

## Summary of Appeals Procedure

The University's Appeals Procedure allows all students the opportunity to raise an appeal against an academic decision, confidentially and without fear of disadvantage, and this may be done on the basis of:

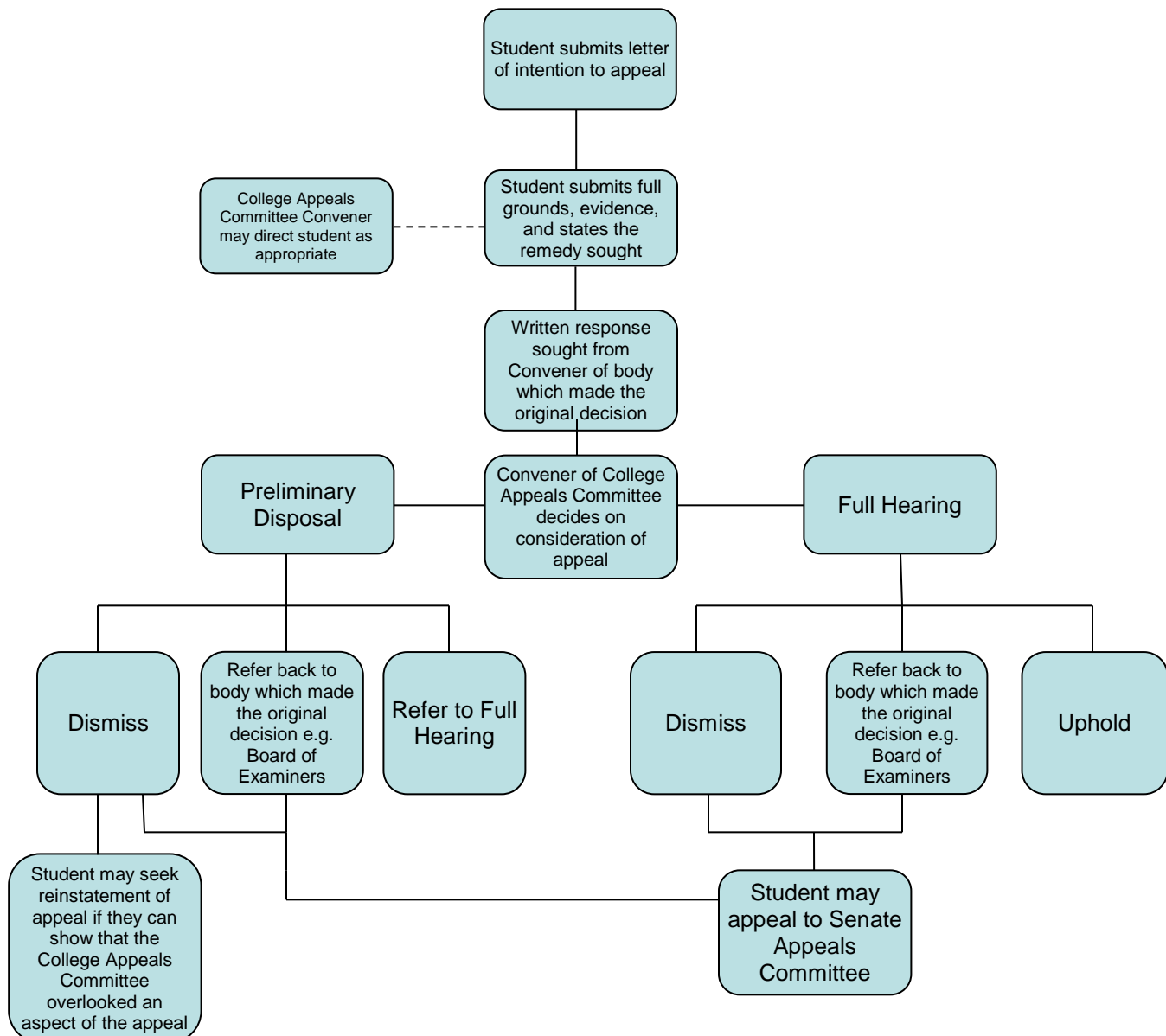
- Defective or unfair procedure by the academic body.
- Failure of the academic body to take account of medical or adverse circumstances notified in line with procedures on *Incomplete Assessment resulting from Good Cause* (see §16.45 in the Code of Assessment).
- Medical or adverse circumstances not previously presented to the academic body, if good reason can be given as to why this was not presented previously.

The Appeals procedure is provided in the Fees and General Information Section of the University Calendar, in the following Calendar sections:

- 26 Code of Procedure for Appeals by Students Against Academic Decisions
- 27 Code of Procedure for Appeals to a College Appeals Committee
- 28 Code of Procedure for Appeals to the Senate Appeals Committee

The *College Appeals Committee* exists to consider appeals in the first instance.

### Process for Appeals to College



The Senate Appeals Committee can review the process of the College Appeals Committee if an appeal is referred to it. A student may appeal against the decision of the College Appeals Committee, to the *Senate Appeals Committee*, on the grounds that:

- New evidence has emerged that could not reasonably have been provided to the College Appeals Committee, and/or
- There has been defective procedure at College level, and/or
- The disposal at College level was manifestly unreasonable – in this case, the student must state how s/he believes the College committee erred in making its decision

**Process for Appeals to Senate**

