**Radboud - Glasgow Collaboration Fund 2023-2024**

**Application Form for Staff Mobility Grants***Deadline for Application submissions: 3 weeks before departure*

Please send a PDF version of the signed application form to

externalrelations-partnershipfunding@glasgow.ac.uk AND glasgow@ru.nl

**1. APPLICANT**

|  |  |
| --- | --- |
| **Full name** |  |
| **University (Radboud or Glasgow)** |  |
| **Position** |  |
| **Faculty/ School/Department/Research Institute** |  |
| **E-mail address** |  |
| **Phone number** |  |

**2. HOST**

|  |  |
| --- | --- |
| **Full name** |  |
| **University (Radboud or Glasgow)** |  |
| **Position** |  |
| **Faculty/ School/Department/Research Institute** |  |
| **E-mail address** |  |
| **Phone number** |  |

**3. Proposed date of travel**

|  |  |
| --- | --- |
| **Start date** |  |
| **End date** |  |
| **Total number of days** |  |

**4. NATURE OF THE VISIT (MAX. one page)**

Describe in your own words the purpose of your visit:

* Main objectives and proposed activities;
* Proposed work plan for the visit;
* Academics/colleagues with whom you plan to meet and work;
* Description of the degree to which the selection criteria (7. Selection Criteria) mentioned in *Guidelines for Mobility Applicants* are met;
* Resources you hope to use.

|  |
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|  |

**5. Budget**

All amounts should be provided in British Pounds (GBP). Budgets should be based on approximate costings as provided in Point 4 of the Guidelines (Budget).

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Item Description** | **Requested Funds** | **External Contributions (if any)** |
| **Item 1** |  |  |  |
| **Item 2** |  |  |  |
| **Item 3** |  |  |  |
| **Item 4** |  |  |  |

**Total budget requested (max GBP 2,000)**

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| --- |
|  |

**6. Your feedback**

The Steering Group is keen to hear your thoughts on the application process, the application form and accompanying guidelines.

Please provide any comments or suggestions for improvement in the text box below:

**7. Approvals**

**Signature**

I declare that I have read and understood the Funding Guidelines.

Date:

Signature:

Name:

**Approval from the Head of School/Faculty/Service:**

I endorse this application.

Faculty/School/Research Institute/Service:

Name:

Date:

Signature:

**8. Submission**

The deadline for submitting your application is **3 weeks before your departure.**

Please send the **pdf version of the** **signed document** to externalrelations-partnershipfunding@glsagow.ac.uk AND glasgow@ru.nl

For more information please contact:

* **University of Glasgow** – externalrelations-partnershipfunding@glasgow.ac.uk
* **Radboud University** – glasgow@ru.nl