

How to register with the University and choose and enrol on your courses:

Registration and Enrolment are completed through your MyGlasgow account. You can find the instructions for both processes at:

REGISTRATION: <https://www.gla.ac.uk/myglasgow/registry/registration/>

ENROLMENT: <https://www.gla.ac.uk/myglasgow/registry/enrolment/>

Registration:

Registration is run by the University's central services. You will receive an email from the University in early August informing you that Registration is open for you. Registration has two elements, academic registration and financial registration. You can choose courses once you have completed the first of these. Please be aware that once you have completed the second you may have committed to paying the University a proportion of your fees even if you thereafter decide not to take up your programme of study

Choosing and enrolling on your courses:

We recommend you enrol on your courses as soon as you can. Enrolment for each academic session opens on the same day as Registration. Enrolment for all optional courses for your degree is on a first come first served basis and spaces on each course are limited to avoid dilution of the postgraduate experience.

'Enrol by my requirements' in your MyGlasgow account is the most straightforward way to enrol on your courses.

It is your responsibility to ensure that you have enrolled in the correct number of courses for the correct number of credits.

History optional courses running this session are those which you have been sent details of on your acceptance of a place with us. These courses are also listed in 'Enrol by my requirements' and in the History MSc degrees Programme Handbook. Three History courses compulsory to particular degree programmes (HIST5008, Gender, Politics and Power; HIST5107, Gender, Culture and Text; HIST5145 Reading Early Modern History) are also available as optional courses to other students (though spaces are reserved for students required to take them).

War Studies courses are also available to you, but places may well be reserved for War Studies programme students. Please ask your programme convenor to confirm with their counterpart in War Studies that you may take their course once you have enrolled. If that permission is not granted you may well be administratively removed from the course.

Outside Subject courses: You may normally take one optional course in an outside subject, with the permission of your own programme convenor and the convenor of the programme to which the course belongs. You may seek this after you have enrolled for the course, but if you do not have it, you may well be administratively removed from the course. You can find the list of these courses available to you this year in 'enrol by my requirements'. If you wish to take more than one course in an outside subject you must seek the permission of your programme convenor before you enrol in a second course.

Changing Courses: your MyGlasgow account allows you to unenrol from a course until two weeks into the teaching period of the semester the course takes place in, but please ensure that you can enrol on the new course of your choice first, before you 'unenrol'.

Part-time students: Once you have enrolled on your courses, please ask the course administrator if you wish to change to different ones. Enrolling in a new course yourself will lead to additional fees being calculated for you by the MyGlasgow system.

Getting stuck with course choice and enrolment: MyGlasgow isn't always easy = if you get stuck please email the programme convenor Steve Marritt at: Stephen.Marritt@glasgow.ac.uk