



University  
of Glasgow

**Calendar 2010-11**

## **COLLEGE OF SOCIAL SCIENCES**

**HEAD OF COLLEGE:** Professor Anne Anderson

**Dean of Graduate Studies:** Dr Ralf St Clair

**Dean of Learning & Teaching:** Professor Tom Guthrie

### **DATES OF SEMESTERS**

*Semester 1:* 20th September 2010 - 17th December 2010

*Christmas Vacation:* 20th December 2010 - 7th January 2011

*Semester 2:* 10th January 2011 - 27th May 2011

*Spring Vacation:* 28th March 2011 - 15th April 2011

Teaching dates may vary for the following programmes (please consult programme information):

*Degrees of BTechEd*

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## SUMMARY OF AWARDS MADE IN THE COLLEGE OF SOCIAL SCIENCES

The University awards the following degrees in the College of Social Sciences. These degrees may be awarded jointly with other institutions where the Senate has approved an agreement to this effect. Where such an agreement exists, the degree titles of the partner institution may be used for the award of joint degrees with the University of Glasgow.

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## GENERIC UNDERGRADUATE REGULATIONS

The Generic Undergraduate Regulations are governed by Resolution No. 582 of the University Court which came into effect on 1 September 2008 with the following provisions:

1. All undergraduate degrees of the University of Glasgow except those listed in §20 of the section entitled 'Regulations' below may be governed by common regulations (the Generic Undergraduate Regulations) and by supplementary regulations specific to each degree.
2. The Senate may make such Generic Undergraduate Regulations, which are subject to the approval of the University Court - these are stated in §1 - §19 of the section entitled 'Regulations' below.

### REGULATIONS

#### 1. Introductory and Definitions

These regulations must be read together with each degree's supplementary regulations and each degree programme's programme specification. The definitions set out in the [Glossary of Terms](#) apply to these regulations.

#### 2. Scope of Regulations

These regulations apply to all undergraduate degrees offered by the University of Glasgow other than those listed in §20.

#### 3. Duration of Study

A candidate for a degree shall, subject to §4, normally attend the University of Glasgow either full-time or part-time for at least the number of academic sessions indicated as a minimum in the table below. The candidate must normally complete his or her studies for the award of a degree within the number of sessions indicated as a maximum in the degree's supplementary regulations.

Type of degree	Minimum duration of study (academic sessions)	
	Full-time	Part-time
Ordinary/designated degree <sup>1</sup>	3	4
Honours degree	4	5
MA Honours language degree	5	7
Integrated Masters degree <sup>2</sup>	5	6
BVMS, MBChB, BDS	5	N/A

#### 4. Recognition of Prior Learning

- 4.1 Credit may be awarded towards the completion of a degree programme for courses or examinations satisfactorily completed while following another programme at the University of Glasgow or at another institution or, where indicated in the degree's supplementary regulations, for other examinations satisfactorily completed. Such credit may permit a candidate entry to the second or subsequent year of the degree programme. The maximum limit for the award of such credit is, other than in exceptional circumstances and with the approval of the Clerk of Senate, 50% of the credits associated with the degree programme. Candidates must normally attend courses offered by the University of Glasgow during their final year of study.
- 4.2 Although appropriate prior learning may be recognised for the award of credit, all such credit is ungraded for the purposes of the University except that credit obtained in earlier study at the University of Glasgow may be graded.
- 4.3 Graded credit may be awarded for study undertaken at an institution other than the University of Glasgow where this is done while registered for a degree programme at the University of Glasgow.

#### 5. Recognition of Prior Experiential Learning

Where indicated in the degree's supplementary regulations, a candidate may be awarded credit for prior experiential learning. The procedure for approval of such credit is set out in the University's [APL policy](#).

#### 6. Composition of Degree Programmes

- 6.1 Each degree programme shall be composed of courses, each of which is characterised by the academic level at which it is set and the number of credits which it conveys. The course level will be expressed as 1, 2, 3, H or M, these corresponding to levels 7 to 11 in the Scottish Credit and Qualifications Framework. Each course shall convey either 10, 15, 20, 30, 40, or 60 credits, or exceptionally a different number of credits where approved by the College.

<sup>1</sup> The minimum duration of study for the ordinary degrees of Bachelor of Technical Education and MA Religious & Philosophical Education with Secondary Teaching Qualification is four academic sessions.

<sup>2</sup> In a minority of cases the minimum duration of study for an Integrated Masters degree is four academic sessions.

- 6.2 In each academic session a full-time candidate will normally take courses conveying a total of 120 credits.
- 6.3 The structure of a degree programme, including the compulsory and optional courses of which it is composed, is shown in the degree's supplementary regulations and the programme specification.

### **7. Pre-requisites, Co-requisites and Excluded Combinations**

- 7.1 Each course may have pre-requisite and/or co-requisite course(s). To be admitted to a course:
- (i) The candidate must normally have attained a grade D or better in each pre-requisite course. If the course follows a pre-requisite course in the same academic session, however, it shall be sufficient for the candidate to have attended the pre-requisite course.
  - (ii) The candidate must either have attended, or be concurrently attending, each co-requisite course.
- 7.2 Where a candidate's curriculum includes courses which form an excluded combination, credits from only one of these courses may be counted towards the requirements for award of a degree or other qualification.

### **8. Approval of Curriculum**

The curriculum of each candidate must be approved at the start of each session by the candidate's Adviser of Studies. Once approved, the curriculum may not be altered except with the approval of an Adviser of Studies.<sup>3</sup>

### **9. Assessment**

Assessment and re-assessment are governed by the Code of Assessment which is contained in the Fees and General Information for Students section of the *University Calendar*.

### **10. Progress**

- 10.1 The progress of candidates shall be reviewed annually.
- 10.2 In the case of an Honours programme, and subject to further requirements contained in the degree's supplementary regulations, a full-time candidate who has achieved an average of at least grade D3 across all third year courses contributing to the programme will be permitted to progress from Junior Honours to Senior Honours<sup>4</sup>.
- 10.3 In the case of an Integrated Masters programme, and subject to further requirements contained in the degree's supplementary regulations, a full-time candidate who has achieved an average of at least grade C3 across all third year courses contributing to the programme will be permitted to progress to year 4; and a full-time candidate who has achieved an average of at least grade C3 across all fourth year courses contributing to the programme will be permitted to progress to year 5.
- 10.4 The requirements for a full-time candidate to progress, other than those covered in §10.2 and §10.3 above, are set out in the degree's supplementary regulations.
- 10.5 For a part-time candidate, the minimum achievement required to progress will be determined for and communicated to the candidate at the start of each session by the Chief Adviser for the degree on which the candidate is enrolled. A candidate who fails to meet this progress requirement must apply for re-admission to the Chief Adviser.

### **11. Administration of Progress**

- 11.1 Decisions on progress shall be taken by the College Progress Committee or a sub-committee thereof. The committee shall have the power to exclude a candidate or to impose conditions regarding a candidate's future progress.
- 11.2 The College shall publish to all candidates the arrangements for identifying any candidate who does not comply with progress requirements. The College shall notify such candidates of the date of the meeting of the committee and the procedures to permit a candidate to make representations at or prior to the committee meeting.
- 11.3 Appeal against decisions of the College Progress Committee may be made following the Codes of Procedure set out in the Fees and General Information for Students section of the *University Calendar*.

### **12. Award of a Certificate in Higher Education**

- 12.1 A candidate who has completed courses totalling at least 120 credits with a grade point average of at least 8.5 shall be eligible to receive a Certificate of Higher Education, unless the candidate proceeds immediately to a diploma or degree programme. This does not preclude the use in subsequent completion of a degree programme of credit counted towards the award of a Certificate of Higher Education.
- 12.2 The Certificate of Higher Education shall be awarded with Merit where the grade point average is at least 12, and with Distinction where the grade point average is at least 14.

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<sup>3</sup> Where a candidate is in the third or subsequent year of an Honours or Integrated Masters programme, the approval of the Adviser extends to Honours/Masters status and not to individual courses.

<sup>4</sup> Alternative requirements may be set for candidates undertaking their third year of study in another Higher Education Institution as part of a Study Abroad programme. Such requirements will be set by the Chief Adviser of Studies.

12.3 Where the candidate has accumulated more than 120 credits, the credit counted in the calculation of the grade point average shall be reduced to 120 credits by discarding all or part of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

### **13. Award of a Diploma of Higher Education**

13.1 A candidate who has completed courses totalling at least 240 credits, of which at least 80 credits are for courses at level 2 or above, with a grade point average of at least 8.5, shall be eligible to receive a Diploma of Higher Education, unless the candidate proceeds immediately to a degree programme. This does not preclude the use in subsequent completion of a degree programme of credit counted towards the award of a Diploma of Higher Education.

13.2 The Diploma of Higher Education shall be awarded with Merit where the grade point average is at least 12, and with Distinction where the grade point average is at least 14.

13.3 Where the candidate has accumulated more than 240 credits, the credit counted in the calculation of the grade point average shall be reduced to 240 credits by discarding all or part of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

### **14. Award of an Ordinary/Designated Degree**

14.1 Subject to further requirements contained in the degree's supplementary regulations, the candidate, to be eligible for the award of an ordinary/designated degree, must have obtained at least 360 credits and achieved an overall grade point average of 10. Within these 360 credits:

- a) at least 120 must be at level 2 or higher, **and**
- b) at least 280 must be at grade D or better including at least 60 at level 3 or higher.

14.2 Subject to further requirements contained in the degree's supplementary regulations, the ordinary/designated degree shall be awarded with Merit where the grade point average is at least 12, and with Distinction where the grade point average is at least 14.

14.3 Where the candidate has accumulated more than 360 credits, the credit counted in the calculation of the grade point average shall be reduced to 360 credits by discarding all or part of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

14.4 The ordinary/designated degree may be awarded to candidates on Honours programmes who fail to meet the requirements of the Honours degree, including any progress requirements, provided that the requirements of 14.1 above are met. The supplementary regulations for a degree programme shall specify any provision for candidates who have been assessed at level H to be reassessed at level 3.

### **15. Entry to an Honours or Integrated Masters Degree Programme**

15.1 In order to obtain entry to an Honours or Integrated Masters degree programme at the end of the second year of full-time study<sup>5</sup>, a candidate must:

- (a) achieve 240 credits at levels 1 and 2 with a GPA of at least 10; at least 140 of these credits must be derived from the list of recognised courses for the degree; and
- (b) achieve a grade D or better in 200 credits; and
- (c) achieve a minimum of 40 credits at level 2 at a GPA of 12 in the subject of the Honours programme<sup>6</sup> at the first attempt: and
- (d) meet any further requirements set out in the degree's supplementary regulations; and
- (e) meet any additional requirements set by the School or Schools in which the candidate is applying for entry to the Honours or Integrated Masters programme.

15.2 In order to obtain entry to an Integrated Masters degree programme, a candidate must normally, in addition to meeting the requirements in 15.1 above:

- (a) meet the requirements set out in the degree's supplementary regulations; and
- (b) meet any additional requirements set by the School or Schools in which the candidate is applying for entry to the Honours or Integrated Masters programme.

15.3 Exceptionally, a candidate who does not meet all of the requirements in either 15.1 or 15.2 above may be offered admission to Honours, or an Integrated Masters programme, if the Head of School (or his or her nominee) judges that in other respects the candidate's previous performance offers a reasonable prospect of the candidate reaching the minimum standard required for the award to which admission is granted.

15.4 The College and School will provide all candidates with written information on the specific level of performance required to obtain entry to each Honours and Integrated Masters degree programme in the School. This

<sup>5</sup> This regulation only applies to degree programmes which select for entry to Honours at the end of second year.

<sup>6</sup> For entry to a Joint Honours degree, this requirement applies to each Joint Honours Subject.

information will be made available to candidates at the start of the session preceding that in which Honours study normally commences.

- 15.5 Admission to an Honours or Integrated Masters degree programme does not guarantee admission to a particular course. A candidate must apply for admission to a particular course in accordance with the instructions issued by the School. Admission to a particular course cannot be guaranteed even for a candidate who satisfies the minimum admission requirements. Where there are more applicants for a particular course than there are places available, selection of candidates will be based on criteria published in course documentation and/or School web pages.

#### **16. Award of an Honours Degree**

- 16.1 To be eligible for the award of an Honours degree, the candidate must have obtained at least 480 credits, including at least 120 at level H, achieved a grade D3<sup>7</sup> or better for a piece of independent work worth at least 20 credits, and complied with the other requirements set out in the degree's supplementary regulations.
- 16.2 A scheme of assessment may permit a candidate for Honours in a single subject to be assessed in not more than 25% of the total assessment for Honours from the scheme of assessment in one other subject.
- 16.3 Courses at level 3 or above which form a candidate's Honours programme must be counted towards the calculation of the candidate's Honours classification unless other provision is justified by good cause circumstances affecting the candidate.

This regulation applies where level 3 course registration continues:

- (a) on the date on which the first summative assessment for that course is to be submitted; or
- (b) on such other date as may be specified in the course document for that course.

#### **17. Award of an Integrated Masters Degree**

- 17.1 To be eligible for the award of an Integrated Masters degree, the candidate must have obtained at least 600 credits, including at least 120 credits at level M, achieved a grade D3<sup>7</sup> or better for a piece of independent work worth at least 20 credits, and complied with the other requirements set out in the degree's supplementary regulations.
- 17.2 Courses at level 3 or above which form a candidate's Integrated Masters programme must be counted towards the calculation of the candidate's Honours classification unless other provision is justified by good cause circumstances affecting the candidate.

This regulation applies where level 3 course registration continues:

- (a) on the date on which the first summative assessment for that course is to be submitted; or
- (b) on such other date as may be specified in the course document for that course.

#### **18. Award of an MBChB, BVMS or BDS Degree**

Eligibility for the award of an MBChB, BVMS or BDS degree is defined in the degree's supplementary regulations.

#### **19. Award of Certificates for Graduates Studying at Undergraduate Level**

A graduate of the University of Glasgow, or of another institution of tertiary education recognised for this purpose by the Senate, may be permitted by a School in consultation with the College Head of Student & Academic Administration to enrol in a course, complete the assessment elements of the course, and receive certification of the outcome of the assessment.

#### **20. Degree Programmes not Subject to these Regulations**

##### ***College of Medical, Veterinary & Life Sciences***

Degree of Bachelor of Science in Dental Science

Degree of Bachelor of Science in Medical Science

Degree of Bachelor of Science in Veterinary Science

##### ***All University of Glasgow degrees offered at the following institutions:***

Christie's Education, London

Free Church of Scotland College

Glasgow School of Art

Scottish Agricultural College

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<sup>7</sup> Any penalty imposed for the late submission of the piece of independent work will be ignored when determining whether this requirement has been met.



## SUPPLEMENTARY UNDERGRADUATE REGULATIONS

### DEGREE OF BACHELOR OF ACCOUNTANCY

#### RESOLUTION

The Degree of Bachelor of Accountancy is governed by Resolutions of the University Court which came into effect on 1 September 2008. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out above; the provisions of Resolution No. 599 are as follows:

1. The Degree of Bachelor of Accountancy (BAcc) may be awarded by the Senate of the University of Glasgow in the College of Social Sciences (the College) as an Ordinary Degree and as a Degree with Honours, in such designations as may be prescribed by Regulations.
2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes", which came into effect on and from 1 September 2008 together with such Supplementary Regulations as are contained in this Resolution No. 599 - "Degree of Bachelor of Accountancy". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.
3. The early exit awards of Diploma of Higher Education and Certificate of Higher Education shall be governed by the Generic Undergraduate Regulations.

#### REGULATIONS

##### 1. Recognition of Prior Learning

Generic Undergraduate Regulation §4 applies. Credits to a maximum of 120, or exceptionally above that, as deemed appropriate by the College, may count as part of the overall requirements of a minimum graduating curriculum for the Bachelor of Accountancy degree.

##### 2. Maximum Period of Study

The period of study for the Degree with Honours shall normally extend over no more than five academic sessions of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, no more than eight academic sessions.

##### 3. Progress

Generic Undergraduate Regulations §10 and §11 apply with the following additional requirements:

###### 3.1 Full-time Candidates

- (a) To progress a candidate must meet the following requirements after attending for the number of sessions specified in the first column:

	<i>Credits required</i>	<i>Additional requirements</i>
One	80 credits	Including at least two courses from Finance 1, Financial Accounting 1 and Management Accounting 1 at Grade D or better.
Two	160 credits	Including Finance 1, Financial Accounting 1, Management Accounting 1 and at least two courses from Finance 2, Financial Accounting 2 and Management Accounting 2 at Grade D or better.
Three	240 credits	Including all level 1 and level 2 courses (with the exception of Taxation) at Grade D or better.

- b) A candidate will normally be required to discontinue studies for the Degree unless he or she has obtained Grade D or better in at least 60 credits in the first session, at least 90 credits in each subsequent session of attendance and has obtained Grade D or better in Finance 1, Financial Accounting 1 and Management Accounting 1 before the end of his or her second session of study and Finance 2, Financial Accounting 2 and Management Accounting 2 before the end of his or her third session of study.

###### 3.2 Part-time Candidates

- a) To progress a candidate must meet the following requirements after attending for the number of sessions specified in the first column:

	<i>Credits required</i>	<i>Additional requirements</i>
One	40 credits	Including at least one course from Finance 1, Financial Accounting 1 and Management Accounting 1 at Grade D or better.
Two	90 credits	Including at least two courses from Finance 1, Financial Accounting 1 and Management Accounting 1 at Grade D or better.

Three	140 credits	Including Finance 1, Financial Accounting 1, Management Accounting 1 and at least one course from Finance 2, Financial Accounting 2 and Management Accounting 2 at Grade D or better.
Four	190 credits	Including Finance 1, Financial Accounting 1, Management Accounting 1 and at least two courses from Finance 2, Financial Accounting 2 and Management Accounting 2 at Grade D or better.
Five	240 credits	Including all level 1 and level 2 courses (with the exception of Taxation) at Grade D or better.

- b) A candidate will normally be required to discontinue studies for the Degree unless he or she has obtained Grade D or better in at least 30 credits in the first session, at least 40 credits in each subsequent session of attendance and has obtained Grade D or better in Finance 1, Financial Accounting 1 and Management Accounting 1 before the end of his or her third session of study and Finance 2, Financial Accounting 2 and Management Accounting 2 before the end of his or her fifth session of study.

#### 4. Courses Available to Candidates

##### **Recognised Qualifying Courses**

- 4.1 Qualifying and compulsory courses are listed in the programme specifications for the relevant programmes.
- 4.2 Prescribed groups of qualifying courses may be recognised as leading to a degree with a specific designation. These are as specified in the programme specification for the relevant programme.

#### 5. Programme Requirements for the Award of the Degree

##### **5.1 Ordinary Degree**

Generic Undergraduate Regulation §14 for the award of an ordinary/designated degree applies with the following additional requirement: All compulsory courses specified in the programme specification must be obtained at Grade D or better.

##### **5.2 Honours Degree**

Generic Undergraduate Regulation §16 for the award of an Honours degree applies with the following additional requirements:

- a) all compulsory courses must be obtained at Grade D or better.
- b) at least 180 credits shall be at Level 3/4.

#### 6. Other Information on Awards

##### **6.1 Year Abroad**

The Head of School (or his or her nominee) may approve a course of study for the duration of one year or one term/semester at a recognised institution outside the United Kingdom. Such a course of study shall attract a maximum of 120 credits for the full year and a maximum of 60 credits for the one term/semester duration. The Head of School, in consultation with the Senior Adviser of Studies, shall determine which courses shall be undertaken outside the United Kingdom, and in the case of a Socrates exchange scheme ensure compliance with the European Credit Transfer System (ECTS).

#### 7. List of Programmes

The following programmes are available:

- Bachelor of Accountancy
- Bachelor of Accountancy with Finance
- Bachelor of Accountancy with Languages
- Bachelor of Accountancy with International Accounting
- Joint Honours in Accountancy and Economics

## DEGREE OF BACHELOR OF LAWS

### RESOLUTION

The Degree of Bachelor of Laws is governed by Resolutions of the University Court which came into effect on 1 September 2008. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out above; the provisions of Resolution No. 600 are as follows:

1. The Degree of Bachelor of Laws (LLB) may be awarded by the Senate of the University of Glasgow in the College of Social Sciences (the College) as an Ordinary Degree and as a Degree with Honours in such designations as may be prescribed by Regulations.

2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes", which came into effect on and from 1 September 2008 together with such Supplementary Regulations as are contained in this Resolution No. 600 - "Degree of Bachelor of Laws". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.
3. The early exit awards of Diploma of Higher Education and Certificate of Higher Education shall be governed by the Generic Undergraduate Regulations.

## REGULATIONS

### 1. Recognition of Prior Learning

- 1.1 Assessed prior experiential learning cannot be counted for credit on this Degree.
- 1.2 Non-university examinations cannot permit entry with advanced standing.
- 1.3 (a) Application may be made for reduction of the period of study for the Degree. Any reduction shall normally be not more than one academic session. In considering applications for reduction, the College may:
  - i) recognise examination passes in the University of Glasgow or another university or institution of higher or further education as equivalent to specified examination passes for the LLB, up to a normal maximum of 120 credits; or
  - ii) require a candidate seeking reduction to pass a further examination as a condition of granting the reduction sought; or
  - iii) recognise attendance on courses elsewhere as qualifying to sit the relevant examination for the LLB; or
  - iv) award general credit towards the requirements of the LLB, subject to a maximum of 120 credits, for examination passes in the University of Glasgow or another university or institution of higher or further education.
- (b) Applications for reduction of the period of study and for recognition of passes must be made in writing to the Senior Adviser of Studies. The Senior Adviser shall have delegated power to determine applications and shall report on the exercise of this power to College. Where relevant, the application must be supported by evidence of attendance or examinations passed. Written notification of the result of the application will be given and only such written notification may be relied on as evidence that the application has been granted. Any candidate who undertakes study elsewhere without such written notification of approval shall be deemed to be absent without leave and shall not normally be entitled to credit in respect of such study.
- 1.4 A candidate who already holds an Honours degree or equivalent may be enrolled as a candidate for the accelerated LLB.
  - a) The candidate will normally have examination passes recognised to a value of 120 credits, including 60 credits at level 3. Applications for such recognition will be made in accordance with §1.3(b).
  - b) For the purposes of the calculation of the grade point average under §5.1 and for the award of Distinction and Merit under Generic Undergraduate Regulation §14.2 only those credits obtained through study for the accelerated LLB will be counted.

### 2. Maximum Period of Study

- 2.1 A candidate for the Degree must normally satisfy the minimum requirements for the award of an Ordinary Degree within four academic sessions and for the award of an Honours Degree within five academic sessions.

#### 2.2 Accelerated LLB

In respect of a candidate for the accelerated LLB, §2.1 and Generic Undergraduate Regulation §3 will apply with the following modification:

the minimum period of study shall be two academic sessions.

### 3. Progress

Generic Undergraduate Regulations §10 and §11 apply with the following additional requirements:

#### 3.1 General Progress Requirements for all Levels of the Award

- a) A candidate for the degree of LLB will normally be required to discontinue study if:
  - i) After one session of study, he or she has not accumulated 60 credits at grade D or better;
  - ii) After two sessions of study, he or she has not accumulated 160 credits, including 40 credits at level 2, at grade D or better;
  - iii) After three sessions of study, he or she has not accumulated 240 credits, including 40 at level 2, at grade D or better, and achieved an overall grade point average of 8.5 or above;
  - iv) After four sessions of study, he or she has not achieved the requirements for the award of an ordinary degree.

- b) A candidate will normally be required to repeat a session of study if he or she has not accumulated the following numbers of credits at grade D or better:
  - i) after one session, 80 credits;
  - ii) after two sessions, 200 credits, including at least 40 at level 2;
  - iii) after three sessions, 280 credits, including at least 40 at each of levels 2 and 3.
- c) Where a candidate is required to repeat a session of study under §3.1(b), he or she may instead be suspended at his or her own request. The College may impose such conditions on suspension as it considers fit, and a suspended candidate shall normally be readmitted on application if he or she has satisfied those conditions. A candidate who has been suspended will be readmitted to the session of study which the College considers appropriate in view of his or her performance since beginning study for the Degree.

### **3.2 Admission to Honours**

The requirements referred to in Generic Undergraduate Regulation §15.1(d) are:

- a) A candidate for admission to study at Honours level must apply in accordance with the instructions issued by the School of Law. Any candidate who is refused admission to Honours study may appeal to the College Appeals Committee. A candidate for admission to joint Honours must, in addition, apply in accordance with the instructions issued by the relevant other School.
- b) A candidate shall not normally be admitted to Honours unless he or she has achieved a grade of D or better in all the courses defined under §4 as being compulsory for the Degree of LLB.

### **3.3 Progress within Honours**

A candidate may normally proceed into Senior Honours only if he or she has attained grade D3 or better in at least two level 3 courses, or their equivalent if taken abroad, and attained a grade D3 or better for the compulsory courses listed in the relevant programme specification. A candidate who does not satisfy this requirement will be referred to the College Progress Committee.

## **4. Courses Available to Candidates**

Courses that are available and courses that are compulsory for the Degree are listed in the LLB programme specification.

## **5. Programme Requirements for the Award of the Degree**

### **5.1 Ordinary Degree Award**

Generic Undergraduate Regulation §14 for the award of an ordinary/designated degree applies. In addition, to be awarded the ordinary degree, a candidate must:

- a) Have accumulated at least 180 credits from Group A (see §4); and
- b) Have obtained grade D or better in all the subjects listed as compulsory for the Degree (see §4).

### **5.2 Honours Subjects**

A candidate for the Degree with Honours shall profess either (i) single Honours in Law; (ii) Honours in Law with Czech, Polish, French, German, Spanish, or Italian language ('Law with Language'); (iii) Honours in Law with European Legal Studies; or (iv) joint Honours in Law and another subject approved by the Board of Studies for the LLB. The requirements for these options are set out in the appropriate programme specification. Full details of the level 3 and level H courses offered by the School of Law, including syllabi, admission requirements, and timetable, are published annually and are available from the School of Law Undergraduate Office.

### **5.3 Honours Degree Award**

- a) Generic Undergraduate Regulation §16 for the award of an Honours degree applies with the following additional requirement: to be awarded an Honours Degree, a candidate must meet the requirements set out in §5.1.
- b) Studies in Law undertaken during a period abroad may be granted recognition for the ordinary degree in Law and also be recognised as the equivalent of level 3.

## **6. Other Information on Awards**

### **6.1 Achievement of Grade D where a Course involves more than One Instrument of Assessment**

Generic Undergraduate Regulation §9 applies. In order to achieve a grade D in a course which involves more than one instrument of assessment a candidate will:

- a) obtain an overall mark for all instruments of assessment of at least grade D; and
- b) have no G or H grade for any individual instrument of assessment.

**DEGREE OF MASTER OF ARTS (SOCIAL SCIENCES)****RESOLUTION**

The Degree of Master of Arts (Social Sciences) is governed by Resolutions of the University Court which came into effect on 1 September 2008. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out above; the provisions of Resolution No. 597 are as follows:

1. The Degree of Master of Arts (MA) (Social Sciences) may be awarded by the Senate of the University of Glasgow in the College of Social Sciences (the College) in such designations as may be prescribed by Regulations.
2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes", which came into effect on and from 1 September 2008 together with such Supplementary Regulations as are contained in this Resolution No. 597 - "Degree of Master of Arts (Social Sciences)". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.
3. The early exit awards of Diploma of Higher Education and Certificate of Higher Education shall be governed by the Generic Undergraduate Regulations.

**REGULATIONS****1. Recognition of Prior Learning**

- 1.1 Assessed prior experiential learning cannot be counted for credit on this Degree.
- 1.2 Non-university exams cannot permit entry with advanced standing.

**2. Maximum Period of Study**

For full-time study, the maximum time normally permitted is six academic sessions. For part-time study the maximum time normally permitted is ten academic sessions. All candidates must comply with progress regulations.

**3. Progress**

- 3.1 Generic Undergraduate Regulations §10 and §11 apply with the following additional requirements:

- a) The minimum requirements for a full-time candidate to progress to a succeeding year of study are as follows:

After one session:	the candidate must have obtained at least 80 credits, of which at least 60 must be at grade D or better, and achieved a grade point average of at least 9.
After two sessions:	the candidate must have obtained at least 160 credits, of which at least 120 must be at grade D or better, and achieved a grade point average of at least 9.
After three sessions:	the candidate must be in a position to complete the requirements for the award of an ordinary degree in one further session of full-time study.

- b) Part-time candidates

Subject to any additional requirements imposed under Generic Undergraduate Regulation §10.3 the minimum attainment required of a part-time candidate to progress to the next year of study shall normally be 40 credits at Grade D or better in an academic session.

**3.2 Entry to Honours**

The requirements referred to in Generic Undergraduate Regulation §15.1(d) are as follows:

In the case of a candidate refused admission to Honours, the Head of School (or his or her nominee) will inform the candidate's Adviser of Studies. A candidate may appeal to the College Appeals Committee against such refusal of admission.

**3.3 Progress within Honours**

- 3.3.1 (a) Except as provided at §3.3.1(b) below, the qualifying courses shall be selected from those listed in §4.1 and shall normally include courses totalling 160 credits at level 1 and courses totalling 80 credits at level 2; either 120 credits at level 1 and 40 credits at level 2, or 80 credits at level 1 and 80 credits at level 2, shall be from courses listed in Group A.
  - (b) In the case of a candidate who transfers from another College to enter the curriculum of the Degree of Master of Arts (Social Sciences), qualifying courses will normally include at least 80 credits from courses selected from Group A of which at least 40 credits should be at level 2.
- 3.3.2 A candidate for the Degree with Honours may elect or be required by a Head of School to be assessed at level 3 non-Honours standard after completion of the Junior Honours year. The assessment shall be by final examinations in respect of each of the courses of the Junior Honours year of the Honours programme, the corresponding credits being at level 3. Credits accumulated and grade points awarded at

the level 3 non-Honours standard shall count towards the minimum graduating curriculum for the Degree of Master of Arts (Social Sciences).

#### 4. Courses Available to Candidates

##### 4.1 *Recognised Qualifying Courses*

###### *Group A*

The following courses constitute Group A:

- a) Levels 1, 2 and 3 courses in the following subject areas:

Business & Management  
 Central & East European Studies  
 Economic & Social History  
 Economics  
 Geography  
 Politics  
 Psychology  
 Public Policy  
 Sociology

- b) Business Reporting & Finance Management

Management Accounting & Finance 1  
 Business Law 1  
 Commercial Law for Business  
 Forensic Medicine 1  
 Entrepreneurship 1  
 Mathematics levels 1 and 2

##### 4.2 *Subjects of Study for Honours*

These are as listed in Appendix 1.

#### 5. Programme Requirements for the Award of the Degree

##### 5.1 *Degree of Master of Arts (Social Sciences)*

In addition to the requirements set out in Generic Undergraduate Regulation §14 a candidate must obtain 60 credits from level 3 courses in Social Sciences subjects or level 3 courses in the Faculties of Arts or Science.

A minimum graduating curriculum may not include more than 120 credits derived from courses outwith Group A.

Where the candidate obtains a minimum graduating curriculum, a minimum grade point average of at least 10 over 360 credits, and a grade B or better over 60 credits of Group A level 3 recognised qualifying courses in the Social Sciences subject areas listed in §4.1 but excluding Geography, Philosophy and Psychology then the candidate may be admitted to Junior, but not Senior, Honours study. Attendance at level 3 courses shall not count towards Honours attendance.

##### 5.2 *Degree of Master of Arts (Social Sciences) with Honours*

Generic Undergraduate Regulation §16 applies with the following additional provisions:

5.2.1 The recognised programmes and subjects of study for the Degree with Honours are as follows:

###### a) *Honours in a Single Subject*

A programme of courses at the Honours standard comprising 240 credits in a subject listed in §4.2(a). Up to 60 credits may be replaced by courses at the Honours standard in another subject other than a foreign language, subject to the approval of the Heads of School (or their nominee). A single dissertation or project or equivalent piece of independent work in the subject must be completed in the final year curriculum.

###### b) *Honours in a Combination of Two Subjects*

A programme of courses at the Honours standard comprising 120 credits in each of two subjects. Permitted Combinations are listed in §4.2(b). A candidate may proceed to a programme combining a Group A subject and another subject not listed in §4.2(b), subject to the approval of the Board of Studies of the Degree of Master of Arts (Social Sciences) and the Senate. A single dissertation or project or equivalent piece of independent work in one of the two subjects must be completed in the final year curriculum. A free choice between the two subjects shall be permitted.



Copies of the regulations may be obtained from the Administrative Offices of the College of Social Sciences, and are those promulgated by the University of Strathclyde.

## DEGREE OF BACHELOR OF ARTS IN COMMUNITY DEVELOPMENT

The BA in Community Development is offered by the School of Education. Candidates will normally be in paid employment in a job closely related to community work. Candidates who are not in paid employment will be required to complete a placement to provide practical experience. The duration of the programme is no fewer than three academic years.

### RESOLUTION

The Degree of Bachelor of Arts in Community Development is governed by Resolutions of the University Court which came into effect on 1 September 2008. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out above; the provisions of Resolution No. 594 are as follows:

1. The Degree of Bachelor of Arts in Community Development (BA (Community Development)) may be awarded by the Senate of the University of Glasgow in the College of Social Sciences (the College).
2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes", which came into effect on and from 1 September 2008 together with such Supplementary Regulations as are contained in this Resolution No. 594 - "Degree of Bachelor of Arts in Community Development". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.
3. The early exit awards of Diploma of Higher Education and Certificate of Higher Education are also included in the Regulations.<sup>4</sup>

### REGULATIONS

#### 1. Recognition of Prior Learning

- 1.1 Assessed prior experiential learning cannot be counted for credit on this degree.
- 1.2 A Higher National Certificate in a relevant subject is an advanced entry route to second year of the degree programme. Other relevant and appropriate qualifications may be considered for advanced entry.

#### 2. Maximum Period of Study

Candidates may continue their studies providing that they comply with the progress regulations set out at §3 below.

#### 3. Progress

Generic Undergraduate Regulations §10 and §11 apply with the following additional requirements:

- 3.1 In order to progress to the subsequent year of the degree programme a candidate must have attained grade D or better in all courses and work experience of the preceding year. A candidate who does not meet these requirements will be referred to the Progress Committee.
- 3.2 The College Progress Committee has authority to set aside the regulations governing exclusion and to permit further attempts in assessment and work experience.

If, after consideration, the College Progress Committee permits one further attempt at assessment or work experience, the candidate must undertake that attempt at a time specified by the College. Failure to attain a grade D or better will result in exclusion.

#### 4. Courses Available to Candidates

Courses for the degree are set out in the programme specification.

#### 5. Programme Requirements for the Award of the degree

In addition to meeting the requirements set out in Generic Undergraduate Regulation §14 candidates must complete the curriculum set out in the programme specification, attaining a grade D or better for each course.

#### 6. Other Information on Awards

##### 6.1 Code of Professional Conduct and Fitness to Practise

A candidate for the degree of BA Community Development is required to assent to the School of Education Code of Professional Conduct. Any candidate who refuses to do so will be denied access to teaching and work experience. A candidate in breach of the Code will be subject to Fitness to Practise procedures which may include referral to the School of Education Fitness to Practise Committee. (See Fees and General Information Section 34 of the *University Calendar*.)

##### 6.2 Attendance

A minimum of 80% attendance in each course is required, unless the exam board is provided with an account of extenuating circumstances. Credit for a course may be refused if attendance is not satisfactory.



**6.3 Exit Awards**

Generic Undergraduate Regulations §12 and §13 apply with the following additional requirements. A candidate who has completed courses totalling at least 120 credits with grade D or better for each course will be eligible for a Certificate in Higher Education (Community Development). A candidate who has completed courses totalling at least 240 credits with grade D or better for each course will be eligible for a Diploma in Higher Education (Community Development). A candidate who has achieved either the Certificate or Diploma in Community Development may apply to re-enter the programme at a later stage to complete the BA.

**DEGREE OF BACHELOR OF COMMUNITY LEARNING & DEVELOPMENT (SOCIAL SCIENCES)****RESOLUTION**

The Degree of Bachelor of Community Learning & Development (Social Sciences) is governed by Resolutions of the University Court which came into effect on 1 September 2008. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out above; the provisions of Resolution No. 598 are as follows:

1. The Degree of Bachelor of Community Learning & Development (BCLD) (Social Sciences) may be awarded by the University of Glasgow in the College of Social Sciences (the College) as a General Degree and as a Degree with Honours, in such designations as may be prescribed by Regulations.
2. The award of the Degree shall be governed by the Generic Undergraduate Regulations which are governed by Resolution No. 582 of the University Court.
3. The Senate may make supplementary regulations governing the award of the Degree which are subject to the approval of the University Court - these shall be as stated under 'Regulations' below.
4. The early exit awards of Diploma of Higher Education and Certificate of Higher Education are also included in the Regulations.
5. The Degree programme shall be coordinated and supervised by a Board of Management appointed by the Senate on the recommendation of the College. The Board shall be representative of the organisations delivering the programme and the Scottish Community Development Centre, and shall be convened by the Head of the School of Social & Political Sciences.

**REGULATIONS****1. Recognition of Prior Learning**

Assessed prior experiential learning can be counted for credit in accordance with Generic Undergraduate Regulation §5. A candidate awarded such credit shall normally spend not less than two sessions of full-time study as a registered candidate for the Degree.

**2. Maximum Period of Study**

The maximum period of full-time study is normally five academic sessions.

**3 Progress**

Generic Undergraduate Regulations §10 and §11 apply with the following additional requirement: in order to progress to a component at level 2 or 3 a candidate will normally be required to have attained grade D or better in all components at the preceding level.

**4. Courses Available to Candidates**

- 4.1 The curriculum for the Degree of Bachelor of Community Learning & Development (Social Sciences) shall be a three-year programme of work-based learning comprising qualifying work experience and taught modules amounting to 120 credits per academic session. The programme shall be set out in a personal Learning Programme Agreement between the candidate, the employer and the University of Glasgow acting in collaboration and shall be approved by the Board of Management. The Agreement shall provide for regular and appropriate supervision of the candidate throughout the duration of the programme.

**4.2 Recognised Qualifying Work Experience**

Qualifying work experience shall comprise:

- (a) employment in an appointment in the field of Community Learning & Development of not less than 41 weeks in the first academic session and not less than 31 weeks in the second and third sessions of study.
- (b) participation in two placements each normally comprising continuous periods of not less than ten weeks, one in each of the second and third sessions of study. Placements of a number of shorter periods amounting to the same overall duration may be substituted subject to the approval of the Board of Management.

The levels and credit weights of work experience shall be as follows:

<i>Title</i>	<i>Level</i>	<i>Credit Weight</i>
Reflecting on Work Experience	1	30 credits
Session 2 Placement	2	60 credits
Session 3 Placement	3	60 credits

#### **4.3 Recognised Qualifying Taught Courses**

The qualifying taught courses are listed in the programme specification.

- 4.4 The duration of the Learning Programme Agreement shall normally be three sessions or two sessions if the candidate has been granted entry with advanced standing on the basis of prior accreditation.

#### **5. Programme Requirements for the Award of the Degree**

The further requirements referred to in Generic Undergraduate Regulation §14.1 are as follows: A minimum graduating curriculum for the Degree of Bachelor of Community Learning and Development requires that a candidate attains Grade D or better in all qualifying components of the programme of study prescribed in these regulations.

## **DEGREE OF BACHELOR OF ARTS IN CHILDHOOD PRACTICE**

### **RESOLUTION**

The Degree of Bachelor of Arts in Childhood Practice is governed by Resolutions of the University Court which came into effect on 1 September 2008. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out above; the provisions of Resolution No. 595 are as follows:

1. The Degree of Bachelor of Arts (BA) in Childhood Practice may be awarded by the Senate of the University of Glasgow in the College of Social Sciences (the College).
2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes", which came into effect on and from 1 September 2008 together with such Supplementary Regulations as are contained in this Resolution No. 595 - "Degree of Bachelor of Arts in Childhood Practice". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.
3. The early exit awards of Certificate of Higher Education and Diploma of Higher Education shall be governed by the Generic Undergraduate Regulations.

### **REGULATIONS**

#### **1. Recognition of Prior Learning**

- 1.1 Assessed prior experiential learning can be counted for credit on this degree. The evidence required is detailed in the programme specification.
- 1.2 Non-university exams can permit entry with advanced standing. Such examinations give entry with advanced standing as follows:

Higher National Certificate, Scottish Vocational Qualification Level 3 and Professional Development Award credits give advanced entry to second year of the degree programme. Scottish Vocational Qualification 4 gives advanced entry to third year of the degree programme.

#### **2. Maximum Period of Study**

The maximum period of study for part-time candidates on the BA Childhood Practice is 10 years.

#### **3. Progress**

Generic Undergraduate Regulations §10 and §11 apply with the following additional requirements:

- 3.1 In order to progress to the subsequent year of the degree programme a candidate must have attained a grade D or better in all courses of the preceding year after two attempts.
- 3.2 A candidate may be excluded from further instruction and examination in the College if he or she obtains less than grade D in a course assessment on two occasions.
- 3.3 The College Progress Committee has authority to set aside §3.2 governing exclusion and to permit further attempts in assessment.

If, after consideration, the College Progress Committee permits one further attempt at assessment, the candidate must undertake that attempt at a time specified by the College. Failure to attain a grade D or better will result in exclusion.

#### **4. Courses Available to Candidates**

The courses required for the degree are set out in the programme specification.

**5. Programme Requirements for the Award of the Degree**

In addition to meeting the requirements set out in Generic Undergraduate Regulation §14 candidates must complete the curriculum set out in the programme specification, attaining a grade D or better for each course assessment.

**6. Other Information on Awards****6.1 Code of Professional Conduct and Fitness to Practise**

A candidate for the degree of BA is required to assent to the School of Education Code of Professional Conduct. Any candidate who refuses to do so will be denied access to teaching and practice placement. A candidate in breach of the Code will be subject to Fitness to Practise procedures which may include referral to the School of Education Fitness to Practise Committee. (See Fees and General Information Section 34 of the *University Calendar*.)

**6.2 Attendance**

A minimum of 80% attendance in each course is required. Credit for a course may be refused if attendance is not satisfactory.

**DEGREE OF BACHELOR OF EDUCATION IN PRIMARY EDUCATION****RESOLUTION**

The Degree of Bachelor of Education with Honours in Primary Education is governed by Resolutions of the University Court which came into effect on 1 September 2008. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out above; the provisions of Resolution No. 590 are as follows:

1. The Degree of Bachelor of Education with Honours in Primary Education may be awarded by the Senate of the University of Glasgow in the College of Social Sciences (the College) as a Degree in such designations as may be prescribed by Regulations.
2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes", which came into effect on and from 1 September 2008 together with such Supplementary Regulations as are contained in this Resolution No. 590 - "Degree of Bachelor of Education (Hons) in Primary Education". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.
3. Candidates for the Degree of BEd who do not complete the minimum graduating curriculum may be eligible to receive the Degree of Bachelor of Arts (Primary Education). The early exit awards of Cert HE (Primary Education) and DipHE (Primary Education) are also included in the Regulations.

**REGULATIONS****1. Recognition of Prior Learning**

- 1.1 Assessed prior experiential learning cannot be counted for credit on these degrees.
- 1.2 Non-university exams can permit entry with advanced standing. Such examinations give entry with advanced standing as follows:

Higher National Diploma "Supporting and Managing Learning Needs" is an advanced entry route to second year of the degree programme. Additional pre-requisite entry qualifications are Higher English, or equivalent, and appropriate attainment in Mathematics, Standard Grade 1 or 2, or equivalent. Admission is also subject to satisfactory performance at interview.

- 1.3 A candidate may be considered for admission on successful completion of first year in other university programmes. In this instance the candidate can be asked to complete a period of Field Experience of two weeks which is formatively assessed.

**2. Maximum Period of Study**

Candidates may continue their studies providing that they comply with the progress regulations set out at §3 below.

**3. Progress**

Generic Undergraduate Regulations §10 and §11 apply with the following additional requirements:

- 3.1 In order to progress to the subsequent year of the degree programme a candidate must have completed all courses of the preceding year and obtained the minimum requirements set out in the table below.

Minimum requirements to proceed to the next year of the curriculum		
<i>Progression</i>	<i>Compulsory Courses and Field Experience</i>	<i>Elective Courses</i>
First year	Grade D or better in course assessment after two attempts	20 credits from year 1 elective

Second year	Grade D or better in course assessment after two attempts	Grade D or better from year 1 elective course
Third year	Grade D or better in course assessment after two attempts. Satisfactory in Field Experience	Grade D or better from year 2 elective course

A candidate who is allowed to progress with one subject below grade D must present him or herself for reassessment in that subject at the next available opportunity.

- 3.2 Exceptionally, a candidate may be required to discontinue a school Field Experience or may be prevented from beginning any further Field Experience if, on the balance of evidence, it is considered that continuing with the experience would be detrimental to pupils in the school.
- 3.3 A candidate may be excluded from further instruction and examination in the College if:
- he or she obtains less than grade D in two or more subject assessments on two occasions in any year; or
  - he or she obtains an Unsatisfactory in a Field Experience in any year on two occasions; or
  - he or she obtains less than grade D in a subject at the fourth attempt.
- 3.4 The College Progress Committee has authority to set aside regulations §3.3(a) and §3.3(b) governing exclusion and to permit further attempts in assessment and Field Experience retrieval.

If, after consideration, the College Progress Committee permits one further attempt at assessment or Field Experience retrieval, the candidate must undertake that attempt at a time specified by the College. Failure to attain a grade D or better or Satisfactory in Field Experience will result in exclusion.

#### 4. Courses Available to Candidates

The courses required for the degree are set out in the programme specification.

#### 5. Programme Requirements for the Award of the Degree

A candidate must complete the curriculum set out in the programme specification, attaining a grade D or better for each assessment and Satisfactory in Field Experience at each stage.

#### 6. Other Information on Awards

##### 6.1 Degree of Bachelor of Arts (Primary Education)

A candidate who has completed a minimum of 360 credits with a grade point average of 10 or better, with 280 credits at grade D or better and 300 of the credits from courses in the BEd curriculum, will be eligible to receive the degree of Bachelor of Arts (Primary Education). Such a candidate, if graduating with the Degree of Bachelor of Arts (Primary Education), may not be a candidate for the Degree of Bachelor Education (Primary Education) of the University of Glasgow on a future occasion. The BA (Primary Education) is not a teaching qualification.

##### 6.2 Code of Professional Conduct and Fitness to Practise

A candidate for the degree of BEd is required to assent to the School of Education Code of Professional Conduct. Any candidate who refuses to do so will be denied access to teaching and field experience. A candidate in breach of the Code will be subject to Fitness to Practise procedures which may include referral to the School of Education Fitness to Practise Committee. (See Fees and General Information Section 34 in the *University Calendar*.)

##### 6.3 Attendance

A minimum of 80% attendance in each course and 90% attendance in each period of Field Experience is required. A candidate is required to attend mandatory instruction sessions and preparatory briefings before being permitted to attend Field Experience. Credit for a course may be refused if attendance is not satisfactory.

##### 6.4 Exception to Code of Assessment

Generic Undergraduate Regulation §9 applies, except that the assessment of Field Experience is exempt from the provisions of Schedule B of the Code of Assessment and is assessed on a two point scale - Satisfactory, Unsatisfactory.

## DEGREES OF BACHELOR OF TECHNOLOGICAL EDUCATION AND BACHELOR OF TECHNOLOGY STUDIES

### RESOLUTION

The Degrees of Bachelor of Technological Education and Bachelor of Technology Studies are governed by Resolutions of the University Court which came into effect on 1 September 2008. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out above; the provisions of Resolution No. 592 are as follows:

1. The Degree of Bachelor of Technological Education (BTechEd) may be awarded by the Senate of the University of Glasgow in the College of Social Sciences (the College) as a Degree with Honours and as an Ordinary Degree in such designations as may be prescribed by Regulation.
2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes", which came into effect on and from 1 September 2008 together with such Supplementary Regulations as are contained in this Resolution No. 592 - "Degree of Bachelor of Technological Education". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.
3. A candidate for the Degree of Bachelor of Technological Education who does not complete the minimum graduating curriculum may be eligible to receive the Degree of Bachelor of Technology Studies (BTechS). The early exit awards of Certificate of Higher Education and Diploma of Higher Education are also included in the Regulations.

## REGULATIONS

### 1. Recognition of Prior Learning

- 1.1 Assessed prior experiential learning cannot be counted for credit on these degrees.
- 1.2 Non-university exams can permit entry with advanced standing. Such examinations give entry with advanced standing as follows:

A Higher National Diploma in a relevant subject is an advanced entry route to second year of the degree programme. An additional pre-requisite entry qualification is Higher English, or equivalent. Admission is also subject to satisfactory performance at interview.

### 2. Maximum Period of Study

There is no set maximum period of study. Candidates may continue their studies providing that they comply with the progress regulations set out at §3 below.

### 3. Progress

Generic Undergraduate Regulations §10 and §11 apply with the following additional requirements:

- 3.1 In order to progress to the subsequent year of the degree programme a candidate must have completed all courses of the preceding year and obtained the minimum requirements set out below.

Minimum requirements to proceed to the next year of the curriculum			
<i>Progression</i>	<i>School Experience after two attempts</i>	<i>Minimum of grade D in subject assessments after two attempts in</i>	
First to second year	Satisfactory	Compulsory subjects	three out of four Technology subjects in year 1
Second to third year	Satisfactory	Compulsory subjects	three out of four Technology subjects in year 2
Third to fourth year	Satisfactory	Compulsory subjects	

A candidate who is allowed to progress to year 2 with one subject below grade D must present him or herself for reassessment in that subject at the next available opportunity.

In order to progress to fourth year a candidate must have obtained 120 credits from courses in year 3.

#### a) Honours Curriculum

In order to progress to Honours at the end of year 2 a candidate should have gained a grade point average of 13 for all year 2 subjects and grade D or better in all subjects of years 1 and 2.

#### b) Ordinary Curriculum

A candidate who does not meet the requirements for Honours at the end of year 2 will follow the ordinary curriculum.

- 3.2 Exceptionally, a candidate may be required to discontinue a school placement or may be prevented from beginning any further placement if, on the balance of evidence, it is considered that continuing with the placement would be detrimental to pupils in the school.
- 3.3 The College Progress Committee has authority to set aside the regulations governing exclusion and to permit further attempts in assessment and School Experience retrieval.

If, after consideration, the College Progress Committee permits one further attempt at assessment or a School Experience retrieval, the candidate must undertake that further attempt at a time specified by the College. Failure to attain a grade D or better or Satisfactory in School Experience will result in exclusion.

3.4 A candidate may be excluded from further instruction and examination in the College if:

- (a) he or she obtains less than grade D in a compulsory subject after 3 attempts; or
- (b) he or she obtains an Unsatisfactory in School Experience in any year on two occasions.
- (c) he or she obtains less than grade D in two or more subject assessments on two occasions in year 1 or year 2.

#### **4. Courses Available to Candidates**

The courses required for the degree are set out in the programme specification.

#### **5. Programme Requirements for the Award of the Degree**

To qualify for an Honours degree a candidate must complete the curriculum set out in the programme specification, attaining a grade D or better for all compulsory subjects and Satisfactory in School Experience at each stage.

To qualify for an ordinary degree a candidate must complete the curriculum set out in the programme specification, attaining a grade D or better for all compulsory subjects and Satisfactory in School Experience at each stage. In addition a candidate is required to gain an overall grade point average of 10.

#### **6. Other Information on Awards**

##### **6.1 Code of Professional Conduct and Fitness to Practise**

A candidate for the degree of B Tech Ed is required to assent to the School of Education Code of Professional Conduct. Any candidate who refuses to do so will be denied access to teaching and School Experience. A candidate in breach of the Code will be subject to Fitness to Practise procedures which may include referral to the School of Education Fitness to Practise Committee. (See Fees and General Information Section 34 of the *University Calendar*.)

##### **6.2 Attendance**

A minimum of 80% attendance in each course and 90% attendance in each period of School Experience is required. A Candidate is required to attend mandatory instruction sessions and preparatory briefings before being permitted to attend School Experience. Credit for a course may be refused if attendance is not satisfactory.

##### **6.3 Exception to Code of Assessment**

Generic Undergraduate Regulation §9 applies, except that

- a) the assessment of School Experience is exempt from the provisions of Schedule B of the Code of Assessment and is assessed on a two point scale - Satisfactory, Unsatisfactory.
- b) Industrial Placement is assessed as either Satisfactory or Unsatisfactory.

##### **6.4 Religious Education**

An optional course in Religious Education is available to candidates who wish to attain the Catholic Teacher's Certificate or Award in Religious Understanding.

##### **6.5 Bachelor of Technology Studies in General Technology**

A candidate who has satisfied the conditions of Generic Undergraduate Regulation §14 from courses of the BTechEd curriculum will be eligible to receive the degree of Bachelor of Technology Studies. The Bachelor of Technology Studies is not a teaching qualification.

## **DEGREE OF MASTER OF ARTS IN RELIGIOUS & PHILOSOPHICAL EDUCATION WITH SECONDARY TEACHING QUALIFICATION**

### **RESOLUTION**

The Degree of Master of Arts in Religious & Philosophical Education with Secondary Teaching Qualification is governed by Resolutions of the University Court which came into effect on 1 September 2008. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out above; the provisions of Resolution No. 593 are as follows:

1. The Degree of Master of Arts in Religious & Philosophical Education with Secondary Teaching Qualification may be awarded by the Senate of the University of Glasgow in the College of Social Sciences (the College) as an Ordinary Degree and as an Honours Degree, in such designations as may be prescribed by Regulations.
2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes", which came into effect on and from 1 September 2008 together with such Supplementary Regulations as are contained in this Resolution No. 593 - "Degree of Master of Arts in Religious & Philosophical Education with Secondary Teaching Qualification". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.

3. The early exit awards of Diploma of Higher Education and Certificate of Higher Education are also included in the Regulations.

## REGULATIONS

### 1. Recognition of Prior Learning

- 1.1 Assessed prior experiential learning cannot be counted for credit on these degrees.  
1.2 Non-university exams cannot permit entry with advanced standing.

### 2. Maximum Period of Study

There is no set maximum period of study. Candidates may continue their studies providing that they comply with the progress regulations set out at §3 below.

### 3. Progress

- 3.1 Generic Undergraduate Regulations §10 and §11 apply with the following additional requirements:

- (a) In order to progress to the subsequent year of the degree programme a candidate must have completed all courses of the preceding year and obtained the minimum requirements set out in the table below.

Minimum requirements to proceed to the next year of the curriculum		
<i>Progression</i>	<i>School Experience after two attempts</i>	<i>Grade D or better in subject assessments after two attempts in</i>
First to second year	Satisfactory	seven out of eight subjects in year 1
Second to third year	Satisfactory	six out of seven subjects in year 2 and all subjects of year 1
Third to fourth year	Satisfactory	six out of seven subjects in year 3 and all subjects of years 1 and 2

A candidate who is allowed to progress with one subject below grade D must present him or herself for reassessment in that subject at the next available opportunity.

- (b) Exceptionally, a candidate may be required to discontinue a school placement or may be prevented from beginning any further placement if, on the balance of evidence, it is considered that continuing with the placement would be detrimental to pupils in the school.  
(c) The College Progress Committee has authority to set aside the regulations governing exclusion and to permit further attempts in assessment and School Experience retrieval.

If, after consideration, the College Progress Committee permits one further attempt at assessment or a school experience retrieval, the candidate must undertake that attempt at a time specified by the College. Failure to attain a grade D or better or Satisfactory in School Experience will result in exclusion.

- (d) A candidate may be excluded from further instruction and examination in the College if:  
(i) he or she obtains less than grade D in two or more subject assessments on two occasions in any year; or  
(ii) he or she obtains an Unsatisfactory in School Experience in any year on two occasions; or  
(iii) he or she obtains less than grade D in a subject at the third attempt.

### 3.2 Entry to Honours

The requirements referred to in Generic Undergraduate Regulation §15.1(a) are:

A candidate who has achieved Satisfactory in School Experience and grade D or better in all courses of years 1 and 2 after two attempts will be admitted to Honours study.

## 4. Courses Available to Candidates

The courses for the degree are set out in the programme specification.

## 5. Programme Requirements for the Award of the Degree

A candidate must complete the curriculum set out in the programme specification, attaining a grade D or better for each assessment and Satisfactory in School Experience at each stage.

## 6. Other Information on Awards

### 6.1 Code of Professional Conduct and Fitness to Practise

A candidate for the degree of MA (Religious & Philosophical Education) is required to assent to the School of Education Code of Professional Conduct. Any candidate who refuses to do so will be denied access to teaching and School Experience. A candidate in breach of the Code will be subject to Fitness to Practise procedures which may include referral to the School of Education Fitness to Practise Committee. (See Fees and General Information Section 34 of the *University Calendar*.)

**6.2 Attendance**

A minimum of 80% attendance in each course and 90% attendance in each period of School Experience is required. The candidate is required to attend mandatory instruction sessions and preparatory briefings before being permitted to attend School Experience. Credit for a course may be refused if attendance is not satisfactory.

**6.3 Exception to Code of Assessment**

Generic Undergraduate Regulation §9 applies, except that the assessment of School Experience is exempt from the provisions of Schedule B of the Code of Assessment and is assessed on a two point scale Satisfactory, Unsatisfactory.

**NON GENERIC UNDERGRADUATE REGULATIONS****CATHOLIC TEACHER'S CERTIFICATE**

Students on the following Degree and Certificate programmes may qualify for either the Catholic Teacher's Certificate or the Award in Religious Understanding through participation in designated Religious Education (RE) courses and School Experience. The Catholic Teacher's Certificate and Award in Religious Understanding are not separately assessed.

<i>Programme</i>	<i>Qualifying course</i>
BEd	co-extensive with RE component of BEd programme
PGDE (Primary)	co-extensive with RE component of PGDE programme
PGDE (Secondary) in RE	co-extensive with RE component of PGDE programme
PGDE (Secondary Generalist)	additional course 4 hrs/wk plus school visits
BTechEd	additional course in 2 of the 4 years of the course
BEdMus	additional course in 2 of the 4 years of the course
BTheol	co-extensive with RE component of BTheol programme
MA in RelPhilEd	co-extensive with RE component of MA programme
Certificate in RE by distance learning (CREDL)	course designed for and leading to Catholic Teacher's Certificate or Award in Religious Understanding
Additional Teaching Qualification in RE	co-extensive with ATQRE programme

**CERTIFICATE OF HIGHER EDUCATION**

The School of Education provides opportunities to follow courses in a wide range of subjects offered in Arts, Science and Social Sciences, leading to the award of the Certificate in Higher Education. The Certificate will carry an additional designation related to a specified field of study in which appropriate courses have been taken, in accordance with a number of schemes as set out in the regulations below.

**REGULATIONS****1. General**

- a) With the authority of Senate, a Certificate of Higher Education may be conferred by the University of Glasgow.
- b) Supervision of the arrangements for the Certificate of Higher Education will be by the Undergraduate Committee of the School of Education.
- c) The level and standard of the Certificate of Higher Education shall be comparable with the level and standard of the Certificates of Higher Education awarded in the Colleges of Arts and Science and Engineering
- d) Candidates who have qualified for the award of the Certificate of Higher Education may apply to the Colleges of Arts, Science and Engineering and Social Sciences for admission and, if admitted, may have some or all of their credits recognised towards a higher level award.

**2. Minimum Requirement for the Award of Credits****2.1 School Instructions**

Students shall be required to comply with such School instructions as are prescribed by the Head(s) of School(s) in charge of the course concerned. Such instructions may require students: to attend specified lectures, tutorials, laboratory or practical sessions, field courses, examinations and other events; to provide themselves with such books, equipment and other materials as are necessary for the course; to submit items of work, including essays, dissertations and project reports, by such dates as may be instructed. All such



instructions shall be given to the students in writing at the beginning of the course concerned. Reasonable notice of any alteration to them will also be given.

## 2.2 **Minimum Requirement**

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 - §16.44 of the section Fees and General Information for Students in the *University Calendar*.

## 3. **Minimum Requirement for the Award of a Certificate**

The minimum requirements for the award of a Certificate, hereafter referred to as a minimum curriculum, are expressed in terms of 3.1 credit-bearing courses at various levels; 3.2 Merit and Distinction; and 4.1 subjects relating to certificates, each set of requirements as defined hereunder:

### 3.1 **Credit Bearing Courses**

- a) Approved courses, normally bearing at least 10 credits, or credits in multiples of 10, at any level, may, where appropriate, form part of a student's minimum curriculum.
- b) A candidate shall be eligible to receive the Certificate of Higher Education if he or she has completed courses, drawn from the School of Education Certificate of Higher Education programme or from courses offered by other Schools of the University, totalling at least 120 credits with a grade point average of at least 8.5. Credit derived from courses above level 1 may be included.

### 3.2 **Merit and Distinction**

The Certificate of Higher Education shall be awarded with Merit where the grade point average over the courses being counted for the award of the Certificate is at least 12, and with Distinction where the grade point average over the courses being counted for the award of the Certificate is at least 14.

## 4. **Designated Certificates**

### 4.1 **Subjects Relating to Certificates of Higher Education**

- a) The Certificate of Higher Education will carry a designation in a specified field of study where grade points are derived from courses worth at least 60 credits in at least two qualifying subjects in a specific field of study as determined by the Undergraduate Committee of the School of Education. Designations shall be determined in accordance with a number of stated schemes as set out below.
- b) Certain of the core courses may be compulsory.
- c) Where a subject is required to be represented by courses worth a minimum of 40 credits, one or more of these courses may be replaced by a course or courses of equivalent credits in another subject recognised as cognate with the subject being replaced.

### 4.2 **Designated Certificates**

(NB: From time to time, appropriate subjects or courses may be added to those qualifying for each of the certificates below)

#### *Certificate of Higher Education (Continuing Education): Ancient Studies*

Qualifying subjects for this certificate are:

Classical Civilisation	Latin
Egyptology	

#### *Certificate of Higher Education (Continuing Education): Creative and Cultural Studies*

Qualifying subjects for this certificate are:

History of Art	Music
Creative Writing	Visual Arts

#### *Certificate of Higher Education (Continuing Education: Egyptology (Language))*

Qualifying subjects for this Certificate are:

Ancient Egyptian texts 1A	Advanced Hieroglyphs
Ancient Egyptian texts 1B	Egyptology Project

#### *Certificate of Higher Education (Continuing Education): Egyptology (Material Culture)*

Qualifying subjects for this Certificate are:

Ancient Egyptian Archaeology 1A	Life and Culture in Ancient Egypt
Ancient Egyptian Archaeology 1B	Egyptology Project

#### *Certificate of Higher Education (Continuing Education): Environmental Science*

Qualifying subjects for this certificate are:

Astronomy	Geography
Biology	Geology
Environmental Studies	

*Certificate of Higher Education (Continuing Education): European Civilisation*

Qualifying subjects for this certificate are:

Celtic Studies	Literature Subjects
Classical Civilisation	Music
Education	Modern Greek
European Languages	Philosophy
History of Art	Spanish Certificate
History Subjects	

*Certificate of Higher Education (Continuing Education): Historical Studies*

Qualifying subjects for this certificate are:

Celtic Studies	History of Art
Classics	Medieval History
Economic & Social History	Modern History
Egyptology	Scottish History

*Certificate of Higher Education (Continuing Education): Literary Studies*

Qualifying subjects for this certificate are:

Classical Civilisation	Modern Greek Language & Culture
Creative Writing	Scottish Literature
Cultural Studies	Spanish Certificate
English Literature	

*Certificate of Higher Education (Continuing Education): Scottish Studies*

Qualifying subjects for this certificate are:

Celtic Studies	Scottish History
Gaelic	Scottish Literature
History of Art (specified courses)	Women's Studies (specified courses)

*Certificate of Higher Education (Continuing Education): Social Sciences*

Qualifying subjects for this certificate are:

Economic & Social History	Politics
Economics	Psychology
Education	Sociology
Philosophy	Women's Studies

*Certificate of Higher Education (Continuing Education): Visual Arts*

Qualifying subjects for this certificate are:

Art Therapy	Practical Art
History of Art & Architecture	Visual Arts
Photography	

*Diploma and Certificate in Creative Writing*

Students may exit the Programme with a Certificate in Higher Education in Creative Writing amounting to 120 credits. 80 of these credits must be taken from component courses at SCQF Level 7 in Creative Writing. The other 40 credits can come from any subject at least Level 7.

For the Diploma, students are required to take a further 80 specific credits at SCQF Level 8 from the suite of Cert HE creative writing courses. The remaining 40 credits can be from any subject so long as they are at least of Level 7. Details of relevant courses are available from the programme specification and the Undergraduate Course Catalogue

*Certificate in Drug and Alcohol Practice*

Compulsory qualifying courses for this certificate are:

Assessment and Interventions Theories and Models in Drug & Alcohol Practice	Work-Based Reflection of Drug & Alcohol Practice
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*Certificate in Employability Practice*

Compulsory qualifying courses for this certificate are:

Collaborative Practice	Employability Practice: Law Policy and Practice
Effecting Change	Social Theory 1
Employability Practice: Principles and Values	Work Based Project

*Certificate in Equality and Diversity Practice*

Compulsory qualifying courses for this certificate are:

Collaborative Practice	Equality and Diversity: Law Policy and Practice
Effecting Change	Social Theory 1
Equality and Diversity: Principles and Values	Work Based Project

*Certificate in Field Archaeology*

Compulsory qualifying courses for this certificate are:

Archaeology of Scotland 1	Post-Roman Scottish Archaeology
Field School 1	The Theory & Practice of Field Archaeology 1
Field School 2	The Theory & Practice of Field Archaeology 2

*Certificate in Marine Mammal Biology*

Compulsory qualifying courses for this certificate are:

Introduction to Evolution & Ecology	Marine Biology
Life of Mammals	Marine Mammal Field Course
Marine Mammal Welfare & Conservation	Marine Mammal Study Project

The minimum period of study for this certificate is three years.

**5. Approval of Qualifying Courses**

a) Subject to the approval of Senate, the Undergraduate Committee of the School of Education shall identify and recognise courses which may contribute to the Certificate. The Committee shall also determine which of the University's courses correspond to each of the qualifying subjects for specially designated certificates.

**b) Recognition of Study in Other Universities and Institutions of Tertiary Education**

Students who have accumulated credit at level 1 from courses of study taken at institutions of tertiary education approved by the Senate, may be exempted from up to 50% of the qualifying credit for the Certificate of Higher Education. Such an exemption must be approved by the College of Social Sciences. Credits granted as a result of such exemption shall be awarded a grade of D for successful completion of the course or courses concerned. Exceptionally a higher grade may be allocated by the Undergraduate Studies Committee. No credit shall be awarded for courses that have already been counted towards an Award made by another institution.

**6. Conditions Governing Qualifying Courses**

- Courses, deemed by the Undergraduate Committee to be overlapping or identical, may not form part of the minimum curriculum.
- In any session certain courses may not be available to Certificate students or may be available only to a limited number.
- Normally, at least 50% of the credits should be drawn from Cert HE courses in the School of Education.

**7. Recognised Qualifying Courses**

The School of Education, subject to the approval of Senate, will offer a range of courses in subject areas offered by the College of Arts, College of Science and Engineering and College of Social Sciences. Qualifying courses and courses offered by these Colleges may be available to suitably qualified students registered for the Certificate of Higher Education (Continuing Education) as part of a minimum qualifying curriculum for individual cases. Students wishing to enrol for such courses should contact the office of the Chief Adviser in the appropriate College.

For information on recognised qualifying courses see the *Undergraduate Course Catalogue*.

**Availability of Courses**

Not all courses are available each session. It may be necessary to restrict entry to a course or to withdraw a course in the light of staff changes, or if it is under subscribed.

**8. Appeals by Students**

The Code of Procedure specified for College Appeals Committees in the *University Calendar* will be applicable to students registered for the Certificate in Higher Education. Appeals will be heard by the College Appeals Committee.

**CERTIFICATE IN RELIGIOUS EDUCATION BY DISTANCE LEARNING**

The Certificate in Religious Education by Distance Learning is a programme which leads to qualification for the Catholic Teacher's Certificate. Course participants must have or be studying for a teaching qualification.

Candidates for the Certificate complete the courses of the programme through online learning mode. Each course has a credit value of 15 and is assessed by written portfolio assignment.

The compulsory courses are:

Course 1 **Theological Education and Personal Development**

Comprising units in

Introduction; Scripture; Theology; Faith; the Church; Sacraments; Mortality; Tradition

Course 2 **Pedagogy and Development in Religious Education**

Comprising Units in

Introduction; Curriculum Development; Learning & Teaching; Imagination; Cognition; Formation; Change & Belonging.

## UNIVERSITY OF GLASGOW DUMFRIES CAMPUS – SUPPLEMENTARY UNDERGRADUATE REGULATIONS

### DEGREE OF MASTER OF ARTS (LIBERAL ARTS) OF THE UNIVERSITY OF GLASGOW

#### RESOLUTION

The Degree of Master of Arts (Liberal Arts) is governed by Resolutions of the University Court which came into effect on 1 September 2008. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out above; the provisions of Resolution No. 588 are as follows:

1. The Degree of Master of Arts (Liberal Arts) may be awarded by the Senate of the University of Glasgow in the College of Social Sciences (the College) as a Degree with Honours, and as a General Degree in such designations as may be prescribed by Regulation.
2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes", which came into effect on and from 1 September 2008 together with such Supplementary Regulations as are contained in this Resolution No. 588 - "Degree of Master of Arts (Liberal Arts)". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.
3. The early exit awards of Certificate of Higher Education and Diploma of Higher Education are also included in the Regulations.

#### REGULATIONS

##### 1. Recognition of Prior Learning

Generic Undergraduate Regulation §4 applies subject to the proviso that the maximum limit for the award of such credit is 60 credits.

##### 2. Maximum Period of Study

There is no set maximum period of study. Candidates may continue their studies providing they comply with the progress regulations set out at §3 below.

##### 3. Progress

Generic Undergraduate Regulations §10 and §11 apply with the following additional requirements:

##### 3.1 Full-time Candidates

- a) Unless in any one session a full-time candidate obtains grade points from courses totalling at least 40 credits, he or she will normally be excluded from further attendance.
- b) The minimum requirements for progress to a succeeding year of study are as follows:
 

After one session:	the candidate must have obtained Grade D or better in courses totalling at least 40 credits, including the core course 'Text and Communication', or the core course 'Science: History and Culture', and credit in further courses totalling at least 40 credits and successfully completed the Certificate of Basic IT Competence.
After two sessions:	the candidate must have qualified for the Certificate of Higher Education.
After three sessions:	the candidate must have qualified for the Diploma of Higher Education.
- c) A candidate who has failed to complete the above minimum requirements for any one session, and who has not been excluded, shall normally be suspended from full-time attendance but shall be permitted to enrol as a part-time candidate. Alternatively the College Progress Committee or sub-committee thereof may permit a suspended candidate to be reassessed in a course in a subsequent session without further enrolment or attendance in it. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall

assessment of the course. A candidate suspended from full-time attendance shall thereafter be permitted to resume full-time attendance provided that he or she has fulfilled the relevant minimum requirements for progress.

### 3.2 Part-time Candidates

- a) A candidate who in his or her first two semesters of attendance has not obtained Grade D or better in the course 'Text & Communication' or the course 'Science: History & Culture' shall normally be suspended from further attendance.
- b) A candidate who, over the next two sessions of his or her attendance, has not obtained at least grade D in courses totalling at least 40 credits, shall normally be suspended from further attendance.
- c) Where a part-time candidate has been suspended from further attendance, the College Progress Committee or sub committee thereof may permit such a candidate to be reassessed in a course in a subsequent session. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. The candidate shall thereafter be permitted to resume part-time attendance provided that, as a result of such reassessment, he or she has fulfilled the minimum progress requirements for part-time candidates.

### 3.3 Entry to Honours

- i) Admission to Honours on the MA Liberal Arts programme will normally take place on successful completion of the MA Liberal Arts programme in a given designation, as appropriate. It shall normally be a requirement to have achieved 120 credits at level 3 and an Honours Entry Average of 11 or higher, both overall and in Honours designation courses. The Honours Entry Average is calculated using the grade points set out in Schedule C to the Code of Assessment and by applying a 50% weighting to credit gained at level 3 and a 50% weighting to credit gained at levels 1 and 2.
- ii) A candidate who has gained 240 credits at levels 2 and 3, of which a minimum of 120 are at level 3, and has an Honours Entry Average of less than 11, both overall and in Honours designation courses, may only proceed to Honours at the discretion of the Dumfries Honours Board.
- iii) Entry to the taught Honours option is normally only available to candidates progressing through the Humanities, History, Literature and Philosophy designations.

## 4. Courses Available to Candidates

### 4.1 Recognised Qualifying Courses

Lists of qualifying courses are set out in the programme specification for the degree programmes.

### 4.2 Designated Courses

Lists of designated courses which must be completed by candidates for programmes covered by these regulations are set out in the programme specification for each programme.

## 5. Programme Requirements for the Award of the Degree

### 5.1 Honours Degree

#### a) Curriculum

- i) The Honours Curriculum shall normally comprise 120 credits gained at level 3 and 120 credits gained at level 4.
- ii) A candidate who is following a designated Honours programme (see §5.1c below) shall normally complete a minimum of 140 designation-specific credits at level 3 and above including at least 80 credits at level 4.

#### b) Subject of study for Honours

- i) The subject of study for Honours shall be

*either*

- i) 120 credits at level 4 derived from a Creative Enquiry Project comprising:

individual research proposal; 4 individual short assignments; learning journal; dissertation; viva; group project proposal and group project presentation.

*or*

- ii) 120 credits at level 4, including 60 credits derived from a dissertation.

#### c) Designated Degrees

- i) MA Honours Liberal Arts degrees:

MA Honours Liberal Arts (History)

MA Honours Liberal Arts (Humanities)

MA Honours Liberal Arts (Literature)

MA Honours Liberal Arts (Philosophy)

### **5.2 Degree of Master of Arts Liberal Arts**

- a) Generic Undergraduate Regulation §14 applies with the following additional requirements:
- i) At least 200 credits must be at level two or above, of which 100 shall be at level 3.
  - ii) The Degree shall be awarded with Merit where the minimum graduating curriculum has been completed with a grade point average of at least 12, both overall and in the designated components to the value of at least 140 credits (see §5.2(b) below); and with Distinction where the minimum graduating curriculum has been completed with a grade point average of at least 14, both overall and in the designated components to the value of at least 140 credits (see §5.2(b) below).
- b) The Degree shall carry a designation reflecting the broad subject area in which at least 140 credits have been gained, in accordance with a number of stated schemes for the following specifically designated degrees:
- MA Liberal Arts (Creative & Cultural Studies)
  - MA Liberal Arts (Environmental Studies)
  - MA Liberal Arts (Health & Social Studies)
  - MA Liberal Arts (History)
  - MA Liberal Arts (Humanities)
  - MA Liberal Arts (Literature)
  - MA Liberal Arts (Philosophy)
  - MA Liberal Arts (Scottish Studies)

### **5.3 Diploma of Higher Education**

The following regulation applies in place of Generic Undergraduate Regulation §13.

- a) A candidate who has completed courses totalling at least 240 credits, where a minimum of 80 credits have been gained from a course or courses at level two or above, and where the grade point average over the 240 credits is at least 8.5, shall be eligible to receive the Diploma of Higher Education.
- b) Where at least 80 credits have been gained from courses belonging to a single group of designated courses, the candidate shall be eligible to receive the Diploma of Higher Education bearing that designation.
- c) The Diploma of Higher Education shall be awarded with Merit where the grade point average over the courses being counted for the award of the Diploma is at least 12. Where the Diploma of Higher Education is being awarded with a designation corresponding to the designation of a particular designated degree, it shall be awarded with Merit where the grade point average is 12 both overall and in at least 80 credits from the qualifying courses governing the particular designation as defined in §5.2(b) above.
- d) The Diploma of Higher Education shall be awarded with Distinction where the grade point average over the courses being counted for the award of the Diploma is at least 14. Where the Diploma of Higher Education is being awarded with a designation corresponding to the designation of a particular designated degree, it shall be awarded with Distinction where the grade point average is 14 both overall and in at least 80 credits from the qualifying courses governing the particular designation as defined in §5.2(b) above.

## **DEGREE OF MASTER OF ARTS IN PRIMARY EDUCATION WITH TEACHING QUALIFICATION**

### **RESOLUTION**

The Degree of Master of Arts in Primary Education with Teaching Qualification is governed by Resolutions of the University Court which came into effect on 1 September 2008. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out above; the provisions of Resolution No. 591 are as follows:

1. The Degree of Master of Arts (MA) in Primary Education with Teaching Qualification may be awarded by the Senate of the University of Glasgow in the College of Social Sciences (the College) as a General Degree and as a Degree with Honours.
2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes", which came into effect on and from 1 September 2008 together with such Supplementary Regulations as are contained in this Resolution No. 591 - "Degree of Master of Arts in Primary Education with Teaching Qualification". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.
3. A candidate for the Degree of Master of Arts in Primary Education with Teaching Qualification who does not complete the minimum graduating curriculum may be eligible to receive the Degree of Master of Arts in Primary Educational Studies. The early exit awards of Certificate of Higher Education and Diploma of Higher Education are also included in the Regulations.

**REGULATIONS****1. Recognition of Prior Learning**

- 1.1 Assessed prior experiential learning cannot be counted for credit on these degrees.
- 1.2 Non-university exams cannot permit entry with advanced standing.
- 1.3 In accordance with the provisions of Generic Undergraduate Regulation §4, a candidate may be considered for admission on successful completion of first year in other university programmes. In this instance the candidate can be asked to complete a period of School Experience of three weeks which is formatively assessed.

**2. Maximum Period of Study**

There is no set maximum period of study. Candidates may continue their studies providing that they comply with the progress regulations set out at §3 below.

**3. Progress**

Generic Undergraduate Regulations §10 and §11 apply with the following additional requirements:

- 3.1 In order to progress to the subsequent year of the degree programme a candidate must have completed all courses of the preceding year and obtained the minimum requirements set out in the table below.

Minimum requirements to proceed to the next year of the curriculum		
<i>Progression</i>	<i>School Experience after two attempts</i>	<i>Grade D or better in subject assessments after two attempts in</i>
First to second year	Satisfactory	five out of six subjects in year 1
Second to third year	Satisfactory	five out of six subjects in year 2 and all subjects of year 1
Third to fourth year	Satisfactory	five out of six subjects in year 3 and all subjects of years 1 and 2

A candidate who is allowed to progress with one subject below grade D must present him or herself for reassessment in that subject at the next available opportunity.

- 3.2 Exceptionally, a candidate may be required to discontinue a school placement or may be prevented from beginning any further placement if, on the balance of evidence, it is considered that continuing with the placement would be detrimental to pupils in the school.
- 3.3 The College Progress Committee has authority to set aside the regulations governing exclusion and to permit further attempts in assessment and School Experience retrieval.

If, after consideration, the College Progress Committee permits one further attempt at assessment or a School Experience retrieval, the candidate must undertake that attempt at a time specified by the College. Failure to attain a grade D or better or Satisfactory in School Experience will result in exclusion.

- 3.4 A candidate may be excluded from further instruction and examination in the College if:
- (a) he or she obtains less than grade D in two or more subject assessments on two occasions in any year; or
  - (b) he or she obtains an Unsatisfactory in School Experience in any year on two occasions; or
  - (c) he or she obtains less than grade D in a subject at the third attempt (see §3.3 above).

**4. Courses Available to Candidates**

The courses required for the degree are set out in the programme specification.

**5. Programme Requirements for the Award of the Degree**

Candidates must complete the curriculum set out in the programme specification, attaining a grade D or better for each assessment and Satisfactory in School Experience at each stage.

**6. Other Information on Awards****6.1 Degree of Master of Arts in Primary Educational Studies**

A candidate who has completed a minimum of 360 credits with a grade point average of 10 or better, with 280 credits at grade D or better and 300 of the credits from courses in the MA (Primary Education) curriculum, will be eligible to receive the degree of Master of Arts in Primary Educational Studies. Such a candidate, if graduating with the Degree of Master of Arts in Primary Educational Studies, may not be a candidate for the Degree of MA (Primary Education) (Hons) of the University of Glasgow on a future occasion. The MA in Primary Educational Studies is not a teaching qualification.

**6.2 Code of Professional Conduct and Fitness to Practise**

A candidate for the degree of MA Primary Education is required to assent to the School of Education Code of Professional Conduct. Any candidate who refuses to do so will be denied access to teaching and School

Experience. A candidate in breach of the Code will be subject to Fitness to Practise procedures which may include referral to the School of Education Fitness to Practise Committee. (See Fees and General Information Section 34 of the *University Calendar*.)

### 6.3 Attendance

A minimum of 80% attendance in each course and 90% attendance in each period of School Experience is required. A candidate is required to attend mandatory instruction sessions and preparatory briefings before being permitted to attend School Experience. Credit for a course may be refused if attendance is not satisfactory.

### 6.4 Exception to Code of Assessment

Generic Undergraduate Regulation §9 applies, except that the assessment of School Experience is exempt from the provisions of Schedule B of the Code of Assessment and is assessed on a two point scale - Satisfactory, Unsatisfactory.

## DEGREE OF BACHELOR OF SCIENCE IN ENVIRONMENTAL STEWARDSHIP

### RESOLUTION

The Degree of Bachelor of Science (Environmental Stewardship) is governed by Resolutions of the University Court. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out above; the provisions of Resolution No. 622 are currently in draft form as follows:

1. The Degree of Bachelor of Science (Environmental Stewardship) may be awarded by the Senate of the University of Glasgow in the College of Social Sciences (the College) as a Degree with Honours, and as a General Degree in such designations as may be prescribed by Regulation.
2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes", which came into effect on and from 1 September 2008 together with such Supplementary Regulations as are contained in this Resolution No. 622 - "Bachelor of Science (Environmental Stewardship)". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.
3. The early exit awards of Certificate of Higher Education and Diploma of Higher Education are also included in the Regulations.

### REGULATIONS

#### 1. Recognition of Prior Learning

Generic Undergraduate Regulation §4 applies subject to the proviso that the maximum limit for the award of such credit is 120 credits in a relevant discipline.

#### 2. Maximum Period of Study

There is no set maximum period of study. Candidates may continue their studies providing they comply with the progress regulations set out at §3 below.

#### 3. Progress

Generic Undergraduate Regulations §10 and §11 apply with the following additional requirements:

##### 3.1 Full-time Candidates

- a) Unless in any one session a full-time candidate obtains grade points from courses totalling at least 40 credits, he or she will normally be excluded from further attendance.
- b) The minimum requirements for progress to a succeeding year of study are as follows:
 

After one session:	the candidate must have obtained at least 80 credits, of which at least 60 must be at grade D or better, achieved a grade point average of at least 9 and successfully completed the Certificate of Basic IT Competence.
After two sessions:	the candidate must have obtained at least 160 credits of which at least 120 must be at grade D or better and achieved a grade point average of at least 9.
After three sessions:	the candidate must have obtained 240 credits, of which 80 credits must be at level 2 or higher, with a grade point average of at least 10, and have achieved 160 credits at grade D or better.
- c) A candidate who has failed to complete the above minimum requirements for any one session, and who has not been excluded, shall normally be suspended from full-time attendance but shall be permitted to enrol as a part-time candidate. Alternatively the College Progress Committee or sub-committee thereof may permit a suspended candidate to be reassessed in a course in a subsequent session without further enrolment or attendance in it. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall



assessment of the course. A candidate suspended from full-time attendance shall thereafter be permitted to resume full-time attendance provided that he or she has fulfilled the relevant minimum requirements for progress.

### **3.2 Part-time Candidates**

- a) Progress requirements for part-time candidates will be set in accordance with §10.3 of the Generic Undergraduate Regulations.
- b) Where a part-time candidate has been suspended from further attendance, the College Progress Committee or sub committee thereof may permit such a candidate to be reassessed in a course in a subsequent session. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. The candidate shall thereafter be permitted to resume part-time attendance provided that, as a result of such reassessment, he or she has fulfilled the minimum progress requirements for part-time candidates.

### **3.3 Entry to Honours**

- i) Admission to Honours on the programme will normally take place on successful completion of the BSc Environmental Stewardship programme. It shall normally be a requirement to have achieved 120 credits at level 3 and an Honours Entry Average of 11 or higher. The Honours Entry Average is calculated using the grade points set out in Schedule C to the Code of Assessment and by applying a 50% weighting to credit gained at level 3 and a 50% weighting to credit gained at levels 1 and 2.
- ii) A candidate who has gained 240 credits at levels 2 and 3, of which a minimum of 120 are at level 3, and has an Honours Entry Average of less than 11 may only proceed to Honours at the discretion of the Dumfries Honours Board.

## **4. Courses Available to Candidates**

The list of qualifying and compulsory courses are set out in the programme specification for the degree programme.

## **5. Programme Requirements for the Award of the Degree**

### **5.1 Honours Degree**

- a) The Honours Curriculum shall normally comprise 120 credits gained at level 3 and 120 credits gained at level 4.
- b) In addition to the requirements set out at §16 of the Generic Undergraduate Regulations, a candidate shall obtain 260 credits from compulsory courses including 80 credits at level 1, 60 credits at level 2 and 120 credits at level 3 (of which 60 shall be obtained from either a placement or dissertation).

### **5.2 Ordinary degree**

Generic Undergraduate Regulation §14 applies with the following additional requirements: at least 200 credits must be at level 2 or higher including 120 at level 3; and grade D or better in at least 100 credits at level 3.

## RESEARCH STUDENTS

Ordinance 350 (General No 12), which came into force in October 1961, governs the admission of Research Students and the appointment of Research Fellows. The following are the provisions of that Ordinance relevant to the admission of Research Students:

- II. The Senate, with the approval of the University Court, shall have power to make regulations under which any person who has given satisfactory evidence of his or her fitness to engage in special study or research may be admitted to the University as a Research Student.
- IV. Research Students shall have access to and the use of the University laboratories, libraries and museums, subject to the provisions of any Ordinances and under such other conditions as the University Court, after consultation with the Senate, may determine.

## REGULATIONS

The following are the Regulations made under Section II above:

1. Applications for admission to the status of Research Student must be made to the relevant College Graduate School in accordance with published procedures.
2. Each application for admission will be referred to the appropriate College Graduate School for evaluation. Applications will be assessed by at least one member of the School or Research Institute within which the proposed line of study or research falls. The College Graduate School shall accept no applicant who has not satisfied them by examination or otherwise: (a) that his or her proposed line of study or research is a fit and proper one, and that he or she is qualified to prosecute it; (b) that he or she is of good character; and (c) that he or she proposes to prosecute his or her studies or research during a period to be approved by the Senate.
3. Subject to the regulations of the Senate, the College or the Committee shall provide for the supervision of the work of each applicant admitted by the Senate to the status of Research Student, and shall report to the College Graduate School at least once a year as to his or her progress and conduct. The College may suspend or exclude from any course any Research Student whose conduct or progress is unsatisfactory.
4. Every Research Student must register each year, paying the ordinary Registration Fee.
5. A Research Student may be required at the discretion of the Head of the School or Research Institute concerned to report his or her attendance to the supervisor of his or her research, or to the Clerk of Senate, at least once a week in term-time, except during periods when, with the permission of the *Senate*, he or she is prosecuting special study or research elsewhere than in the University or in a College affiliated thereto.
6. A Research Student may be required by his or her supervisor(s) to attend classes in the University related to his or her research topic, and may also be required by his or her supervisor(s) to perform the class exercises and take class examinations; but he or she shall not be eligible for prizes in classes so attended and his or her attendance shall not qualify for graduation.
7. All papers arising out of work done in a School or Research Institute shall be submitted before publication to the Dean of Graduate Studies, and in all such papers, when they are published, a due recognition of the University shall be inserted.

## GENERIC REGULATIONS FOR POSTGRADUATE CERTIFICATES AND DIPLOMAS – COLLEGE OF SOCIAL SCIENCES

A student admitted onto a programme leading to an award must follow the instructions issued on behalf of the relevant School and be aware of the content of the Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain further details on the Programme including, in some cases, further requirements associated with the award.

### 1. Application of Regulations

- 1.1 These regulations apply without modification to the awards listed in §9 below.
- 1.2 These regulations apply also to the awards listed in §10 below subject to alternative requirements described in the relevant Programme Document. The requirements for these awards may vary only in respect of duration of study (§3), requirements for the award (§7) to reflect the requirements of professional or statutory bodies, or progress to a Masters degree (§8).

### 2. Admission

Before being considered for admission to study for an award to which these Regulations apply, a candidate must normally have obtained a degree or equivalent.

### 3. Duration of Study

The minimum period of study for the award of a Certificate or Diploma is one semester and one academic session respectively. The maximum period for full-time study is 12 calendar months of registered study. The maximum period within which all students must complete the programme is four years from the date of initial registration.

### 4. Programme Components

4.1 In order to qualify for an award in respect of the programmes specified in §9 - §10 below, a candidate must complete minimum credits<sup>8</sup> as follows:

- (a) For the award of a Postgraduate Diploma: 120 credits of taught courses.
- (b) For the award of a Postgraduate Certificate: 60 credits of taught courses.

4.2 The taught courses will normally be undertaken during the academic session (September - June) and are specified in the relevant Programme Document.

### 5. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 - §16.44 of the chapter *University Fees and General Information for Students* in the *University Calendar*.

### 6. Assessment

6.1 Regulations for assessment are, insofar as not modified by these regulations, governed by the Code of Assessment which is contained in the *University Fees and General Information for Students* chapter of the *University Calendar*.

6.2 Courses for which the candidate has registered must be counted towards the calculation of the candidate's average aggregation score for the purposes of regulations 7, 9 and 10 unless other provision is justified by good cause circumstances affecting the candidate.

This regulation applies where course registration continues:

- (a) on the date on which the first summative assessment for that course is to be submitted; or
- (b) on such other date as may be specified in the course document for that course.

### 7. Requirements for the award of a Postgraduate Diploma or Postgraduate Certificate and Rules for Award of Distinction and Merit

7.1 The requirement for the award of a Postgraduate Diploma is an average aggregation score of 9 (equivalent to D3) or above in 120 credits, with not less than 80 of these credits at Grade D or above.

7.2 The requirement for the award of a Postgraduate Certificate is an average aggregation score of 9 (equivalent to D3) or above in 60 credits, with not less than 40 of these credits at Grade D or above.

7.3 A candidate who has achieved an average aggregation score of 15 (equivalent to B3) at the first sitting will be eligible for the award with Merit. Where the average overall aggregation score falls within the range 14.1 and 14.9 the Board of Examiners shall have discretion to make the award with Merit.

7.4 A candidate who has achieved an average aggregation score of 18 (equivalent to A5) at the first sitting will be eligible for the award with Distinction. Where the average overall aggregation score falls within the range 17.1 to 17.9 the Board of Examiners shall have the discretion to make the award with Distinction.

### 8. Progress to a Masters Degree

A candidate may be permitted to progress to study for a masters degree if a masters programme in the same subject is available and only if the candidate has obtained an average aggregation score of 12 (equivalent to C3) in the taught courses described in §4 with at least 75% of these credits at grade D or above and all credits at grade F or above. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression.

### 9. Awards to which these Regulations Apply

The following awards are governed by the above regulations:

#### College of Social Sciences

- Certificate in Addictions
- Certificate in Contemporary Law & Practice

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<sup>8</sup> In compliance with the Scottish Credit and Qualification Framework a minimum component of the total credit must be gained from **Masters level** courses (Level M/SCQF Level 11) as follows: 90 credits for a Postgraduate Diploma, 40 credits for a Postgraduate Certificate.

Certificate in Inter-professional Science Education & Communication  
 Certificate in Leadership of Drug & Alcohol Services  
 Certificate in Management: Developing Competence in Managing Drug & Alcohol Services  
 Certificate in Real Estate  
 Certificate in Strategic Leadership  
 Certificate in Spatial Planning  
 Certificate in Teaching in Higher Education  
 Diploma in Community Development  
 Diploma in Community Learning & Development  
 Diploma in Contemporary Law & Practice  
 Diploma in Europe & International Development  
 Diploma in Financial Economics  
 Diploma in Financial Forecasting in Investment  
 Diploma in Financial Risk Management  
 Diploma in Housing Studies  
 Diploma in International Financial Economics  
 Diploma in International Trade and Finance  
 Diploma in Inter-professional Science Education & Communication  
 Diploma in Investment Banking & Finance  
 Diploma in Public Policy & Management  
 Diploma in Quantitative Finance  
 Diploma in Social History  
 Diploma in Sociological Studies  
 Diploma in Teaching Adults

#### 10. Awards which Include Variations to Clauses 3, 7 and 8 above

The following awards are governed substantially by the above regulations. The requirements for these awards may vary in respect of duration of study (§3), requirements for the award (§7), or progress to a Masters degree (§8) and such variation will be described in the Programme Document.

##### College of Social Sciences

Diploma in Housing Studies: Development & Regeneration  
 Diploma in Housing Studies: Policy & Analysis  
 Diploma in Housing Studies: Services & Delivery  
 Diploma in Local Economic Development  
 Diploma in Social Science Research

## NON GENERIC POSTGRADUATE CERTIFICATE AND DIPLOMA REGULATIONS

### POSTGRADUATE CERTIFICATE IN ACADEMIC PRACTICE<sup>9</sup>

1. The Postgraduate Certificate in Academic Practice shall be offered by the University of Glasgow in the Learning and Teaching Centre (LTC).
2. Candidates for admission shall normally be probationary academic members of staff of the University of Glasgow who are required by Senate to complete the New Lecturer and Teacher Programme (which results in this Certificate) as part of their probation. Other candidates who have teaching related responsibilities in Higher Education, will be considered for entry. Preference will be given to applicants from the University of Glasgow who are probationary academic members of staff.
3. The curriculum for the Certificate will extend over a minimum of 2 calendar years of part-time study and will comprise the following courses:
  - Course 1: Principles and Practices of Learning and Teaching in Higher Education
  - Course 2: Learning and Teaching in HE: Disciplinary and Institutional Orientations

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<sup>9</sup> The GTA module: Approaches to Teaching, Learning & Assessment which was delivered on the former programme (PG Cert in Teaching, Learning & Assessment in Higher Education) will still be available for study see: [www.gla.ac.uk/services/learn/gta/gta.html](http://www.gla.ac.uk/services/learn/gta/gta.html)

Each course will be valued at 30 Scottish Masters Level credits. The programme will normally be completed within the probationary period of 3 years.

4. In order to qualify for the award of the Certificate a candidate will normally be expected to complete all taught sessions either by attendance or by self-directed learning tasks. However, the minimum requirement of attendance is 8 out of 9 taught sessions in course 1 and 4 out of 5 of the disciplinary-oriented taught sessions in course 2 (as well as attendance at 3 elective sessions of the Academic Development Unit Seminar series.).

The Board of Examiners shall not normally permit a candidate to resubmit an unsuccessful summative assessment for courses 1 & 2 more than once. Any appeal in relation to the Postgraduate Certificate in Academic Practice shall be dealt with under the Appeals procedures of the College of Social Sciences.

5. Full exemptions from the requirement to complete the New Lecturer and Teacher Programme (which leads to the award of the Certificate in Academic Practice) should, in the first instance, be sought via Human Resources, following the offer of employment.
6. Candidates for whom the programme is not a requirement of probation, or Academics with 3 or more years full time equivalent experience, may apply for credit for not more than the course Principles and Practices of Learning and Teaching in Higher Education on the basis of previous experience or qualification(s) held. A candidate must submit the appropriate documentation as evidence to substantiate this claim.

## POSTGRADUATE CERTIFICATES AND DIPLOMAS IN EDUCATION

1. Postgraduate Certificates and Diplomas in Education may be awarded by the University of Glasgow in the College of Social Sciences.
2. Candidates for Certificate or Diploma programmes shall normally:
  - (a) hold a degree or equivalent qualification
  - (b) have an initial teaching qualification and have or be eligible for full registration with the General Teaching Council or be practitioners in a related field with at least five years experience.

Appropriate work experience may also be a requirement for admission to certain courses and a selection interview may be required.

3. For a Certificate, normally the minimum period of part-time study is one year and the maximum period of part-time study is four years. For a Diploma, normally the minimum period of part-time study is two years and the maximum period of part-time study is four years.

Postgraduate Certificates and Diplomas are offered in the following:

School Leadership & Management (SQH)  
Inclusive Education: Research Policy and Practice

Postgraduate Certificates are offered in the following:

Developing Leadership & Learning  
Learning and Teaching Modern Languages in the Primary School  
Middle Leadership and Management in Schools  
Primary Expressive Arts  
Primary Physical Education  
Primary Science  
Professional Development in Education  
Religious Education with Additional Teaching Qualification.

4. The list of qualifying courses for each Certificate and Diploma is available from the relevant School. Core courses are compulsory. Some optional courses may not be available every session. Successful completion of three courses, or equivalent, (60 credits at M level) is required for the award of a Certificate. Successful completion of six courses or equivalent, (120 credits at M level) is required for the award of a Diploma.
5. All courses operate within the SCQF framework at postgraduate or M level for the purposes of credit accumulation or transfer. Final decisions regarding credit transfer requests reside with the Higher Degrees Committee.
6. Within the terms of the SCQF framework, candidates may apply for accreditation of prior learning (APL). The regulations governing such applications are set out in the document Accreditation of Prior Learning at Postgraduate M Level. No more than 30 credits of APL will be recognised for a postgraduate Certificate and no more than 60 credits will be recognised for a postgraduate Diploma. The procedure for submitting an APL claim may be initiated through the relevant course leader.
7. A variety of modes of assessment may be used. Students who fail to satisfy the examiners are permitted to resubmit assessments or resit examinations on one occasion only.

8. At the discretion of the Board of Examiners, candidates who fail to satisfy the requirements for a Diploma may be awarded a Certificate.

## POSTGRADUATE DIPLOMA IN EDUCATION WITH TEACHING QUALIFICATION

The Postgraduate Diploma in Education with Teaching Qualification may be awarded in Primary Education or in Secondary Education in a designated subject or subjects.

### REGULATIONS

A student admitted onto the programme leading to this award must follow the instructions issued by the School of Education and be aware of the content of the Programme Document (often referred to as the Programme or 'Course' Handbook) which may contain further details on the Programme including further requirements associated with the award.

#### 1. Admission

- 1.1 Before being considered for admission to study for this award, a candidate must have obtained a degree or equivalent, and a pass in English at SCE Higher Grade or an equivalent award in English.
- 1.2 Each candidate for the award and for the associated Teaching Qualification in Primary Education must have attained additionally a credit level in Mathematics at SCE Standard Grade, or equivalent.
- 1.3 Each candidate for the award and for the associated Teaching Qualification in Secondary Education must have attained additionally passes in Teaching Subject Qualifying Courses as prescribed in the Scottish Government Education Department's current Memorandum on Entry Requirements to Courses of Teacher Training in Scotland.

#### 2. Duration of Study

The minimum period of study for the award is one academic session. The maximum period within which a candidate must complete the programme is two years from the date of initial registration.

#### 3. Programme Components

Each candidate shall follow prescribed taught courses appropriate to the designation of the award sought by him or her, and will normally spend not less than 18 weeks in school placement. A candidate who wishes to augment the award with the Catholic Teacher's Certificate will be required also to complete a component in Religious Education (Non-Specialist).

#### 4. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 - §16.44 of the chapter *University Fees and General Information for Students* in the *University Calendar*.

#### 5. Assessment

- 5.1 Regulations for assessment are, insofar as not modified by these regulations, governed by the Code of Assessment which is contained in the *University Fees and General Information for Students* chapter of the *University Calendar*.
- 5.2 Assessment of each candidate's performance in school placement shall be the joint responsibility of the host school and the School of Education represented by the candidate's tutor. School and tutor assessments of each candidate's performance in teaching shall be combined through discussion to achieve an overall assessment informed by professional judgement.

#### 6. Professional Conduct and Fitness to Practise

The School of Education has a Code of Professional Conduct and Fitness to Practise to which each candidate must register assent on entry to the programme. Any student refusing to be bound by the terms of that Code will not be permitted to progress. A reported breach of the Code or other matter relating to a candidate's fitness to practise will be dealt with in accordance with the regulations set out in §34 of the chapter *University Fees and General Information for Students* in the *University Calendar*. Exceptionally, a candidate may be required to discontinue a school placement or be prevented from starting any further placement if, on the balance of evidence, it is considered that continuing with the placement would be detrimental to pupils in the school. In these circumstances, the candidate will be referred to the Progress Committee or the Fitness to Practise Committee as appropriate.

#### 7. Requirements for the award of the Diploma and Teaching Qualification

In order to qualify for the award a candidate must satisfy the examiners in all assessed elements of the programme, these delivering 90 credits at SCQF Level 11 and 30 credits at SCQF Level 10. The Diploma may be awarded with Merit or Distinction. Subject to the requirements of the General Teaching Council for Scotland, the College will also award to each candidate who has satisfied the requirements of the programme a teaching qualification in Primary Education or in a stated subject or subjects in Secondary Education as appropriate.

**8. Requirements for the award of a Postgraduate Certificate**

A candidate who has completed at least 60 credits from any of the level 11 courses with an average of Grade D or above will be eligible for one of the following awards which are not teaching qualifications.

- 8.1 The **Certificate in Education** may be awarded to candidates who have been awarded Grade D or above in the courses:

Understanding Learning and Teaching, and  
Evaluating Learning and Teaching.

- 8.2 The **Certificate in Primary Education** may be awarded to candidates who have been awarded Grade D or above in the courses:

Understanding Learning and Teaching, or Evaluating Learning and Teaching, and  
Learning and Teaching in the Primary Curriculum.

- 8.3 The **Certificate in Secondary Education** may be awarded to candidates who have been awarded Grade D or above in the courses:

Understanding Learning and Teaching, or Evaluating Learning and Teaching, and  
Learning and Teaching in the Secondary Curriculum.

**9. Progress to a Masters Degree**

A candidate who has successfully completed the programme may be permitted to progress to study for a masters degree in Education in accordance with the regulations governing such further awards.

**POSTGRADUATE CERTIFICATE AND DIPLOMA IN CHILDHOOD PRACTICE****1. Admission**

Before being considered for admission to study for this award, a candidate must have obtained a degree or equivalent.

**2. Duration of Study**

The programme is available for part-time study only. The minimum period of study for the award of a Certificate is one academic session and the minimum period of study for the Diploma is two academic sessions. The maximum period within which a candidate must complete the programme is four years from the date of initial registration.

**3. Programme Components**

- 3.1 In order to qualify for the award of a Certificate or Diploma, a candidate must complete minimum credits as follows:

- (a) For the award of the Postgraduate Diploma: 120 credits of taught courses.  
(b) For the award of the Postgraduate Certificate: 60 credits of taught courses.

- 3.2 The taught courses will normally be undertaken during the academic session (September – June) and are specified in the Programme Handbook.

**4. Minimum Requirement for the Award of Credits**

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 in the chapter *University Fees and General Information for Students* in the *University Calendar*.

**5. Assessment**

- 5.1 Regulations for assessment are, insofar as not modified by these regulations, governed by the Code of Assessment which is contained in the *University Fees and General Information for Students* chapter of the *University Calendar*.

- 5.2 Assessment of each candidate's performance on the placements will be the responsibility of the School of Education.

**6. Professional Conduct and Fitness to Practise**

The School of Education has a Code of Professional Conduct and Fitness to Practise to which each candidate must register assent on entry to the programme. Any student refusing to be bound by the terms of that Code will not be permitted to progress. A reported breach of the Code or other matter relating to a candidate's fitness to practise will be dealt with in accordance with the regulations set out in §34 of the chapter *University Fees and General Information for Students* in the *University Calendar*. Exceptionally, a candidate may be required to discontinue a placement or be prevented from starting any further placement if, on the balance of evidence, it is

considered that continuing with the placement would be detrimental to the setting. In these circumstances, the candidate will be referred to the Fitness to Practise Committee.

## 7. Requirements for the award of a Postgraduate Diploma or Certificate

- 7.1 The requirement for the award of a Postgraduate Diploma in Childhood Practice is an average aggregation score of 9 (equivalent to D3) or above in 120 credits, with at least 80 credits at Grade D or above.
- 7.2 The requirement for the award of a Postgraduate Certificate in Childhood Practice is an average aggregation score of 9 (equivalent to D3) or above in 60 credits, with at least 40 credits at Grade D or above.

## 8. Progress

- 8.1 In order to progress to what is normally the second year of study, a candidate must have attained Grade D or better in all courses taken in the preceding year after not more than two attempts.
- 8.2 A candidate may, subject to consideration by the Faculty Progress Committee be excluded from further instruction and examination in the School of Education if he or she does not attain Grade D or better in a course assessment after two attempts.
- 8.3 A candidate who on two occasions has failed to attain Grade D or better in a course assessment may, at the discretion of the College Progress Committee, be permitted not more than one further attempt to be undertaken at a time specified by the College.
- 8.4 A candidate who has successfully completed the programme for the Diploma may be permitted to progress to study for a masters degree in Education in accordance with the regulations governing such further awards.

## POSTGRADUATE DIPLOMA IN LEGAL PRACTICE

### REGULATIONS

A student admitted onto the programme must follow the instructions issued by the School of Law and be aware of the content of the Programme Document (often referred to as the Programme or 'Course' Handbook) issued by the School which will contain further details of the Programme including, in some cases, further requirements associated with the award.

#### 1. Admission

- 1.1 A candidate for the Diploma in Legal Practice must:
  - a) possess a degree in Law of a Scottish University, or a qualification accepted by the Senate as equivalent; and
  - b) have passed or obtained exemption from the professional examinations of the Law Society of Scotland in those subjects required in terms of the Admission as Solicitor (Scotland) Regulations.
- 1.2 The Director of the Diploma of Legal Practice shall have discretion to admit a candidate who is deficient in one element of the requirements of §1.1, but who could rectify the deficiency during the period of study for the Diploma. A candidate so admitted will not be awarded the Diploma until those requirements are satisfied.

#### 2. Duration of Study

- 2.1 The minimum period of study for the award of a Diploma is one academic session. The maximum period within which all candidates must complete the programme is three years from the date of initial registration.

#### 3. Programme Components

- 3.1 In order to qualify for the award of the Diploma a candidate must complete 120 credits of taught courses as specified in the relevant Programme Document. The courses will normally be undertaken during the academic session (September – June).

#### 4. Minimum Requirement for the Award of Credits

- 4.1 Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 - §16.44 of the chapter *University Fees and General Information for Students* in the *University Calendar*.

#### 5. Assessment

- 5.1 Regulations for assessment are, insofar as not modified by these regulations, governed by the Code of Assessment which is contained in the *University Fees and General Information for Students* chapter of the *University Calendar*.
- 5.2 In considering whether the candidate has achieved the requirements set out in §6, courses for which the candidate has registered must be counted unless other provision is justified by good cause circumstances affecting the candidate.

This regulation applies where course registration continues:

- a) on the date on which the first summative assessment for that course is to be submitted; or



b) on such other date as may be specified in the course document for that course.

#### 6. Requirements for the award of the Postgraduate Diploma in Legal Practice and Rules for Award of Distinction and Merit

- 6.1 A candidate who has achieved 120 credits with a grade D or better in all courses will be eligible for the award of a Diploma.
- 6.2 A candidate who has achieved an average aggregation score of 15 (equivalent to B3) at the first sitting will be eligible for the award with Merit. Where the average overall aggregation score falls within the range 14.1 and 14.9 the Board of Examiners shall have discretion to make the award with Merit.
- 6.3 A candidate who has achieved an average aggregation score of 18 (equivalent to A5) at the first sitting will be eligible for the award with Distinction. Where the average overall aggregation score falls within the range 17.1 to 17.9 the Board of Examiners shall have the discretion to make the award with Distinction.

### POSTGRADUATE CERTIFICATES BY RESEARCH

Students admitted to this programme in or before 2009-10 should refer to the *University Calendar* appropriate to the session in which they entered.

### GENERIC REGULATIONS FOR MASTERS DEGREES

#### GENERIC REGULATIONS FOR TAUGHT MASTERS DEGREES – COLLEGE OF SOCIAL SCIENCES

##### RESOLUTION

The Masters degrees listed in §11 and §12 below are governed by Resolution No. 552 of the University Court which came into effect on 1 October 2005 with provision that:

1. The Masters Degrees listed in clauses 11 and 12 of the section entitled 'Regulations' below may be awarded by the University of Glasgow in the Faculties with which these Degrees are identified in these Regulations. Degrees listed in these clauses under the title 'Scottish Agricultural College' may be awarded by the University on the recommendation of that College.
2. The Senate may make Regulations, which are subject to the approval of the University Court, governing the award of these degrees - these are stated in clauses 1 to 10 of the section entitled 'Regulations'.
3. The awards of Postgraduate Diploma and Postgraduate Certificate are also included in the Regulations.

##### REGULATIONS

A student admitted onto a programme leading to an award must follow the instructions issued on behalf of the relevant School and be aware of the content of the Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain further details on the Programme including, in some cases, further requirements associated with the award.

#### 1. Application of Regulations

- 1.1 These regulations apply without modification to the degrees listed in §11 below.
- 1.2 These regulations apply also to the degrees listed in §12 below subject to alternative requirements described in the relevant Programme Document. The requirements for these degrees may vary only in respect of duration of study (§3) or progress (§7) to reflect the requirements of professional or statutory bodies.

#### 2. Admission

Before being considered for admission to study for an award to which these Regulations apply, a candidate must normally have obtained a degree or equivalent.

#### 3. Duration of Study

The minimum period of study for the award of a Masters degree is 12 calendar months. The maximum period for full-time study is 24 calendar months of registered study. The maximum period within which all students must complete the programme is five years from the date of initial registration.

#### 4. Programme Components

- 4.1 In order to qualify for an award in respect of the programmes specified in §11 and §12, a candidate must complete minimum credits<sup>10</sup> as follows:

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<sup>10</sup> In compliance with the Scottish Credit and Qualification Framework a minimum component of the total credit must be gained from **Masters level** courses (Level M/SCQF Level 11) as follows: 150 credits for a Masters Degree, 90 credits for a Postgraduate Diploma, 40 credits for a Postgraduate Certificate.

- (i) For the award of a Masters degree: 180 credits, which includes both taught courses and a 60 credit (or more) dissertation or other substantial independent work.
- (ii) For the award of a Postgraduate Diploma: 120 credits of taught courses.
- (iii) For the award of a Postgraduate Certificate: 60 credits of taught courses.

4.2 The taught courses will normally be undertaken during the academic session (September – June) and are specified in the relevant Programme Document. The length and nature of the dissertation or other substantial independent work is as specified in the relevant Programme Document.

#### 5. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 of the chapter *University Fees and General Information for Students* in the *University Calendar*.

#### 6. Assessment

6.1 Regulations for assessment are, insofar as not modified by these regulations, governed by the Code of Assessment which is contained in the *University Fees and General Information for Students* chapter of the *University Calendar*.

6.2 Courses for which the candidate has registered must be counted towards the calculation of the candidate's average aggregation score for the purposes of regulations 7, 9 and 10 unless other provision is justified by good cause circumstances affecting the candidate.

This regulation applies where course registration continues:

- (a) on the date on which the first summative assessment for that course is to be submitted; or
- (b) on such other date as may be specified in the course document for that course.

#### 7. Candidates for a Masters Degree: Progress

7.1 A candidate will be permitted to progress to preparation of the dissertation, or other substantial independent work required by the degree, only if he or she has obtained an average aggregation score of 12 (equivalent to C3) or above in the taught courses described in Regulation 4 with at least 75% of the credits at Grade D3 or better and all credits at Grade F or above.<sup>11</sup> The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression. Exceptionally, a candidate may be permitted to progress to the dissertation or other substantial independent work where it is judged<sup>12</sup> that the candidate's performance offers a reasonable prospect of that candidate's reaching the standard required for the award of the Masters degree following reassessment.

7.2 A candidate who has commenced study midway through an academic session will be permitted to progress to preparation of the dissertation, or other substantial independent work, only if he or she has obtained an average aggregation score of 12 (equivalent to C3) or above in the taught courses assessed by the end of the session in which study was commenced, with at least 75% of the credits at Grade D3 or better and all credits at Grade F or above. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression. Exceptionally, a candidate may be permitted to progress to the dissertation or other substantial independent work where it is judged<sup>12</sup> that the candidate's performance offers a reasonable prospect of that candidate's reaching the standard required for the award of the Masters degree following reassessment.

#### 8. Reassessment of the Dissertation

Reassessment of the dissertation or other substantial independent work will be permitted on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than 3 months after the date of the meeting of the Board of Examiners. There is no automatic entitlement to repeat any previous practical work associated with the dissertation or substantial independent work or to undertake further practical work.

#### 9. Requirements for the award of a Masters degree and rules for award of distinction and merit

9.1 A candidate will be eligible for the award of the degree on obtaining an average aggregation score of 12 (equivalent to C3) or above in the taught courses described in Regulation 4, with at least 75% of these credits at Grade D3 or better, and all credits at Grade F or above, and obtaining a grade D or better in the dissertation or other substantial independent work.

<sup>11</sup> Average grades are determined with reference to the schedule of grades and aggregation scores contained in the University's Code of Assessment. The average is calculated as the arithmetic mean of individual course scores, adjusted to reflect relative weights attributed to the scores being combined. These weights will correspond to the weights (if any) published in programme documentation but otherwise will be determined by the distribution of course credits within the programme.

<sup>12</sup> This judgment is normally made by the Board of Examiners or in cases where there is no scheduled meeting, the Convener of the Board of Examiners.

- 9.2 A candidate who has achieved at the first attempt an average aggregation score of 15 (equivalent to B3) or above for the taught courses and Grade B3 or above for the dissertation or other substantial independent work will be eligible for the award with Merit. Where the average aggregation score for the taught courses falls within the range 14.1 and 14.9 the Board of Examiners shall have discretion to make the award with Merit. No discretion can be applied in relation to the grade required for the dissertation or other substantial independent work.
- 9.3 A candidate who has achieved at the first attempt an average aggregation score of 18 (equivalent to A5) or above for the taught courses and Grade A5 or above for the dissertation or other substantial independent work will be eligible for the award with Distinction. Where the average aggregation score for the taught courses falls within the range 17.1 to 17.9 the Board of Examiners shall have the discretion to make the award with Distinction. No discretion can be applied in relation to the grade required for the dissertation or other substantial independent work.
- 10. Requirements for the award of a Postgraduate Diploma or Postgraduate Certificate and rules for award of distinction and merit**
- 10.1 The requirement for the award of a Postgraduate Diploma is an average aggregation score of 9 (equivalent to D3) in 120 credits, with not less than 80 of these credits at Grade D or above.
- 10.2 The requirement for the award of a Postgraduate Certificate is an average aggregation score of 9 (equivalent to D3) in 60 credits, with not less than 40 of these credits at Grade D or above.
- 10.3 These awards may be granted with Merit or Distinction according to the criteria specified in §9.2 and §9.3 above.

**11. Degrees<sup>13</sup> to which these regulations apply**

The following degrees are governed by the above regulations:

***College of Social Sciences***

Master of Accountancy (MAcc) International Accounting & Financial Management  
 Master of Business Administration (MBA)  
 Master of Education (MEd) Academic Practice  
 Master of Education (MEd) Children's Literature and Literacies  
 Master of Education (MEd) Community Learning and Development  
 Master of Education (MEd) Inclusive Education: Research Policy & Practice  
 Master of Education (MEd) in Professional Practice  
 Master of Education (MEd) Religious Studies (Religion, Education and Culture)  
 Master of Finance (MFin) International Finance  
 Master of Laws (LLM) Corporate and Financial Law  
 Master of Laws (LLM) Contemporary Law and Practice  
 Master of Laws (LLM) International Commercial Law  
 Master of Laws (LLM) International Competition Law & Policy  
 Master of Laws (LLM) International Law  
 Master of Laws (LLM) Law General  
 Master of Letters (MLitt) Managing Health & Wellbeing  
 Master of Letters (MLitt) Robert Burns Studies  
 Master of Letters (MLitt) Scottish Cultural Heritage  
 Master of Letters (MLitt) Scottish Folklore  
 Master of Letters (MLitt) Tourism, Heritage & Development  
 Master of Medical Law (MML)  
 Master of Medical Law and Ethics (MMLE)  
 Master of Research (MRes) Accounting & Finance  
 Master of Research (MRes) Criminology  
 Master of Research (MRes) Equality & Human Rights<sup>14</sup>  
 Master of Research (MRes) Human Rights & International Politics  
 Master of Research (MRes) International Politics  
 Master of Research (MRes) Law  
 Master of Research (MRes) Political Communication  
 Master of Research (MRes) Public Policy Research  
 Master of Research (MRes) Socio-legal Studies  
 Master of Research (MRes) Sociology & Research Methods

<sup>13</sup> Each of these degree programmes also offer awards of Postgraduate Diploma and Postgraduate Certificate with the same title (see Regulation 10 above).

<sup>14</sup> Subject to Senate approval.

Master of Research (MRes) Urban Research  
 Master of Science (MSc) Adult & Continuing Education  
 Master of Science (MSc) Applied Carbon Management  
 Master of Science (MSc) Applied Social Research  
 Master of Science (MSc) Banking & Financial Services  
 Master of Science (MSc) Central Banking  
 Master of Science (MSc) China in the International Arena  
 Master of Science (MSc) Community Development  
 Master of Science (MSc) Contemporary Economic History  
 Master of Science (MSc) Criminology and Criminal Justice<sup>15</sup>  
 Master of Science (MSc) Development Studies  
 Master of Science (MSc) Economic & Financial Sector Policies  
 Master of Science (MSc) Economic Development  
 Master of Science (MSc) Economics, Banking & Finance  
 Master of Science (MSc) Educational Studies  
 Master of Science (MSc) Environment & Sustainable Development  
 Master of Science (MSc) Environment, Development & Globalisation  
 Master of Science (MSc) Equality & Human Rights  
 Master of Science (MSc) Europe & International Development (Politics and Economics)  
 Master of Science (MSc) European Politics  
 Master of Science (MSc) European Politics & Law  
 Master of Science (MSc) Finance & Economic Development  
 Master of Science (MSc) Financial Economics  
 Master of Science (MSc) Financial Forecasting & Investment  
 Master of Science (MSc) Financial Modelling  
 Master of Science (MSc) Financial Risk Management  
 Master of Science (MSc) Global Movements, Social Justice & Sustainability  
 Master of Science (MSc) History  
 Master of Science (MSc) History (with an emphasis on History of Medicine)  
 Master of Science (MSc) History & Computing  
 Master of Science (MSc) History & Computing (with an emphasis on History of Medicine)  
 Master of Science (MSc) Housing Studies: Development & Regeneration  
 Master of Science (MSc) Housing Studies: Policy & Analysis  
 Master of Science (MSc) Housing Studies: Services & Delivery  
 Master of Science (MSc) Human Resource Management  
 Master of Science (MSc) Human Rights & International Politics  
 Master of Science (MSc) International Banking & Finance  
 Master of Science (MSc) International Corporate Finance and Banking  
 Master of Science (MSc) International Development  
 Master of Science (MSc) International Finance & Economic Policy  
 Master of Science (MSc) International Financial Analysis  
 Master of Science (MSc) International Financial Economics  
 Master of Science (MSc) International Business & Entrepreneurship  
 Master of Science (MSc) International Planning & Urban Policy  
 Master of Science (MSc) International Politics (China)  
 Master of Science (MSc) International Trade & Finance  
 Master of Science (MSc) Inter-professional Science Education & Communication  
 Master of Science (MSc) Investment Banking & Finance  
 Master of Science (MSc) Legal & Political Thought  
 Master of Science (MSc) Local Economic Development  
 Master of Science (MSc) Macroeconomics  
 Master of Science (MSc) Management  
 Master of Science (MSc) Management with International Finance  
 Master of Science (MSc) Management with International Real Estate

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<sup>15</sup> Taught jointly with the University of Strathclyde.

Master of Science (MSc) Management Research  
 Master of Science (MSc) Organisational Leadership  
 Master of Science (MSc) Political Communication  
 Master of Science (MSc) Project Planning & Development Policy Analysis  
 Master of Science (MSc) Public Policy  
 Master of Science (MSc) Public Policy & Management  
 Master of Science (MSc) Quantitative Finance  
 Master of Science (MSc) Racism, Imperialism & Resistance  
 Master of Science (MSc) Social History<sup>16</sup>  
 Master of Science (MSc) Social Science Research  
 Master of Science (MSc) Sociology  
 Master of Science (MSc) Strategic Marketing  
 Master of Science (MSc) Teaching Adults  
 Master of Science (MSc) Urban & Housing Practice  
 Master of Science (MSc) Urban Policy Analysis  
 Master of Science (MSc) Urban Policy & Practice  
 Master of Science (MSc) Urban Regeneration  
 Master of Science (MSc) Working with Communities (Social Sciences)  
 Master of Science (MSc) Young People, Social Inclusion & Change

## 12. Degrees<sup>17</sup> which include Variations to Regulations 3 and 7 above

The following degrees are governed substantially by the above regulations. The requirements for these degrees may vary in respect of duration of study (§3) or progress (§7) and such variation will be described in the Programme Document.

### **College of Social Sciences**

Master of Education (MEd) Educational Studies  
 Master of Education (MEd) English Language Teaching  
 Master of Education (MEd) Inclusive Education  
 Master of Education (MEd) Professional Learning & Enquiry  
 Master of Research (MRes) Russian, Central & East European Studies  
 Master of Science (MSc) City & Regional Planning  
 Master of Science (MSc) City Planning & Real Estate Development  
 Master of Science (MSc) City Planning & Regeneration  
 Master of Science (MSc) Psychological Studies  
 Master of Science (MSc) Real Estate  
 Master of Science (MSc) Real Estate & Regeneration  
 Master of Science (MSc) Russian, Central & East European Studies

## **DEGREE OF MASTER OF LETTERS**

### **RESOLUTION**

The Degree of Master of Letters is governed by Resolution No. 576 of the University Court which came into effect on 1 September 2006 with provision that:

1. The Degree of Master of Letters (MLitt) may be awarded by the Senate of the University of Glasgow in the Colleges of Arts and Social Sciences.
2. (a) A candidate for the Degree may either undertake research in accordance with the provisions of Schedule A, or a prescribed course of study in accordance with the provisions of Schedule B<sup>18</sup> as set out in the Regulations. Such study or research shall be prosecuted in the University of Glasgow or in another institution recognised for the purpose.
  - (b) Colleges and Graduate Schools may allow the candidate's study or research to be conducted in an institution external to the University of Glasgow. The choice of such an institution will be determined *ad hoc*

<sup>16</sup> Taught jointly with the University of Strathclyde.

<sup>17</sup> Each of these degree programmes also offers awards of Postgraduate Diploma and Postgraduate Certificate with the same title (see Regulation 10 above).

<sup>18</sup> Schedule B has not been published in this edition of the *University Calendar* as no programmes of study have been approved by Senate for 2010-11.

and only where there exists clear alignment of the candidate's proposed study or research with the aims and objectives of the institution proposed, and where the institution can demonstrate ability to provide an appropriate level of supervision of the candidate. A full-time member of staff of a recognised institution may be nominated to Senate either as a supervisor or as an internal examiner although such an individual may not be nominated as an examiner if he or she has previously supervised the candidate's work. In cases where an employee of the institution acts as supervisor or internal examiner, a member of staff from an appropriate subject area in the University will also be appointed.

3. Each candidate for the Degree, before being admitted to research or a programme of study qualifying therefor, must have:
  - (a) obtained a degree in any institution of higher education specially recognised for this purpose by the University Court on the recommendation of the Senate, provided always that a diploma or a certificate recognised in like manner as equivalent to a degree may be accepted in place of a degree; and,
  - (b) satisfied the Senate of his or her fitness to undertake advanced study.
4. A candidate who is a full-time student shall follow a programme of study in the University or another institution recognised for the purpose either:
  - (a) for not less than two years by research; or,
  - (b) for twelve months by prescribed programme.

The period of study for a candidate who is a part-time student shall be at least one year longer than that prescribed for full-time students.

These provisions notwithstanding, the College may on special cause shown

- (a) extend the prescribed period of study for any full-time candidate by not more than one year; or,
- (b) reduce the prescribed period of study by up to one year.

Full-time candidates for the degree are normally required to attend classes in the University and to be available in the relevant School(s) during the summer vacation for both work on, and supervision of, the dissertation.

5. A member of the teaching staff of the University, or a person who holds an appointment as Research Assistant or Research Fellow of the University of Glasgow and is paid through the Finance Office or directly by a grant-aiding body approved by the University Court, may notwithstanding offer himself or herself for the Degree of Master of Letters if he or she has prosecuted a course of special study or research on a part time basis for a period of not less than two years.
6. Each candidate for the Degree by research shall submit a thesis on a subject falling within his or her special study. On the conclusion of his or her period of study, each candidate for the Degree by prescribed course shall present for such written examination as may be prescribed by the Senate, and may be required to submit a dissertation. In either case, the candidate may also be required to undergo oral and/or practical examination.
7. The examiners for the Degree shall be such professors and lecturers in the University as the Senate shall designate and such additional examiners as the University Court, on the recommendation of the Senate shall appoint. The College shall designate a professor or lecturer in the University to supervise the study of each candidate for the Degree by prescribed course. The supervisor shall report on the progress of the candidate at appropriate intervals as determined by the College.
8. The regulations for the Degree by research shall be as stated in Schedule A hereto, and by prescribed programme of study in Schedule B.
9. The Degree shall in no case be conferred on persons who have not satisfied the conditions hereinbefore set forth, and shall not be conferred as an Honorary Degree except in the conditions contained in Ordinance of the University Court No. 109, Glasgow No. 28.

## REGULATIONS

### Schedule A - Master of Letters by Research

1. Admission to study for the Degree will normally be granted only from the beginning of the academical year.
2. (a) The following institution is recognised for the purpose of section 1 of the Resolution:
 

Glasgow School of Art.
- (b) On the recommendation of the College concerned, and of the Senate, the University Court may recognise, in the case of individual candidates, other institutions for the purpose of section 2 of the Resolution, where satisfactory arrangements can be made for the supervision of a candidate.
- (c) A full-time member of staff of a recognised institution may be nominated to Senate as a supervisor or as an internal examiner or a member of a Special Committee. In such cases, a member of staff from an appropriate subject area in the University shall be appointed also.

3. The time limit for submission of theses is two years from first registration for full-time students and three years from first registration for part-time students. Students who have reached the time limit without submitting a thesis may apply annually to the Higher Degrees Committee or equivalent for an extension of one year, giving reasons for the delay and/or evidence of progress. Any such submissions must be supported by the supervisor or Head of School. On completion of the research the candidate shall present a thesis; normally 30,000 to 40,000<sup>19</sup> words in length, embodying the results of the work for examination for the degree.
4. A candidate must submit two copies of the thesis which may be soft-bound but otherwise should generally conform to the British Standard Institution's *Recommendations for the presentation of theses* (BS4821:1990) which is available for consultation in the University Library or from the College Graduate School. The thesis must include a summary (250-750 words) which must be an adequate and informative abstract of the work.

In Music, candidates may present themselves in Musicology, Musical Composition or Sonic Arts. In Musical Composition the candidate shall present a portfolio of composed music or work of equivalent creative depth or complexity comprising at least 2 pieces with a combined duration of at least eighty minutes. The portfolio may comprise instrumental, vocal or electroacoustic works or any combination thereof. It should include a written commentary of 5,000-7,000 words on the works contained. In Sonic Arts the candidate shall present a thesis of 20,000-40,000 words and project (weighted together: 100%). The project may be presented as a portfolio exemplifying and illustrating the thesis. This might involve a software/hardware project with details of its design and specification, and a description of its implementation. A research project would outline the design of experiments and present documentation and interpretation of the results. The thesis and the project taken shall be deemed to constitute a 'thesis which shall embody the results of the candidate's special study or research' as required under Clause 2 of the Resolution.

5. Students must also comply with the detailed requirements for research degrees published by the appropriate Graduate School.
6. (a) In the College of Social Sciences the thesis must be written in English and an oral defence may be required.  
(b) In the College of Arts the thesis must normally be written and defended in English. Exceptionally, however, at the time of application the College Higher Degrees Committee (or equivalent) may approve arrangements whereby the thesis may be written and defended in a language other than English. Approval will normally be given only where the use of a language other than English is deemed appropriate by the relevant School and the Higher Degrees Committee and where the School and the Higher Degrees Committee are satisfied that appropriate arrangements can be made for supervision and examination.
7. The normal standard of admission will be that of First or upper Second Class Honours but another qualification, being a qualification approved by the University Court as provided in §3 of the Resolution may be accepted by the College as being suitable for the programme of study which it is proposed that the applicant should follow.
8. (a) Candidates on a full-time basis must be available for regular supervision in the University throughout the period of study, except when given permission to prosecute research elsewhere in accordance with §2.  
(b) Candidates on a part-time basis must attend the University of Glasgow for a minimum total period prescribed by the College Graduate School and must be available for regular supervision throughout their period of study unless given permission otherwise. Colleges may also prescribe a minimum number of meetings for which candidates must be available to meet their Supervisor.
9. If the Examiners consider that the thesis, portfolio, or project work has not achieved the standard required for the award of the Degree, the candidate may be permitted to revise the theses, portfolio or project and resubmit it, on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than 6 months after the date of the meeting of the Board of Examiners.
10. If approved for the degree, one hard-bound copy of the thesis and one electronic copy shall be deposited with the University Library. The bound copy should normally be produced to the standard defined in BS4821:1990, and the electronic copy must conform to University Library specifications published at <http://theses.gla.ac.uk/gettingstarted/format.html>. It is the University's normal practice to make the bound copy available for consultation in the Library, and to permit computer download of the electronic copy through its repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.

## DEGREE OF MASTER OF PHILOSOPHY

### RESOLUTION

The Degree of Master of Philosophy is governed by Resolution No. 575 of the University Court which came into effect on 1 September 2008 with provision that:

1. The Degree of Master of Philosophy (MPhil) may be awarded by the University of Glasgow in the Colleges of Arts; Social Sciences; and Medical, Veterinary & Life Sciences.

<sup>19</sup> Except in the College of Arts where a maximum of 70,000 words is normally permitted.

2. (a) A candidate for the Degree may either undertake a prescribed course of study in accordance with the provisions of Schedule A<sup>20</sup>, or undertake research in accordance with the provisions of Schedule B or Schedule C<sup>21</sup> as set out in the Regulations below. Such study shall be prosecuted in the University of Glasgow or The Glasgow School of Art or in another institution recognised for the purposes of study and research.
  - (b) Colleges and Graduate Schools may allow the candidate's study or research to be conducted in an institution external to the University of Glasgow. The choice of such an institution will be determined *ad hoc* and only where there exists clear alignment of the candidate's proposed study or research with the aims and objectives of the institution proposed, and where the institution can demonstrate ability to provide an appropriate level of supervision of the candidate. A full-time member of staff of a recognised institution may be nominated to Senate *either* as a supervisor *or* as an internal examiner although such an individual may not be nominated as an examiner if he or she has previously supervised the candidate's work. In cases where an employee of the institution acts as supervisor or internal examiner, a member of staff from an appropriate subject area in the University will also be appointed.
3. Every candidate for the Degree, before being admitted to a programme of study qualifying therefor, (a) must have obtained a Degree in any Institution of Higher Education specially recognised for this purpose by the University Court on the recommendation of the Senate, provided always that a diploma or a certificate recognised in like manner as equivalent to a Degree may be accepted in place of a Degree and (b) must have satisfied the Senate of his or her fitness to undertake advanced study.
4. A candidate who is a full-time student shall follow a programme of study in the University or another Institution recognised for the purpose either for twelve months by research or for two academical years by prescribed programme. The Senate shall determine the Schools of study in which a two-year programme is to be offered. The period of study for a candidate who is a part-time student shall be at least one year longer than that prescribed for full-time students.
 

These provisions notwithstanding, the Colleges may on special cause shown (i) extend the prescribed period of study for any full-time candidate by not more than one year; (ii) permit a candidate for the two-year Degree to pursue study elsewhere for a period not exceeding one semester.
5. The College shall designate a Professor or Lecturer in the University to supervise the study of each candidate. The supervisor shall report at appropriate intervals as determined by College on the progress of the candidate.
6. On the conclusion of his or her period of study each candidate shall present for such written examination as may be prescribed by the Senate and may be required to submit a dissertation. The candidate may also be required to undergo oral and/or practical examination.
7. The examiners for the Degree shall be such Professors and Lecturers in the University as the Senate shall designate and such additional examiners as the University Court, on the recommendation of the Senate shall appoint.
8. The Degree shall in no case be conferred on persons who have not satisfied the conditions hereinbefore set forth and shall not be conferred as an Honorary degree except on the conditions contained in Ordinance of the University Court No. 109, Glasgow No. 28.
9. The regulations for the Degree shall be as stated in the Schedules hereto.

#### **Schedule B - Master of Philosophy by Research**

1. Admission to study for the Degree will normally be granted from the beginning of the academic year.
2. The normal standard of admission will be that of a Degree with First or Upper Second Class Honours but another qualification, being a qualification approved by the University Court as provided in section 2 of the Resolution, may be accepted by the College as being suitable for the programme of research which it is proposed that the applicant should follow.
3. The minimum period of prescribed research for the Degree shall be one year of full-time study or two years of part-time study. The candidate shall prosecute this research under the supervision of a member of staff from the appropriate subject area appointed by the College Higher Degrees Committee (or equivalent) on the recommendation of the Head of School. The Higher Degrees Committee shall have power for special reasons to permit a candidate to pursue study elsewhere for part of the prescribed period. The College Graduate School shall organise a research training course for each research student.
4. (a) On completion of the research the candidate shall present a thesis, normally 30,000 to 40,000 words in length, embodying the results of the work for examination for the degree. The candidate must expect to attend an oral examination unless specified otherwise by the Graduate School.

<sup>20</sup> Schedule A has not been published in this edition of the *University Calendar* as no programmes of study have been approved by Senate for 2010-11.

<sup>21</sup> Schedule C is published in The Glasgow School of Art section of the *University Calendar*.



- (b) Subject to §4(a) above, the thesis must normally be written and defended in English. Exceptionally, however, in the College of Arts at the time of application the College Higher Degrees Committee may approve arrangements whereby the thesis may be written and defended in a language other than English. Approval will normally be given only where the use of a language other than English is deemed appropriate by the relevant School, and the Higher Degrees Committee, and where the School and the Higher Degrees Committee are satisfied that appropriate arrangements can be made for supervision and examination.
5. A candidate must submit the thesis for examination within six months of the conclusion of the statutory period of full-time or part-time study specified by regulation. The College will specify the date of commencement of part-time study. In exceptional circumstances, and on submission of a stated case, an extension of six months may be approved by the College Higher Degrees Committee.
  6. A candidate must submit two bound typewritten or printed copies of the thesis accompanied by a declaration that the research has been carried out and the thesis composed by the candidate, and that the thesis has not been accepted in fulfilment of the requirements of any other degree or professional qualification. The submitted copies of the thesis may be soft-bound but otherwise should generally conform to the British Standard Institution's *Recommendations for the presentation of theses* (BS4821:1990) which is available for consultation in the University Library or from the College Graduate School.
  7. If the Examiners consider that the thesis, portfolio, or project work has not achieved the standard required for the award of the Degree, the candidate may be permitted to revise the theses, portfolio or project and resubmit it, on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than 6 months after the date of the meeting of the Board of Examiners.
  8. If approved for the degree, one hard-bound copy of the thesis and one electronic copy shall be deposited with the University Library. The bound copy should normally be produced to the standard defined in BS4821:1990, and the electronic copy must conform to University Library specifications published at <http://theses.gla.ac.uk/gettingstarted/format.html>. It is the University's normal practice to make the bound copy available for consultation in the Library, and to permit computer download of the electronic copy through its repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.
  9. In addition to these regulations, each student must also comply with the detailed requirements for research degrees published by the relevant Graduate School.

#### **The Portfolio and the Thesis**

- a) All candidates for the Degree of Master of Philosophy shall present for the approval of the Senate either a portfolio or a written thesis which shall embody the results of the candidate's special study or research, and which shall be accompanied by a declaration signed by the candidate that the portfolio or thesis has been composed by herself or himself. Any written commentary, dissertation, supporting documentation or thesis must be written in English.

Within these regulations, the term portfolio shall be taken to mean a body of original work, comprising one or a number of items, in fine art, craft, design or architecture. The body of work may be presented in material or virtual reality. The work may take the form of objects, images, environments, architectural structures, performances, texts, virtual or conceptual works, software or designs for any of these, or any comparable form. The portfolio may include work of an interdisciplinary character when the predominant discipline is fine art, craft, design or architecture.

The body of original work shall be documented by photographic or other visual process together with any necessary textual material, including labels or notes of explanation written in English. The documentation must be in permanent form. The documentation shall be to a standard whereby a future researcher may recognise the new knowledge represented or embodied within the portfolio, as determined by the Examiners. The documentation shall include references, a bibliography and notes in which the candidate must state the sources from which his or her information is derived, the extent to which he or she has availed himself or herself of the work of others, and the portions of the portfolio and any accompanying written commentary or dissertation which he or she claims as original.

A candidate must submit a written summary of 250-1,000 words. The summary must be an adequate and informative abstract of the work suitable for publication by Glasgow School of Art. The documentation shall become the property of Glasgow School of Art and shall be lodged in the Library of Glasgow School of Art.

A research student may submit his or her portfolio within one of the following categories. An initial proposal of a category should be made by the student within his or her application for registration. A final proposal of category should be agreed by the student and the Supervision Committee and submitted to the Research Degrees Sub-Committee of the Research Committee for approval prior to the examination. Once the category of portfolio has been approved, the content of the portfolio and the arrangements for its exhibition shall be subject to the agreement of the Supervision Committee.

- b) Portfolio with Documentation

A candidate may submit for examination a portfolio which in itself represents or embodies new knowledge and which is documented in accordance with the regulations above.

## c) Portfolio with Written Commentary

A candidate may submit for examination a portfolio together with a commentary on its production, presentation or context, when such a commentary is necessary to understanding the new knowledge represented or embodied by the body of the work. A written commentary shall normally consist of **1,000 – 2,000** words excluding references, bibliography and appendices. A candidate who wishes to submit a written commentary of lesser or greater length must seek the permission of her or his Supervision Committee.

## d) Joint Portfolio and Dissertation

A candidate may submit for examination a portfolio together with an extended written text which, together but not necessarily separately, represent or embody new knowledge. A dissertation shall normally consist of **7,000 – 15,000** words excluding references, bibliography and appendices. A candidate who wishes to submit a Dissertation of lesser or greater length must seek the permission of his or her Supervision Committee.

## e) Thesis

In the case of a research student wishing to submit for examination by thesis, whether or not the thesis will relate to a portfolio, the following conditions shall apply.

A candidate must submit a thesis which shall embody the results of the candidate's special study or research, and which shall be accompanied by a declaration signed by the candidate that the thesis has been composed by herself or himself.

The thesis shall be a minimum of **30,000** and a maximum of **40,000** words including references, bibliography and appendices in each case. A candidate who wishes to submit a thesis of greater or lesser length must seek prior permission of his or her Supervision Committee.

A candidate must also submit a written summary of 250 - 1,000 words. The summary must be an adequate and informative abstract of the work suitable for publication by Glasgow School of Art.

7. The Portfolio or thesis shall be examined by a team of Examiners, including at least one internal examiner and one external examiner appointed by the Research Committee on the recommendation of the Research Degrees Sub Committee.
8. All candidates must normally undergo core research training before submitting their thesis for examination.
9. A candidate must submit two bound typewritten or printed copies of the thesis accompanied by a declaration that the research has been carried out and the thesis composed by the candidate, and that the thesis has not been accepted in fulfilment of the requirements of any other degree or professional qualification. The layout and binding of the thesis should generally conform to the British Standard Institution's *Recommendations for the presentation of theses* (BS4821:1990), a copy of which is available in the Library. If the Degree is awarded, both copies of the thesis shall become the property of The Glasgow School of Art and be deposited in the School Library.
10. If the Examiners consider that the thesis has not achieved the standard required for the award of the Degree, they may recommend to the Research Degrees Sub Committee that the candidate be permitted to revise the thesis and resubmit it, on one occasion only, for the Degree under such conditions as the Examiners may prescribe in each particular case.

## DEGREE OF MASTER OF SCIENCE

### RESOLUTION

The Degree of Master of Science (MSc) is governed by Resolution No 558 of the University Court which came into effect on 1 October 2006 with provision that:

1. The Degree of Master of Science (MSc) may be awarded by the University of Glasgow in each of its Colleges; the Degrees of Master of Science (Adult & Continuing Education), Master of Science (Adult & Continuing Education (Teaching Adults)), Master of Science (Adult & Continuing Education (Community Development)) and Master of Science (Inter-professional Science Education and Communication) in the College of Social Sciences, the Degree of Master of Science (Medical Science) and the Degree of Master of Science (Veterinary Science) in the College of Medical, Veterinary & Life Sciences.
2. The Degree of Master of Science may also be awarded on the recommendation of the Scottish Agricultural College.
3. The Degree of Master of Science or the Degree of Master of Science (Inter-professional Science Education and Communication), or the Degree of Master of Science (Medical Science) or the Degree of Master of Science (Veterinary Science) may be conferred (a) as an Honorary degree upon persons who have done work deserving of such recognition in any School in the Colleges of Medical, Veterinary & Life Sciences and Science &

Engineering, (b) *iure officii* upon any person holding office in the University who is not already a graduate of the University.

4. The Senate may make regulations, which are subject to the approval of the University Court, governing the award of these Degrees – these are set out in the section entitled ‘Regulations’ below.

## REGULATIONS

1. Candidates for the Degree may either undertake, subject to the decision of the College concerned, one of the following programmes:
  - (a) research in accordance with the requirements of Schedule A below;
  - (b) a prescribed course of study in accordance with the requirements of Schedule B<sup>22</sup> below;
  - (c) a programme of work-based learning in accordance with the requirements of Schedule C below.

Research or study in respect of (a) or (b) shall be prosecuted in the University of Glasgow or in another institution recognised for the purpose by the University Court on the recommendation of the Senate, except as provided under Clause 4 below.
2. Before being admitted to study qualifying for the Degree of Master of Science, every candidate must satisfy the following conditions, namely:
  - (a) (i) he or she must have obtained a Degree in a University or College recognised for this purpose by the University Court on the recommendation of the Senate, or a Degree awarded by the Council for National Academic Awards; *or*
    - (ii) he or she must have obtained a diploma or certificate recognised as equivalent to a Degree for this purpose by the University Court on the recommendation of the Senate; *or*
      - (iii) in exceptional circumstances, he or she must have obtained such other qualification(s) as may be recognised for this purpose by the University Court on the recommendation of the Senate; *and*
  - (b) he or she must have fulfilled such other entrance requirements as may be specified for a particular programme of research, study or work-based learning; *and*
  - (c) he or she must have satisfied the Senate of his or her fitness to undertake advanced study.
3. (a) Candidates may be permitted to pursue a course of prescribed study or research on either a full-time or a part-time basis. Full-time candidates must devote the major part of the day to their studies; provided that candidates shall be subject to the same provisions regarding minimum periods of study as full-time candidates if they have pursued their studies while holding appointment as a member of the teaching staff of the University of Glasgow, or as a Research Assistant or Research Fellow of the University of Glasgow paid through the Finance Office or directly by a grant-awarding body approved by the University Court.
  - (b) The minimum period of study for each candidate shall be determined by the appropriate College at the time of his or her admission, according to his or her qualifications and other relevant factors, and shall normally be:
    - (i) for full-time candidates, either twelve months or two academic years of full-time study;
    - (ii) for part-time candidates, either two or three academic years of part-time study.
  - (c) To qualify for the shorter minimum periods of study specified in (b) above, candidates should normally possess a Degree with Honours of the First or Second Class of an approved University, or a qualification deemed equivalent by the College concerned.
  - (d) Where the longer minimum period of study has been initially prescribed but the candidate has made sufficient progress, the Senate may subsequently reduce the total period of study to not less than twelve months of full-time study or two academic years of part-time study as appropriate.
4. The Senate may for special reasons permit a candidate, whether full-time or part-time, to prosecute part of his or her studies elsewhere, provided that normally at least half of the candidate’s total period of study is prosecuted in the University of Glasgow or in a recognised Institution.
5. The College concerned shall designate for each candidate a supervisor who shall report at least once a year to the College Graduate School on the progress of the candidate.

### Schedule A: Master of Science by Research

1. Research Students within the meaning of Ordinance 350 (General No 12) may be candidates for the Degree of Master of Science, or Master of Science (Medical Science) or Master of Science (Veterinary Science) in any appropriate area of study in the Faculties of Medicine, Science, Education, Engineering or Veterinary Medicine.

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<sup>22</sup> Schedule B has not been published in this edition of the *University Calendar* as no programmes of study have been approved by Senate for the College of Social Sciences for 2010-11.

2. On completion of the prescribed period of research, each candidate shall present a thesis embodying the results of his work. The thesis must be in English. The thesis may be either a record of original research, or a critical review of existing knowledge. In either case, either a written or an oral examination, or both, may be required, and candidates shall be notified of such requirements through their supervisors.
3. In no case shall the thesis required from a candidate be submitted before the completion of twelve months from the date of his admission as a research student. Except by special permission of the Senate, a thesis may not be presented after the lapse of 12 months from the date on which the candidate ceases to be a registered student.
4. Application for examination for the Degree of MSc, or the Degree of MSc (Medical Science) or the Degree of MSc (Veterinary Science), must be submitted in accordance with the procedures of the appropriate College, details of which may be obtained from the College Graduate School on request.
5. A Committee of Examiners shall be appointed to examine the thesis of each candidate. The Committee shall consist of one or more members appointed by the Senate, together with one or more external examiners appointed by the University Court on the recommendation of the Senate. The Examiners shall conduct such oral and written examinations as they may desire or as the Senate may prescribe in each case, but in no case shall the examination of the thesis constitute less than half of the final assessment.
6. A candidate must submit two bound printed or typewritten copies of his or her thesis. The thesis must include a summary (250-1,000 words), which must be accompanied by a declaration by the candidate that it has been composed by himself or herself. The candidate must also state the extent to which he or she has availed himself or herself of the work of others, and must further state which portions of the thesis, if any, he or she claims as original. The submitted copies of the thesis may be soft-bound but otherwise should generally conform to the British Standards Institution's *Recommendations for the Presentation of Theses and Dissertations* (BS4821:1990) which is available for consultation in the University Library or from the College Graduate School.
7. If the Examiners consider that the thesis, portfolio, or project work has not achieved the standard required for the award of the Degree, the candidate may be permitted to revise the theses, portfolio or project and resubmit it, on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than 6 months after the date of the meeting of the Board of Examiners.
8. If approved for the degree, one bound copy of the thesis and one electronic copy shall be deposited with the University Library. The bound copy should normally be produced to the standard defined in BS4821:1990, and the electronic copy must conform to University Library specifications published at <http://theses.gla.ac.uk/gettingstarted/format.html>. It is the University's normal practice to make the bound copy available for consultation in the Library, and to permit computer download of the electronic copy through its repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.

#### **Schedule C: Master of Science by Work-based Learning: General Regulations**

1. The Senate may, on the recommendation of the College concerned, approve a programme of work-based learning for the Degree of Master of Science set out as a personal Learning Programme Agreement between the candidate, and the sponsoring organisation and the University of Glasgow acting in collaboration.
2. The Learning Programme shall be undertaken primarily at the candidate's place of work and shall provide for regular supervision of the candidate throughout the duration of the Programme, provided always that the Senate shall have power in exceptional cases to permit the candidate to pursue elements of the Programme at locations other than the candidate's place of work or the University of Glasgow.
3. The duration of the Learning Programme for the Degree of Master of Science shall be not less than two academic years, provided always that the Senate shall have power in exceptional cases to reduce the period by up to six months.
4. The outcomes of the Learning Programme shall normally be assessed by means of a written report spanning the constituent elements of the Programme and an oral examination. Two typewritten copies of the report shall be submitted, which shall remain in the possession of the University. The report must be in English.
5. Assessment shall be conducted in terms of current regulations.
6. The Senate may, on the recommendation of the College concerned, approve additional requirements specific to a particular programme of work-based learning.

#### **Schedule D: General Provisions**

1. (a) The following institutions are recognised for the purpose of Section 2 of the Resolution:
  - Animal Diseases Research Association, Moredun Research Institute
  - Beatson Institute for Cancer Research
  - Central Public Health Laboratory, Colindale
  - Department of Clinical Physics and Bioengineering of the West of Scotland Health Boards
  - Deutsches Elektronen Synchrotron Laboratory (DESY) Hamburg
  - Dunstaffnage Marine Laboratory

European Molecular Biology Laboratory, Heidelberg  
 European Nuclear Research Centre (CERN), Geneva  
 Fisheries Research Services Marine Laboratory, Aberdeen  
 Fisheries Research Services Freshwater Laboratory, Pitlochry  
 Glasgow and West of Scotland Blood Transfusion Service  
 Glaxo SmithKline, Stevenage  
 Institute for Animal Health  
 National Institute for Biological Standards and Control  
 Natural History Museum, London  
 NERC Centre for Ecology and Hydrology Laboratories  
 Papworth Hospital  
 Royal Botanic Garden, Edinburgh  
 Scottish Agricultural College  
 Scottish Crops Research Institute, Invergowrie  
 Scottish Universities Environmental Research Centre  
 Specialist Virology Laboratory, Gartnavel General Hospital  
 Universities Marine Biological Station, Millport  
 Veterinary Research Laboratories, Stormont

- (b) On the recommendation of the College concerned, and of the Senate, the University Court may recognise, in the case of individual candidates, other appropriate institutions for the purpose of Section 2 of the Resolution, where satisfactory arrangements can be made for the supervision of the candidate.
- (c) A full-time member of staff of a recognised institution may be nominated to Senate *either* as a supervisor *or* as an internal examiner or a member of a Special Committee. In such cases, a member of staff from an appropriate subject area in the University shall be appointed also.

## NON GENERIC MASTERS REGULATIONS

### DEGREE OF INTERNATIONAL MASTER IN RUSSIAN, CENTRAL & EAST EUROPEAN STUDIES

#### RESOLUTION

The Degree of International Master in Russian, Central & East European Studies is governed by Resolution No. 615 of the University Court which came into effect on 1 September 2008 with provision that:

1. The Degree of International Master in Russian, Central & East European Studies may be awarded by the Senate of the University of Glasgow in the College of Social Sciences in such designations as may be prescribed by Regulations.
2. The Senate may make regulations governing the award of the Degree which are subject to the approval of the University Court - these are set out in the section entitled 'Regulations' below.

#### REGULATIONS

A student admitted onto the programme must follow the instructions issued by Central & East European Studies and be aware of the content of the Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain further details on the Programme and may include further requirements associated with the award.

##### 1. Admission

Before being considered for admission to study for an award to which these Regulations apply, a candidate must normally have obtained a degree or equivalent.

##### 2. Duration of Study

The minimum period of study for the award of the degree is 18 calendar months. The maximum period for full-time study is 36 calendar months of registered study. The maximum period within which all students must complete the programme is five years from the date of initial registration.

##### 3. Programme Components

In order to qualify for the award a candidate must complete a minimum of 240 credits<sup>23</sup> including taught courses and a 60 credit dissertation.

<sup>23</sup> In compliance with the Scottish Credit and Qualification Framework for a Masters Degree 150 credits must be gained from **Masters level** courses (Level M/SCQF Level 11).

**4. Minimum Requirement for the Award of Credits**

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 in the chapter *University Fees and General Information for Students* of the *University Calendar*.

**5. Assessment**

Regulations for assessment are, insofar as not modified by these regulations, governed by the Code of Assessment which is contained in the *University Fees and General Information for Students* chapter of the *University Calendar*.

**6. Progress**

A candidate will be permitted to progress to preparation of the dissertation only if he or she has obtained an average aggregation score of 12 (equivalent to C3) or above in the taught courses referred to in §3 above with at least 75% of the credits at Grade D3 or better and all credits at Grade F or above.<sup>24</sup> The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression.

**7. Reassessment of Dissertation**

Reassessment of the dissertation or other substantial independent work will be permitted on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than 3 months after the date of the meeting of the Board of Examiners. There is no automatic entitlement to repeat any previous practical work associated with the dissertation or substantial independent work or to undertake further practical work.

**8. Requirements for the award of a Masters Degree and Rules for Award of Distinction and Merit**

8.1 A candidate will be eligible for the award of the degree on obtaining an average aggregation score of 12 (equivalent to C3) or above in all the taught courses within the programme, as specified in §3 above, with at least 75% of these credits at Grade D3 or better, and all credits at Grade F or above, and obtaining a Grade D or better in the dissertation.

8.2 A candidate who has achieved at the first attempt an average aggregation score of 15 (equivalent to B3) or above for the taught courses and Grade B3 or above for the dissertation or other substantial independent work will be eligible for the award with Merit. Where the average aggregation score for the taught courses falls within the range 14.1 and 14.9 the Board of Examiners shall have discretion to make the award with Merit. No discretion can be applied in relation to the grade required for the dissertation or other substantial independent work.

8.3 A candidate who has achieved at the first attempt an average aggregation score of 18 (equivalent to A5) or above for the taught courses and Grade A5 or above for the dissertation or other substantial independent work will be eligible for the award with Distinction. Where the average aggregation score for the taught courses falls within the range 17.1 to 17.9 the Board of Examiners shall have the discretion to make the award with Distinction. No discretion can be applied in relation to the grade required for the dissertation or other substantial independent work.

**9. Transfer of Registration**

A student who is unable for any reason to complete the programme may transfer his or her registration to the MSc in Russian, Central and East European Studies which has provision for the additional exit awards of Postgraduate Certificate and Postgraduate Diploma.

**DEGREE OF MASTER OF CHINESE STUDIES**

Students admitted to this programme in or before 2009-10 should refer to the *University Calendar* appropriate to the session in which they entered.

**DEGREE OF MASTER OF COMMUNITY CARE AND DIPLOMA IN COMMUNITY CARE**

Subject to the approval of the Court and Senate of the University, the degree of Master of Community Care (MCC) will be governed by Resolution of the University Court with provision that the programme is offered by the University of Glasgow and the University of Strathclyde and that awards are made in the name of both Universities. These regulations are drawn up consequent upon the Memorandum of Co-operation between the University of Glasgow and the University of Strathclyde. Students shall be deemed to be students of both Universities and shall observe the respective Ordinances, Resolutions, rules and regulations of both Universities.

Copies of the regulations may be obtained from the College Office in the College of Social Sciences, and are those promulgated by the University of Strathclyde.

<sup>24</sup> Average grades are determined with reference to the schedule of grades and aggregation scores contained in the University's Code of Assessment. The average is calculated as the arithmetic mean of individual course scores, adjusted to reflect relative weights attributed to the scores being combined. These weights will correspond to the weights (if any) published in programme documentation but otherwise will be determined by the distribution of course credits within the programme.

## DEGREE OF MASTER OF LAWS BY RESEARCH

### RESOLUTION

The Degree of Master of Laws by Research is governed by Resolution No. 538(A) of the University Court which came into effect on 1 October 2004 with provision that:

1. The Degree of Master of Laws by Research (LLM) may be awarded by the University of Glasgow in the College of Social Sciences.
2. The Senate may make Regulations governing the award of the Degree which are subject to the approval of the University Court. Until such time as the Senate has integrated and rationalised these statements, the Regulations shall consist of the statement of provisions and the statement of regulations below.
3. The Degree shall in no case be conferred on persons who have not satisfied the conditions of these Regulations and shall not be conferred *honoris causa tantum*.

### Provisions

1. Candidates shall normally hold a first or second class Honours degree in Law of a United Kingdom university or a qualification deemed by the Senate of the University of Glasgow to be equivalent. Exceptionally, candidates with a Law degree other than an honours degree, or with a non-Law degree, may be considered at the discretion of the Head of the School of Law.
2. Students who are not EU nationals and whose language of instruction in their first degree was not English are required to possess an acceptable qualification in the English language as determined by the College. There is no such requirement for EU nationals.
3. A candidate shall pursue a full-time course of research in the University of Glasgow during a period which shall normally be one academic year or shall pursue a part-time course of research in the University of Glasgow during a period which shall normally be two academic years but the Senate for special reasons (a) may permit a candidate to pursue any part of the period of research elsewhere than in the University of Glasgow and (b) may reduce or extend the relevant period of study or research by a period not exceeding one year, so however that a candidate may not normally spend less than one academic year of study in the University of Glasgow.
4. The Senate shall designate a Professor, Reader or Lecturer in the University to supervise the research of each candidate. The supervisor shall report at least once a year to the Senate on the progress of the candidate. The Senate may at any stage exclude from further research for the Degree any candidate whose conduct or progress is unsatisfactory.
5. On completion of the prescribed period of research a candidate shall present a thesis embodying the results of his or her work. A candidate may also be required to undergo an oral or practical examination.
6. The Examiners for the Degree shall be such Professors, Readers and Lecturers of the University as the Senate shall designate and such additional examiners as the University Court on the recommendation of the Senate shall appoint.

### REGULATIONS

1. Admission to study for the Degree will normally be granted only from the beginning of the academical year.
2. The normal standard of admission will be that of a Degree with First or Second Class Honours of a Scottish university or an approved equivalent qualification. Every candidate must if required satisfy the Senate that he or she has a sufficient command of the English language profitably to pursue the research proposed. A candidate who appears to be deficient in this respect may be required to complete satisfactorily a probationary period of study of up to one year before being admitted to study for the Degree.
3. The candidate shall prosecute his or her research under the supervision of a member of staff from the appropriate subject area appointed by the College Higher Degrees Committee (or equivalent) on the recommendation of the Head of School. The College Higher Degrees Committee shall have power, for special reasons, to permit a candidate to conduct research elsewhere for part of the prescribed period.
4. On completion of the candidate's research the candidate shall present to be examined for the Degree a thesis which may embody the results of the candidate's original research or may be a critical review of existing knowledge. The thesis must be written in English and will normally be 30,000 words in length.
5. The candidate must submit two bound printed or typewritten copies of the thesis. If approved for the degree, one hard bound copy of the thesis and one electronic copy shall be deposited in the University Library. The bound copy shall contain an adequate and informative summary (250-500 words) and in layout and binding shall generally conform to the British Standards Institution's *Recommendations for the presentation of theses* (BS4821:1990) an abstract of which is available in the University Library or from the College Graduate School. The electronic copy must conform to University Library specifications published at <http://theses.gla.ac.uk/gettingstarted/format.html>. It is the University's normal practice to make the bound copy available for consultation in the Library, and to permit computer download of the electronic copy through its

repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.

The thesis must be accompanied by a declaration by the candidate that the research has been carried out and the thesis composed by himself or herself and that the thesis has not been accepted in fulfilment of the requirements of any other degree or professional qualification. It must also state the extent to which the candidate has availed himself or herself of the work of others and which portions of the thesis, if any, are claimed as original.

6. Except by permission of the Senate a thesis may not be presented later than six months from the date when the candidate ceases to be a registered student.
7. If the Examiners consider that the thesis, portfolio, or project work has not achieved the standard required for the award of the Degree, the candidate may be permitted to revise the theses, portfolio or project and resubmit it, on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than 6 months after the date of the meeting of the Board of Examiners.

## DEGREE OF MASTER OF SCIENCE IN CLINICAL LEADERSHIP

### RESOLUTION

The Degree of Master of Science in Clinical Leadership is governed by Resolution of the University Court. The provisions of Resolution No. 611 which, at the time of going to print, are in draft form are as follows:

1. The Degree of Master of Science in Clinical Leadership (MSc) may be awarded by the University of Glasgow in the College of Social Sciences.
2. The Senate may make Regulations, which are subject to the approval of the University Court, governing the award of the Degree - these are set out in the section entitled 'Regulations' below.
3. The award of Postgraduate Certificate is also included in the Regulations.

### REGULATIONS

A student admitted onto the programme leading to this award must follow the instructions issued by the Business School and be aware of the content of the Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain further details on the programme and may include further requirements associated with the award.

#### 1. Admission

Each candidate shall normally hold a First or Second Class Honours degree from a United Kingdom university, or a qualification deemed by the Senate of the University of Glasgow to be equivalent. Accreditation of prior learning shall be made in accordance with published University guidelines.<sup>25</sup>

#### 2. Duration

Each candidate shall pursue research on a part-time basis for a minimum period of two academic years. The maximum period within which each student must complete the programme is five years from the date of initial registration.

#### 3. Programme Components

In order to qualify for an award, a candidate must complete minimum credits as follows:

- (a) For the award of a Masters degree: 180 credits, which includes both taught courses and a 120 credit Action Research Project.
- (b) For the award of a Postgraduate Certificate: 60 credits including at least 40 credits at Level M of taught courses.

#### 4. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 of the chapter *University Fees and General Information for Students* in the *University Calendar*.

#### 5. Assessment

Regulations for assessment are governed by the Code of Assessment at §16 in the *University Fees and General Information for Students* chapter of the *University Calendar*.

#### 6. Progress

A candidate will be permitted to progress to preparation of the Action Research Project, only if he or she has obtained an average aggregation score of 12 (equivalent to C3) or above in the taught courses described in §3

<sup>25</sup> University guidelines are published at [www.gla.ac.uk/services/senateoffice/academic/policies/apl/aplguidelines/](http://www.gla.ac.uk/services/senateoffice/academic/policies/apl/aplguidelines/).



above with at least 75% of the credits at Grade D3 or better and all credits at Grade F or above.<sup>26</sup> The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression. Exceptionally, a candidate may be permitted to progress to the Action Research Project where it is judged<sup>27</sup> that the candidate's performance offers a reasonable prospect of that candidate's reaching the standard required for the award of the Masters degree following reassessment.

#### **7. Reassessment of the Action Research Project**

Reassessment of the Action Research Project shall be permitted on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Resubmission shall normally be no later than three months after the date of the meeting of the Board of Examiners. There shall be no automatic entitlement to repeat any previous practical work associated with the Action Research Project, or to undertake further practical work.

#### **8. Requirements for the award of a Masters degree and rules for award of distinction and merit**

8.1 A candidate will be eligible for the award of the degree on obtaining an average aggregation score of 12 (equivalent to C3) or above in the taught courses, as specified in §3 above, with at least 75% of these credits at Grade D3 or better, and all credits at Grade F or above, and obtaining a grade D or better in the Action Research Project.

8.2 A candidate who has achieved at the first attempt an average aggregation score of 15 (equivalent to B3) or above for the taught courses and Grade B3 or above for the Action Research Project will be eligible for the award with Merit. Where the average aggregation score for the taught courses falls within the range 14.1 and 14.9 the Board of Examiners shall have discretion to make the award with Merit. No discretion can be applied in relation to the grade required for the Action Research Project.

8.3 A candidate who has achieved at the first attempt an average aggregation score of 18 (equivalent to A5) or above for the taught courses and Grade A5 or above for the Action Research Project will be eligible for the award with Distinction. Where the average aggregation score for the taught courses falls within the range 17.1 to 17.9 the Board of Examiners shall have the discretion to make the award with Distinction. No discretion can be applied in relation to the grade required for the Action Research Project.

#### **9. Requirements for the award of a Postgraduate Certificate and rules for award of distinction and merit**

The requirement for the award of a Postgraduate Certificate is an average aggregation score of 9 (equivalent to D3) in all taught components (60 credits), with not less than 40 of these credits at Grade D or above.

### **DEGREE OF MASTER OF SCIENCE IN CRIMINAL JUSTICE**

Students admitted to this programme in or before 2008-9 should refer to the *University Calendar* appropriate to the session in which they entered the programme.

### **DEGREE OF MASTER OF SCIENCE IN STRATEGIC HUMAN RESOURCE MANAGEMENT & ORGANISATIONAL CHANGE**

#### **RESOLUTION**

The Degree of Master of Science in Strategic Human Resource Management & Organisational Change is governed by Resolution No. 612 of the University Court which came into effect on 1 September 2008 with provision that:

1. The Degree of Master of Science in Strategic Human Resource Management & Organisational Change (MSc) may be awarded by the Senate of the University of Glasgow in the College of Social Sciences.
2. The Senate may make Regulations, which are subject to the approval of the University Court, governing the award of the Degree - these are set out in the section entitled 'Regulations' below.
3. The award of Postgraduate Certificate is also included in the Regulations.

#### **REGULATIONS**

A student admitted onto the programme leading to this award must follow the instructions issued by the Business School and be aware of the content of the Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain further details on the programme and may include further requirements associated with the award.

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<sup>26</sup> Average grades are determined with reference to the schedule of grades and aggregation scores contained in the University's Code of Assessment. The average is calculated as the arithmetic mean of individual course scores, adjusted to reflect relative weights attributed to the scores being combined. These weights will correspond to the weights (if any) published in programme documentation but otherwise will be determined by the distribution of course credits within the programme.

<sup>27</sup> This judgment is normally made by the Board of Examiners or in cases where there is no scheduled meeting, the Convener of the Board of Examiners.

**1. Admission**

Each candidate shall normally hold a First or Second Class Honours degree from a United Kingdom university, or a qualification deemed by the Senate of the University of Glasgow to be equivalent. Accreditation of prior learning shall be made in accordance with published University guidelines.<sup>28</sup>

**2. Duration**

Each candidate shall pursue research on a part-time basis for a minimum period of two academic years. The maximum period within which each student must complete the programme is five years from the date of initial registration.

**3. Programme Components**

In order to qualify for an award, a candidate must complete minimum credits as follows:

- (a) For the award of a Masters degree: 180 credits, which includes both taught courses and a 120 credit Action Research Project.
- (b) For the award of a Postgraduate Certificate: 60 credits including at least 40 credits at Level M of taught courses.

**4. Minimum Requirement for the Award of Credits**

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 of the chapter *University Fees and General Information for Students* in the *University Calendar*.

**5. Assessment**

Regulations for assessment are governed by the Code of Assessment at §16 in the *University Fees and General Information for Students* chapter of the *University Calendar*.

**6. Progress**

A candidate shall be permitted to progress to preparation of the Action Research Project, only if he or she has obtained an average aggregation score of 12 (equivalent to C3) or above in the taught courses referred to in §3 above with at least 75% of the credits at Grade D3 or better and all credits at Grade F or above.<sup>29</sup> The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression. Exceptionally, a candidate may be permitted to progress to the Action Research Project where it is judged<sup>30</sup> that the candidate's performance offers a reasonable prospect of that candidate's reaching the standard required for the award of the Masters degree following reassessment.

**7. Reassessment of the Action Research Project**

Reassessment of the Action Research Project shall be permitted on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Resubmission shall normally be no later than three months after the date of the meeting of the Board of Examiners. There shall be no automatic entitlement to repeat any previous practical work associated with the Action Research Project, or to undertake further practical work.

**8. Requirements for the award of a Masters degree and rules for award of distinction and merit**

- 8.1 A candidate shall be eligible for the award of the degree on obtaining an average aggregation score of 12 (equivalent to C3) or above in all the taught courses within the programme, as specified in §3 above, with at least 75% of these credits at Grade D3 or better, and all credits at Grade F or above, and obtaining a grade D or better in the Action Research Project.
- 8.2 A candidate who has achieved at the first attempt an average aggregation score of 15 (equivalent to B3) or above for the taught courses and Grade B3 or above for the Action Research Project will be eligible for the award with Merit. Where the average aggregation score for the taught courses falls within the range 14.1 and 14.9 the Board of Examiners shall have discretion to make the award with Merit. No discretion can be applied in relation to the grade required for the Action Research Project.
- 8.3 A candidate who has achieved at the first attempt an average aggregation score of 18 (equivalent to A5) or above for the taught courses and Grade A5 or above for the dissertation or other substantial independent work will be eligible for the award with Distinction. Where the average aggregation score for the taught courses falls within the range 17.1 to 17.9 the Board of Examiners shall have the discretion to make the award with Distinction. No discretion can be applied in relation to the grade required for the Action Research Project.

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<sup>28</sup> University guidelines are published at <http://www.gla.ac.uk/services/senateoffice/academic/policies/apl/aplguidelines/>.

<sup>29</sup> Average grades are determined with reference to the schedule of grades and aggregation scores contained in the University's Code of Assessment. The average is calculated as the arithmetic mean of individual course scores, adjusted to reflect relative weights attributed to the scores being combined. These weights will correspond to the weights (if any) published in programme documentation but otherwise will be determined by the distribution of course credits within the programme.

<sup>30</sup> This judgment is normally made by the Board of Examiners or in cases where there is no scheduled meeting, the Convener of the Board of Examiners.

### 9. Requirements for the award of a Postgraduate Certificate and rules for award of distinction and merit

The requirement for the award of a Postgraduate Certificate is an average aggregation score of 9 (equivalent to D3) in all taught components (60 credits), with not less than 40 of these credits at Grade D or above.

## DEGREE OF MASTER OF SOCIAL WORK AND DIPLOMA IN SOCIAL WORK

The degree of Master of Social Work (MSW) is offered by the University of Glasgow and the University of Strathclyde and awards are made in the name of both Universities. Its regulations are drawn up consequent upon the Memorandum of Co-operation between the University of Glasgow and the University of Strathclyde. Students shall be deemed to be students of both Universities and shall observe the respective Ordinances, Resolutions, rules and regulations of both Universities.

Copies of the regulations may be obtained from the College Office in the College of Social Sciences, and are those promulgated by the University of Strathclyde.

## GENERIC REGULATIONS FOR DOCTORATE DEGREES

### DEGREE OF DOCTOR OF LETTERS

The Degree of Doctor of Letters is awarded under The Scottish Universities Ordinance No. 6, which came into force in October 1959. The following are the relevant provisions of that Ordinance.

1. The Degree of Doctor of Letters (DLitt) may be conferred in each of the Scottish Universities.
2. A graduate of any of the Scottish Universities may offer himself for the Degree of DLitt in that University after the expiry of seven years from the date of his first graduation therein.
3. Any person who holds such office or offices in each of the said Universities as the Senate may approve who is not already a graduate of the University in which he holds such post or appointment may offer himself for the Degree of Doctor of Letters in the University in which he holds office, after the expiry of four years' continuous tenure of one or more of these offices, posts or appointments, provided always that not less than seven years shall have elapsed from the date of his first graduation in any University.
4. A candidate for the Degree of DLitt shall present a published work or works accompanied by a signed declaration that he is the author thereof. The works submitted should normally be in English. The candidate must identify any work which has been, or is about to be, submitted for any other Higher Degree or Diploma in the University of Glasgow or for a Higher Degree or Diploma in another Institution: such work shall not be assessed for the award of the Degree of DLitt in the University of Glasgow.

Applicants in the Colleges of Arts and Social Sciences, before acceptance of their candidature for the degree, must submit to the College Graduate School a list of the publications comprising the application for the degree together with two copies of an adequate and informative account, of a minimum of 1000 words in length, of the works submitted. The College Higher Degrees Committee will establish a subcommittee to determine whether a *prima facie* case for DLitt candidature has been established. The sub-committee may decline to examine the candidate if, in its opinion, the account and the publications do not display evidence of sufficient originality and substance for a DLitt application. In respect of this procedure a precognition fee will be charged to be deducted in due course from the submission fee if the candidate is examined.

No person will be accepted as a candidate more than twice and no candidate may apply for re-examination until five years have elapsed from the original date of submission.

5. The Senate shall appoint such Professors, Readers or Lecturers in the University as it may think suitable to examine the work or works submitted by a candidate for the Degree and the University Court shall, after consultation with the Senate, appoint an additional examiner or examiners to act along with them. Such additional examiner or examiners shall be of recognised eminence in the subject of the work or works presented by the candidate. The candidate shall be awarded the Degree only if in the opinion of the Senate, on the recommendation of these examiners, the body of work shall be held to constitute an original and substantial contribution to human learning.
6. The fee to be paid for examination for the Degree shall be such sum as may from time to time be determined by the University Courts of the four Universities. Candidates for examination or graduation shall not be required to pay a registration fee.
7. The Senate of each University shall have power to make such additional regulations governing the conferment of the Degree as may be approved by the University Court.
8. The Degree of DLitt shall not be conferred upon a person who has not satisfied the conditions hereinbefore set forth, provided always that the Senate of any of the four Universities may, at its discretion, permit a candidate to offer himself for the Degree under the regulations previously in force during a period not exceeding five years from the date on which this Ordinance shall come into operation; and provided always that it shall be in the

power of the Senate of any of the four Universities to confer the Degree of DLitt *honoris causa* under such regulations as may be made by the Senate with the approval of the University Court.

### Supplementary Regulation

A candidate must submit two copies of each of the published works which he presents.

## DEGREE OF DOCTOR OF PHILOSOPHY

### RESOLUTION

The Degree of Doctor of Philosophy is governed by Resolution No. 507 of the University Court which came into effect on 1 October 2004. The provisions of the Resolution are as follows:

1. The Degree of Doctor of Philosophy (PhD) may be awarded by the Senate of the University of Glasgow in each of the Colleges thereof;
2. The Senate shall have power to make such regulations governing the award of the Degree as may be approved by the University Court, and these shall be as stated in Schedules A to D<sup>31</sup>;
3. A candidate for the Degree may either undertake study or research in accordance with the provisions of Schedule A or, in the case of The Glasgow School of Art, Schedule C, or shall present either a published thesis or a published memoir or work or other material in accordance with the provisions of Schedule B or, in the case of The Glasgow School of Art, Schedule D;
4. The Degree of Doctor of Philosophy whether by research or by published work shall in no case be conferred on persons who have not satisfied the conditions set out below, and shall not be conferred as an Honorary Degree;

#### Schedule A: Degree of Doctor of Philosophy by Research

The following regulations are supplemented by a series of Guidance Notes for students which are available with the on-line *University Calendar* which can be found at [www.gla.ac.uk/services/senateoffice/calendar/](http://www.gla.ac.uk/services/senateoffice/calendar/).

1. A research student who has pursued in the University of Glasgow<sup>32</sup>, or in an institution recognised and approved for the purpose, a course of special study or research, may offer himself or herself for the Degree of Doctor of Philosophy under the following conditions:
  - (a) that he or she has obtained a degree in any Scottish university, or in another university or college specially recognised for the purpose of this Section by the University Court on the recommendation of the Senate (provided always that a diploma or certificate recognised in like manner as equivalent to a degree may be accepted in place of a degree);
  - (b) that he or she has produced to the Senate evidence of satisfactory progress in the special study or research undertaken by him or her;
  - (c) that he or she will have been registered for such study on a full-time basis for a period of not less than three academic years, or on a part-time basis for a period of either not less than five years of part-time study or not less than four years, comprising three years of part-time study and one year of full-time study, provided always that the Senate shall have power, in exceptional cases, to reduce the period by one academic year;
  - (d) that he or she must be available for supervision in the University throughout the period of study except when given permission to pursue research elsewhere.
  - (e) that he or she has pursued such formal research training and any other attendance requirements as set down by the College concerned.
2. The normal standard of admission for a research student will be that of a Degree with First or Upper Second Class Honours in a relevant discipline but another qualification, being a qualification approved by the University Court as provided in Clause 1 above, may be accepted by the relevant College as being suitable for the programme of study which it is proposed that the applicant should follow.
- 3.1 Each candidate for the Degree of Doctor of Philosophy shall present for the approval of the Senate a thesis which shall embody the results of the candidate's special study or research, and which shall be accompanied by a declaration signed by the candidate that the thesis has been composed by himself or herself.

The thesis shall be a minimum of 70,000 and a maximum of 100,000 words including references, bibliography and appendices in each case. A candidate who wishes to submit a thesis of greater or lesser length must seek prior permission of the appropriate College Higher Degrees Committee or equivalent.

<sup>31</sup> Schedules C and D are published in The Glasgow School of Art section of the *University Calendar*.

<sup>32</sup> It is possible for students to pursue research off-campus subject always to provisions applied by the College which will reflect the nature of study in the associated discipline.

- 3.2 A thesis for the degree of PhD shall normally be presented for examination within 4 years from the date when a candidate first registered for full-time study or 6 years from the date when a candidate first registered for part-time study. Where the candidate has registered for a combination of full-time and part-time study, or where the College has approved suspension<sup>33</sup> of study for a period of time, the maximum period of study permitted shall be equivalent to the duration for full and part-time study plus the approved period of suspension adjusted proportionately.
- 3.3 Where the candidate has fulfilled the prescribed period of full-time or part-time study required by the regulations, and has not submitted the thesis for examination, the candidate shall register as a writing-up student. If further research project work is required, the College may require the candidate to register as a full-time or part-time student. Failure to meet College requirements for progress without good cause, may result in exclusion from further study.
- 3.4 The thesis shall be examined by one or more examiners appointed by the Dean of Graduate Studies on behalf of Senate from among the experienced academic staff of the University, and by one or more External Examiners appointed by the Dean of Graduate Studies on behalf of the University Court and Senate. No person who has been involved in the direct supervision of the candidate may be appointed as an examiner. The internal examiner shall not undertake any duties which have been allocated to the Convener (see §3.6 below and Guidance Note 4) and shall act as an examiner in the normal way. In the case of a submission by a member of staff or a former member of staff two of the examiners must be external. A thesis may be examined by two external examiners without the appointment of an Internal Examiner, with the approval of the Dean of Graduate Studies.
- 3.5 A candidate for the Degree of PhD must present himself or herself for oral or other examination by the Committee of Examiners on the subject matter of the thesis and its context. The requirement for an oral examination shall be observed at the first submission of the thesis. In undertaking an oral or other examination the candidate must follow any requirements for the assessment as stated by the Graduate School.
- 3.6 A Convener shall be appointed by the Convener of the Higher Degrees Committee or its equivalent committee to convene the oral examination and to report on the agreed recommendations of the Committee of Examiners to the appropriate College Committee.

The Convener will be responsible for the following:

- a) making the arrangements for an oral examination and ensuring that this is normally held no later than 3 months after the submission of the thesis;
  - b) attending the whole examination and ensuring that it is conducted in a fair manner and is of a reasonable duration;
  - c) assisting the examiners to reach a consensus, noting that, subject to the authority of Senate, the view of the External Examiner shall normally prevail;
  - d) arranging for the report stating the recommendation of the Committee of Examiners to be signed at the conclusion of the examination;
  - e) after the oral, co-ordinating the completion of a joint report detailing the requirements for revision or resubmission and providing this to the candidate;
- 3.7 The supervisor shall not normally be present at the oral examination but shall be available to the Committee of Examiners for consultation. If the candidate makes a request in writing to the Convener for the supervisor to be present at the oral examination, this should normally be permitted. The request should be made no later than one week before the date of the oral.
- 3.8 Where a candidate has been permitted to resubmit a thesis for examination, an oral shall also be held other than in exceptional circumstances, where the Convener, on the recommendation of the Committee of Examiners, may seek the agreement of the Dean of Graduate Studies to set aside the requirement for an oral examination after resubmission. In such circumstances the agreement of the candidate must be obtained, otherwise the candidate shall have the right to insist on an oral being held.
- 3.9 Where a candidate has been permitted to resubmit the thesis, it shall normally be on one occasion only. The resubmitted thesis shall be examined by the Committee of Examiners appointed for the first submission or by the Committee of Examiners appointed for the second submission.

If the Committee of Examiners considers that the thesis has not achieved the standard required for the Degree of PhD but is of sufficient merit to be worthy of an award, it may recommend that the candidate revise the thesis and submit it for consideration for a Masters degree.

4. Particular conditions relating to study or research in the Colleges are set out below. A candidate must also comply with detailed requirements for research degrees published by the relevant Graduate School.

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<sup>33</sup> A College Higher Degrees Committee or equivalent may permit the period of study to be suspended for a defined period when a student is ill or has other personal circumstances which prevent the student from continuing the research. Suspension can be agreed by the College Higher Degrees Committee or equivalent for other reasons, such as student internships. The arrangements for suspension of study shall be in accordance with those of the Research Councils.

**Arts**

The thesis must normally be written and defended in English. Exceptionally, however, at the time of application the College Higher Degrees Committee (or equivalent) may approve arrangements whereby the thesis may be written and defended in a language other than English. Approval will normally be given only where the use of a language other than English is deemed appropriate by the relevant School and the Higher Degrees Committee and where the School and the Higher Degrees Committee are satisfied that appropriate arrangements can be made for supervision and examination.

Where a School determines it to be appropriate, candidates may present a thesis accompanied by a related piece of creative work, for example, a play, a theatrical performance, a translation or computer software. In cases where a performance element is involved, candidates must provide a permanent record of the creative aspect of the overall submission to be deposited with the thesis in the University Library. In such cases, the Higher Degrees Committee shall, in consultation with the supervising School, advise candidates on the minimum length of the thesis component. The Board of Examiners is required to attend a performance of the creative work.

In English Literature, candidates may present themselves for a PhD in a specific Creative Writing genre. Before being considered for admission to study for the award, candidates must normally satisfy the requirements of Regulation 1 above, and present sufficient evidence of potential in creative writing, through submission of a portfolio of creative and critical work. Registered candidates must satisfactorily complete, in the first two years, prescribed studies which shall include attendance at writing seminars and/or workshops. Each candidate's progress in the prescribed studies shall be assessed by means of set projects and/or a journal of studies maintained by the candidate. During the third year, under the supervision of a person appointed for the purpose by the College, candidates shall prepare and present for the approval of the Senate, a thesis or portfolio of written work which shall make significant contribution to literature in the generic route chosen, normally containing material worthy of publication. The thesis shall be deemed to constitute a 'thesis which shall embody the results of the candidate's special study or research' as required under Regulation 3.1 of the Resolution. Following successful completion of the first two years of study, candidates will be eligible for the award of Master of Philosophy if they elect to end their studies at this stage.

In Music, candidates may present themselves in Musicology, Musical Composition or Sonic Arts. In Musical Composition the candidate shall present a portfolio of at least 2 hours composed music or work of equivalent creative depth or complexity, comprising at least 3 and no more than 9 pieces. The portfolio may comprise instrumental, vocal or electroacoustic works or any combination thereof. It should include a written commentary of between 5,000 and 7,000 words on the works contained. The compositions and the commentary taken together shall be deemed to constitute a 'thesis which shall embody the results of the candidate's special study or research' as required under Regulation 3 of the Resolution. In Sonic Arts the candidate shall present a thesis of between 40,000 and 80,000 words and project (weighted together: 100%). The project may be presented as a portfolio exemplifying and illustrating the thesis. This might involve a software/hardware project with details of its design and specification, and a description of its implementation. A research project would outline the design of experiments and present documentation and interpretation of the results. The thesis and the project taken shall be deemed to constitute a 'thesis which shall embody the results of the candidate's special study or research' as required under Regulation 3 of the Resolution.

**Social Sciences**

The thesis must normally be written and defended in English. Exceptionally, however, at the time of application the College Higher Degrees Committee may approve arrangements whereby the thesis may be written and defended in a language other than English. Approval will normally be given only where the use of a language other than English is deemed appropriate by the relevant School and the Higher Degrees Committee and where the School and the Higher Degrees Committee are satisfied that appropriate arrangements can be made for supervision and examination.

In addition to the requirement for satisfactory completion of a thesis, the candidate will be required to attend training courses as specified by the Graduate School and also, where appropriate, by his or her supervisors. Candidates may be exempted in full or part from this requirement, normally by virtue of training undertaken and recognised by the Graduate School as meeting training requirements.

**Medical, Veterinary & Life Sciences**

A candidate holding an appointment as a member of the teaching or research staff of the University of Glasgow, paid through the Finance Office or directly by a grant awarding body approved by the University Court, may register part-time whilst being subject to the same provisions regarding minimum periods of full-time study if he or she devotes the major part of the day, typically 75-80% of his or her time, to research studies.

In addition to the requirement for satisfactory completion of a thesis, a candidate will normally be required to attend training courses as specified by the College Graduate School.

**Science & Engineering**

To qualify for the award of a PhD, a candidate must have demonstrated to a Board of Examiners by the presentation of a thesis and by performance in an oral examination that he or she is capable of:

- (a) pursuing original research in his or her specific field of study, and
- (b) relating his or her results to the general body of knowledge in the field, and

(c) presenting his or her results in a critical and scholarly manner.

In addition to the requirement for satisfactory completion of a thesis, the candidate will normally be required to attend training courses as specified by the College Graduate School.

5. *Teaching or Research Staff of the University or Recognised Institutions - Candidature for the Degree*

A member of the teaching staff of the University, or a person who holds an appointment as Research Assistant or Research Fellow of the University of Glasgow and is paid through the Finance Office or directly by a grant-aiding body approved by the University Court, or a member of the teaching or research staff of any other institution recognised for the purpose of Regulation 1, may notwithstanding offer himself or herself for the Degree of Doctor of Philosophy if he or she has prosecuted a course of special study or research on a part-time basis for a period of not less than three years.

6. *Research in External Institutions*

As permitted in Regulation 1, College Graduate Schools may allow the candidate's study or research to be conducted in an institution external to the University of Glasgow. The period of study or research elsewhere shall not normally exceed twelve months except where that study or research is undertaken in an institution or location approved by the appropriate College Committee. The choice of an external institution will be determined *ad hoc* and only where there exists clear alignment of the candidate's proposed study or research with the aims and objectives of the institution proposed, and where the institution can demonstrate ability to provide an appropriate level of supervision of the candidate. A full-time member of staff of a recognised Institution may be nominated by the College Graduate School on behalf of Senate *either* as a supervisor *or* as an internal examiner although such an individual may not be nominated as an examiner if he or she has previously supervised the candidate's work. In cases where an employee of the institution acts as supervisor or internal examiner, a member of staff from an appropriate subject area in the University will also be appointed.

The following institutions are recognised for the purpose of this regulation:

Animal Diseases Research Association, Moredun Research Institute  
 Beatson Institute for Cancer Research  
 Central Public Health Laboratory, Colindale  
 Department of Clinical Physics and Bioengineering of the West of Scotland Health Boards  
 Deutsches Elektronen Synchrotron Laboratory (DESY) Hamburg  
 Dunstaffnage Marine Laboratory  
 European Molecular Biology Laboratory, Heidelberg  
 European Nuclear Research Centre (CERN), Geneva  
 Fisheries Research Services Marine Laboratory, Aberdeen  
 Fisheries Research Services Freshwater Laboratory, Pitlochry  
 Glasgow and West of Scotland Blood Transfusion Service  
 Glaxo SmithKline, Stevenage  
 Hannah Research Institute  
 Institute for Animal Health  
 National Institute for Biological Standards and Control  
 Natural History Museum, London  
 NERC Centre for Ecology and Hydrology Laboratories  
 Papworth Hospital  
 Royal Botanic Garden, Edinburgh  
 Scottish Agricultural College  
 Scottish Crops Research Institute, Invergowrie  
 Scottish Universities Environmental Research Centre  
 Specialist Virology Laboratory, Gartnavel General Hospital  
 Universities Marine Biological Station, Millport  
 Veterinary Research Laboratories, Stormont

7. *Submission of Thesis*

In submitting a thesis a candidate must state, generally in the preface and specifically in the notes, the sources from which his or her information is derived, the extent to which he or she has availed himself or herself of the work of others, and the portions of the thesis which he or she claims as original. The thesis must be in English.

In the College of Medical, Veterinary & Life Sciences a candidate must submit three copies of the thesis; in all other Colleges two copies of the thesis must be submitted. In all cases the submission must include a summary of 250 - 1000 words. The summary must be an adequate and informative abstract of the work, suitable for publication by the University. The submitted copies of the thesis may be soft-bound but otherwise should generally conform to the British Standard Institution's *Recommendations for the presentation of theses* (BS4821:1990) which is available for consultation in the University Library or from the College Graduate School.

In signing a submission form, the supervisor is confirming that the work was undertaken by the candidate. The wording of the form makes it clear that the supervisor's signature does not endorse that the work has been completed nor does it indicate that the thesis has achieved the required standard for the award of the degree. A candidate may submit a thesis against the advice of the supervisor but in such cases the supervisor may state the position in a report submitted to the Convener of the Committee of Examiners.

If approved for the degree, one hard-bound copy of the thesis and one electronic copy shall be deposited with the University Library. The bound copy should normally be produced to the standard defined in BS4821:1990, and the electronic copy must conform to University Library specifications published at <http://theses.gla.ac.uk/gettingstarted/format.html>. It is the University's normal practice to make the bound copy available for consultation in the Library, and to permit computer download of the electronic copy through its repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.

#### **Schedule B: Degree of Doctor of Philosophy by Published Work**

1. A person may be admitted as a candidate for the degree of Doctor of Philosophy by published work who:
  - (a) (i) is a graduate of the University of Glasgow and whose date of submission of his/her thesis is at least five years from the date of his/her first graduation in the University; or
  - (ii) is a member of staff who has normally been employed for the full-time equivalent of at least five years and is paid through the University Finance Office or directly by a grant aided body approved by the University Court; or
  - (iii) is a former member of staff who has completed the full-time equivalent of a minimum of five years employment and was paid through the University Finance Office or directly by a grant aided body approved by the University Court, and who presents him or herself as a candidate for the degree within one calendar year of leaving the University's employment.
- (b) has not been enrolled as a Research Student in the University of Glasgow during the five years preceding the date of submission although the College Higher Degrees Committee (or equivalent) shall have the discretion to entertain applications from candidates who wish to transfer from the conventional PhD; and
- (c) does not hold any Doctoral Degree of the University of Glasgow or of any other University or College in the same subject area; and
- (d) has been found by the appropriate College to possess *prima facie* a qualification for the Degree.

A College Higher Degrees Committee (or equivalent) shall have the discretion to reduce the qualifying period to three years in the case of full-time members of academic staff in the employment of the University.

2. Subject to the provisions of Regulation 9 of Schedule B of this Resolution, candidates for the Degree of Doctor of Philosophy by published work shall present for the approval of Senate published work, which shall be a record of original research undertaken by the candidate, and shall be accompanied by a declaration signed by the candidate detailing the extent to which the research has been done and the work written by himself or herself.
3. Every prospective candidate for the degree shall submit to the appropriate College two copies of the work to be examined together with copies of the following documentation each in triplicate: a curriculum vitae, and an explanatory essay of 2,000 - 5,000 words which justifies the intellectual significance of the submission. Should the submission comprise diverse publications, the explanatory essay should explain the relationship, if any, between the works submitted, including any developments which have occurred between one piece and another.

Material other than books must be bound in a volume in cloth with stiff boards. The layout and binding of the thesis should generally conform to the *Recommendation for the Presentation of Theses and Dissertations* published by the British Standards Institution (BS4821:1990), a summary of which is available in the University Library or may be obtained from the Clerk of the appropriate College. The thesis must include a summary (500 - 1,000 words), which must be an adequate and informative abstract of the work. The summary should be bound with the thesis where possible; and three separate copies of the summary should also be provided.

4. The Dean of Graduate Studies shall nominate a member of staff to give advice to the candidate with regard to the preparation of his/her submission.
5. Preliminary assessment - Only if it is in the opinion of the College Higher Degrees Committee (or equivalent) and of any adviser(s) whom it may consult that the work described in the abstract, in the explanatory essay and the publications is of the standard expected for the degree of Doctor of Philosophy by supervised research, will the full application be accepted for consideration.
6. If a full application is permitted by the College Higher Degrees Committee (or equivalent), a candidate must then submit two copies of the work to be examined; both copies, if approved for the Degree, shall become the property of the University.
7. All the materials submitted must normally be in English and must be published in terms of the following definition:

A work is normally regarded as published only if it is traceable through ordinary catalogues, abstracts or citation notices, and copies are available to the general public. This will normally require the work to be publicly registered



with an ISSN/ISBN number. Material which is unpublished or which has only a restricted circulation is not acceptable in whole or partial fulfilment of the requirements for this degree.

Exceptionally, however, the College Higher Degrees Committee (or equivalent) may approve the submission and defence of the work in a language other than English. Approval will normally be given only where the use of a language other than English is deemed appropriate by the relevant School and the Higher Degrees Committee (or equivalent), and where the School and Higher Degrees Committee (or equivalent) are satisfied that appropriate examination arrangements can be made.

8. Any work which is about to be included in a submission by the candidate for any other Higher Degree or Diploma either in the University of Glasgow or in any other institution, or which has already been included in a submission, whether successful or unsuccessful, for any other Higher Degree or Diploma in another institution is not admissible in whole or partial fulfilment of the requirements for the Degree of PhD by published work.
9. A candidate may submit work which has resulted from collaborative research and joint authored publications, provided the nature and extent of the candidate's contribution is specified in the accompanying explanatory essay. The candidate must seek confirmation of this from the co-authors or researchers and provide written evidence of such confirmation to the satisfaction of the Higher Degrees Committee (or equivalent).
10. A Higher Degrees Committee (or equivalent) may at its discretion disqualify any submission or part thereof. It is not a necessary requirement for this degree that the work submitted should be published within a defined period.
11. The thesis shall be examined by one or more examiners appointed by the Senate from among the experienced academic staff of the University, and by one or more External Examiners appointed by the University Court on the recommendation of the Senate. No person who has been involved in the direct supervision of the research student may be appointed as an examiner. The internal examiner shall not undertake any duties which have been allocated to the Convener (Guidance Note 3) and shall act as an examiner in the normal way. A thesis may be examined by two external examiners without the appointment of an Internal Examiner, with the approval of the Dean of Graduate Studies. In the case of a submission by a member of staff or a former member of staff two of the examiners must be external.

The Board of Examiners shall normally require that the candidate present himself or herself for oral or other examination on the subject matter of the work and other material submitted for examination. The reports of the examiners shall be submitted to the appropriate College Higher Degrees Committee (or equivalent) who shall if it thinks fit make a recommendation thereon to the Senate. The candidate shall be approved for the Degree only if, in the opinion of the College and the examiners, the submitted work constitutes an examination of a field of study which makes a significant and original contribution to existing knowledge and is of an equivalent standard to a thesis which embodies the results of three years full-time supervised research (or equivalent) and for which a candidate was awarded the degree of PhD. The Board of Examiners may require minor changes to the explanatory essay as a requirement for the award if there is otherwise agreement that the submitted work meets the criteria for the Degree.

12. An unsuccessful submission for the degree of PhD by published work will not become eligible for the award of a Master's Degree or Diploma, in lieu of the degree of PhD, and nor will the unsuccessful submission become eligible for resubmission in its present form on a future occasion.
13. No candidate may apply for re-examination for the degree of PhD by published work until the lapse of at least three years from the date of the intimation of the decision of the Higher Degrees Committee (or equivalent) regarding the previous submission. Such re-examination shall be regarded as a de novo application and not the resubmission of the initial application.

## **NON GENERIC DOCTORATE REGULATIONS**

### **DEGREE OF DOCTOR OF EDUCATION**

#### **RESOLUTION**

The Degree of Doctor of Education (EdD) will be governed by Resolution No. 555 of the University Court which is currently in draft form with provision that:

1. The Degree of Doctor of Education may be awarded by the Senate of the University of Glasgow in the College of Social Sciences (the College).
2. The Senate may make Regulations governing the award of the degree, which are subject to the approval of the University Court. These shall be stated under 'Regulations' below.
3. The early exit award of Master of Science (MSc) (Advanced Educational Studies) is also included in the Regulations.

## REGULATIONS

A candidate admitted to the Programme leading to the award of the Degree of Doctor of Education must follow the instructions issued by the School of Education and be aware of the content of the Programme Document which will contain further details on the Programme including further requirements associated with the award.

### 1. Admission

Before being considered for admission to study for the Degree of Doctor of Education, a candidate must normally have:

- (a) obtained a first degree from an institution of higher education recognised by the Senate, and
- (b) obtained a postgraduate qualification, normally at Master's level, in education or a related discipline, and
- (c) a minimum of five years professional experience in education.

### 2. Duration of Study

- 2.1 The minimum period of study for the award of the Degree is four calendar years of part-time study where prior learning has been recognised in accordance with §3 below. The normal duration of the Programme without such recognition of prior learning will be five years of part-time study.
- 2.2 The maximum period within which the Programme must normally be completed is six years from the date of initial registration. Where the College has approved suspension of study for a period of time, the maximum period of study permitted shall be equivalent to six years plus the approved period of suspension.
- 2.3 A candidate who has not completed the Programme, and the duration of whose period of study has reached the limit prescribed in §2.2 above, may apply to the College Higher Degrees Committee (or equivalent) for permission to extend his or her period of study by a maximum of one year. Such application must be accompanied by evidence of the candidate's progress and an explanation for the delay in completion, and must be supported by the candidate's supervisor and the Programme Director. Where the student has fulfilled the minimum period of part-time study required by the regulations, and has not submitted the thesis for examination, the student shall register as a writing-up student for the final session. If further supervision is required, the College may require the student to register as a full-time or part-time student.

### 3. Recognition of Prior Learning

Credit may be awarded towards the completion of the Programme for courses or examinations satisfactorily completed while following another programme at the University of Glasgow or at another institution. Such award will be made in accordance with procedures approved by the College Higher Degrees Committee and set out in the Programme Handbook.

### 4. Structure of Programme

The programme will consist of six taught courses, each carrying a value of 45 credits, and a research project leading to the submission of a dissertation or equivalent research portfolio. In other respects the taught courses and research project will conform to the descriptions set out in the Programme Handbook.

### 5. Minimum Requirement for the Award of Credits

Credits for taught courses shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 in the University Fees and General Information for Students chapter of the *University Calendar*.

### 6. Progress

A candidate must achieve a Grade C or better in all course components in each year in order to progress to a further year of study or research.

### 7. Dissertation or Research Portfolio

The dissertation or research portfolio must be written in English and must consist normally of not fewer than 50,000, and not more than 60,000 words. It must be the candidate's own account of his or her research and must be accompanied by a declaration to this effect signed by the candidate.

A candidate must submit two copies of the dissertation which must include a summary of 250 – 1,000 words. The summary must be an adequate and informative abstract of the work, suitable for publication by the University. The submitted copies of the dissertation may be soft-bound but otherwise should generally conform to the British Standard Institution's Recommendations for the presentation of theses (BS4821:1990) which is available for consultation in the University Library or from the College Graduate School.

In signing a submission form, the supervisor is confirming that the work was undertaken by the candidate. The wording of the form makes it clear that the supervisor's signature does not endorse that the work has been completed, nor does it indicate that the dissertation has achieved the required standard for the award of the degree. A candidate may submit a dissertation against the advice of the supervisor but in such cases the supervisor may state the position in a report submitted to the Convener of the Committee of Examiners.

If approved for the degree, one hard-bound copy of the dissertation and one electronic copy shall be deposited with the University Library. The bound copy should normally be produced to the standard defined in BS4821:1990,

and the electronic copy must conform to University Library specifications published at <http://theses.gla.ac.uk/gettingstarted/format.html>. It is the University's normal practice to make the bound copy available for consultation in the Library, and to permit computer download of the electronic copy through its repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.

## 8. Assessment

- 8.1 Each candidate will be assessed on all taught components of the Programme and on the dissertation or research portfolio.
- 8.2 The assessment of taught components is governed by the Code of Assessment which is contained in the *University Fees and General Information for Students* chapter of the *University Calendar*.
- 8.3 An oral examination of the candidate must be held in the presence of all of the examiners of the dissertation or research portfolio. This may include arrangements for remote access by one or more of the examiners if necessary.

## 9. Examiners

The thesis shall be examined by one or more examiners appointed by the Senate from among the experienced academic staff of the University, and by one or more External Examiners appointed by the University Court on the recommendation of the Senate. No person who has been involved in the direct supervision of the research student may be appointed as an examiner. The internal examiner shall not undertake any duties which have been allocated to the Convener (see PhD Guidance Note 4) and shall act as an examiner in the normal way. In the case of a submission by a member of staff or a former member of staff two of the examiners must be external. A thesis may be examined by two external examiners without the appointment of an Internal Examiner, with the approval of the Dean of Graduate School

## 10. Recommendation of the Examiners of the Candidate's Dissertation or Research Portfolio

The examiners of the candidate's dissertation or research portfolio will recommend to the College Higher Degrees Committee or equivalent one of the following outcomes:

- (a) the Degree be awarded unconditionally.
- (b) the Degree be awarded subject to certain minor corrections of detail or of presentation specified by the examiners. These shall not involve changes of substance to the dissertation or research portfolio. The corrections shall normally be carried out within one month of receipt of the specifications to the satisfaction of the internal examiner.
- (c) the Degree be awarded subject to certain changes of substance in a specific element or elements of the dissertation or research portfolio specified by the examiners. These shall not involve a revision of the whole dissertation or research portfolio or of a major proportion of it. They may, however, include a requirement to carry out a further period of research in order to strengthen the dissertation or research portfolio. The revisions shall be carried out within a timescale determined by the examiners and shall be confirmed by all of the examiners.
- (d) the dissertation or research portfolio as a whole is unacceptable. The candidate is invited to resubmit the dissertation or research portfolio taking account of the comments of the examiners. The resubmitted dissertation or research portfolio will be examined on one occasion only. It will be resubmitted within a timescale to be determined by the examiners but normally no later than twelve months after the date of the joint report notifying the candidate of the requirements for revision. A resubmission fee will be charged to cover the examining costs.
- (e) the dissertation or research portfolio as a whole is unacceptable for the award of a Doctoral degree and the Degree of Master of Science (Advanced Educational Studies) is awarded.

## 11. Requirements for the award of Master of Science (Advanced Educational Studies)

A candidate will be eligible for the award of the Degree of MSc Advanced Educational Studies on obtaining Grade C or better in four of the taught courses of the Programme as specified in §4 above. In the event of a candidate applying successfully for the award of this Degree, he or she must withdraw from the Programme.

## DEGREE OF DOCTOR OF LAWS

### RESOLUTION

The Degree of Doctor of Laws is awarded under The Scottish Universities Ordinance No. 1, which came into force in October 1957. The following are the relevant provisions of that Ordinance.

1. (a) Graduates who have taken a Degree in a Scottish University may offer themselves for the Degree of Doctor of Laws (LLD) in that University after the expiry of seven years from the date of such graduation.
- (b) It shall be open to the Senate of each University with the approval of the University Court, to exempt from the requirement in the foregoing sub-section respecting previous graduation in that University any person who

for a continuous period of not less than four academic years has held such office or offices in that University as the Senate may approve, provided that not less than seven years shall have elapsed from the date of his or her first graduation in any University.

2. All candidates for the Degree of Doctor of Laws shall present written work not previously submitted for any Degree of any University which shall be approved for the award of the Degree only if the Senate deems the work to be of sufficient merit as constituting an original and substantial contribution to the study of Law. The work shall be accompanied by a declaration signed by the candidate that it has been composed by himself or herself. If the work has not been published in full, then, before being submitted, it shall have been published so far and in such manner as the Senate accepts as reasonable in the circumstances. Two copies of the work, if approved for the Degree, shall be deposited by the candidate in the University Library
3. The Senate of each University shall appoint such Professors, Readers or Lecturers as it may think suitable to examine the work submitted by candidates who may offer themselves for the Degree of Doctor of Laws and the University Court shall, after consultation with the Senate, appoint one or more additional examiners to act along with them in adjudicating on the merits of the work submitted by the candidates. Every such additional examiner shall be a person of recognised eminence in the subject of the work presented by the candidate.
4. The fee to be paid by a candidate for the Degree of Doctor of Laws shall be fixed from time to time by the University Courts of the four Universities. The said fee shall be payable on each occasion on which the candidate offers himself for the Degree.
5. The Degree of Doctor of Laws shall not in any case be conferred upon any person who has not satisfied the conditions hereinbefore set forth, provided that nothing in this Ordinance shall be held to restrict or govern the conferment of that Degree as an Honorary Degree according to the terms of Ordinances by which the conferment of the Degree of Doctor of Laws as an Honorary Degree is now or may hereafter be regulated.
6. The Senate of each University shall have power to make such additional regulations governing the conferment of the Degree as may be approved by the University Court.

#### REGULATIONS

1. Application for the Degree shall be made by letter addressed to the Clerk of Senate, which shall be accompanied by two copies of each item of the written work submitted in support of the application and of any connective statement required under Regulation (2) hereof, and also by a declaration signed by the applicant certifying that all the written work submitted has been composed by himself or herself, that it has not been previously submitted either successfully or unsuccessfully for the award of any Degree of any University, and stating, in the case where the applicant is submitting work not completely published, the extent to which it has been published and what efforts have been made to have the work published in full. The applicant must furnish any further information on these matters which may be requested by the Senate.
2. Before acceptance of candidature for the degree applicants must supply to the College Graduate School two copies of an adequate and informative abstract of the work of approximately 1000 words along with a list of the publications that will support the work. The College of Social Sciences may decline to proceed to examine the work if the work of the summary and list of supporting publications does not in its opinion show evidence of sufficient standard or originality.
3. The written work submitted in support of an application may have been published in full, or be partly published and partly unpublished. It should preferably take the form of one or more books or other substantial and independent pieces of writing. Papers published in periodicals of recognised standing under various titles may be submitted, either alone or in conjunction with other work, published or unpublished, only if all the papers and other items of work which are not by themselves substantial and independent pieces of writing form parts of a larger unity or unities, and are accompanied by a separate statement extending to about 500-1,000 words composed by the applicant showing the connection between the various writings, their relation to the theme of the whole work, and the results and conclusions of the whole body or bodies of writings on which the application is based.
4. The Senate shall consider the application and declaration and shall remit the works submitted in support thereof to the Committee of Examiners provided for in Section III of the Ordinance only if satisfied in all respects with the candidate's declaration and, in particular, that publication has been made so far and in such manner as is reasonable in the circumstances. If the Senate rejects the application on the ground that in any respect it has not been satisfied by the candidate's declaration, the works shall be returned to the applicant without prejudice to their resubmission at a later date in changed circumstances. If the Senate accepts the application, admits the applicant to candidature for the Degree, and remits the works to the Examiner, both copies of all the works submitted shall become the property of the University, whether they are ultimately approved for the award of the Degree or not, and the candidate shall be then liable to pay the fee fixed for the Degree.