

COLLEGE OF ENGINEERING – BUILDING SAFETY AUDIT – FAULT REPORT SHEET

Please note that building audits provide a periodic overview of safety performance in the school and are supplementary to statutory inspections and other specific safety management procedures.

Building: 70 University		Audited by: DJM, CC, KM	Date: 01/07/2013	
Room No	Room Function	Description of Fault	Urgent Y/N	Date Resolved
202	vestibule	light fitting broken	n	
204	office	trailing cables	y	
206	hall	waste clutter, fire door jamming	y	
205	office	open window insecure	n	
209	office	faulty door lock, kettle no pAT mark	y	
305	office	waste clutter	n	
304	office	clutter	n	
307	kitchen	non pat stuff	y	
101	hall	waste clutter	y	
104	office	no pat on fridge, waste clutter	y	
105	off	clutter, bike, waste, wee	n	
110	store	light failed	n	
108	store	no access		
109	store	no access		
101a	stair	lifted carpet	y	
207	office	extreme waste clutter, trailing cables, stuff no PAT marks,	yy	

PLEASE RETURN FAULT REPORT SHEETS TO THE SCHOOL SAFETY COORDINATOR, ROOM 372 JAMES WATT SOUTH BUILDING

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Building: 74 Oakfield		Audited by: DJM, CC, KM	Date: 01/07/2013	
Room No	Room Function	Description of Fault	Urgent Y/N	Date Resolved
101	foyer	bikes, fire door wedged	y	
105	kitchen	door wedged	y	
110	cupboard	choked rubbish, light failed	y	
102	hall	poor exit signage	y	
103	escape route	rotten and damp door, possible trip hazard door mat	y	
106	office	hygiene, trailing cables, waste clutter	n	
107	cupboard	waste clutter	n	
104	office	broken light fitting	n	
208	office	trailing cables (USB to printer)	y	
206	office	messy, paper, wee waste	n	
landing	upper landing	fire door wedged and poor closing	y	
209	office	clutter, waste, wee, choked corners	n	
109	office	old wee waste	n	

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Building: 76 Oakfield A		Audited by: KM, CC, DJM	Date: #####	
Room No	Room Function	Description of Fault	Urgent Y/N	Resolved
101	hall	fire door wedged	y	
106	network cupboard	old clutter	n	
107		no access		
110	office	waste clutter at exit	n	
109	office	non pat tested kettle	n	
112?	corridor	sticky fire door	y	
103	kitchen	smoker, no smoke detector	n	
104	stair	treads missing	y	
105	office	No Access		
outside back	steps	very slippery when wet	y	
202	landing	fire doors wedged, doors jamming, old wiring clutter	y	
206	wc	cracked flooring, no smoke det	n	
207	office	waste clutter, items no PATmark	n	
209	office	kettle, no PAT mark	n	

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Building: 80 Oakfield		Audited by: DJM, KM, CC		Date: 01/07/2013
Room No	Room Function	Description of Fault	Urgent Y/N	Date Resolved
107	fire door	loose mechanism	y	
108	office	NO Access		
109	office	waste clutter + wee	n	
101	foyer	loose cable across stair	y	
204	landing	fire doors wedged, jamming	y	
209	office	trailing cables, food smells, waste clutter +wee	n	
206	kitchen	microwave no PAT mark	y	

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