

**Please follow the steps below to enter your Term address in MyCampus:**

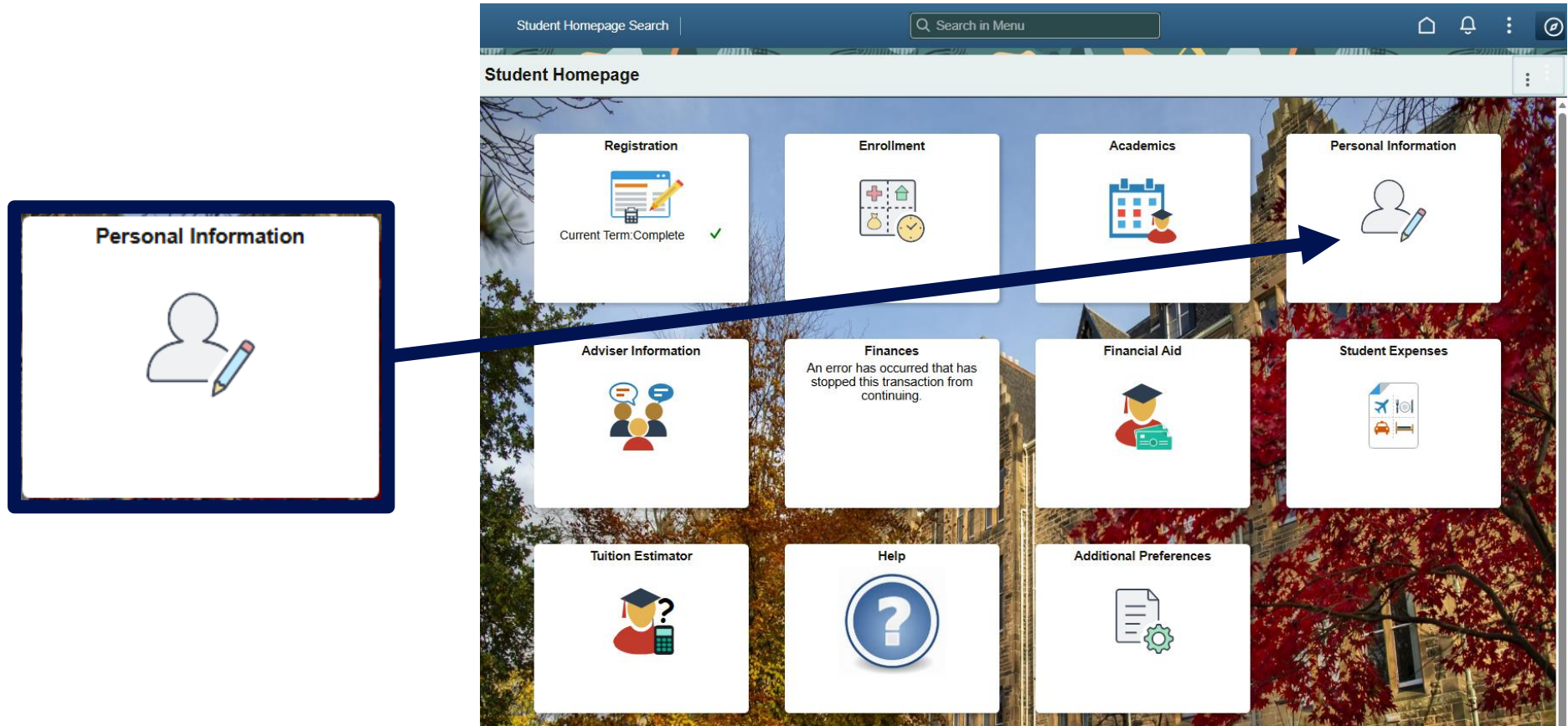
Your **Term address** is the place where you live during the academic year.

You must always have one Term address in the UK, unless you are undertaking approved study outside the UK (for example, an exchange programme, study abroad, research visit or overseas placement). In these circumstances, your Term address may be outside the UK.

If you have a temporary address at the point of registration, then please enter this. You must update your Term address whenever you move.

**Step 1:** Log in to **MyCampus**.

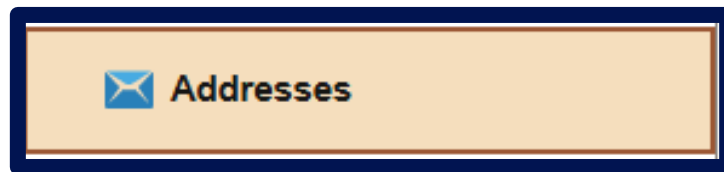
**Step 2:** Select the **Personal Information** tile on your Student Homepage.



The image shows a screenshot of the University of Glasgow Student Homepage. The page features a grid of nine service tiles. A callout box on the left, titled "Personal Information", contains a user icon and a pencil icon, with a blue arrow pointing to the "Personal Information" tile on the homepage. The homepage tiles are as follows:

- Registration**: Icon of a document and pencil. Status: "Current Term Complete" with a green checkmark.
- Enrollment**: Icon of a calendar, house, and clock.
- Academics**: Icon of a calendar and graduation cap.
- Personal Information**: Icon of a user profile and pencil.
- Adviser Information**: Icon of two people with speech bubbles.
- Finances**: Icon of a dollar sign and clock. Message: "An error has occurred that has stopped this transaction from continuing."
- Financial Aid**: Icon of a graduation cap and document.
- Student Expenses**: Icon of a document with a dollar sign and a car.
- Tuition Estimator**: Icon of a graduation cap and calculator.
- Help**: Icon of a question mark inside a circle.
- Additional Preferences**: Icon of a document and gear.

**Step 3:** On the left side of the screen, select **Addresses**.



Student Homepage | Search in Me

### Personal Information

- Personal Information
- Names
- Addresses**
- Email Addresses/Phone Numbers
- Emergency Contact
- Disability Data
- Photograph
- Reference Numbers
- Statistical Information
- Adviser Privacy Flag

### Participation

ID:

### Addresses

**Home Address**

+

**Mailing Address**

+

**Address**

**Direct Debit Address**

No address defined

[Add Direct Debit Address](#)

**Term Address**

+

**Address**

**Step 4:** Select **+** below **Term Address**.



**Step 5:** Fill in your Term address. Start by entering the **Postal Code**.

Postal Code

**Step 6:** Select **Address Search**. Select your address from the list that appears. Select **Save**.

[Address Search](#)

[Cancel](#) **Add Address**

| Type        | Term                                                                                                                     |
|-------------|--------------------------------------------------------------------------------------------------------------------------|
| *From       | 22/07/2026  <a href="#">Copy From</a> |
| *Country    | United Kingdom                        |
| Postal Code | <input type="text"/> <a href="#">Address Search</a>                                                                      |
| Address 1   | <input type="text"/>                                                                                                     |
| Address 2   | <input type="text"/>                                                                                                     |
| Address 3   | <input type="text"/>                                                                                                     |
| Address 4   | <input type="text"/>                                                                                                     |
| City        | <input type="text"/>                                                                                                     |

If your address does not populate automatically, or if your exact address is not listed, please contact the Student Services Enquiry Team (SSET) Helpdesk and give them your full term address, including Flat / Room number, Street number and Post Code. You can contact the team here: [www.glasgow.ac.uk/sset](http://www.glasgow.ac.uk/sset)