

Undergraduate Medical School MBChB Admissions Procedures

- 1.0 Selection
- 2.0 Application process
 - 2.1 UCAS
 - 2.2 Application form
 - 2.3 Deferred entry
 - 2.4Appealed grades and extenuating circumstances
 - 2.5 Transfers
 - 2.6 Fee status
- 3.0 Selection process
- 4.0 Offers
- 5.0 Availability in August
- 6.0 Reapplying
- 7.0 Disability and health
- 8.0 Occupational health / Blood borne viruses (BBVs)
- 9.0 Clearance - criminal convictions/cautions (or equivalent)
- 10.0 Medical student finance
- 11.0 MBChB student professional responsibilities
- 12.0 Medical School visits
- 13.0 Appealing decisions
- 14.0 Complaints
- 15.0 Contact details

1.0 Selection

The Medical School will select applicants for undergraduate medicine on aptitude and ability to meet the academic and non-academic criteria for admission to undergraduate medicine.

The Medical School will treat all applicants fairly and not discriminate unlawfully on grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex or sexual orientation.

Please visit <http://www.gla.ac.uk/schools/medicine/mus/admissions/> for entry requirements.

2.0 Application process

2.1 UCAS

UCAS is the organisation responsible for managing applications to higher education courses in the UK www.ucas.com. All applicants must apply through UCAS by 15 October. Any application sent to us directly or submitted after the UCAS deadline will

automatically be rejected. No exceptions will be made.

Applications should be complete and accurate when submitted, as we do not accept later amendments. It is up to the applicant to ensure that all information is correct at point of submission. The Admissions Team will not chase up any applicant who has not applied in full. Nor will they directly contact a referee for a reference or predicted grades. Any application that is missing information or which has not been completed in full at point of submission will be rejected.

Applicants are required to contact us directly with any specific queries about their application prior to the October UCAS deadline. We are not permitted to liaise with any individual other than the applicant (or their nominated UCAS contact) about application-specific matters.

2.2 Application form

Decisions on applications are based on the information provided on the UCAS form by the closing date of 15 October. It is up to the applicant to ensure that all information is correct at point of submission. Additional information submitted after the deadline cannot be considered.

Applicants must ensure that all sections of the UCAS form are fully completed and displaying full, correct and truthful information, written by the named individual. An application may not be considered further if information on the application form is felt to be misleading or if the application form is incomplete.

All qualifications, including those which are pending and any in which an applicant has been unsuccessful, must be declared in full on the UCAS form. For pending qualifications, a predicted grade from an appropriate educational professional at your current institution of study must be provided. The Admissions Team will not chase up any applicant who has not applied in full. Nor will they directly contact a referee for a missing reference or predicted grades. We cannot progress an application without predicted grades. If predicted grades are not supplied the application will be rejected.

Each applicant must promptly notify us of any change, permanent or temporary, to their contact information. Correspondence is normally sent to an applicant's email address unless the applicant has requested otherwise. UCAS do not notify institutions of any changes after a UCAS form has been sent. Additionally, applicants are required to inform us at the earliest possibility of any changes in their circumstances, for example, fee status, criminal convictions/cautions, disability or health issues and academic changes. The change in information may affect any offer given.

International applicants must enter their name on their UCAS application form in exactly the same format as stated on their passport.

All applicants are required to provide a suitable reference as part of their UCAS application. The Admissions Team will not directly contact a referee for a missing reference. Nor will we accept a reference submitted separately to the application without prior agreement. Applicants currently studying/enrolled on a course, even if just for additional chemistry/biology qualifications, must provide a reference from their

current teacher/tutor or equivalent. For pending qualifications, a predicted grade from an appropriate educational professional at your current institution of study must be provided. Applicants who have been out of study for a while are permitted to supply a work reference instead.

We consider the following to be suitable referees: tutor, teacher, professor, line manager etc. We will not consider references from: friends, colleagues, family or written by yourself. Should an applicant have difficulty in finding a suitable referee, we expect them to reach out to the Admissions Team prior to the UCAS deadline to discuss a suitable alternative.

2.3 Deferred entry

We will consider applications for 1-year deferrals only, submitted by the 15 October deadline. All applicants must complete the UCAT by the October deadline date in the same year as application and must also meet the entry requirements/offer conditions in the year of application. Application criteria for deferred entry are considered in the same way as applications for entry in the current year.

Any deferral requests made after an offer is made will only be considered in August once all offer conditions have been met. Deferral requests are not guaranteed.

Deferral requests are not permitted in cases of fee status determination.

2.4Appealed grades and extenuating circumstances

We will honour grades obtained from successful appeal/re-mark procedures by the applicant's school (subject to them meeting our minimum entry requirements). Applicants should notify the Admissions Team in writing (by email) of their intention to appeal their exam grades. Applicants should also notify the Admissions Team of the outcome of their appeal as soon as possible. If the appeal has not taken place in time for the appropriate administration to take place before the start of the academic year, a deferred offer may be granted for the following year providing the conditions set are achieved.

We appreciate that a candidate's exam sitting could have been adversely affected by extenuating circumstances, but any special consideration must be applied by the relevant Examination Board, via the candidate's school or university. Mitigating factors should be considered at the time of the exams rather than retrospectively by the Medical School.

If, as a consequence of extenuating circumstances, an applicant has taken longer to complete their exams (e.g. if taking longer than the standard 2-year period to complete A-levels) an explanation of the extenuating circumstances should be submitted to the Admissions Team, together with supporting documentation from the educational institution at least 6 weeks prior to submitting an application.

It is not possible to adjust or discount UCAT scores under extenuating circumstances.

The Medical School is unable to consider any graduate applicants with less than a 2.1

honours degree. Extenuating circumstances put forward for consideration in this respect would not be considered as we expect the university awarding the degree to have considered any relevant circumstances. We do not consider achieving a higher level of qualification or work experience as compensating for not meeting the undergraduate degree classification requirements.

Given the nature of the professional programmes, the Undergraduate Medical School's extenuating circumstances policy may differ from that of the wider university. Submitting evidence does not automatically guarantee extenuating circumstances will be granted.

2.5 Transfers

The Medical School does not consider applications or transfer requests from applicants who have previously been enrolled on or are currently enrolled on a MBBS/MBChB programme at a different institution (in the UK or abroad). The only exceptions are if there is a formal transfer system between Medical Schools or a medical student is seeking asylum or has refugee status, under extenuating circumstances.

We will consider undergraduate medical students who are seeking asylum or have refugee status, under extenuating circumstances. Applicants must be living in the United Kingdom. All standard entry requirements must be met, and an interview will be required for those being considered further. Successful transfers are likely to be permitted entry into Year 1.

Applicants who have commenced the first year of a degree programme other than medicine can apply through UCAS and have their application considered for entry to Year 1 only. Applicants must meet our standard entry requirements, with required grades/qualifications obtained within seven years of the proposed entry date.

Applicants who have commenced Year 2 or more of their degree studies will need to complete their undergraduate degree and apply via our graduate route. Applicants who commenced Year 2 onwards and subsequently withdrew or did not complete their degree are unable to use their school leaver qualifications to meet our entry requirements. Applicants would need to undertake a new undergraduate degree and apply via our graduate route.

2.6 Fee status

For information regarding your fee status, please visit:

<https://www.gla.ac.uk/undergraduate/fees/policies/feestatus/>. If your fee status changes at any time before registration, you must inform the Admissions Team immediately.

The Medicine Admissions team does not make residential category/fee decisions. Fee status disagreements will be resolved by the University student finance/fees team. Applications will be assessed in full before a fee status is decided. If an application is successful, the applicant will be advised of their fee status and the fees that they will be liable for in their Offer Letter.

Fee status cannot be amended after an applicant has matriculated onto a degree programme, and the fee status remains the same for the whole duration of study.

Deferral requests are not permitted in cases of fee status.

3.0 Selection process

The selection process runs from October until March. Offers are usually processed by the end of March or early April.

Aspect of Application	Admissions Guidance
Academic Qualifications	<ul style="list-style-type: none">• Required to meet/predicted to meet minimum entry requirements at first attempt at one sitting.• Applicants who are not predicted to achieve our minimum requirements are unlikely to be considered further.• Most recent qualifications should be gained within past seven years.• Applicants who are studying at another medical school or previously commenced at another medical school are not considered for admission.
Personal Statement	<ul style="list-style-type: none">• Statement considered thoroughly for non-academic attributes and evidence for suitability to medicine.• Applicants are expected to show a clear commitment to studying medicine. Personal statements that are deemed too vague or are intended for a different programme will likely be rejected.
Reference	<ul style="list-style-type: none">• Reference considered thoroughly for verification of applicant statement, academic and non-academic attributes and evidence for suitability to medicine.• Referee should provide predicted grades for any qualifications still to be completed.

UCAT	<ul style="list-style-type: none"> • UCAT scores are sent to the medical school by UCAT. Once the maximum number of interviews is confirmed, interviews are allocated accordingly by UCAT score for those that meet all other screening aspects (as above). • The range of scores considered for interview changes each year as the performance of each admissions cohort varies. • Applicants who have not sat the UCAT will not be considered for entry. • Applicants normally entitled to extra time or other accommodations in their school/college/university exams may be entitled to access arrangements when sitting the UCAT. Please see: Access Arrangements UCAT Consortium • We adhere to the guidance given on the UCAT website regarding candidates who are not fit to take the test due to illness or other personal circumstances. Test Day UCAT Consortium • Candidates who present themselves for the UCAT are declaring themselves fit to take the test.
Interviews	<ul style="list-style-type: none"> • Candidates who are being considered further are normally interviewed from November to March. Further information on the general format of the interview can be found on our website: Undergraduate Medical School - Admissions - MBChB Interviews
Secondary Screening	<ul style="list-style-type: none"> • After interviews have taken place, performance is processed and ranked, with secondary screening to confirm all aspects meet requirements.
Decisions	<ul style="list-style-type: none"> • Offers are then made, usually by the end of March, through UCAS track.

4.0 Offers

All offers are subject to a satisfactory health and police/PVG check. All offers will be conditional. Successful applicants must complete all necessary documentation and a health check **before** commencing in September.

It is the applicant's responsibility to ensure that these checks are completed before commencing the MBChB programme. Applicants who do not complete all necessary checks before commencing will not have their offer made unconditional or be permitted to matriculate and may have their offer rescinded. Not completing the required documentation in time, may also affect an applicant's ability to apply for a CAS or accommodation.

For PVGs, we require the full PVG certificate from Disclosure Scotland to have been issued before an offer will be made unconditional.

5.0 Availability in August

Due to the number of applications received, it is unusual for places to be made available through UCAS Clearing or UCAS Extra for Medicine. If places do become available later in the admissions process, we may contact applicants who narrowly missed an offer after an interview during that particular admissions cycle. This group of applicants will normally be identified and notified that they narrowly missed an offer after the offer-making process is complete.

6.0 Reapplying

Unsuccessful applicants may wish to apply for the MBChB course in future years. All applicants must meet our minimum academic entry requirements for the current admissions cycle (with qualifications obtained within seven years of the proposed entry date). Please note that reapplying will not guarantee an interview or entry.

Please note that if you reapply for admission, you must re-sit the UCAT test.

7.0 Disability and health

The Undergraduate Medical School welcomes applicants with a disability, learning support requirement or health condition. Applicants who may require support during their studies are strongly encouraged to contact the Admissions Team in the first instance to discuss support available. We recommend that these potential applicants refer to the following guidance before applying:

Higher Education Occupational Physicians/Practitioners (HEOPS) Guidance, 'Fitness Standards - [HEOPS Standards of medical fitness to train](#)

Should an applicant require any assistance at interview regarding health, learning support or disability please contact the Admissions Team.

8.0 Occupation health and health screening for Blood Borne Viruses (BBVs)

Screening is carried out by the University's Occupational Health Department (OHD)

prior to students commencing the course.

The Undergraduate Medical School uses a range of placements in a range of settings who require assurance that students meet their practice standards/policies regarding health and safety. As such, the school has an obligation to ensure that students' health status is in compliance with the requirements of the Department of Health, partner Health Boards, NHS Trusts.

The screening of immune status and where appropriate vaccination is therefore strongly recommended to protect those students that will undertake clinical or practice placements as part of their programme of study within the Medical School. To accord with these requirements, applicants for those programmes with opportunities for placement learning, dissection or acupuncture should note the following:

- All new students are required to undertake a pre-enrolment health screening through the University's Occupational Health department. Where a student has been offered a place through clearing, screening will take place at the earliest opportunity after enrolment and prior to the commencement of any placement.
- Screening will involve a risk assessment that takes into account their programme requirements.
- Screening may also involve a blood and/or skin test and will identify the applicant's immunity/vaccination status for a range of communicable diseases. However, where proof of immunity/vaccination status can be provided this may be acceptable.
- Should the applicant be found to be requiring vaccination, their individual requirement will be discussed with them and with the applicant's consent, vaccination will be undertaken or guidance shall be provided of where to receive vaccines e.g. MMR vaccine.

Applicants/students that decline to undertake screening and cannot provide evidence of immunity will be required to sign that they decline to complete health screening, and notification shall be sent to the Undergraduate Medical School who shall discuss with them the potential risks and implications for their course of study.

Current mandatory screening covers Hepatitis B for Medical and Nursing students Hepatitis C and HIV screening is voluntary. Dental students must be screened for all 3 blood borne viruses. These viruses can be passed between a doctor, dentist, nurse and patient. Therefore, health care workers must ensure that they do everything possible to protect themselves and their patients from this infection.

If you are concerned you may be at risk of being a carrier of any of these BBVs, you should have this checked immediately and if positive, you must contact the OHD as soon as possible so that discussions can take place on whether reasonable modifications would be required to be made within the course.

Students must complete a full course of immunisation against the Hepatitis B virus. The immunisation process can take up to nine months and students are therefore advised to commence this process at the earliest possible opportunity. However, it is not a requirement for students to have completed the immunisation process prior to registration. Please note that your GP is not under obligation to immunise you.

Medical students can complete the full course of Hepatitis B immunisation by attending clinics organised by the University's Occupational Health Unit. This can only be done once they are registered as a student. The immunisation process must be completed by 30 June of the first year of the course. A student who has not satisfactorily completed their Hepatitis B immunisation will not be permitted to attend classes in the following session until such time as this has been satisfactorily completed.

For more information:

<http://www.gla.ac.uk/services/occupationalhealthunit/students/mvls/#/noteformedical/nursingstudentsanddentalstudents>

9.0 Clearance - criminal convictions/cautions (or equivalent)

Registration with the GMC requires disclosure of convictions, cautions, disciplinary action at work. For a full list of required disclosure, please visit <https://www.gmc-uk.org/registration-and-licensing/join-our-registers/what-to-tell-us-when-you-apply-guide>.

Any decision of the GMC regarding any related offence/circumstance is independent of any decision made by the Undergraduate Medical School and applicants are strongly advised to contact the GMC as early as possible regarding future registration. The University will not be held responsible should an applicant be admitted to MBChB and subsequently be refused registration by the GMC following graduation.

For entry into MBChB, any convictions, cautions or offences (or equivalent) must be made known through the UCAS form and by contacting the Admissions Team prior to submitting an application. If an offence (or equivalent) takes place after an application has been submitted, this must be made known to the Admissions Team as soon as it occurs. If disclosure does not take place, it is likely that this will be considered a fitness to practise issue. The information provided will have no influence on the consideration of the other information provided in the application form or the performance at interview, if applicable.

Once a firm acceptance of offer has been determined, a satisfactory Enhanced Disclosure report from the relevant Disclosure Bureau is required prior to commencing MBChB. Applicants must check the relevant bureau's website for updated information on applications. For applicants domiciled in the UK, reports are administered by Disclosure Scotland and students require disclosure under the Protection of Vulnerable Groups Scheme. It is the applicant's responsibility to ensure that the report is issued in time for registration to the programme. We require the full PVG certificate from Disclosure Scotland to have been issued before an offer will be made unconditional.

Applicants who do not complete all necessary checks before commencing will not have their offer made unconditional or be permitted to matriculate and may have their offer rescinded. A deferred offer may be permitted if the necessary paperwork is not submitted in time to register.

No student will be permitted to attend external visits without a satisfactory report.

Should a conviction, caution or offence (or equivalent) be held, the applicant is required to provide further information, including an explanatory letter and additional references for consideration by the University. Further documentation and/or additional information may be requested.

If a conviction, caution or offence (or equivalent) is made known to the Admissions Team after an offer has been made, the offer may be withdrawn if deemed appropriate. For further information on the criminal conviction (or equivalent) decision-making process, please contact the Admissions Team.

All international applicants who matriculate as students on the MBChB programme are required to evidence their membership of the Protection of Vulnerable Groups Scheme, administered by Disclosure Scotland, within 6 months of commencing the programme. Further details of the application process will be provided to each student by the Admissions Team at the appropriate time.

10.0 Medical student finance

Medical students incur similar financial pressures as all other students. There is also the additional cost of travel expenses for clinical placements to take into consideration.

- See Registry's webpage for information on tuition fees and financial assistance <http://www.gla.ac.uk/services/registry/finance/funds/>
- Useful information (British Medical Association) <https://www.bma.org.uk/advice-and-support/studying-medicine/becoming-a-doctor/medical-student-finance>
- NHS Student Bursaries <http://www.nhsbsa.nhs.uk/816.aspx>

For information on funding for Intercalated degrees see: [Intercalated degrees Funding](#)

11.0 MBChB student professional responsibilities

Medical students have certain privileges and responsibilities different from those on other degree programmes.

The GMC offers guidance for medical students and schools in 'Medical Students: Professional Values and Fitness to Practise'. The Undergraduate Medical School strongly recommends you visit:

<https://www.gmc-uk.org/education/standards-guidance-and-curricula/guidance/student-professionalism-and-ftp/professional-behaviour-and-fitness-to-practise>

The Medical School requires all MBChB students to sign an MBChB Student Agreement in each year of the programme and to advise the Medical School of any changes during their studies that may impact on their ability to adhere to the statements in the Agreement. In addition to the statements within the Agreement, students are required to adhere to the Dress Code and Code of Professional Conduct. Should applicants wish a copy of the Student Agreement or either of the Codes, they should

contact the Admissions Team in the first instance.

12.0 Medical School visits

You may wish to attend one of the University's Open Days. Please see the following link for further details: [University of Glasgow - Explore - Visit us - Undergraduate events - Open Days](https://www.gla.ac.uk/explore/visit-us/undergraduate-events/open-days/) You will be normally able to meet with current students and staff from the Medical School at these events. Please note that we are unfortunately not able to arrange individual visits to the Medical School at other times.

13.0 Appealing decisions

An appeal is defined as a request for a review of a decision of the Medical School for an application to undergraduate medicine.

An applicant may appeal if they feel that the published MBChB Admissions Procedures have not been followed. Appeals under any other grounds will not be considered, nor will appeals based on errors or decisions made by external organisations.

14.0 Complaints

Please visit:

<http://www.gla.ac.uk/services/senateoffice/studentcodes/students/complaints/>

15.0 Contact Details

Admissions Team

College of Medical, Veterinary & Life Sciences

Undergraduate Medical School

Wolfson Medical School Building

University of Glasgow

Glasgow G12 8QQ

Email : med-sch-admissions@glasgow.ac.uk

All correspondence must be via email. We do not provide online, phone or in-person appointments.

This information is intended as a general guide to our procedures. All information is correct at time of publishing.

MR January 2026