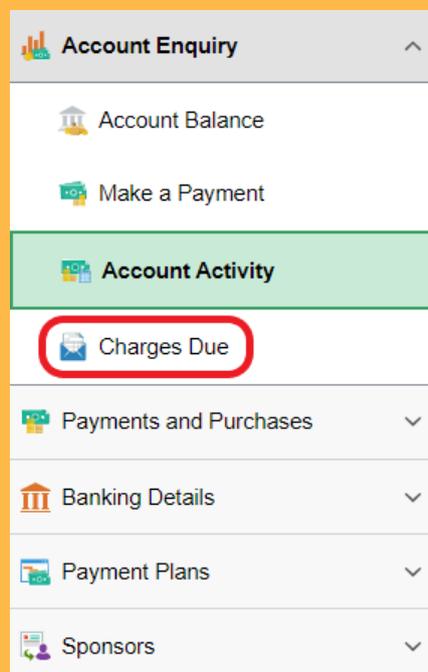


How to print an invoice



1. Log in to MyCampus and select the Finances tile from the Student Homepage.



2. Select Charges Due from the Account Enquiry dropdown list on the left.

Total Amount Due

1,820.00

Please click the link **ONLY** once and be patient; it may take as many as 60 seconds to display the PDF, depending on factors related to our system and your system. Different browsers may create a new tab or a new window to display the PDF.

Student Billing Summary

Invoice/Statement Date 	Invoice Number
02/23/2023	INV:STUDENT:0001859809

Currency used is Pound Sterling

3. Click the most recent Invoice Number. Your invoice will open in a new tab as a PDF.