

Important Information Regarding Examinations and other Assessments

Dear Students

I am writing to you with some important information about the forthcoming August assessment diet. As was the case at the April/May diet, exams will be held online, and in recognition of ongoing disruption associated with the pandemic, the No Detriment policy will apply to all assessments completed over the summer.

Advice, information and technical support before and during your online assessments

[Glasgow Anywhere](#) contains guidance on online exams, including a practice example to experience the assessment download and upload process ahead of the exam diet. The page gives access to a variety of styles of assessment and submission.

If you have questions about the contents of your paper, or you require technical assistance, you will be able to contact our virtual invigilation team at the University of Glasgow Helpdesk <https://www.gla.ac.uk/help>. Technical support will be available 24 hours per day during the diet. To ensure timely responses and that all students receive the same information, you will be asked not to contact academic staff directly but instead use the Helpdesk.

There are also two important regulatory matters relating to the forthcoming online assessment diet which I wish to remind you of:

1. Special reminder about academic misconduct

Although examinations will not be taken in the usual format, please bear in mind that the normal rules of academic conduct apply. For some online examinations, you will be expected to sit these without referring to internet sources, books, notes or any other material that would not normally be allowed in examinations. For others, the examinations will be taken under 'Open Book' conditions. This will be made clear on the front page of your exam paper and you must carefully read the instructions sent to you for each examination, bearing in mind that not all examinations will have identical instructions, and some may allow access to specific materials.

Please remember that your answers must be all your own work and therefore you must not consult with other students about the examination, and you must not share your work with anyone else.

Do not be tempted to copy material from other sources. Examination answers can be submitted to Turnitin for similarity checking or students could be asked to take part in a viva examination. Any suspicion of copying, plagiarism or collaboration will be reported to the Senate Office under the Code of Student Conduct, as will any other allegation of behaviour that contravenes the instructions for your examination. If you are reported for suspected misconduct, you will be asked to attend¹ an interview with the Senate Assessors for Student Conduct.

Please, do not put your degree at risk. The penalties applied under the Code of Student Conduct can have the effect of lowering your GPA, or causing you to fail a course which, in turn, could prevent you from achieving your award.

¹ Attendance will be remote, via video conference or other agreed means until the campus reopens.

Information about the Code of Student Conduct can be found here:

<https://www.gla.ac.uk/myglasgow/senateoffice/studentcodes/studentconductstudents/>

The University's Plagiarism Statement can be found here:

<https://www.gla.ac.uk/myglasgow/senateoffice/policies/uniregs/regulations2019-20/feesandgeneral/studentsupportandconductmatters/reg32/>

2. What happens if illness or other adverse circumstances affect any of your exams

The No Detriment policy currently replaces our normal regulations for Incomplete Assessment and Good Cause. This means that our Good Cause process is suspended and therefore if you are ill or have other adverse circumstances that you believe to have affected your preparation for assessments and/or your performance in them, you **do not need to submit any information** to the University. Instead, with our No Detriment approach we will compare your performance in assessments prior to the period of the pandemic with your results during the pandemic. If your performance dips in the current assessment diet, we will take action to remove, or reduce as far as possible, the impact of the poorer performance on your award. If you do well in your assessments during the pandemic these will count, but if you do badly, comparatively, you may get another opportunity to take your assessments (outlined in [Appendix 4](#) of the No Detriment policy), and in some cases your poor performance will be discounted without the need for you to take further assessments.

Schools will be providing more detail about specific arrangements relating to degrees for professional qualifications or where there are requirements set by accrediting bodies. Our No Detriment policy is explained more fully in the [Notes for Students](#).

I hope this information is helpful, and I wish you all the very best in your forthcoming examinations.

Professor Jill Morrison
Clerk of Senate and Vice Principal

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