**AHRC Impact Acceleration Account**

**Impact Generation Fund Application Form**

**Completed applications should be submitted to:** **arts-iaa@glasgow.ac.uk**

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| Name of applicant(s): PI/Co-I: School: I am an Early Career Researcher: **YES / NO**(for definition see CoA AHRC IAA guidance document) |
| I confirm I have a contract of employment for the duration of the project: **YES / NO**I confirm my HoS is aware and supportive of this project: **YES / NO**Project aligns with School L&T priorities (L&T applicants only): **YES / NO** |
| I confirm that, should this project be selected, the project team will support the CoA Impact Team in the development of an IAA case study: **YES / NO** |

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| 1. **Project summary**
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| Project title:  |
| Short project summary (max 100 words):Does the College have permission to publish short project summary? **YES / NO** |
| Proposed start and end dates: Duration of project (weeks/months):  |
| Project Partner(s) [name and organisation])  |
| Total grant requested: **£**Total contributions from partners (cash / in-kind): **£****Other funding [if applicable]:** **Total project cost:** |

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| 1. **Underpinning research** (max. 250 words)

Please describe the Arts/Humanities-related research conducted at UofG that this impact project proposal builds on, including up to four references. |
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| Are you working under an existing AHRC grant? **YES\* / NO**\*If yes, please provide title, grant reference number and short explanation as to why the proposed activities were not costed into the original application: |

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| 1. **Need / Opportunity** (max. 200 words)

What is the opportunity and how is it addressed by the project? Why now? Is there evidence of need/demand? Are there any barriers or competition? |
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| 1. **Aims and Objectives** (max. 200 words)

Please describe the overall aims and objectives of this project, and any particular barriers or opportunities. |
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| 1. **Activities and Outputs** (max. 400 words)

Please outline the project’s activities and intended outputs, e.g., workshops, toolkits, briefing papers, etc.Focus here on the immediate outputs of the funded activities. |
| **Activities:** **Outputs:**  |

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| **Project Timeline**Please use the table below to detail key project tasks, milestones, risks and indicators of success. (Add more lines as required) |
| **Week** | **Milestone Description****Task (T) / Output (O)** | **Achievement Criteria** | **Risk *(include internal and external risks)*** |
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| 1. **Collaborations / Partnerships** (max 300 words)

If applicable, please provide an overview of all project collaborators and the roles and responsibilities of each partner within the project. Where the partnerships are key to impact generation, please identify the strategies in place to maximise the efficiency of the collaboration. |
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| 1. **Outcomes and Impacts** (max. 400 words)

What are the target outcomes of the project? This could include new partnerships, implementation by partners or users, new external funding, new intellectual property, social enterprise, policy development, etc.What impacts will this project generate? Please outline how will the proposed activities help achieve these, who will benefit from the project activities, and in what way(s). |
| **Outcomes:****Impact:** |

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| 1. **Impact Capture & Evaluation** (max. 200 words)

How will you know the impacts outlined above have been achieved? Please outline your plans to identify, measure, and capture the impacts this project will deliver. |
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| 1. **Next Steps** (max. 200 words)

Based on this project, please outline the strategy to deliver impact beyond the lifetime of the project. Describe how this strategy might be resourced. |
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| 1. **Intellectual Property** (max. 100 words)

Does the project build on existing IP or have the potential to generate new IPR? **YES / NO**[Find out more about IP at UofG.](https://www.gla.ac.uk/myglasgow/ris/ipcommercialisation/)If yes, please elaborate: |
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| 1. **Equality, Diversity & Inclusion** (up to 200 words)

Please describe any specific Equality, Diversity & Inclusion (EDI) measures or activities that you will embed in this project, the impact these may have, and any challenges you might face.  Please note that we expect you to have completed the relevant UofG EDI training. For example, you might consider how people are invited to engage with the project (whether as partners, collaborators, or audience members), who are the intended beneficiaries, accessibility concerns and considerations (including venue if in-person, closed-captioning if online, family-friendliness, linguistic inclusion, cultural inclusion etc).Guidance on EDI can be found [here](https://www.gla.ac.uk/myglasgow/ris/knowledgeexchange/ke-resources/). |
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| 1. **Responsible Innovation** (max. 100 words)

Please state how you will ensure that [Responsible Research and Innovation](https://www.ukri.org/manage-your-award/good-research-resource-hub/responsible-innovation/) (RRI) principles will be accounted for in your project.  Considerations may include:* What are the potential negative impacts of your project and what steps have you taken to mitigate them?
* How have you incorporated the perspectives of your partners and stakeholders into the project design?
* Have you considered the power dynamics involved in this project and what steps have you taken to address them?

The UofG's definition of RRI and guidance for applicants can be found [here](https://www.gla.ac.uk/media/Media_1207535_smxx.pdf).Guidance on RRI can be found [here](https://www.gla.ac.uk/myglasgow/ris/knowledgeexchange/ke-resources/). |
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| 1. **Sustainability** (max. 100 words)

Please describe how you will ensure that further relevant opportunities for partnership working and/or impact generation are identified and capitalised upon. |
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| 1. **Budget (max. 100 words)**

Please provide details of the costs of the project (with reference to the costing proforma below). Please include any cash or in-kind contributions from partner organisations.Example 1: “2 workshops with partner organisation. Train travel Glasgow – London = £150; 2 nights’ accommodation at £150 = £300. Total cost = £450”Example 2: “Purchase of art materials for school event. £200”Example 3: “3 student helpers at launch event. 3x 15 hours at £x per hour. Total = £x” |
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**Costing Pro-Forma**

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|  | **A. Costs to grant** | **B. In-kind or matched funding** | **Details** |
| **STAFF COSTS** |  |  |  |
| Salary Cost | **£** | **£** |  |
| National Insurance + Pension Cost | **£** | **£** |  |
| **NON-STAFF COSTS** |  |  |  |
| Travel | **£** | **£** |  |
| Accommodation | **£** | **£** |  |
| Subsistence | **£** | **£** |  |
| Consumables | **£** | **£** |  |
| Venue Hire | **£** | **£** |  |
| Other | **£** | **£** |  |
| **Total:** | **£** | **£** |  |