

Frequently Asked Questions

1. When are applications opened for TEAP Online?

Usually the applications for the course open in mid-October before the January start. You can email us to check if applications are open at: arts-teaponline@glasgow.ac.uk. There is an option to be added to our mailing list.

2. How many places are there on the TEAP Online course?

At the moment, the places are capped at 20. Applications will be dealt with on a first come, first served basis to help us manage the process fairly. We advertise the course to our mailing list (you can join by emailing us – see email at the end of this document), and professional forums.

If the course is full, we can put you on a list for the next year's intake and will notify you when applications open again.

3. What is the course timetable and workload?

There is a sample weekly timetable in the 'structure' section of the [TEAP webpages](#) and we aim to start usually the 2nd week in January (an induction week). The course input usually runs until the end of April with the last assignment running into May.

As course participants are located in different countries and time zones and have different work patterns, the course is designed so that you can work independently.

We have weekly tasks and forums and some online live rooms/webinars which we encourage our course participants to complete, but these activities are not compulsory.

It is a 20-credit course and so assumes notionally 200 hours of study. This works out as roughly 12+ hours a week.

Many of our previous students have completed the course while working full-time, though this requires organisation.

There may be some tasks where we encourage you to work with a peer and we organise people by approximate time zones. This is not compulsory and can also be done asynchronously, e.g. it might be a case of you contributing to a shared document.

4. What level is the TEAP Online Qualification

Our TEAP Online course is a postgraduate course worth 20 credits*. For a University PG Cert the course would need to be 60 credits (a PG diploma is 120, and a PG masters 180).

In terms of recognition, this course is equivalent to one course on a postgraduate taught masters in the UK. As an internationally recognised SQCF framework accredited course at level 11 (level 7 FEHQ) course, it would be recognised as a postgraduate level.

*20 credits at level 11 SCQF: <https://scqf.org.uk/interactive-framework/>

Note: If you see 'level 5' associated with this course, it will be referring to University of Glasgow's description of the course level: 'Level 5 (SQCF 11)' . The university's 'level 5' is for courses taught at master's level (internally, level 1 is year 1, undergraduate).

As regards comparisons, you would need to see if other courses offer an internationally recognised framework (such as SCQF or FEHQ).

5. Do we get a course completion certificate and what can I write on my CV?

We provide a certificate of completion giving the level and completion grade.

On your CV we would suggest you say:

TEAP Course: 20-credit post-graduate master's level course.

From our department's perspective, one of the reasons for developing this course is because there are few TEAP-specific qualifications at master's level. We also recognized that many of our summer teachers may have diplomas and master's in TESOL/ELT/Applied linguistics, but which frequently do not offer a TEAP specialism. In terms of the requirements and pathways, there do seem to be differences depending on the role and institution preferences.

6. The application link does not seem to be working. What can I do?

Sometimes you need to clear browser history or use a private/ incognito window to access the application system.

Look for a 'full application link' in our communications and try this.

If these steps do not solve the issue, contact the TEAP Online team at: arts-teaponline@glasgow.ac.uk

7. What resources will I need for the course and are they all available online?

All but one resource book will be available online.

Full access to the Moodle and reading lists will open at the beginning of the course/week 0. This induction week is aimed at familiarising you with online learning, the technologies we use and resources. To get a flavour of the course, you can browse the current reading list if you click on Reading List link in the Course Catalogue page.

8. How much is the TEAP Online course?

This is stated under the 'Fees and Funding' section on our TEAP Webpages.

9. How can I withdraw?

If you have accepted an offer but are then unable to start the course, you need to withdraw (this takes you off the system). You can email the course convenor for guidance and here is the information:

To withdraw, you should complete the withdrawal form. You can find information about this here: <https://www.gla.ac.uk/myglasgow/registry/withdrawal/>

If you have already made a payment, you will need to claim a refund. To do this, you need to apply via Mycampus fees (mycampus-fees@glasgow.ac.uk).

You can find information here:

<https://www.gla.ac.uk/postgraduate/feesandfunding/policies/refund/>

Due to the University refund policy, if you have already started the course and then wish to withdraw, you will not normally be able to claim a refund of fees. For exceptional circumstances, please see the advice on the refund policy page.

<https://www.gla.ac.uk/postgraduate/feesandfunding/policies/refund/#onlinelearning-paybycourseoption>

The Student Services Enquiry team pages have information on a range of points:

<https://www.gla.ac.uk/myglasgow/students/sset/guides/>

10. Are there any scholarships?

At present there are no scholarships available for this standalone course.

11. What do TEAP Online alumni do professionally after the course?

Our previous students (or TEAPers) go on to a range of pursuits. Some alumni are already working in EAP and chose the course to develop more in-depth and theoretical knowledge to underpin practice, and continue to work in the area. Other past students go on to work on pre-sessionals (we ourselves recruit every year). This may be because

they would like a UK summer role, or it is often with a view to getting 'a foot in the door' and /or experience before longer term moves into EAP (In UK or elsewhere). Other TEAP alumni move into EAP in the UK or overseas. Some other professionals move on to a masters and some even have opted for PhDs or professional doctorates (EdDs) and have published on EAP-related topics.

12. I don't have (English for Academic Purposes) teaching experience or have had a gap in teaching experience, can I apply?

We have had a range of students on the course from different teaching contexts. The course predominantly covers EAP theory and its application in EAP contexts, so do take a look at the course timetable and feel free to contact the TEAP Online team if you would like to check if the course matches your expectations. That being said, the course has been valuable to a range of teaching professionals including English as a foreign/second language and TESOL teachers, college teachers, university research fellows, colleagues in Learning Development.

If you have had a gap in teaching experience or have no teaching experience, we welcome your application.

We value a diverse range of experience and knowledge in teaching-related fields and its applications to the field of English for Academic Purposes.

If your question has not been answered on this document or on our webpages, please don't hesitate to get in touch with the TEAP Online team at: arts-teaponline@glasgow.ac.uk