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How to add SAAS and SLC reference numbers

Your SAAS reference number is an 8 digit numerical code which allows us to confirm your attendance with SAAS. Your SLC reference number is a 13 digit alphanumeric code which allows us to confirm your registration so that SLC can release your loan to you.

1. Login to your Student Center and locate the Personal Information section. Click on the drop down menu and select the 'Reference Numbers' option. Click on the arrow symbol to progress.

2. If you do not already have a reference number on your MyCampus record your screen will look similar to this. Click on the 'Add a Reference Number' link.

Reference IDs

Student ID

[Add a Reference Number](#)

3. You can then select which reference number you want to add from the drop down list, then input your number and click on the Save button.

ID Type:

Ref. Number: