



How to make a payment on MyCampus

1. Log in to your Student Center and locate the Finances section. Click on the 'Make a Payment' link.

▼ **Finances**

My Account

Account Inquiry
Banking Details
Direct Debit

Financial Aid

View Financial Aid
Accept/Decline Awards

other financial... >>

Make a Payment ▶

You have no outstanding charges at this time.

2. You will see a list of items that you can pay online, this may include tuition and accommodation fees. Enter the amount you wish to pay in the relevant 'Payment Amount' field. Please note that all payments are made in GBP. Click on the 'Calculate Grand Total' button, this will update the Payment Summary section. Click on the Next button.

University of Glasgow

Item Description	Due Date	Outstanding Charges	Payment Amount
Additional Payment	Due Date	0.00	<input type="text"/>
Total	Due Date	0.00	<input type="text"/>

Pay Charges **Zero out all amounts** **Calculate Grand Total**

Currency used is Pound Sterling

Cancel **Next**

Payment Summary


Description	Outstanding Charges	Payment Amount
University of Glasgow	0.00	<input type="text"/>

Currency used is Pound Sterling

Cancel **Next**

3. You will be asked to confirm the amount you wish to pay. You can cancel the payment at this point, or click on the 'Continue to Make Payment' button.

Confirm Payment

-  Your payment of ██████ GBP will be collected through our secure third party payment provider.



4. You will be asked to select a payment method, we can accept Maestro UK, Solo, MasterCard or Visa. Click on the appropriate button and enter your card details. Click on the Continue button. You will be asked again to confirm the amount you wish to pay. Click on the Pay button.



Step 1: Please select your payment method



Maestro UK



Solo



MasterCard



VISA

5. Upon successful payment you should then receive a message allowing you to view your confirmed payment. Students can also view their receipts on MyCampus.