**2**) and are not limited to printed academic work. Project funding may also be listed. |
| 1. **Details of the impact** (maximum 250 words):
	1. Details of the beneficiaries – who or what community, constituency or organisation has benefitted, been affected or impacted on.
	2. Details of the nature of the impact – how they have benefitted, been affected or impacted on.
	3. Evidence or indicators of the extent of the impact described, as appropriate to the case being made. Please identify the source of any evidence quoted.
	4. Dates of when these impacts occurred.
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1. Impacts are assessed according to their ‘reach’ and ‘significance’. A 4\* case study is one that demonstrates outstanding impacts in terms of their reach and significance. A 3\* case study is one that demonstrates very considerable impacts in terms of their reach and significance. ‘Reach’ and ‘significance’ are assessed as a whole, rather than as separate criteria. [↑](#footnote-ref-1)
2. For reference, see Annex G, Annex K and Table A3 of the REF2021 Guidance on Submissions, and the references within: <https://www.ref.ac.uk/media/1092/ref-2019_01-guidance-on-submissions.pdf> [↑](#footnote-ref-2)