

**School of Engineering
University of Glasgow**

Biomedical Engineering Research Group

Rehabilitation Engineering Labs Level 6 (JWS647/8)

James Watt South Building

CODE OF PRACTICE

The adoption and practice of good safety procedures is of paramount importance both for the health of fellow workers safety of participants in any experimental procedures in Biomedical Engineering.

1) No work may be carried out in the Biomedical Engineering area of the James Watt South Building without the prior permission of Dr Henrik Gollee or Dr Aleksandra Vuckovic.

2) No work may be carried out until all necessary safety documentation has been read, understood. New staff and students should also make themselves aware of the positions of safety equipment in the various labs.

These are:

Emergency telephone number is **4444**

Fire extinguishers (in JWS 647 and in corridor to Rooms 652/653/654)

Emergency exits (from JWS 647 to main corridor, from JWS 648 via access corridor or through JWS 647)

3) Any work outwith '9 to 5' requires discussion with Dr Henrik Gollee or Dr Aleksandra Vuckovic and explicit permission obtained before out of hours running of experiments is undertaken. Working alone is not recommended if conducting any experiments which involve human subjects. No one is to work alone when conducting experiments which involve human subjects and procedure which may carry any risk to the participant. Examples of such experiments include procedures involving neuromuscular stimulation, exercise testing or physical activity.

4) If anyone wishes to use new or additional procedures which involve human subjects they must discuss this with their supervisor. All procedures involving human subjects must be approved by the relevant Ethics Committee before starting the practical work. Participants must be made aware of Fire procedures at the start of attending any experimental session.

5) Any procedures involving a disabled subject with reduced mobility require authorisation by Dr Henrik Gollee or Dr Aleksandra Vuckovic. The responsible researcher must be familiar with the procedures outlined in the Generic Emergency Egress Plan.

In the event of an accident or mishap tell someone, preferably one of the lab. staff, supervisor or colleague.

If you find yourself following a possibly unfamiliar procedure or performing an experiment and are unsure of what to do next or if something is going wrong, seek assistance from somebody rather than end up having an accident.

6) Personal belongings such as bags and coats should be stored in owner's office or under a bench, not left on the open floor. Books and paper in the labs should be kept to a minimum.

7) Soldering Irons must not be left on when not in use.

8) Anyone storing material in fridge/freezers should try to keep this to a minimum; there is limited scope for long term storage.