­­­­­­­­­**Notification of Participation in Strike Action (Part 1) or Action Short of a Strike (Part 2)**

*Please complete the sections of the form(s) below in relation to both Strike Action and Action Short of a Strike as applicable.*

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Employee Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**School/Research Institute/College/Service:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 1: STRIKE ACTION**

I confirm that I (will be taking part/did take part) in strike action on the following dates:

**February**

|  |  |
| --- | --- |
| Thursday 22nd February 2018 |  |
| Friday 23rd February 2018 |  |
| Monday 26th February 2018 |  |
| Tuesday 27th February 2018 |  |
| Wednesday 28th February 2018 |  |

**March**

|  |  |
| --- | --- |
| Monday 5th March 2018 |  |
| Tuesday 6th March 2018 |  |
| Wednesday 7th March 2018 |  |
| Thursday 8th March 2018 |  |

|  |  |
| --- | --- |
| Monday 12th March 2018 |  |
| Tuesday 13th March 2018 |  |
| Wednesday 14th March 2018 |  |
| Thursday 15th March 2018 |  |
| Friday 16th March 2018 |  |

**Signed …………………………………………. Date ………………………………….**

This section of the declaration form must be returned to your Head of School/Director of Research Institute/College Director of Professional Services/Head of Service no later than by **Friday 30th March**. If for any reason you are unable to return the form by the deadline, you should contact your Head of School/DRI/Head of Service immediately.

Individuals may choose to declare their participation more than once, following different periods of action and this will affect the timing of any deductions. For example:

* For strike action between 22-28 February inclusive, forms must be submitted by **8th March** for deductions to be made from the March Payroll
* For strike action between 5-8 March inclusive, forms must be submitted by **23rd March** and deductions will be made from the April payroll
* For strike action taken between 12-16 March inclusive, forms must be submitted by **30th March** and deductions will be made from the May payroll.

**Part 2: ACTION SHORT OF A STRIKE**

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Employee Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**School/Research Institute/College/Service:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I confirm that:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **I am taking part in action short of a strike** as notified to the University by UCU. I understand that the University does not accept partial performance and, should action result in such partial performance, that 25% of my pay will be withheld from the first date on which I engage in any partial performance.  Details of the type of action I plan to participate in are noted below:   * Working to contract * Not covering for absent colleagues * Not rescheduling lectures or classes cancelled due to strike action * Not undertaking any voluntary activities   *Please note any dates or duration of intended action short of a strike below:*  **I intend to take Action Short of a Strike as indicated above**  **from \_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |  | | --- | |  | |  | |  | |  | |

**Signed …………………………………………. Date ………………………………….**

This section of the declaration form must be returned to your Head of School/Director of Research Institute/ College Director of Professional Services/Head of Service from the date you commence such action short of strike action and no later than one week after commencing. If for any reason you are unable to return the form, you should contact your Head of School/DRI/Head of Service immediately.

I apologise once again for writing to those of you who are not participating in the industrial action and thank you in advance for completing this declaration.

Staff are reminded that it is only UCU members who have been called upon to take part in industrial action and participation in such action by any other member of staff may be unlawful.