



University
of Glasgow

University Regulations 2025-26

**DEGREES AWARDED IN CONJUNCTION WITH SRUC
(SCOTLAND'S RURAL COLLEGE)**

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SUMMARY OF AWARDS MADE IN SRUC

The University awards the following degrees in SRUC.

Undergraduate Degrees

Bachelor of Arts (SRUC) [BA (SRUC)]

Bachelor of Science (SRUC) [BSc (SRUC)]

Postgraduate Degrees

Master of Research (MRes)

Master of Science (MSc)

APPEALS BY STUDENTS

The Code of Procedure for Appeals for students pursuing courses at SRUC which contribute to degrees of the University are set out in the appropriate section of the following pages. Any appeal must be intimated in writing within 10 days of the intimation to the student of the decision which they appeal against, stating the grounds of appeal. Appeals will not be entertained against marks or decisions of examiners, or other matters of academic judgement, but only on grounds of unfair procedure or medical evidence.

In certain circumstances students who are dissatisfied with the decision of the Academic Appeals Committee may make a further appeal to the University Senate. The Code of Procedure for Appeals to the Senate is printed in the section of the *University Regulations* entitled 'University Fees and General Information for Students'.

INTRODUCTION

The University of Glasgow awards degrees to students who have undertaken degree courses in several colleges associated with the University, including SRUC.

Application for admission to first degree courses at the College must be made through the Universities and Colleges Admissions Service (UCAS), using the on-line application service (APPLY) on the UCAS website (www.ucas.ac.uk). If on-line application is not possible for you, please contact UCAS direct for advice: UCAS Application Requests, UCAS, Rosehill, New Barn Lane, Cheltenham, Glos. GL52 3LZ [01242 222 444 (UK) 0044 1242 222 444 (international)]. Further information about courses may be obtained from the Admissions Office, SRUC Edinburgh, King's Buildings, West Mains Road, Edinburgh EH9 3JG, 0800 269453 or by email: admissions@sruc.ac.uk.

DEGREES OF BACHELOR OF ARTS (SRUC) AND BACHELOR OF SCIENCE (SRUC)

RESOLUTION

The Degrees of Bachelor of Arts (SRUC) and Bachelor of Science (SRUC) are governed by Resolution No. 609 of the University Court with provision that:

1. The Degrees of Bachelor of Arts (BA) (SRUC) and Bachelor of Science (BSc) (SRUC) may be awarded by the Senate of the University of Glasgow in SRUC (the College) as Degrees in such designations as may be prescribed by Regulations.
2. The Senate may make regulations governing the award of the Degrees which are subject to the approval of the University Court - these shall be as stated under 'Regulations'.
3. The Degrees may be awarded either as General Degrees or as Degrees with Honours in such subjects as may be prescribed by Regulation.
4. The programmes for the Degrees shall be administered by the College which shall, subject to Senate approval where appropriate, be responsible for the content and conduct of programmes and examinations and other methods of assessment, the admission and progress of students and related matters. The day-to-day management of each degree programme shall be the responsibility of a management team appointed by the College.

REGULATIONS

1. Introductory and Definitions

The definitions set out in the [Glossary of Terms](#) apply to these regulations.

2. Duration of Study

A full-time candidate for a degree shall, subject to §3, normally attend for at least three academic sessions for a general degree and at least four for a degree with Honours. A part-time candidate shall, subject to §3, normally attend for at least four academic sessions for a general degree and at least five for a degree with Honours. There is no set maximum period of study. Candidates may continue their studies provided that they comply with the progress regulations set out at §7.

3. Recognition of Prior Learning

- 3.1 Assessed prior experiential learning can be counted for credit on these degrees. Accreditation of Prior Experiential Learning (APEL) requires that appropriate learning has demonstrably taken place as a result of that experience. The procedure for approval of such credit is set out in the University's [APL Policy](#). The appropriate Programme Leader is responsible for assessing whether acceptable evidence has been presented to demonstrate that the claimed prior learning is broadly equivalent to the learning that would otherwise have been assessed during the degree programme. The particular evidence that is required depends upon the nature of the learning for which accreditation is sought, and is determined by the Programme Leader, acting on the advice of the appropriate Year Tutor(s).

The maximum limit for the award of such credit is 10% of the credits associated with the degree programme.

3.2 Non-university examinations can permit entry with advanced standing. Such examinations give entry with advanced standing as follows:

- a) applicants with an HNC or HND in an appropriate subject will be considered for entry to year 2 or year 3, respectively;
- b) applicants with a Foundation degree in an appropriate subject will be considered for entry to year 3.

4. Composition of Degree Programmes

The curriculum shall be specified in terms of core and elective courses,¹ as described in the appropriate programme specification and programme handbooks. The courses listed shall not necessarily all be available in each session; the choice of a curriculum shall be subject to this limitation and to that imposed by timetables.

The majority of courses can be studied independently of others. However, some courses may have one or more prerequisite or co-requisite courses, details of which shall be given in the relevant course descriptors and programme handbooks.

5. Approval of Curriculum

The curriculum of each candidate must be approved at the start of each session by the candidate's Year Tutor. Once approved, the curriculum may not be altered except with the approval of a Year Tutor.

6. Assessment

6.1 For each academic session, assessment and reassessment are, in so far as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session, except that where years 1 and 2 comprise SQA HN Units:

- a) the grading system adopted for courses in years 1 and 2 shall be that appropriate to their status; and
- b) the provisions of §16.6 – §16.13 of the Code of Assessment regarding reassessment for years 1 and 2 are replaced by §11.

7. Progress

7.1 The progress of candidates shall be reviewed annually.

7.2 Progression from year 1 to year 2 will normally depend upon attaining a pass in each course from the approved curriculum and therefore the successful completion of the specified number of course equivalents² (120 credits).

7.3 To progress to the third year a candidate must normally have obtained 240 credits from the approved curriculum.

7.4 In year 3, a candidate who attains the requisite standard in the examinations and the assessment of course work shall be eligible for the award of the general degree. Alternatively, they shall be eligible to proceed to a fourth year leading to the degree with Honours. The requisite standard is that specified in §9.1.

7.5 The minimum achievement required for progression of a part-time candidate is determined by the Programme Leader acting on the advice of the appropriate Year Tutor.

8. Administration of Progress

8.1 Decisions on progression of any candidate who fails to meet the minimum requirements for progression are taken by the Board of Examiners. Mitigating circumstances should be discussed with the appropriate Year Tutor and notified in writing to the Programme Management Team for extensions and to the Mitigating Circumstances Panel for mitigation.

8.2 Appeal against decisions of the Board of Examiners may be made following the Code of Procedure for Appeals set out in the Degrees Awarded in Conjunction with the SRUC section of the *University Regulations*.

9. Award of a Certificate of Higher Education

9.1 A candidate who has completed courses totalling at least 120 credits with a grade point average³ of at least 9.0 shall be eligible to receive a Certificate of Higher Education unless the candidate proceeds immediately to the next year of study.

¹ The term 'course' refers to components of the overall degree programme and has the same meaning as 'module' which is commonly used at SRUC.

² The term 'course equivalents' is used here to encompass courses with different credit ratings. The majority of courses are single-weighted and have a credit rating of 8 (where years 1 and 2 comprise SQA HN Units) or 15 (for degree years), although some courses, for example the Honours project, may be double- or triple- weighted.

³ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has achieved a required grade point average, no further rounding is permitted. For example, a candidate achieving a grade point average of 8.9 would not satisfy a requirement for a grade point average of 9.0.

- 9.2 The Certificate of Higher Education shall be awarded with Merit where the grade point average is at least 12.0, and with Distinction where the grade point average is at least 15.0.
- 9.3 Where the candidate has accumulated more than 120 credits, the credit counted in the calculation of the grade point average shall be reduced to 120 credits by discarding all of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

10. Award of a Diploma of Higher Education

- 10.1 A candidate who has completed courses totalling at least 240 credits, of which at least 80 credits are for courses at SCQF level 8 or above, with a grade point average³ of at least 9.0, shall be eligible to receive a Diploma of Higher Education, unless the candidate proceeds immediately to the next year of study.
- 10.2 The Diploma of Higher Education shall be awarded with Merit where the grade point average is at least 12.0, and with Distinction where the grade point average is at least 15.0.
- 10.3 Where the candidate has accumulated more than 240 credits, the credit counted in the calculation of the grade point average shall be reduced to 240 credits by discarding all of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

11. Award of a General Degree

- 11.1 The candidate, to be eligible for the award of a general degree, must have obtained at least 360 credits and achieved an overall grade point average³ of 9.0. Within these 360 credits:
- a) at least 120 must be at SCQF level 8 or higher; and
 - b) at least 60 credits studied in year 3 must be at SCQF level 9 or higher; and
 - c) 105 credits (7 course equivalents) studied in year 3 must be at grade D3 or above and the remaining 15 credits (1 course equivalent) in year 3 at grade E3 or above.
- 11.2 The general degree shall be awarded with Merit where the grade point average is at least 12.0, and with Distinction where the grade point average is at least 15.0.
- 11.3 Where the candidate has accumulated more than 360 credits, the credit counted in the calculation of the grade point average shall be reduced to 360 credits by discarding all of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.
- 11.4 The general degree may be awarded to candidates on Honours programmes who fail to meet the requirements of the Honours degree, including any progress requirements, provided that the requirements of §9.1 are met.

12. Award of an Honours Degree

- 12.1 To be eligible for the award of an Honours degree, the candidate must have obtained at least 480 credits, including (a) at least 90 credits at SCQF level 10 and (b) a grade D3 or above for a piece of independent work worth at least 30 credits.
- 12.2 The class of Honours awarded is determined by the grade point average calculated from the eight, year 4 course equivalents and one course equivalent representing the grade point average for year 3.

13. Reassessment

- 13.1 In years 1 and 2, two attempts at each assessment shall normally be allowed during the academic year. In the case of SQA HN Units this will usually be within the period when a course is being delivered.
- 13.2 For degree courses in years 1, 2 and 3, a candidate who is awarded grade D3 or above for a course after the first assessment diet shall not normally be allowed a reassessment. Any other candidate shall be entitled to re-assessment during a defined period. For semester 1 courses in years 1 and 2 reassessment shall normally be offered within the academic session. For semester 2 courses in years 1 and 2, and for all year 3 courses, reassessment shall normally be offered during the July/August reassessment week. The grade awarded as a result of the re-assessment shall be no higher than D3. A candidate who fails the re-assessment is entitled to repeat the year once, paying the appropriate fee.
- 13.3 For year 4, no reassessment or repeat year is permitted.

14. List of Degree Programmes

Bachelor of Arts (SRUC)

The Degree may be awarded as a General Degree or as a Degree with Honours in any one of the following subjects:

Rural Business Management

Bachelor of Science (SRUC)

The Degree may be awarded as a General Degree or as a Degree with Honours in any one of the following subjects:

Agriculture
Animal Welfare Science⁴
Applied Animal Science⁴
Equine Science & Management⁴
Garden & Greenspace Design
Horticulture
Horticulture with Plantsmanship
Wildlife & Conservation Management

DEGREE OF BACHELOR OF SCIENCE (SRUC) in VETERINARY NURSING

RESOLUTION

The Degree of Bachelor of Science (SRUC) in Veterinary Nursing is governed by Resolution No. 684 of the University Court, the provisions of which are as follows:

1. The Degree of Bachelor of Science (BSc) (SRUC) may be awarded by the Senate of the University of Glasgow in SRUC (the College) in such designations as may be prescribed by Regulations.
2. The Senate may make regulations governing the award of the Degree which are subject to the approval of the University Court - these shall be as stated under 'Regulations'.
3. The Degree may be awarded either as a General Degree or as a Degree with Honours.
4. The programme for the Degree shall be administered by the College which shall, subject to Senate approval where appropriate, be responsible for the content and conduct of the programme and examinations and other methods of assessment, the admission and progress of students and related matters. The day-to-day management of the degree programme shall be the responsibility of a management team appointed by the College.

REGULATIONS

1. Introductory and Definitions

The definitions set out in the [Glossary of Terms](#) apply to these regulations.

2. Duration of Study

A full-time candidate for the degree shall, subject to §3, normally attend for at least three academic sessions for a general degree and at least four sessions for a degree with Honours. A part-time candidate shall, subject to §3, normally attend for at least four academic sessions for a general degree and at least five for a degree with Honours. The normal maximum duration of study is five years for the general degree and six years for the Honours degree. In order to continue their studies candidates must comply with the progress regulations set out at §7.

3. Recognition of Prior Learning

- 3.1 Accredited Prior Experiential Learning (APEL) may in exceptional circumstances count for credit on this degree.
- 3.2 Non-university examinations can permit entry with advanced standing. Such examinations will be considered by the Programme Leader, acting on the advice of the appropriate course leader(s).

4. Composition of Degree Programmes

There is a prescribed curriculum of compulsory core courses⁵ and training,⁶ as described in the appropriate programme specification and programme handbooks.

5. Approval of Curriculum

The curriculum of each candidate must be approved at the start of each session by the candidate's Year Tutor.

6. Assessment

For each academic session, assessment and reassessment are, in so far as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.

⁴ An Intercolated BSc (Hons) may also be awarded to a candidate who, after successfully completing the first three years of the Bachelor of Veterinary Medicine & Surgery at the University of Edinburgh, enters the Honours year of the programme and meets the minimum requirements for final year.

⁵ The term 'course' refers to components of the overall degree programme and has the same meaning as 'module' which is commonly used at SRUC.

⁶ Training is defined as a programme of veterinary nurse education approved by RCVS, comprising of a theoretical programme and practical training.

7. Progress

- 7.1 The progress of candidates shall be reviewed annually. Decisions on progression of any candidate who fails to meet the minimum requirements for progression are taken by the Board of Examiners. Mitigating circumstances should be discussed with the appropriate Year Tutor and notified in writing to the Programme Management Team for extensions and to the Mitigating Circumstances Panel for mitigation.
- 7.2 In order to progress to the subsequent year of the degree programme a candidate must have achieved grade D3 or above in all courses of the prescribed curriculum in the preceding year. It should be noted that for this award, there can be no compensation within or between courses which include any element of the [RCVS Day One Competences for Veterinary Nurses](#) and/or [RCVS Day One Skills for Veterinary Nurses](#).
- 7.3 The minimum achievement required for progression of a part-time candidate is determined by the Programme Leader acting on the advice of the appropriate Year Tutor.

7.4 Exclusion of Candidates

A candidate may be excluded from further instruction and assessment if:

- a) the candidate does not achieve grade D3 or above in any course on two occasions;

AND/OR

- b) the candidate's progress is not considered satisfactory (as determined by the Board of Examiners), e.g. a candidate's duration of study, relative to the stated maximum periods of study and/or whether a candidate has met additional, stated, College requirements.

If, after consideration, a candidate is readmitted to the programme they will be permitted one further attempt at the assessment at the next available diet. Failure to achieve grade D3 or above for the relevant course or courses at this diet will result in exclusion.

- 7.5 Appeal against decisions of the Board of Examiners may be made following the Code of Procedure for Appeals set out in the Degrees Awarded in Conjunction with the SRUC section of the *University Regulations*.

8. Requirements for Award of Bachelor of Science with Honours

- 8.1 To be eligible for the award of an Honours degree, the candidate must have obtained at least 480 credits, including:
- a) at least 90 credits at SCQF level 10;
 - b) a grade D3 or above for a piece of independent work worth at least 45 credits; and
 - c) a minimum of 2,990 hours of training, including a minimum of 1,800 hours of clinical placement within an approved veterinary training practice.
- 8.2 The class of Honours awarded is determined by the grade point average⁷ calculated from the eight year 4 course equivalents⁸ (including the Honours Project which counts as three course equivalents) and one course equivalent representing the grade point average for year 3.

9. Requirements for the Award of Bachelor of Science (General Degree)

- 9.1 A candidate, to be eligible for the award of the general degree, must have completed:
- a) the curriculum for years 1, 2 and 3, totalling 360 credits, achieving grade D3 or above in all courses; and
 - b) a minimum of 2,990 hours of training, including a minimum of 1,800 hours of clinical placement within an approved veterinary training practice.
- 9.2 The general degree shall be awarded with Merit where the grade point average achieved by the candidate is at least 12.0, and with Distinction where the grade point average is at least 15.0.
- 9.3 Where the candidate has accumulated more than 360 credits, the credit counted in the calculation of the grade point average shall be reduced to 360 credits by discarding all of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.
- 9.4 The general degree may be awarded to a candidate on the Honours programme who fails to meet the requirements of the Honours degree, provided that the requirements of §9.1 are met.

⁷ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place. (§16.34(a) of the Code of Assessment). In determining whether a candidate has achieved a required grade point average, no further rounding is permitted. For example, a candidate achieving a grade point average of 8.9 would not satisfy a requirement for a grade point average of 9.0.

⁸ The term 'course equivalents' is used to encompass courses with different credit ratings. The majority of courses are single-weighted and have a credit rating of 15, although some courses may be weighted differently, for example the Honours project, which is triple-weighted.

10. Award of a Diploma of Higher Education

- 10.1 A candidate who has completed courses totalling at least 240 credits, of which at least 80 credits are for courses at SCQF level 8 or above, with a grade point average⁷ of at least 9.0, shall be eligible to receive a Diploma of Higher Education, unless the candidate proceeds immediately to the next year of study.
- 10.2 The Diploma of Higher Education shall be awarded with Merit where the grade point average is at least 12.0, and with Distinction where the grade point average is at least 15.0.
- 10.3 Where the candidate has accumulated more than 240 credits, the credit counted in the calculation of the grade point average shall be reduced to 240 credits by discarding all of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

11. Award of a Certificate of Higher Education

- 11.1 A candidate who has completed courses totalling at least 120 credits with a grade point average⁷ of at least 9.0 shall be eligible to receive a Certificate of Higher Education unless the candidate proceeds immediately to the next year of study.
- 11.2 The Certificate of Higher Education shall be awarded with Merit where the grade point average is at least 12.0, and with Distinction where the grade point average is at least 15.0.
- 11.3 Where the candidate has accumulated more than 120 credits, the credit counted in the calculation of the grade point average shall be reduced to 120 credits by discarding all of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

12. Reassessment

- 12.1 For all years of the degree programme, a candidate who is awarded grade D3 or above for a course after the first assessment diet shall not normally be allowed a re-assessment.
- 12.2 In years 1 to 3, a candidate awarded less than grade D3 for a course shall be entitled to re-assessment. For semester 1 courses in years 1 and 2 reassessment shall normally be offered within the academic session. For semester 2 courses in years 1 and 2, and for all year 3 courses, reassessment shall normally be offered during the July/August reassessment week. The grade awarded as a result of the re-assessment shall be no higher than D3.

13. Code of Professional Conduct and Fitness to Practise

All candidates for the degree of BSc Veterinary Nursing are required to assent to the College's Code of Professional Conduct. Any candidate who refuses to do so will be denied access to Clinical Practice. A candidate in breach of the Code will be subject to Fitness to Practise procedures which may include referral to the College's Fitness to Practise committee.

GENERIC REGULATIONS FOR POSTGRADUATE CERTIFICATES AND DIPLOMAS

A student admitted onto a programme leading to an award must follow the instructions issued on behalf of the relevant School and be aware of the content of the Programme Specification and the Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain further details on the Programme including, in some cases, further requirements associated with the award.

1. Application of Regulations

- 1.1 These regulations apply without modification to the awards listed in §9.
- 1.2 These regulations apply also to the awards listed in §10 subject to alternative requirements described in the relevant Programme Document. The requirements for these awards may vary only in respect of duration of study (§3), requirements for the award (§7) to reflect the requirements of professional or statutory bodies, or progress to a Masters degree (§8).

2. Admission

Before being considered for admission to study for an award to which these Regulations apply, a candidate must normally have obtained a degree or equivalent.

3. Duration of Study

The minimum period of study for the award of a Postgraduate Diploma is two years. The minimum period of study for a Postgraduate Certificate is one year. The maximum period within which all candidates must complete a programme leading to the award of a Postgraduate Diploma or Certificate is four years from the date of initial registration.

4. Programme Components

- 4.1 In order to qualify for an award in respect of the programmes specified in §9 - §10, a candidate must complete minimum credits⁹ as follows:
- a) For the award of a Postgraduate Diploma: 120 credits of taught courses.
 - b) For the award of a Postgraduate Certificate: 60 credits of taught courses.
- 4.2 The taught courses will normally be undertaken during the academic session (September - June) and are specified in the relevant Programme Document.

5. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 - §16.44 of the 'University Fees and General Information for Students' section in the *University Regulations*.

6. Assessment

- 6.1 For each academic session assessment and reassessment are, insofar as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.
- 6.2 Courses for which the candidate has registered must be counted towards the calculation of the candidate's grade point average for the purposes of §7¹⁰ and §8 unless other provision is justified by good cause circumstances affecting the candidate.
- This regulation applies where course registration continues:
- a) on the date on which the first summative assessment for that course is to be submitted; or
 - b) on such other date as may be specified in the course document for that course.

7. Requirements for the Award of a Postgraduate Diploma or Postgraduate Certificate and Rules for Award of Distinction and Merit

- 7.1 The requirement for the award of a Postgraduate Diploma is a grade point average¹¹ of at least 9.0 in 120 credits, with not less than 80 of these credits at grade D3 or above.
- 7.2 The requirement for the award of a Postgraduate Certificate is a grade point average of at least 9.0 in 60 credits, with not less than 40 of these credits at grade D3 or above.
- 7.3 §7.4 and §7.5 refer to the 'weighted course grade profile'. This means the profile of course grades obtained on the contributing credits at the first attempt and weighted to reflect the relative credit weightings of the courses.¹²
- 7.4 A candidate who has achieved a grade point average of at least 14.5 at the first sitting will be eligible for the award with Merit. Where the grade point average falls within the range 14.1 to 14.4 the Board of Examiners shall make the award with Merit where at least 50% of the weighted course grade profile comprises grades of B or above.
- 7.5 A candidate who has achieved a grade point average of at least 17.5 at the first sitting will be eligible for the award with Distinction. Where the grade point average falls within the range 17.1 to 17.4 the Board of Examiners shall make the award with Distinction where at least 50% of the weighted course grade profile comprises A grades.

8. Progress to a Masters Degree

A candidate may be permitted to progress to study for a Masters degree if a Masters programme in the same subject is available and only if the candidate has obtained a grade point average¹¹ of 12.0 in the taught courses described in §4 with at least 75% of these credits at grade D3 or above and all credits at grade F3 or above. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression.

⁹ In compliance with the Scottish Credit & Qualifications Framework a minimum component of the total credit must be gained from **Masters level** courses (level M/SCQF level 11) as follows: 90 credits for a Postgraduate Diploma, 40 credits for a Postgraduate Certificate.

¹⁰ Except for §7.2, §7.3, §7.4 and §7.5 where only 60 credits will be counted in the calculation of the grade point average for a Postgraduate Certificate, and any excess credit will be discarded in such a way as to maximise the grade point average while meeting all other requirements of the regulations. Any credits identified as core for the Postgraduate Certificate must be included in the calculation.

¹¹ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has satisfied requirements in relation to award and progress, no further rounding is permitted. For example, a grade point average of 8.9 would not satisfy a requirement for a grade point average of 9.0.

¹² Illustrations of weighted grade profiles are given in the [Guide to the Code of Assessment](#).

9. Awards to which these Regulations Apply

The following awards are governed by the above regulations:

Certificate in Sustainability in Agriculture & Business
Certificate in Wildlife & Conservation Management
Diploma in Sustainability in Agriculture & Business
Diploma in Wildlife & Conservation Management

10. Awards which include Variations to Clauses 3, 7 and 8

None recognised by Senate for session 2025-26.

GENERIC REGULATIONS FOR TAUGHT MASTERS DEGREES – SRUC

RESOLUTION

The Masters degrees listed in §11 and §12 are governed by Resolution No. 552 of the University Court, the provisions of which are as follows:

1. The Masters Degrees listed in §11 and §12 of the section entitled 'Regulations' may be awarded by the University of Glasgow in the Colleges with which these Degrees are identified in these Regulations. Degrees listed in these clauses under the title 'SRUC (Scotland's Rural College)' may be awarded by the University on the recommendation of that College.
2. The Senate may make Regulations, which are subject to the approval of the University Court, governing the award of these degrees - these are stated in §1 – §10 of the section entitled 'Regulations'.
3. The awards of Postgraduate Diploma and Postgraduate Certificate are also included in the Regulations.

REGULATIONS

A student admitted onto a programme leading to an award must follow the instructions issued on behalf of the relevant School and be aware of the content of the Programme Specification and the Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain further details on the Programme including, in some cases, further requirements associated with the award.

1. Application of Regulations

- 1.1 These regulations apply without modification to the degrees listed in §11.
- 1.2 These regulations apply also to the degrees listed in §12 subject to alternative requirements described in the relevant Programme Document. The requirements for these degrees may vary only in respect of duration of study (§3) or progress (§7) to reflect the requirements of professional or statutory bodies.

2. Admission

Before being considered for admission to study for an award to which these Regulations apply, a candidate must normally have obtained a degree or equivalent.

3. Duration of Study

The minimum period of study for the award of a Masters degree is 12 calendar months. The maximum period for full-time study is 24 calendar months of registered study. The maximum period within which all candidates must complete the programme is five years from the date of initial registration.¹³

4. Programme Components

- 4.1 In order to qualify for an award in respect of the programmes specified in §11 and §12, a candidate must complete minimum credits¹⁴ as follows:
 - i) For the award of a Masters degree: 180 credits,¹⁵ which includes both taught courses and a 60 credit (or more) substantial independent work which should be appropriately supervised and may take the form of a dissertation or project.
 - ii) For the award of a Postgraduate Diploma: 120 credits of taught courses.

¹³ For programmes with a minimum period of study of three years, the maximum period within which candidates must complete the programme is six years from the date of initial registration.

Where a candidate has progressed to study under §8 of the Generic Regulations for Postgraduate Certificates and Diplomas that candidate's duration of study for the Masters degree shall be counted as the period since first registration for the Postgraduate Certificate or Diploma.

¹⁴ In compliance with the Scottish Credit & Qualifications Framework a minimum component of the total credit must be gained from **Masters level** courses (level M/SCQF level 11) as follows: 150 credits for a Masters Degree, 90 credits for a Postgraduate Diploma, 40 credits for a Postgraduate Certificate.

¹⁵ For any degree programme requiring more than 180 credits for the award of the Masters degree, the credit requirement will be stated in the Programme Specification and Programme Document.

iii) For the award of a Postgraduate Certificate: 60 credits of taught courses.

- 4.2 The taught courses will normally be undertaken during the academic session (September – June) and are specified in the relevant Programme Document. The length and nature of the substantial independent work is as specified in the relevant Programme Document.

5. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 of the 'University Fees and General Information for Students' section in the *University Regulations*.

6. Assessment

- 6.1 For each academic session assessment and reassessment are, insofar as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.
- 6.2 Courses for which the candidate has registered must be counted towards the calculation of the candidate's grade point average for the purposes of §7, §9 and §10¹⁶ unless other provision is justified by good cause circumstances affecting the candidate.

This regulation applies where course registration continues:

- a) on the date on which the first summative assessment for that course is to be submitted; or
- b) on such other date as may be specified in the course document for that course.

7. Candidates for a Masters Degree: Progress

- 7.1 A candidate will be permitted to progress to preparation of the substantial independent work required by the degree, only if they have obtained a grade point average¹⁷ of at least 12.0 in the taught courses described in §4 with at least 75% of the credits at grade D3 or above and all credits at grade F3 or above. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression. Exceptionally, a candidate may be permitted to progress to the substantial independent work where it is judged¹⁸ that the candidate's performance offers a reasonable prospect of that candidate's reaching the standard required for the award of the Masters degree following any outstanding assessment opportunities (including reassessment and remedying incomplete assessment due to Good Cause).
- 7.2 A candidate who has commenced study midway through an academic session will be permitted to progress to preparation of the substantial independent work, only if they have obtained a grade point average of at least 12.0 in the taught courses assessed by the end of the session in which study was commenced, with at least 75% of the credits at grade D3 or above and all credits at grade F3 or above. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression. Exceptionally, a candidate may be permitted to progress to the substantial independent work where it is judged¹⁸ that the candidate's performance offers a reasonable prospect of that candidate's reaching the standard required for the award of the Masters degree following any outstanding assessment opportunities (including reassessment and remedying incomplete assessment due to Good Cause).
- 7.3 A candidate may be required to commence work on the substantial independent work before the assessment of the taught courses referred to in §4 has been completed.
- 7.4 Where a candidate is permitted or required to commence work on the substantial independent work before satisfying the progress requirements set out in §7.1 this shall not indicate that the candidate has satisfied the requirements for award in relation to the taught courses. In the event that subsequently after all opportunities at assessment have been exhausted the candidate does not achieve the standard required in relation to the taught courses specified in §9.1, the candidate will not be eligible for the award of the Masters degree, and the following will apply:
- If the substantial independent work has been submitted, it will be marked and a grade published.
 - If the substantial independent work has not been submitted but is substantially complete and no further supervisory input is required, the candidate may submit the work by the published deadline. The work will be marked and a grade published.

¹⁶ Except for §10.2, §10.3 and §10.5 where only 60 credits will be counted in the calculation of the grade point average for a Postgraduate Certificate, and any excess credit will be discarded in such a way as to maximise the grade point average while meeting all other requirements of the regulations. Any credits identified as core for the Postgraduate Certificate must be included in the calculation.

¹⁷ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has satisfied requirements in relation to progress and award, no further rounding is permitted. For example, a grade point average of 11.9 would not satisfy a requirement for a grade point average of 12.0.

¹⁸ This judgment is normally made by the Board of Examiners or in cases where there is no scheduled meeting, the Convener of the Board of Examiners, or appropriately constituted Progress Committee.

- If the substantial independent work is not substantially complete or requires further supervisory input, the work should be discontinued and no submission made. No grade will be published for the candidate.

8. Reassessment of the Substantial Independent Work

- 8.1 Where a candidate requires a higher grade in the substantial independent work to satisfy the requirements set out in §9.1, reassessment of that substantial independent work will be permitted on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than three months after the date of the meeting of the Board of Examiners. There is no automatic entitlement to repeat any previous practical work associated with the substantial independent work or to undertake further practical work.
- 8.2 Where at the time of publication of the grade achieved on the substantial independent work a candidate has exhausted all assessment opportunities on the taught courses referred to in §4 and has failed to satisfy the standard required in relation to the taught courses specified in §9.1 for the award of the degree, a resubmission of the substantial independent work will only be permitted where the Board determines that no further supervisory input is required.

9. Requirements for the Award of a Masters Degree and Rules for Award of Distinction and Merit

- 9.1 A candidate will be eligible for the award of the degree on obtaining a grade point average¹⁷ of at least 12.0 in the taught courses described in §4, with at least 75% of these credits at grade D3 or above, and all credits at grade F3 or above, and obtaining a grade D3 or above in the substantial independent work.
- 9.2 §9.4 and §9.6 refer to the 'weighted course grade profile'. This means the profile of course grades obtained across the 180 or more credits completed on the programme at the first attempt and weighted to reflect the relative credit weightings of the courses.¹⁹
- 9.3 A candidate will be eligible for the award of Merit on achieving at the first attempt:
 - a) a grade point average of at least 14.5 in the 180 or more credits completed on the programme; and
 - b) a grade point average of at least 14.0 in the taught courses; and
 - c) a grade of C1 or above in the substantial independent work.
- 9.4 Where a candidate has satisfied the requirements set out at §9.3 (b) and (c), and their grade point average for the 180 or more credits completed on the programme at the first attempt falls within the range 14.1 to 14.4 the Board of Examiners shall make the award with Merit where at least 50% of the weighted course grade profile comprises grades of B or above.
- 9.5 A candidate will be eligible for the award of Distinction on achieving at the first attempt:
 - a) a grade point average of at least 17.5 in the 180 or more credits completed on the programme; and
 - b) a grade point average of at least 17.0 in the taught courses; and
 - c) a grade of B1 or above in the substantial independent work.
- 9.6 Where a candidate has satisfied the requirements set out at §9.5 (b) and (c), and their grade point average for the 180 or more credits completed on the programme at the first attempt falls within the range 17.1 to 17.4 the Board of Examiners shall make the award with Distinction where at least 50% of the weighted course grade profile comprises A grades.

10. Requirements for the Award of a Postgraduate Diploma or Postgraduate Certificate and Rules for Award of Distinction and Merit

- 10.1 The requirement for the award of a Postgraduate Diploma is a grade point average¹⁷ of at least 9.0 in 120 credits, with not less than 80 of these credits at grade D3 or above.
- 10.2 The requirement for the award of a Postgraduate Certificate is a grade point average of at least 9.0 in 60 credits, with not less than 40 of these credits at grade D3 or above.
- 10.3 A candidate who has achieved at the first attempt a grade point average of at least 14.5 or 17.5 will be eligible for the award of Postgraduate Diploma or Postgraduate Certificate with Merit or Distinction respectively.
- 10.4 §10.5 refers to the 'weighted course grade profile'. This means the profile of course grades obtained on the contributing credits at the first attempt and weighted to reflect the relative credit weightings of the courses.¹⁹
- 10.5 Where a candidate has achieved at the first attempt a grade point average within the range 14.1 to 14.4 or 17.1 to 17.4 the Board of Examiners shall make the award of Postgraduate Diploma or Postgraduate Certificate with Merit or Distinction where at least 50% of the weighted course grade profile comprises grades of B or above, or A grades, respectively.

¹⁹ Illustrations of weighted grade profiles are given in the [Guide to the Code of Assessment](#).

11. Degrees²⁰ to which these Regulations Apply

The following degrees are governed by the above regulations:

Master of Science (MSc) Sustainability in Agriculture & Business

Master of Science (MSc) Wildlife & Conservation Management

12. Degrees which include Variations to Clauses 3 and 7

None recognised by Senate for session 2025-26.

NON GENERIC MASTERS REGULATIONS

DEGREE OF MASTER OF RESEARCH

RESOLUTION

The Degree of Master of Research in Zoonoses and the Epidemiology of Animal Infectious Diseases is governed by Resolution No. 702 of the University Court, the provisions of which are as follows:

1. The Degree of Master of Research in Zoonoses and the Epidemiology of Animal Infectious Disease may be awarded by the University of Glasgow on the recommendation of Scotland's Rural College ('SRUC').
2. The Senate may make Regulations, which are subject to the approval of the University Court, governing the award of the Degree - these are stated under 'Regulations'.
3. The awards of Postgraduate Diploma and Postgraduate Certificate are also included in the Regulations.

REGULATIONS

A student admitted onto a programme leading to the award must follow the instructions issued on behalf of SRUC and be aware of the content of the Programme Specification and the Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain further details on the Programme including, in some cases, further requirements associated with the award.

1. Admission

Before being considered for admission to study for the award to which these Regulations apply, a candidate must normally have obtained a degree or equivalent.

2. Duration of Study

The minimum period of study for the award of the degree is 12 calendar months. The maximum period for full-time study is 24 calendar months of registered study. The maximum period within which all candidates must complete the programme is five years from the date of initial registration.

3. Programme Components

3.1 In order to qualify for the award, a candidate must complete minimum credits²¹ as follows:

- i) For the award of the Masters degree: 180 credits, which includes 60 credits of taught courses and two 60 credit research projects, Epidemiology Project 1 and Epidemiology Project 2. The research projects are comprised of substantial independent work which should be appropriately supervised.
- ii) For the award of a Postgraduate Diploma: 60 credits of taught courses and Epidemiology Project 1.
- iii) For the award of a Postgraduate Certificate: 60 credits of taught courses.

3.2 The taught courses will normally be undertaken during the academic session (September – June) and are specified in the relevant Programme Document. The length and nature of the research projects is as specified in the relevant Programme Document.

4. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 of the 'University Fees and General Information for Students' section in the *University Regulations*.

²⁰ Each of these degree programmes also offer awards of Postgraduate Diploma and Postgraduate Certificate with the same title (see §10).

²¹ In compliance with the Scottish Credit & Qualifications Framework a minimum component of the total credit must be gained from **Masters level** courses (level M/SCQF level 11) as follows: 150 credits for a Masters Degree, 90 credits for a Postgraduate Diploma, 40 credits for a Postgraduate Certificate.

5. Assessment

- 5.1 For each academic session assessment and reassessment are, insofar as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.
- 5.2 Courses for which the candidate has registered must be counted towards the calculation of the candidate's grade point average for the purposes of §6, §8 and §9²² unless other provision is justified by good cause circumstances affecting the candidate.

This regulation applies where course registration continues:

- a) on the date on which the first summative assessment for that course is to be submitted; or
- b) on such other date as may be specified in the course document for that course.

6. Candidates for a Masters Degree: Progress

- 6.1 A candidate will be permitted to progress to Epidemiology Project 2 only if they have obtained:
- a) a grade point average²³ of at least 12.0 in the 120 credits comprising 60 credits of taught courses referred to in §3 and Epidemiology Project 1, with at least 75% of those credits at grade D3 or above, and all credits at grade F3 or above; and
 - b) a grade of D3 or above in Epidemiology Project 1.

The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression. Exceptionally, a candidate may be permitted to progress to Epidemiology Project 2 where it is judged²⁴ that the candidate's performance offers a reasonable prospect of that candidate's reaching the standard required for the award of the Masters degree following any outstanding assessment opportunities (including reassessment and remedying incomplete assessment due to Good Cause).

- 6.2 A candidate may be required to commence work on Epidemiology Project 2 before the assessment of the taught courses referred to in §3 and Epidemiology Project 1 has been completed. Such a requirement shall not indicate that the candidate has satisfied the requirements for award in relation to those components. In the event that subsequently after all opportunities at assessment have been exhausted the candidate does not achieve the standard specified in §6.1, the candidate will not be eligible for the award of the Masters degree, and the following will apply:
- a) If Epidemiology Project 2 has been submitted, it will be marked and a grade published.
 - b) If Epidemiology Project 2 has not been submitted but is substantially complete and no further supervisory input is required, the candidate may submit the work by the published deadline. The work will be marked and a grade published.
 - c) If Epidemiology Project 2 is not substantially complete or requires further supervisory input, the work should be discontinued and no submission made. No grade will be published for the candidate.

7. Reassessment of the Research Projects

- 7.1 Where a candidate requires a higher grade in Epidemiology Project 1 and/or Epidemiology Project 2 to satisfy the requirements set out in §6.1 and/or §8.1, reassessment of the research project(s) will be permitted on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than three months after the date of the meeting of the Board of Examiners. There is no automatic entitlement to repeat any previous practical work associated with the research project(s) or to undertake further practical work.
- 7.2 Where at the time of publication of the grade achieved on Epidemiology Project 2 a candidate has exhausted all assessment opportunities on the taught courses referred to in §3 and on Epidemiology Project 1 and has failed to satisfy the standard required in relation to the taught courses and/or Epidemiology Project 1, specified in §8.1 for the award of the degree, a resubmission of Epidemiology Project 2 will only be permitted where the Board determines that no further supervisory input is required.

²² Except for §9.2 and §9.3 where only 60 credits will be counted in the calculation of the grade point average for a Postgraduate Certificate, and any excess credit will be discarded in such a way as to maximise the grade point average while meeting all other requirements of the regulations. Any credits identified as core for the Postgraduate Certificate must be included in the calculation.

²³ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has satisfied requirements in relation to progress and award, no further rounding is permitted. For example, a grade point average of 11.9 would not satisfy a requirement for a grade point average of 12.0.

²⁴ This judgment is normally made by the Board of Examiners or in cases where there is no scheduled meeting, the Convener of the Board of Examiners.

8. Requirements for the Award of the Masters Degree and Rules for Award of Distinction and Merit

- 8.1 A candidate will be eligible for the award of the degree on obtaining:
- a) a grade point average²³ of at least 12.0 in the 120 credits comprising 60 credits of taught courses referred to in §3 and Epidemiology Project 1, with at least 75% of those credits at grade D3 or above, and all credits at grade F3 or above; and
 - b) a grade D3 or above in both Epidemiology Project 1 and Epidemiology Project 2.
- 8.2 §8.4 and §8.6 refer to the 'weighted course grade profile'. This means the profile of course grades obtained across the 180 or more credits completed on the programme at the first attempt and weighted to reflect the relative credit weightings of the courses.²⁵
- 8.3 A candidate will be eligible for the award of Merit on achieving at the first attempt:
- a) a grade point average of at least 14.5 in the 180 or more credits completed on the programme; and
 - b) a grade point average of at least 14.0 in the 120 credits comprising 60 credits of taught courses and Epidemiology Project 1; and
 - c) a grade of C1 or above in both Epidemiology Project 1 and Epidemiology Project 2.
- 8.4 Where a candidate has satisfied the requirements set out at §8.3 (b) and (c), and their grade point average for the 180 or more credits completed on the programme at the first attempt falls within the range 14.1 to 14.4 the Board of Examiners shall make the award with Merit where at least 50% of the weighted course grade profile comprises grades of B or above.
- 8.5 A candidate will be eligible for the award of Distinction on achieving at the first attempt:
- a) a grade point average of at least 17.5 in the 180 or more credits completed on the programme; and
 - b) a grade point average of at least 17.0 in the 120 credits comprising 60 credits of taught courses and Epidemiology Project 1; and
 - c) a grade of B1 or above in both Epidemiology Project 1 and Epidemiology Project 2.
- 8.6 Where a candidate has satisfied the requirements set out at §8.5 (b) and (c), and their grade point average for the 180 or more credits completed on the programme at the first attempt falls within the range 17.1 to 17.4 the Board of Examiners shall make the award with Distinction where at least 50% of the weighted course grade profile comprises A grades.
- ## **9. Requirements for the Award of a Postgraduate Diploma or Postgraduate Certificate and Rules for Award of Distinction and Merit**
- 9.1 The requirement for the award of a Postgraduate Diploma is a grade point average²³ of at least 9.0 in 120 credits, with not less than 90 of these credits at grade D3 or above.
- 9.2 The requirement for the award of a Postgraduate Certificate is a grade point average of at least 9.0 in 60 credits, with not less than 45 of these credits at grade D3 or above.
- 9.3 A candidate who has achieved at the first attempt a grade point average of at least 14.5 or 17.5 will be eligible for the award of Postgraduate Diploma or Postgraduate Certificate with Merit or Distinction respectively.
- 9.4 §9.5 refers to the 'weighted course grade profile'. This means the profile of course grades obtained on the contributing credits at the first attempt and weighted to reflect the relative credit weightings of the courses.²⁵
- 9.5 Where a candidate has achieved at the first attempt a grade point average within the range 14.1 to 14.4 or 17.1 to 17.4 the Board of Examiners shall make the award of Postgraduate Diploma or Postgraduate Certificate with Merit or Distinction where at least 50% of the weighted course grade profile comprises grades of B or above, or A grades, respectively.

CODE OF PROCEDURE FOR APPEALS

PREAMBLE

1. The Senate of the University of Glasgow is charged by the Universities (Scotland) Act with a duty to superintend the teaching of the University. This is understood to include examining.
2. The Senate of the University of Glasgow has agreed with the Principal of SRUC that a procedure be established to dispose of appeals by students pursuing courses at SRUC which lead to an award of the University of Glasgow. The validity of this procedure has been accepted by the Senate of the University and by the Academic Board of SRUC.
3. The procedure is set out in the remainder of this document.

²⁵ Illustrations of weighted grade profiles are given in the [Guide to the Code of Assessment](#).

CONSTITUTION OF THE APPEALS COMMITTEE

4. The Academic Board of SRUC shall establish an Academic Appeals Committee (hereafter referred to as 'the Committee').
5. Full powers for deciding appeals are vested in the Committee.
6. The Committee shall normally consist of the Academic Director (or alternate) [Convener], three members of the Academic Board (to include at least one student member), and at least one representative of the Senate of the University of Glasgow.
7. No member shall sit in judgement on a case in which they have any interest.
8. The quorum for a meeting of this Committee, including the Convener, shall be five.
9. No member of the Senate Appeals Committee or the University Court shall be entitled to serve on the Committee. Where a member of the Academic Appeals Committee has participated directly in the decision appealed against, that member shall not sit for that individual appeal.

JURISDICTION

10. The jurisdiction of the Committee shall comprise all academic decisions affecting students, but not proceedings under the Code of Discipline or the Complaints Procedure. This includes Examinations Board decisions on student progress and final Degree Examinations and Award. If a student wishes to appeal against a final degree award then they must withdraw from graduation: a student who graduates is deemed to have accepted the award.

BASIS OF APPEAL

11. No appeal may be made on matters of academic judgement: in particular, no appeal may be made by any student against the academic judgement of an Examinations Board on the examination results.
12. An appeal may be considered only in matters of procedure, namely:
 - a) new evidence has emerged which could not reasonably have been produced during the Stage 1²⁶ appeals procedure, including mitigating medical circumstances; or
 - b) there is evidence that the procedure for conducting the Stage 1 appeal was not correctly followed; or
 - c) the decision and resulting action at Stage 1 was clearly unreasonable.

LODGING OF APPEAL

13. The grounds of appeal against the decision of the Examinations Board shall be clearly set out in writing and submitted to the Committee through the Quality Assurance Lead within 10 working days following intimation or publication of the Stage 1 outcome.
14. *Content of Note of Appeal.* The note of an appeal must state:
 - a) the name, address and, if possible, telephone number of the student making the appeal;
 - b) the grounds on which the student considers that the decision should be revised;
 - c) the remedy, or remedies, which the student seeks;
 - d) whether the student wishes to speak at a hearing;
 - e) whether the student intends to be assisted or represented by any person, and if so the name and occupation of that person.

All supporting evidence, e.g. a medical certificate if a student wishes to appeal on medical grounds, should be submitted together with the note of appeal. This may require the student to seek an extension from the Quality Assurance Lead for lodging an appeal. No appeal should be considered before all the evidence is produced.

TIME OF MEETING

15. The Committee shall meet within 10 working days of receipt of the note of appeal, or as soon as practicable thereafter.

PRELIMINARY DISPOSAL

16. Upon receipt of a written appeal, the Academic Director, after consultation with two members of the Committee, may:
 - a) dismiss the appeal because the appeal is out of time, or provides no sufficient grounds for an appeal, or is frivolous or vexatious; or
 - b) refer the appeal to the Committee; or

²⁶ Stage 1 of Academic Appeals for University of Glasgow registered students is described in SRUC Academic Appeals as part of the SRUC Education Manual.

- c) refer the appeal to the Examination Board for review of the academic decision.

APPEALS PROCEDURE

- 17. The Committee may decide for or against an appeal on the basis of written evidence, but will be required to see the student making the appeal should they wish to argue the case personally. The student should be informed in writing giving reasonable notice of the date, time and place of the hearing. The Committee will also be required to consider the evidence submitted by any person indicated by the student and to see that person if the student so requests. However, the Committee may proceed to hear an appeal in the event of any person failing to attend at the appointed time.
- 18. The Committee will have discretion to limit the number of persons to be heard if the evidence to be given by them is deemed to be similar in nature.
- 19. A student interviewed by the Committee may if they wish be accompanied by a friend or adviser, as may any member of staff interviewed by the Committee.

APPEALS FROM STUDENTS IN YEARS OTHER THAN THE FINAL YEAR

- 20. In cases of appeals from students in years other than the final year, the Committee shall decide on the merit of each appeal and advise the Programme Leader and the appropriate Examinations Board of the decision reached.
- 21. The Committee must give the relevant Examinations Board an account of the reasons which led to its decision, but excluding any information which the student making the appeal has clearly indicated to be of a confidential nature and to be heard by the Committee only. The power of the Committee shall not be used to overturn an academic decision that a student has failed, but will enable the Committee to rule that a student be granted a repeat year or similar chance to retrieve failure.
- 22. The Secretary of the Committee will communicate the ruling to the Examinations Board and to the student who, failing production of fresh evidence, will be required to accept this decision.

APPEALS IN THE FINAL YEAR

- 23. No decisions of an Examinations Board to which the External Examiners have given their approval can be modified by any authority within SRUC without the Examination Board's concurrence.
- 24. The Committee may require an Examinations Board to reconsider its decision on a final examination result in the circumstances detailed in §12 (a), (b) and (c).
- 25. In the circumstances detailed in §12 (a), the matter will be referred back to the Examinations Board, with a recommendation and a supporting statement giving the reasons for this recommendation. As with appeals in earlier years, any information will be excluded from the supporting statement which the student making the appeal has clearly indicated to be of a confidential nature to be heard by the Committee only.
- 26. If after reconsideration, in the circumstances detailed in §12 (b) and (c), the Examinations Board does not modify its decision, the Academic Board may annul that decision if in its opinion account has not been taken of the relevant factors as specified in §12 (b) and (c).

APPEAL AGAINST A DECISION OF THE COMMITTEE

A student who is registered for an award of the University of Glasgow, may appeal against a decision of the Academic Appeals Committee of SRUC, but only in terms of the University Code of Procedure for Appeals to Senate. A copy of the Code will be found in the 'University Fees and General Information for Students' section of the *University Regulations*.

The Senate Appeals Committee will entertain an appeal against the decision of the Academic Appeals Committee of SRUC only on the grounds that:

- i) new evidence has emerged which could not reasonably have been produced to the SRUC Committee;
- ii) there have been defective procedures at SRUC level;
- iii) the disposal by SRUC was clearly unreasonable.

PROCEDURE FOR DETERMINING FITNESS TO PRACTISE

The Procedure for consideration of Fitness to Practise is available on request.