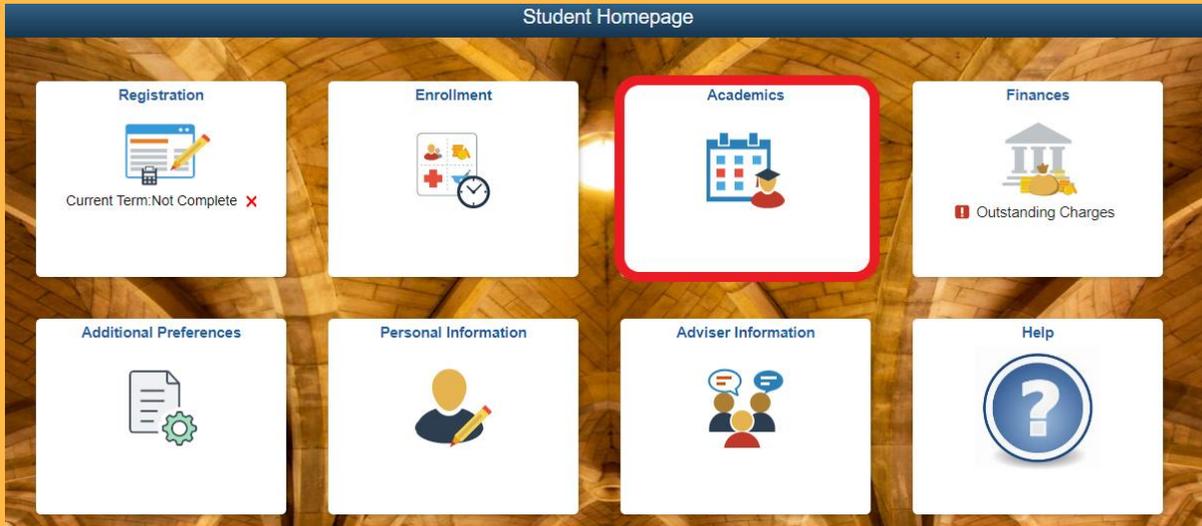
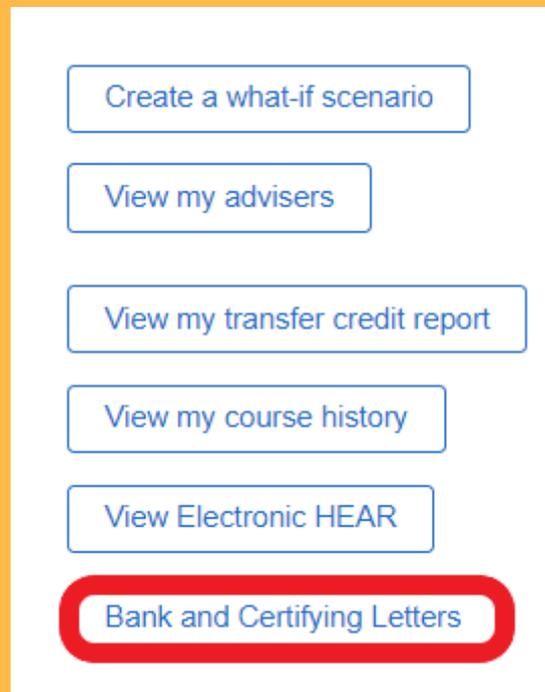


How to print a certifying letter



1. Log in to MyCampus and select the Academics tile from the Student Homepage.



2. Click on the Bank and Certifying Letters link.

Select Letter Type

*Please Select Letter Type

3. Then select the Certificate of Student Status option from the dropdown list and click the Submit Button.

View Certificate of Student Status

Please select the term for which you wish to view your Certificate of Student Status and then click Submit. Please note you can only download a Certificate of Student Status for terms in which you have been Fully Registered.

If you require additional information to be included in your Certificate of Student Status please contact the Student Services Enquiry Team on studentservices@glasgow.ac.uk

Term:

4. If you leave the Term field blank the system will produce a certifying letter for the current academic year. If you wish to produce certifying letters for previous years, you can click on the magnifying glass icon and select the required year. Clicking on the Submit button will open your Certifying Letter in a new window or tab as PDF document.

If required, you can bring this letter to the Student Services desk to be stamped.