

Privacy Notice for the Health Behaviour of School-aged Children study (HBSC)

Your Personal Data

The University of Glasgow and **Public Health Scotland** will be what's known as the joint 'Data Controllers' of your personal data processed in relation to the Health Behaviour of School-aged Children study (HBSC). This privacy notice will explain how we will process your personal data.

Why we need it

We are collecting your basic personal data on

- Physical activity and sedentary behaviour
- Eating behaviours
- Oral health
- Mental health and wellbeing
- Sleep
- Spending time online
- Sexual health (15 year olds only)
- Substance use
- Bullying and discrimination
- Life at home
- Life at school and with friends
- Demographic data such as gender, date of birth, postcode

The data collected enable us to gain new insight into, and increase understanding of, adolescent health behaviours, health and lifestyles in their social context and provide international comparisons between adolescents in Scotland and those in other parts of Europe and North America. The data are used to help develop policies and programmes to support young people's health and wellbeing.

Legal basis for processing your data

We must have a legal basis for processing all personal data. In this instance, the legal basis is Public task/Official authority. For the special categories of data, such as health data we collect, the legal basis is scientific and historical research.

What we do with it and who we share it with

- All the personal data you submit is processed by HBSC staff at the University of Glasgow

School of Health & Wellbeing

- Your data will be collected using a University approved third party survey platform provided by [Qualtrics](#).
- Permission to share research data will be requested from young people. We will remove any identifiable information and produce a pseudonymised dataset. A pseudonymised dataset is one where all identifiable information has been removed so that individual participants cannot be identified. The University of Glasgow will allocate a random ID key to all participants, accessible only by the research team, and this could potentially be used to re-identify the data.
- A pseudonymised dataset will be prepared for cross-border transfer using the international HBSC network guidelines and be deposited in the HBSC Data Management Centre at the University of Bergen for use by the international [HBSC network](#) and other researchers after an embargo period (approximately 3 years).
- An anonymised dataset (unlike the dataset described above, there will be no key for this dataset, to reidentify you) may be made available to other trusted researchers for further research and teaching provided they sign an agreement promising to keep the data private. The anonymised dataset will also be deposited in a secure place (repository) such as the UK Data Archive or the University of Glasgow Enlighten: Research Data repository. Individuals will never be identified in anything we share.
- The anonymised dataset may also be shared with Public Health Scotland under the terms of the funding contract and the [Public Health Scotland Privacy Notice](#).
- Participating schools in the survey will receive a school level data report through the Schools Health and Wellbeing Improvement Research Network (SHINE) provided a minimum number of pupils have taken part. The report combines the results from all pupils who completed the survey in the school. If there are less than a certain number of pupils in a break down (for example, by age and gender), we will not provide the school these results.

How long do we keep it for?

Your data will be retained by the University of Glasgow for at least 10 years. After this time, the University of Glasgow may retain the pseudonymised dataset for a further period of time for research purposes. If the data are no longer considered useful for research they will be securely destroyed in accordance with the relevant standard procedures.

Your rights

GDPR provides individuals with certain rights including: to request access to, copies of and rectification or erasure of personal data and to object to or restrict processing and to data portability. Please note that as we are processing your personal data for research purposes, the ability to exercise these rights may vary as there are potentially applicable research exemptions under the GDPR and the Data Protection Act. For more information on these exemptions, please see [UofG Research with personal and special categories of data](#).



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If you wish to exercise any of these rights, please contact dataprotection@gla.ac.uk

Complaints

If you wish to raise a complaint on how we have handled your personal data, you can contact the University Data Protection Officer who will investigate the matter.

Our Data Protection Officer can be contacted at dataprotectionofficer@glasgow.ac.uk

If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law, you can complain to the Information Commissioner's Office (ICO) <https://ico.org.uk/>