

Programme of Support

The support which is being provided to you on behalf of University of Glasgow is tailored to fit in with your next career move, whether it is getting another job, taking early retirement or starting your own business. Below are the different options available to you.

Career Continuation

- **Two half day seminars**

CV Writing

Understand the key principles of writing a CV as a marketing document, to target and focus on companies and organisations that meet your 'ideal work preferences'. This could be the most important document you will ever produce – discover how to create the most effective CVs.

Interview Skills

In this seminar, different types of interviews are reviewed and necessary preparation and research work is discussed before moving on to the management and control of the interview's dynamics. Learn how to impress in interviews by tackling difficult questions, and how to focus your preparation and practice.

Plus a follow up meeting with a DBM consultant – this is a dedicated one to one meeting between you and a DBM consultant for you to discuss your individual needs

Plus 3 Months access to the DBM Client Webcentre which includes access to live webinars – please see enclosed handout.

Retirement

Retirement Success Seminar

Instead of what traditionally has been a period of leisure and little else, retirement has evolved into something quite different: a gateway to a new opportunity: a time to launch a new career, explore untried interests, start up a small business, work as a volunteer, return to studies or a combination of these. Enjoying and maximising this new style of retirement requires intensive planning – a self-analysis of needs and interests that most people have never before contemplated. This seminar will help you plan for retirement success.

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Starting Your Own Business

Start Your Own Business Workshop

For those of you who are considering a career change, starting a business is an increasingly attractive option. DBM's Start Your Own Business / Consultancy programme focuses on the key activities required to set up and run a successful business or become self-employed.

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