

to be prepared or made up, with due attention and despatch, taking care that such medicines as are ordered to be taken immediately, shall be sent to the proper ward within one hour after they are ordered, or sooner, if required, by a written note.

V. Every medicine that is dispensed, shall have the date of the prescription, the name of the Patient for whom it is prescribed, and the time and manner of using it, affixed to the paper, box, pot, phial, &c. into which it is put. And the label is to be renewed when so far defaced as not to be easily legible.

VI. He shall put, or cause to be put, the medicine for each Patient, into the Nurse's basket of the Ward, to which the Patient belongs; and shall, after the Nurses have taken their baskets with the medicines from the shop, and distributed them to the individual Patients, visit the different Wards, and give the necessary instructions at the bedside of each Patient who has been ordered medicine, how, and when these are to be used. After which, he shall return the journals to the Clerks.

VII. He shall transcribe into a book all alterations ordered in the journals by the Physicians and Surgeons, on the diet, &c. of the Patients; and immediately transmit the same to the Matron: and he shall also give as early notice as possible, by a line transmitted to the Matron, of any change in the diet, &c. which it may be necessary to make for the day.

VIII. He shall insert into a book to be kept for the purpose, the precise quantity of spirits that shall be used from time to time for tinctures, &c.

IX. He shall also keep a book, in which he is to insert the name of every Patient, for whom the Medical Practitioners shall prescribe either wine, spirits, or porter, the Ward in which such patient is, the name of the Medical Practitioner who has ordered the same, and the precise quantity ordered every day; and which book he is to lay before the Managers at their stated monthly meetings.

X. He shall take charge of the sale of Admission Tickets to the Students; and shall also keep an account of the money paid by Patients: for which transactions, he shall be answerable to the Treasurer.

XI. He shall have the charge of the whole journals kept by the several Clerks, which he is to receive from them so soon as they are completed, and regularly enter them in a catalogue or inventory to be kept for that purpose; and he shall upon no account whatever permit any of the journals to go out of his custody, without the special permission of the Managers. He shall likewise furnish the different Clerks with blank journals when necessary, always taking a receipt in writing for the same.

XII. He shall take charge of the Key of the Dead Room; is never to deliver it up, excepting for inspections regularly permitted, or for the removal of bodies for interment; and is also to see that the bodies after inspection are properly put up.

XIII. He may admit Four Students to attend the Shop, for such a period and fee as the Managers may determine, for the purpose of acquiring a knowledge in Pharmacy, preparing Medicines, and of assisting the Apothecary in every respect as long as may be necessary. The attendance of said Students will be formally certified by the Managers.

XIV. The Apothecary and Matron shall superintend the domestic economy of the House; they shall see that the gates be locked every night at ten; after which hour, the Managers expect that no member of the family shall be absent from the house without leave.

XV. Upon observing any impropriety in the House, he is immediately to communicate the same to the Treasurer, in order that he may acquaint the Managers thereof, or take such steps as may be proper for correcting the same.

DRESSERS.

I. QUARTERLY, in the months of February, May, August, and November, Dressers be appointed by the Managers to dress the Patients in the Hospital.

II. No student can be appointed a Dresser unless he has attended the Infirmary for three months at least previous to the election.

III. Students who wish to be elected Dressers, must apply by letter to the Managers, stating the particulars of their medical education.

IV. The Dressers must attend every day at the ordinary hour of visiting, and must on no account whatever be absent without leave from the Surgeon.

V. Each Dresser shall have an apron with a pocket and sleeves, a pan for clean dressings, and a small box for the dressings removed, to be provided by the House.

VI. Every Dresser shall have all the articles necessary for dressing ready in his pan, before the ordinary hour of attendance, and shall order the Nurses to carry off the former dressings, &c. immediately after the work is finished.

VII. Each Dresser shall apply the dressings, &c. under the direction of the Surgeon in attendance, or his Clerk, when desired so to do.

VIII. When any Surgeon is performing an Operation or Dissection in the Theatre of the Hospital, the Dressers shall attend in the area of the Theatre and serve as assistants, the principal charge to be assigned to the Dresser under whose care the Patient is to be.

IX. Every Dresser, if he has regularly and faithfully discharged the duties of his office for the whole appointed time, shall have a certificate of his diligence, and of the time he has officiated, but not otherwise.

STUDENTS.

I. STUDENTS, on taking out Tickets for attendance in the Infirmary, shall have the privilege of accompanying the Physicians and Surgeons in their daily visits to the Patients, of attending Operations, Dissections, or the like, in the Hospital.

N. B. The Fee for an Annual Ticket is £ —for a perpetual Ticket, £

II. The Students shall be allowed the use of the Journals for taking copies of Cases, every day from eleven till twelve o'clock in the Forenoon, and from four till seven in the Afternoon ; but the Student receiving the books shall leave his name with the Apothecary, and shall be considered answerable for them till they be restored : And the Books shall not, on any account or pretext whatever, be carried out of the Hospital, or be written upon, or otherwise defaced.

III. Students attending the Physicians or Surgeons, during their visits, or while performing Operations, are to behave with decency and propriety, keeping their hats off, at all times avoiding doing any thing that may disturb the Physicians, Surgeons, Clerks, or Patients.

IV. Students when visiting the Wards, shall on no account tease the Patients with unnecessary questions, or offer any advice or opinion to them, relative to their diseases, or disturb the Patients by visiting the Wards, at any other time than the appointed hour of visit of the Medical Practitioners. Nor can they be allowed to visit such Patients as the Physicians or Surgeons may think proper to keep quiet or private.

V. If any Student shall be guilty of infringing any of the above Regulations, which the Managers flatter themselves every gentleman attending the Hospital will see the propriety of, he shall be liable to forfeit the benefit of his Ticket, and the privilege of ever attending the House in future.

MATRON.

I. The Matron shall live in the House, from which she is not to be absent for one day without leave.

II. All inferior servants in the House shall obey her orders.

III. The Cook, Chamber-maid and Nurses, shall be hired by her at such wages as are allowed by the Managers.

IV. She shall go round all the Wards every day at ten o'clock in the forenoon, and again at some other convenient time of the day, to examine their state, and to correct what may be amiss.

V. All the furniture, utensils, stores, &c. of the Infirmary, shall be delivered to her charge on inventory by a Committee of Managers, and she shall thereafter keep all clean and in good order.

VI. She shall purchase or receive the provisions, furniture, utensils, as she shall be directed.

VII. She shall keep exact accounts of her daily disbursements, and receipts of all kinds to be examined once a month by the Treasurer, who is empowered to state and subscribe the balance as it then stands.

VIII. In the month of August, yearly, she shall make an inventory of all the furniture and utensils then in the House, which shall be compared with the articles themselves and with the preceding inventory by a Committee of the Managers, who are to report concerning it to the first meeting of Managers thereafter.

IX. She shall be particularly attentive to see that the provisions for the Patients be good and wholesome ; that they are properly cooked ; and that they are sent up according to the scale of diet prescribed by the Medical Practitioners.

X. She shall be regulated in the Diet by the Infirmary Diet Table.

PORTER.

I. The Porter must live in the House, from which he shall not be absent unless when employed in the service of the Infirmary, or having obtained leave from the Matron or Apothecary.

II. He shall keep the Court, Passages, and Offices, always neat and clean.

III. He shall, when required, accompany the visitors and strangers to show the different parts of the House.

IV. He shall take charge of the gates, coals, trimming of the lamps, and ringing of the bell, according as he shall be directed.

V. He shall also take charge of the Dead Room, keeping it clean ; and shall attend in every requisite manner, to the removal of bodies for interment or inspection, afterwards invariably leaving the key with the Apothecary.

VI. He shall at such times, as he may be directed, shave, administer injections, take charge of the baths prescribed, and, in short, as far as he shall be able, do whatever may be reasonably required of him (in connection with the business of the House) by the Matron, Apothecary, or Clerks.

VII. He shall attend the main door during the hour of visit, and when there is a meeting of Managers.

VIII. In the hour of visit he shall admit none into the Infirmary except the Managers, Visitors, resident Medical Practitioners, Army and Navy Surgeons, the Patients for admission and advice, and the Students who have tickets.

IX. He shall deliver the billets for the Managers, Physicians, Surgeons, and others, as he shall be directed by the Managers or Clerks.

X. Unless when he is employed in the premises he shall do what service he can to the Matron, Apothecary, Clerk, or Nurses.

XI. He shall not accept of any gratuity whatever from Patients or Strangers who come to see the House, but shall gratify their desire without fee or reward.

NURSES.

I. THE Nurses shall remove from their respective Wards all dust and nastiness, every morning before ten, and shall at all times keep them neat and clean, and be especially careful in airing them by keeping the upper sashes of the windows down.

II. They shall make the Patients' beds, attend to their comfort, give them drink when required, and assist them in all respects as they may stand in need.

III. They shall distribute to the Patients the Diet whenever it is brought from the Kitchen, according to the list delivered with it.

IV. They shall give or apply the Medicines, &c. at the times and in the manner marked on the labels of each, or as they may be otherwise ordered, and ask directions from the Apothecary or Clerks, whenever they have any doubt about the orders for the Medicines, Diet, &c.

V. At such an hour as the Apothecary may appoint, each Nurse shall bring her basket to the shop, with all the empty boxes, pots, phials, &c. belonging to her Patients, and shall return, when desired, for such of the Medicines as are to be taken at intervals in the course of the day; and at three, when the shop bell rings, for the remainder of the Medicines in use, and for such new Medicines as may have been ordered at the visit; and again, when the shop bell rings in the evening for the Medicines, &c. that may be prescribed in the evening journals. No Nurse can be allowed to leave the House till after the rounds of the Apothecary; but at other times, leave of absence may be obtained from the Matron, on presenting a line from the Clerk that she can be spared.

VI. They shall give particular attention to the bedding of the Patients, (for which they are always answerable) especially when they labour under contagious diseases, or sores, and see that the same be kept clean, and that, immediately after the dismissal of a Patient, the same be returned to the Matron.

VII. They shall be attentive to the state and symptoms of the Patients, especially if these be of an uncommon nature, that they may be able to report them distinctly to the Physician, Surgeon, or their Clerks; and if any threatening symptoms occur, they are immediately to give notice to the respective Clerk, or in his absence to any other Clerk of the Hospital they can find.

VIII. They shall be particularly careful that the Patients do not receive food or drink of any kind from their friends or visitors, and likewise that they do not convey out of the Hospital, by means of their friends or visitors, what of their diet they are unable to consume.

IX. If they discover the friends of the Patients guilty of either of the preceding practices, they shall not fail to report them to the Matron or Clerks.

X. The Nurses shall always regularly carry back to the Matron what share of diet the Patients do not consume.

XI. Any Nurse who shall be found to have been guilty of bringing in, or having caused to be brought into the House, either for her own use or for the use of any Patient, any Spirits, or improper articles of diet, or of carrying out of the House any articles of provision, such as broth, &c., or any articles of furniture, as sheets, blankets, bedding, bottles, &c., shall instantly be dismissed the House, and such wages as may be due to her forfeited.

XII. Any Nurse who shall, on any account whatever, demand, or, when offered, take any money, fee, or reward, or under any pretext borrow any money or clothes from any Patient or other person, they shall instantly be dismissed the House, and such wages as may be due to her forfeited.

NOTE.—It is particularly requested of the Patients, that if they see any of these Regulations not strictly observed, they will give immediate notice thereof to the Matron, Apothecary, or Clerks, as their own comfort materially depends upon a due observance of them.

PATIENTS.

I. At the time of each meal, the Patients shall be at their respective beds to receive their allowance. They must all confine themselves to the diet of the Hospital. If it disagrees with them, they must inform the Physician or Surgeon; but they must not receive meat from their friends who visit them. Any person bringing food or liquor to the Patients, will be prevented from visiting the Infirmary for ever afterwards.

II. If any be unable to use the House allowance, the portion not used must be carefully returned to the Nurse or Servants. Any Patient who shall give any food furnished from the Infirmary, or who shall exchange it for any article whatever, shall be expelled with infamy, and never admitted again, however great the distress, or however strong the recommendation may be.

III. All the Patients shall be silent when the Physician or Surgeon visits the Ward, or when the Apothecary distributes the Medicines.

IV. They must conceal no disease, and no circumstance relating to it.

V. They must take their medicines regularly at the time, and in the quantity ordered.

VI. No Patient must leave the House, without permission from the Physician or Surgeon, from the Clerks or the Matron.

VII. No Patient, unless compelled by disease, shall be out of bed after 10 o'clock.

VIII. No Patient shall disturb the Ward, by talking loud, quarrelling, or swearing, nor even by smoking tobacco.

IX. The Patients, if able, shall keep in order their own beds and presses; the clothes, medicines, &c. are to be kept in the presses, and never to be left on the window-soles.

X. They shall visit their fellow-patients when they are able, and when the Nurse desires them, they shall do any kind of work consistent with their recovery, under the direction of the House-surgeon or the Matron.

XI. They shall be particularly careful of every thing belonging to the Infirmary, such as bed clothes, fire utensils, spoons, &c., and all bottles, vials, pots, syringes, or any drugs not used, must be carefully restored to the Nurse, or to the person from whom they were received.

XII. Friends shall be allowed to visit the Patients from 10 to 12 o'clock forenoon (Sundays excepted,) but shall not stay beyond these hours without permission. Any Patient harbouring visitors at other hours shall be instantly dismissed.

N. B. Any Patient who has cause of complaint, may state the complaint to the Managers at their weekly visit, to the Physicians or Surgeons, to the Clerks or the Matron. An immediate inquiry will take place. Injuries will be redressed, and justice administered according to the evidence, without respect of persons.

NOTE.—If any Patient shall break these Regulations, he or she shall be instantly dismissed disgracefully, and can never again be admitted into the Infirmary.

C.

REGULATIONS RESPECTING THE ADMISSION OF PATIENTS.

Enacted by the General Court, held 21st of January, 1822.

I. No Patient shall be admitted into the Infirmary, without examination by the Medical attendants, to ascertain that the case is a proper one for admission into the House.

II. All Contributors of £10 or more, and all Annual Subscribers of £1 ls. or more, shall be entitled to recommend one Patient annually, for every £10 of Contribution, and one for every Guinea of Annual Subscription.

III. Incorporations and Societies, from which regular and perpetual recommendations may be expected, and who have contributed £50 to the Institution, or Subscribe £3 3s. annually, shall be entitled to send two Patients annually to the House, and one Patient more for every £25 of additional Contribution, or £1 11s. 6d. of Annual Subscription.

IV. Contributors shall not be qualified to recommend till they have paid their Contribution, nor Annual Subscribers till they have paid their Annual Subscription.

V. Persons meeting with accidents, shall, if immediate application is made, be admitted without any Subscriber's recommendation.

VI. Subscribers or Contributors, recommending Patients, shall be bound to pay the expense of burial in case of death, and also to remove the Patients from the Infirmary, when it is not proper that they should continue in it any longer.

VII. A Book shall be kept, in which shall be enrolled the names of the Patients, and of the Subscribers by whom they are recommended; the dates of their admission, and other particulars, which the observance of the above Rules may require.

VIII. Such Patients are to be dismissed from the Infirmary as IRREGULAR:—

1st, Who at their admission, falsified their disease, or intentionally concealed any material part of it. 2d, Who refuse the food, drink, medicines, or operations prescribed, or take any medicines, drink, or food, not ordered by the Physicians or Surgeons. 3d, Who go abroad without leave from the Physician, Surgeon, or Clerk. 4th, Who stay abroad at night. 5th, Who disobey the orders of the Clerks, Apothecary, or Matron. 6th, Who quarrel or make broils in the Wards. 7th, Who go into the Wards where Patients of the other sex are lodged. 8th, Who are guilty of any immorality. 9th, Who convey out of the House by giving to their friends or visitors, what of their diet they do not themselves consume.

D.

DIET TABLE,

Enacted by the Directors of the Glasgow Royal Infirmary, on the 25th of December, 1794.

The diet of the patients shall be of three kinds, low, middle, and full, which are to be given to each, according to the orders of the Physicians and Surgeons.

LOW DIET.

BREAKFAST,—Bread and Milk, Oaten or Barley meal porridge, gruel or panada.

DINNER,—Bread and Milk, Panada, Sago, Rice and Milk, milk Caudle, Barley boiled with currants and eaten with or without proportion of wine, as shall be ordered, Potatoes.

SUPPER,—The same as Breakfast.

DRINK,—Water gruel, milk and water, Barley or rice water, Cow milk whey, occasionally prepared with Cream of Tartar.