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## **Update on SEPS Safety audit in September 2016.**

We have now addressed **ALL** 10 points on the recommendations from the SEPS safety audit of the Institute of Cancer sciences.

This will be reported at the next University Health Safety and Wellbeing Committee meeting

in March by David McLean (Head of SEPS).



## **Health Surveillance**

New guidance on Health Surveillance has come into place from the 1<sup>st</sup> February 2018. This can be found via this direct link:

<https://www.gla.ac.uk/myglasgow/seps/az/healthsurveillance/>

Most staff who are likely to need health surveillance should already have been identified via existing arrangements and be registered with Occupational Health (OH). These staff do not need to be re-notified to OH but will shortly be asked to make an appointment for this year's round of health surveillance examinations.

Where **additional staff** are identified as requiring health surveillance OH should be notified using the Health Surveillance Request Form available on the above webpage. OH require that all Health Surveillance Request Forms sent to them be accompanied by a fully completed Health Surveillance Risk Assessment so that they are able to decide what form of surveillance is appropriate.

## **Now is a good time to review your Risk Assessments**

Risk assessments need to be reviewed at least every 2 years, if nothing has changed then it just needed signed off and dated by the reviewer and Principal Investigator and the New RA saved in the files locally and centrally. (Replacing the old one). Any changes updated.

## POINTS FOR THOUGHT

**Health and Safety Law is the only Law where you are presumed guilty until you can prove that you are innocent!**

- Proof in the form of relevant training of staff and students.
- Standard operating Procedures (SOPS) in place with documents.
- Signed Risk assessments in place and that staff and students are following them. i.e. controls are being used such as MSc cabinets / fume hoods and that PPE is worn.

**If you are working without a risk assessment in place then you are working illegally!**

